SECURITY PAPER MILL,
NARMADAPURAM**- 461005 (M.P), INDIA**
(A Unit of Security Printing and Minting Corporation of India Limited)(Wholly owned by Government of India)
(Miniratna Category-I CPSE & ISO 9001:2015, 14001:2015,45001:2018,50001:2018 & IEC 17025:2017 CERTIFIED)
Website:http://spmnarmadapuram.spmcil.com
E-Mail:gm.spm@spmcil.com CIN: U22213DL2006GOI144763
Ph.No:91-7574-255259,Fax No:07574-255170

Not Transferable

Security Classification:

TENDER DOCUMENT FOR HIRING OF: AMC OF LASER CUTTING MACHINE

Tender Number: 6000019849 /E&I/WWS/AMC/PAC, Dated: 04.11.2026

This Tender Document Contains 13 **Pages.**

Tender Document is issued to :

M/s. Prolastec (**127321**)
Near Café Rova,Behind Radisson Blu,
Kharadi
Pandhari Nagar Colony Road
411014 PUNE
INDIA

Details of Contact person in SPMCIL regarding this tender:

Name	Biplab Basak
Designation	Manager (Material)
Address	SPMN(Security Paper Mill, Narmadapuram) India
Email	BIPLAB.BASAK@SPMCIL.COM
Phone	
Fax	

SECURITY PRINTING AND MINTING CORPORATION OF INDIA LIMITED

Tender Number:6000019849

Section1: Notice Inviting Tender (NIT)

6000019849 /E&I/WWS/AMC/PAC (SPMCIL's Tender SI No.) 27.10.2026 (Date)

1. Sealed tenders are invited from eligible and qualified tenderers for supply of following goods & services:

Schd. No.	Brief Description of Goods/services	Quantity (with unit)	Earnest Money (In Rupee)	Remarks
1	AMC of Laser Cutting Machine	1.000 AU	00.00INR	
	1 AMC for Laser Cutting Machine	1.000AU		

Type of Tender (Two Bid/ PQB/ EOI/ RC/ Development/ Indigenization/ Disposal of Scrap/ Security Item etc.)	ONE-BID PROPRIETARY ARTICLE CERTIFICATE
Dates of sale of tender documents:	From 04.11.2026 to 04.12.2026 during office hours.
Place of sale of tender documents	Security Paper Mill, Narmadapuram
Closing date and time for receipt of tenders	04.12.2026 11:00:00
Place of receipt of tenders	Security Paper Mill Narmadapuram
Time and date of opening of tenders	04.12.2026 15:00:00
Place of opening of tenders	Security Paper Mill, Narmadapuram
Nominated Person/ Designation to Receive Bulky Tenders (Clause 21.21.1 of GIT)	Biplab Basak Manager (Material)

Sub: Regarding acceptance of Terms and Conditions for "AMC for Laser Cutting Machine".

Security Paper Mill, Narmadapuram MP invites the quotation/Proforma Invoice for "AMC for Laser Cutting Machine". You are therefore, requested to send the quotation cum proforma invoice for the same on or before closing date & time for receipt of tender by Fax & Email, and sent original copy by speed post. The quotation cum proforma invoice may be sent in the favour of the "The Chief General Manager, Security Paper Mill, Narmadapuram MP" immediately containing the following:

Please submit on or before 3:00 pm on date of tender opening, your quotation for following goods, in accordance with the Terms and Conditions printed in this tender enquiry, in a sealed cover, marked on top with – Enquiry No; Date of Tender opening.

Your's Faithfully,

BIPLAB BASAK Digitally signed by BIPLAB BASAK
Date: 2026.11.04 10:49:30 +05'30'

(Biplab Basak)
Manager(Material)& CPSO
FOR CHIEF GENERAL MANAGER
CORRESPONDING ADDRESS

THE CHIEF GENERAL MANAGER
SECURITY PAPER MILL
NARMADAPURAM-461005 (M.P.)
Website: http://spmnarmadapuram.spmcil.com
PHONE :-07574-286848/286587/286776

TERMS AND CONDITIONS :

SECURITY PRINTING AND MINTING CORPORATION OF INDIA LIMITED

Tender Number:6000019849

1. The quotation must be in the form furnished by procuring entity and should be in ink free from corrections/erasures. In case there is any unavoidable correction it should be properly attested, otherwise the quotation will not be considered.

2.Eligibility to participate as per Government of India's Public Procurement (Preference to Make in India) Order 2017 (as amended/ revised) and Ministry of Finance, Department of Expenditure, Public Procurement Division's Orders (Public Procurement 1, 2 and 3) F.No.6/18/2019-PPD dated 23rd/ 24th July 2020 (or any further amendments thereof) regarding eligibility of bidders from neighbouring countries shall apply to this tender.

3. Please note that SPMCIL reserves its right to grant Purchase preferences in accordance with Government of India's Public Procurement (Preference to Make in India) Order 2017 (as amended/ revised) and Public Procurement Policy for Micro and Small Enterprises (MSEs) Amendment Order, 2018 (as amended/revised).

4. Interested tenderers may obtain further information about this requirement from the above office selling the documents. They may also visit our website mentioned above for further details.

5. Tenderer may also download the tender documents from the web site mentioned above and submit its tender by utilizing the downloaded document, the bidder must not make any changes to the contents of the documents, except for filling the required information.

6. Tenderers shall ensure that their tenders, duly sealed and signed, complete in all respects as per instructions contained in the Tender Documents, are dropped on or before the closing date and time indicated in the Para 1 above in the tender box located at the address given below , failing which the tenders will be treated as late and rejected. Tenders may also be sent through post at the address as above. However, Purchaser will not be responsible for any postal lapses or delays in receipt of the documents. In case NIT/ SIT provide for uploading of bids to nominated eProcurement portal, bidders must upload their bids along with scanned copies as required enclosures (including proofs of cost of Tender Documents and EMD as applicable - unless an online payment gateway is provided in the instruction) as per instructions given in this regard. Original copies of such scanned uploaded required enclosures must reach in physical form within the date and place as provided in such instructions, otherwise their uploaded bid, would be declared as unresponsive.

7. In the event of any of the above-mentioned dates being declared as a holiday/ closed day for the purchase organisation, the tenders will be sold/ received/ opened on the next working day at the appointed time.

8. The tender documents are not transferable.

9. The bidder, their affiliates, or subsidiaries – including subcontractors or suppliers for any part of the contract – should not be debarred by DoE, MoF, GoI; DEA, MoF, GoI; SPMCIL; procuring unit of SPMCIL for participating in its tenders.

10. ##Bidders are requested to attend a pre-bid conference for clarification on technical specifications and commercial conditions of the Tenders, on the time, Date and Place mentioned in Para 1 above, Participation in the Pre-bid conference is restricted to prospective bidders who have been invited to participate in the tender or who have purchased the tender documents. Participation is not mandatory, however, in case a bidder chooses not to participate (or fails to do so) in the pre#bid conference, it would be assumed that they have no issues regarding the Technical/ commercial specifications/ conditions.

11. Undersigned confirms that the required goods mentioned above are not available on GeM as per "GeM - Availability Report and Past Transaction Summary" (GeM - AR&PTS). This unique ID is GEM/GARPTS/25102026/I4P6MXN3YLV2 Date:25/10/2026

…….....

.....……
…….....
.....……
[Name, designation, address, tel. No etc. of the officer signing the document]

For and on behalf of …….....……

.....

.....
(Name Designation, Adress telephone number etc
of the officer signing the document)

For and on behalf of
.....

SECURITY PRINTING AND MINTING CORPORATION OF INDIA LIMITED

Tender Number:6000019849

Section VI: List of Requirements

Schedule No.	Breif Description of goods and services (Related Specifications etc.are in Section-VII)	Accounting Unit	Quantity	Amount of Earnest Money	Remark
1	AMC of Laser Cutting Machine	AU	1.000	00.00INR	

SUBMISSION OF TENDER: The bid is to be submitted in one part are as follows:

(1) Bid: ONE BID (In One Parts)

Required BID Documents and Accept conditions:

(1) Consisting of all technical specification as per section VII of this Tender document & commercial conditions.

(2) Tender Fee: NIL

(3) Submission of Undertaking: Kindly submit undertaking as per Annexure III.

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(4) Validity: 90 days from the date of opening of the tender.

(5) Place of Work: Security Paper Mill, Narmadapuram.

(6) Service Period: 01 year from the date of Issue of PO.

(7) Payment Terms: 100% payment will be made visit wise at actual after suitability and acceptance of Service at SPM destination and production of all required documents by supplier through RTGS/NEFT only.

(8) Taxes: If any - Please strictly incorporate in our NIT Section - XI.

(09) Warranty: Not applicable.

(10) No Deviation Certificate: Bidder should confirm in their quotation, "We acceptance of all terms and condition with technical specification of tender document without any deviation".

(11) All Sections & pages of the tender documents strictly should be signed, name and sealed by bidder firm.

(12) PRICE Schedule:

The bidders shall quote the price and other elements of price as per the format given as Section – XI of this tender documents. Insertion, post script, addition and alteration shall not be made, if any, will not be considered for calculating the price.

NOTE: “BIDDER TO FURNISH STIPULATED DOCUMENTS ALONG WITH TENDER IN SUPPORT OF FULFILLMENT OF TENDER CRITERIA. FURTHER CORRESPONDENCE IN THIS REGARD WILL NOT BE ENTERTAINED FOR ANY REASON. NON-SUBMISSION OR INCOMPLETE SUBMISSION OF DOCUMENTS MAY LEAD TO REJECTION OF OFFER.”

SECURITY PRINTING AND MINTING CORPORATION OF INDIA LIMITED

Tender Number:6000019849

Terms and Condition (PAC):

1. The quotation must be in the form furnished by procuring entity and should be in ink free from corrections / erasures. In case there is any unavoidable correction it should be properly attested, otherwise the quotation will not be considered.

2. Quotation will be opened on due date at 3.00 p.m. at the indicated venue in presence of tenderer or their representatives who may wish to be present.

3. The Purchaser reserves the right to accept the offer by individual items and reject any or all tenders without assigning any reason thereof and does not bind itself to accept lowest quotations.

4. Participation in this tender is by invitation only. Unsolicited offers are liable to be ignored. However, vendors who desire to participate in such tenders in future may bring it to the notice of Procuring Entity and apply for registration as per procedure.

5. Manufacturer's name and country of origin of materials offered must be clearly specified. Please quote whether your organisation is large scale industry or small-scale industry. If you have NSIC/ SSI/ MSI. certificate, please attach it to the quotation. Mention your registration details.

6. Complete details and ISI specification if any must accompany the quotation. Make/ Brand of the item shall be stated wherever applicable. If you have got any counter offer as suitable to the material required by us, the same may be shown separately.

7. Samples must be submitted where specified along with the quotations. Samples must be carefully packed, sealed and labelled clearly with enquiry number, subject and sender's name for easy identification. Rejected samples will be returned at your cost if insisted.

8. All drawings sketches and samples if any sent along with this enquiry must be returned along with quotations duly signed.

9. All supplies are subject to inspection and approval before acceptance. Manufacturer/ Supplier Warranty Certificates and Manufacturer/ Government Approved Lab Test Certificate shall be furnished along with the supply, wherever applicable.

10. The Purchaser reserves the right to modify the quantity specified in this enquiry.

11. The prices quoted should be firm till the supplies are completed. Please quote the rates in words and figures. Rates quoted should be free delivery at destination including all charges otherwise the quotation is likely to be rejected. Price quoted for free delivery at destination will be given preference. If there is no indication regarding the FOR, in the quotation, then it will be considered as F.O.R. Destinations. Price quoted should be net and valid for a minimum period of three months from the date of opening of the quotation.

12. Payment of GST is primarily the responsibility of the seller and will not be paid unless the percentage value is clearly mentioned in the quotations. If no indication regarding GST is recorded in the quotation, the GST will be considered as included.

13. Delivery Period required for supplying the material should be invariably specified in the quotation.

14. In case your quotation is accepted, and order is placed on you, the supply against the order should be made within the period stipulated in the order. Purchaser reserves the right to recover any Loss sustained due to delayed delivery by way of penalty. Failure to supply the material within the stipulated period shall entitle the Purchaser for imposition of Penalty without assigning any reasons @ 1/ 2% of the total value of the item covered in order as LD for each week or part thereof of delay. The total damages shall not exceed 10 (ten) per cent of the value of delayed goods.

15. If the deliveries are not maintained and due to that account the Purchaser is forced to buy the material at your Risk and Cost from elsewhere, the loss or damage that may be sustained there by will be recovered from the defaulting supplier.

16. Dispute Clause: Any dispute relating to the enquiry shall be subject to the jurisdiction of the court at Narmadapuram only.

SIGNATURE OF BIDDER WITH NAME,
DESIGNATION & SEAL

Section VII: Technical Specifications

Annual Maintenance Contract for Laser Cutting Machine at SPM

Scope of Work:

*AMC for Laser Cutting Machine for 1 year.

*AMC Covers total 04 Visits.

*Apart from four visits mentioned above, firm has to provide Telephonic and Online Supports for smooth functioning of Laser Cutting Machine to SPM for complete 1 year.

•Accommodation and travelling charges are in the scope of supplier.

SECURITY PRINTING AND MINTING CORPORATION OF INDIA LIMITED

Tender Number:6000019849

Section XI: Price Schedule

To,
(Name and Address of Purchaser)

OFFER FORM for Tender No Date of opening . . Time……. Hours

We ……..…..…... hereby certify that we are established firm of manufacturers / authorised agents of M/s…..……..…… with factories at ……..…… which are fitted with modern equipment and where the production methods, quality control and testing of all materials and parts manufactured or used by us are open to inspection by the representative of ….(Name of Purchaser). We hereby offer to supply the following items at the prices indicated below:

Service Line No.

1. (AMC of Laser cutting Machine) -(04 visit in 01 year)

Kindly provide SAC Code.....

1.Basic price per visit.....

2.Qty (UOM) 4 (AU)

3. Total (basic price*Qty).....

4. GST 18% on total.....

5. Grand Total (3+4).....

1. Scope of Supply: (Cost break-up of the quoted cost, showing inter-alia costs of all the concomitant Installation/ Commissioning/ Training/ Technical Support/ incidental services/ software/ accessories, considered necessary to make the proposal self-contained and complete must be indicated here.)

2. Taxation Details:
a) PAN number
b) Type of GST Registration (Registered, Unregistered, Composition, SEZ, RCM etc.)
c) GSTIN number
d) Registered Address as per GST registration and Place of Delivery for GST Purpose
e) Contact Names, Nos. & email IDs for GST matters (Please mention primary and secondary contacts)

3. It is hereby certified that we have understood the General and Special Instructions to Tenderers (GIT and SIT), and also the General and Special Conditions of Contract (GCC and SCC) attached to the tender and have thoroughly examined specifications/ Quality Control Requirements and other stipulations in Section VII & VIII – Technical Specifications and Quality Control Requirements; and are thoroughly aware of the nature of stores required and our offer is to supply stores strictly in accordance with the requirements and according to the terms of the tender. We agree to abide solely by the General and Special Conditions of Contract and other conditions of the tender in accordance with the tender documents if the contract is awarded to us.

4. We hereby offer to supply the stores detailed above or such portion thereof, as you may specify in the acceptance of tender at the price quoted and agree to hold this offer open for acceptance for a period of —— days from the date of opening of tender (i.e., upto ———), We shall be bound by the communication of acceptance despatched within the prescribe time.

Signature and seal of Manufacturer/Bidder

Note -

(i) The Bidder may prepare their own offer forms as per this proforma.

(ii) No change in the proforma is permissible.

(iii) No erasures or alternations in the text of the offer are permitted. Any correction made in the offer shall be initialled by the bidder.

(iv) This Section should not bring in any new Technical Parameter that has not been mentioned in the Technical Bid

SECURITY PRINTING AND MINTING CORPORATION OF INDIA LIMITED

Tender Number 6000019849

ANNEXURE – I

(To be submitted on the letter head)

DECLARATION

We do hereby declare that,

1. We have not been blacklisted /debarred by DoE, MoF, GoI; DEA, MoF, GoI; SPMCIL; procuring unit of SPMCIL for participating in its tenders. The information provided above is correct and true to the best of my knowledge and belief.
2. We do hereby declare that we have read and understood all terms and conditions of tender document including GIT, SIT, GCC, SCC, Technical Specification, Quality Control Criteria and confirm to abide to those conditions without any counter conditions.
3. "We are accepting all the terms and conditions of the tender document without any deviation and withdraw all deviations if any"

Signature.....

Name.....

Designation.....

Date.....

Stamp of the Organization.....

SECURITY PRINTING AND MINTING CORPORATION OF INDIA LIMITED

Tender Number: 6000019849

ANNEXURE – II

(To be submitted on the letter head)

DECLARATION

"I have read the clause regarding restrictions on procurement from a bidder of a country which shares a land border with India. I certify that M/s.....**(firm's name)** is not from such a country or, if from such a country, has been registered with the Competent Authority. I hereby certify that M/s ..... **(firm's name)** fulfills at requirements in this regard and is eligible to be considered." (where applicable, evidence of valid registration by the competent Authority shall be attached)"

I, the undersigned, declare that the item.....originate in.....(Name of the country).

Signature.....

Name.....

Designation.....

Date.....

Stamp of the Organization.....

SECURITY PRINTING AND MINTING CORPORATION OF INDIA LIMITED

Tender Number: 6000019849

ANNEXURE – III

(To be submitted on the letter head)

We here by confirm that the rates quoted by us are the same and not higher than those quoted/delivered to other government, public sector, or private organization.

Signature.....

Name.....

Designation.....

Date.....

Stamp of the Organization.....