बिड संख्या/Bid Number: GEM/2026/B/8234236
दिनांक /Dated: 04-11-2026

बिड दस्तावेज़ / Bid Document

बिड विवरण/Bid Details	
बिड बंद होने की तारीख/समय /Bid End Date/Time	03-12-2026 15:00:00
बिड खुलने की तारीख/समय /Bid Opening Date/Time	04-12-2026 15:00:00
बिड पेशकश वैधता (बंद होने की तारीख से)/Bid Offer Validity (From End Date)	90 (Days)
मंत्रालय/राज्य का नाम/Ministry/State Name	Ministry Of Finance
विभाग का नाम/Department Name	Department Of Economic Affairs
संगठन का नाम/Organisation Name	Security Printing And Minting Corporation Of India Limited (spmcil)
कार्यालय का नाम/Office Name	3rd Floor Tower G World Trade Centre Nauroji Nagar
शिकायत निवारण के संपर्क विवरण/ Contact details of Grievance redressal	HOD Email id :ram.sahai@gov.in Buyer Email id: santosh.late@spmcil.com
वस्तु श्रेणी /Item Category	Manpower Outsourcing Services - Minimum wage - Skilled; High School; Others , Manpower Outsourcing Services - Minimum wage - Unskilled; Not Required; Others
अनुबंध अवधि /Contract Period	2 Year(s)
पिछले 3 वित्तीय वर्षों का बिडर का न्यूनतम औसत वार्षिक वित्तीय टर्नओवर/Minimum Average Annual Turnover of the bidder (For the last 3 Financial Years)	14 Lakh (s)
उन्हीं/समान सेवा के लिए अपेक्षित विगत अनुभव के वर्ष/Years of Past Experience Required for same/similar service	5 Year (s)
इसी तरह की सेवाओं का पिछला आवश्यक अनुभव है/Past Experience of Similar Services required	Yes
टर्नओवर पात्रता मानदंड/Turnover eligibility criteria	To be verified by the buyer at the time of technical evaluation
वर्षों के अनुभव एवं टर्नओवर से एमएसई को छूट प्राप्त है / MSE Relaxation for Years Of Experience and Turnover	Yes | Complete
स्टार्टअप के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है / Startup Relaxation for Years Of Experience and Turnover	Yes | Complete

बिड विवरण/Bid Details	
विक्रेता से मांगे गए दस्तावेज़/Document required from seller	Experience Criteria,Bidder Turnover,Certificate (Requested in ATC),Additional Doc 1 (Requested in ATC),Additional Doc 2 (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
क्या आप निविदाकारों द्वारा अपलोड किए गए दस्तावेज़ों को निविदा में भाग लेने वाले सभी निविदाकारों को दिखाना चाहते हैं? संदर्भ मेनू है/Do you want to show documents uploaded by bidders to all bidders participated in bid?	No
बिड लगाने की समय सीमा स्वतः नहीं बढ़ाने के लिए आवश्यक बिड की संख्या। / Minimum number of bids required to disable automatic bid extension	2
दिनों की संख्या, जिनके लिए बिड लगाने की समय-सीमा बढ़ाई जाएगी। / Number of days for which Bid would be auto-extended	7
ऑटो एक्सटेंशन अधिकतम कितनी बार किया जाना है। / Number of Auto Extension count	2
बिड से रिवर्स नीलामी सक्रिय किया/Bid to RA enabled	No
बिड का प्रकार/Type of Bid	Single Packet Bid
तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय /Time allowed for Technical Clarifications during technical evaluation	2 Days
अनुमानित निविदा मूल्य (सभी करों सहित) भारतीय रुपये में / Estimated Bid Value in INR (Inclusive of all taxes)	7022346.97
Payment Timelines	Payments shall be made to the Seller within **30** days of issue of service delivery acceptance certificate (SDAC) and on-line submission of bills (This is in supersession of 10 days time as provided in clause 12 of GeM GTC)
मूल्यांकन पद्धति/Evaluation Method	Total value wise evaluation
मध्यस्थता खंड/Arbitration Clause	No
सुलह खंड/Mediation Clause	No

ईएमडी विवरण/EMD Detail

एडवाईजरी बैंक/Advisory Bank	Indusind bank
ईएमडी राशि/EMD Amount	141000

ईपीबीजी विवरण /ePBG Detail

एडवाइजरी बैंक/Advisory Bank	Indusind bank
ईपीबीजी प्रतिशत (%)/ePBG Percentage(%)	5.00
ईपीबीजी की आवश्यक अवधि (माह) /Duration of ePBG required (Months).	26

(a). जेम की शर्तों के अनुसार ईएमडी छूट के इच्छुक बिडर को संबंधित केटेगरी के लिए बिड के साथ वैध समर्थित दस्तावेज़ प्रस्तुत करने है। एमएसई केटेगरी के अंतर्गत केवल वस्तुओं के लिए विनिर्माता तथा सेवाओं के लिए सेवा प्रदाता ईएमडी से छूट के पात्र हैं। व्यापारियों को इस नीति के दायरे से बाहर रखा गया है।/EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy.

(b).ईएमडी और संपादन जमानत राशि, जहां यह लागू होती है, लाभार्थी के पक्ष में होनी चाहिए। / EMD & Performance security should be in favour of Beneficiary, wherever it is applicable.

(c).ईएमडी और संपादन जमानत राशि लाभार्थी के पक्ष में होनी चाहिए। / Earnest Money Deposit (EMD) shall also be accepted by the buyer in the form of a surety bond.

लाभार्थी /Beneficiary :
Narmadapuram
Narmadapuram-461005
(Security Paper Mill)

बोली विभाजन लागू नहीं किया गया/ Bid splitting not applied.

एमआईआई अनुपालन/MII Compliance

एमआईआई अनुपालन/MII Compliance	Yes

एमएसई खरीद वरीयता/MSE Purchase Preference

एमएसई खरीद वरीयता/MSE Purchase Preference	Yes
सूक्ष्म और लघु उद्यम मूल उपकरण निर्माताओं/सेवा प्रदाता को खरीद में प्राथमिकता, यदि उनका मूल्य L1+X% / Purchase Preference to MSE OEMs/ Service Provider available upto price within L1+X%	15
सूक्ष्म और लघु उद्यम मूल उपकरण निर्माता/सेवा प्रदाता को खरीद में प्राथमिकता के लिए बिड की मात्रा का अधिकतम प्रतिशत / Percentage of Bid quantity/amount for MSE OEMs/ Service Provider Purchase preference	100

ट्रेड्स भुगतान संबंधी विवरण/TReDS Payment Details

This Bid provides for Trade Receivables Discounting System (TReDS) as Preferred mode of payment. For MSME sellers, payments may be processed through a TReDS exchange in which the Buyer is registered, subject to applicable policy and regulatory guidelines. Accordingly, sellers intending to avail payment through TReDS are required to be registered with at least one TReDS exchange in

which the buyer is registered.

1. If the bidder is a Micro or Small Enterprise as per latest orders issued by Ministry of MSME, the bidder shall be relaxed from the eligibility criteria of "Experience Criteria" as defined above subject to meeting of quality and technical specifications. The bidder seeking Relaxation from Experience Criteria, shall upload the supporting documents to prove his eligibility for Relaxation.
2. If the bidder is a Micro or Small Enterprise (MSE) as per latest orders issued by Ministry of MSME, the bidder shall be relaxed from the eligibility criteria of "Bidder Turnover" as defined above subject to meeting of quality and technical specifications. If the bidder itself is MSE OEM of the offered products, it would be relaxed from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. The bidder seeking Relaxation from Turnover, shall upload the supporting documents to prove his eligibility for Relaxation.
3. If the bidder is a DPIIT registered Startup, the bidder shall be relaxed from the the eligibility criteria of "Experience Criteria" as defined above subject to their meeting of quality and technical specifications. The bidder seeking Relaxation from Experience Criteria, shall upload the supporting documents to prove his eligibility for Relaxation.
4. If the bidder is a DPIIT registered Startup, the bidder shall be relaxed from the the eligibility criteria of "Bidder Turnover" as defined above subject to their meeting of quality and technical specifications. If the bidder is DPIIT Registered OEM of the offered products, it would be relaxed from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. The bidder seeking Relaxation from Turnover shall upload the supporting documents to prove his eligibility for Relaxation.
5. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.
6. Years of Past Experience required: The bidder must have experience for number of years as indicated above in bid document (ending month of March prior to the bid opening) of providing similar type of services to any Central / State Govt Organization / PSU. Copies of relevant contracts / orders to be uploaded along with bid in support of having provided services during each of the Financial year.
7. **Purchase preference to Micro and Small Enterprises (MSEs):** Purchase preference will be given to MSEs having valid Udyam Certificate and whose credentials are validated online through Udyam Registration portal as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail themselves of the Purchase preference, the bidder must be the manufacturer / OEM of the offered product on GeM. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises and hence resellers offering products manufactured by some other OEM are not eligible for any purchase preference. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service, and Buyer will decide eligibility for purchase preference based on documentary evidence submitted in case of product bids, whereas in case of services the eligibility is automatically validated. If L-1 is not an MSE and MSE Seller (s) has / have quoted price within L-1+ 15% (Selected by Buyer) of margin of purchase preference /price band defined in relevant policy, such MSE Seller shall be given opportunity to match L-1 price and contract will be awarded for 100% (selected by Buyer) percentage of total quantity. The buyers are advised to refer the OM_No.1_4_2021_PPD_dated_18.05.2023 for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017. Benefits of MSE will be allowed only if seller is validated on-line in GeM profile as well as validated and approved by Buyer after evaluation of documents submitted.
8. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.
9. Past Experience of Similar Services: The bidder must have successfully executed/completed similar Services over the last three years i.e. the current financial year and the last three financial years(ending month of March prior to the bid opening): -
1. Three similar completed services costing not less than the amount equal to 40% (forty percent) of the estimated cost; or
2. Two similar completed services costing not less than the amount equal to 50% (fifty percent) of the estimated cost; or
3. One similar completed service costing not less than the amount equal to 80% (eighty percent) of the estimated cost.

एक्सेल में अपलोड किए जाने की आवश्यकता /Excel Upload Required :

PRICE BREAKUP - 1793697517.xlsx

अतिरिक्त योग्यता /आवश्यक डेटा/Additional Qualification/Data Required

Scope of work & Job description:1793697536.pdf

Buyer to upload undertaking that Minimum Wages indicated by him during Bid Creation are as per complied with The Code on Wages Act:1793697596.pdf

Manpower Outsourcing Services - Minimum Wage - Skilled; High School; Others (3)

तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification	मूल्य/ Values
कोर / Core	
Skill Category	Skilled
Educational Qualification	High School
Type of Function	Others
List of Profiles	Cook
Specialization	Not Required
Post Graduation	Not Required
Specialization for PG	Not Applicable
Experience	0 to 3 Years
State	NA
Zipcode	NA
District	NA
Is the Geographical presence of the Service Provider's office required in the consignee's State	No
Name of states/ UT for geographical presence is required	Not Applicable
एडऑन /Addon(s)	
अतिरिक्त विवरण /Additional Details	
Title for Optional Allowances 1	0
Title for Optional Allowances 2	0
Title for Optional Allowances 3	0
Designation	NA

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	No

अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents

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परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number of Resources to be hired	अतिरिक्त आवश्यकता /Additional Requirement
1	Biplab Basak	461005,Security Paper Mill ,Narmadapuram , Madhya Pradesh	3	• Minimum daily wage (INR) exclusive of GST : 794 • Bonus (INR per day) : 66.14 • EDLI (INR per day) : 3.97 • EPF Admin Charge (INR per day) : 3.97 • Optional Allowances 1 (INR per day) : 0 • Optional Allowances 2 (INR per day) : 0 • Optional Allowances 3 (INR per day) : 0 • Estimated Number of Overtime Hours per Resource per Month : 0 • Remuneration per resource per hour for Overtime Hours (Including all applicable allowance etc & excluding GST) : 0 • ESI (INR per day) : 25.81 • Provident Fund (INR per day) : 95.28 • Number of working days in a month : 30 • Tenure/ Duration of Employment (in months) : 24

Manpower Outsourcing Services - Minimum Wage - Unskilled; Not Required; Others (7)

तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification	मूल्य/ Values
कोर / Core	
Skill Category	Unskilled
Educational Qualification	Not Required
Type of Function	Others
List of Profiles	Mazdoor/Labour
Specialization	Not Required
Post Graduation	Not Required
Specialization for PG	Not Applicable
Experience	0 to 3 Years
State	NA
Zipcode	NA
District	NA
Is the Geographical presence of the Service Provider's office required in the consignee's State	No
Name of states/ UT for geographical presence is required	Not Applicable
एडऑन /Addon(s)	
अतिरिक्त विवरण /Additional Details	
Title for Optional Allowances 1	0
Title for Optional Allowances 2	0
Title for Optional Allowances 3	0
Designation	NA

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	No

अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents

परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number of Resources to be hired	अतिरिक्त आवश्यकता /Additional Requirement

क्र.सं./S.No.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number of Resources to be hired	अतिरिक्त आवश्यकता /Additional Requirement
1	Biplab Basak	461005,Security Paper Mill ,Narmadapuram , Madhya Pradesh	7	• Minimum daily wage (INR) exclusive of GST : 565 • Bonus (INR per day) : 47.06 • EDLI (INR per day) : 2.83 • EPF Admin Charge (INR per day) : 2.83 • Optional Allowances 1 (INR per day) : 0 • Optional Allowances 2 (INR per day) : 0 • Optional Allowances 3 (INR per day) : 0 • Estimated Number of Overtime Hours per Resource per Month : 0 • Remuneration per resource per hour for Overtime Hours (Including all applicable allowance etc & excluding GST) : 0 • ESI (INR per day) : 18.36 • Provident Fund (INR per day) : 67.8 • Number of working days in a month : 30 • Tenure/ Duration of Employment (in months) : 24

क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें/Buyer Added Bid Specific Terms and Conditions

1. **Generic**

   OPTION CLAUSE 25% : The buyer can increase or decrease the contract quantity or contract duration up to 25 percent at the time of issue of the contract. However, once the contract is issued, the contract quantity or contract duration can only be increased up to 25 percent. Bidders are bound to accept the revised quantity or duration.
   For lumpsum-based service contracts, the buyer may increase the scope of work and contract value up to 25 percent with the consent of the service provider

2. **Forms of EMD and PBG**

   Bidders can also submit the EMD with Account Payee Demand Draft in favour of

   SECURITY PAPER MILL
   payable at
   NARMADAPURAM
   .
   Bidder has to upload scanned copy / proof of the DD along with bid and has to ensure delivery of hardcopy to the Buyer within 5 days of Bid End date / Bid Opening date.

3. **Forms of EMD and PBG**

   Bidders can also submit the EMD with Fixed Deposit Receipt made out or pledged in the name of A/C

   SECURITY PAPER MILL, NARMADAPURAM
   . The bank should certify on it that the deposit can be withdrawn only on the demand or with the sanction of the pledgee. For release of EMD, the FDR will be released in the favour of the bidder by the Buyer after making endorsement on the back of the FDR duly signed and stamped along with covering letter. Bidder has to upload scanned copy/ proof of the FDR along with bid and has to ensure delivery of hardcopy to the Buyer within 5 days of Bid End date/ Bid Opening date

4. **Forms of EMD and PBG**

   Bidders can also submit the EMD with Banker’s Cheque in favour of

   SECURITY PAPER MILL
   payable at
   NARMADAPURAM
   .
   Bidder has to upload scanned copy / proof of the BC along with bid and has to ensure delivery of hardcopy to the Buyer within 5 days of Bid End date / Bid Opening date.

5. **Forms of EMD and PBG**

   Bidders can also submit the EMD with Payment online through RTGS / internet banking in Beneficiary name

   SECURITY PAPER MILL
   Account No.
   201003487038
   IFSC Code
   INDB0000449
   Bank Name
   Indusind Bank
   Branch address
   Ground Floor, Sat Rasta, Main Road, Narmadapuram (M.P) 461001
   .
   Bidder to indicate bid number and name of bidding entity in the transaction details field at the time of on-line transfer. Bidder has to upload scanned copy / proof of the Online Payment Transfer along with bid.

6. **Forms of EMD and PBG**

   Successful Bidder can submit the Performance Security in the form of Account Payee Demand Draft also (besides PBG which is allowed as per GeM GTC). DD should be made in favour of

   SECURITY PAPER MILL
   payable at
   NARMADAPURAM
   . After award of contract, Successful Bidder can upload scanned copy of the DD in place of PBG and has to ensure delivery of hard copy to the original DD to the Buyer within 15 days of award of contract.

7. **Forms of EMD and PBG**

   Successful Bidder can submit the Performance Security in the form of Fixed Deposit Receipt also (besides

PBG which is allowed as per GeM GTC). FDR should be made out or pledged in the name of

SECURITY PAPER MILL, NARMADAPURAM
A/C (Name of the Seller). The bank should certify on it that the deposit can be withdrawn only on the demand or with the sanction of the pledgee. For release of Security Deposit, the FDR will be released in favour of bidder by the Buyer after making endorsement on the back of the FDR duly signed and stamped along with covering letter. Successful Bidder has to upload scanned copy of the FDR document in place of PBG and has to ensure delivery of hard copy of Original FDR to the Buyer within 15 days of award of contract.

8. **Forms of EMD and PBG**

Successful Bidder can submit the Performance Security in the form of Payment online through RTGS / internet banking also (besides PBG which is allowed as per GeM GTC). On-line payment shall be in Beneficiary name

SECURITY PAPER MILL, NARMADAPURAM
Account No.
201003487038
IFSC Code
INDB0000449
Bank Name
Indusind Bank
Branch address
Ground Floor, Sat Rasta, Main Road, Narmadapuram (M.P) 461001
. Successful Bidder to indicate Contract number and name of Seller entity in the transaction details field at the time of on-line transfer. Bidder has to upload scanned copy / proof of the Online Payment Transfer in place of PBG within 15 days of award of contract.

9. **Buyer Added Bid Specific ATC**

Buyer Added text based ATC clauses

ATC:
07 Attendant (Unskilled) and 03 Cook (Skilled) for Guest House:

1. **Location of work:** Security Paper Mill, Narmadapuram (M.P.)-461005

2. **Liquidated Damages (LD) Clause:** If the contractor fails to deliver the goods and/or services or any instalment thereof within the Delivery Period, SPM Narmadapuram shall, without prejudice to other rights and remedies available to SPM, Narmadapuram under the contract, deduct from the contract price, as Liquidated damages, a sum equivalent to the rate of 0.5 per cent of the delivered price of the delayed goods and/or services for each week of delay or part thereof until actual delivery or performance, subject to a maximum deduction of the 10% of the delayed goods or services.
3. **GIT & GCC**: The terms and conditions, guidelines of SPMCIL Procurement Manual Version 3.0, 2024 will be applicable to this bid at any stage to avoid any conflict at later stage. Kindly refer General Instructions to Tenderer (GIT) and General Conditions of Contract (GCC) of SPMCIL Procurement Manual Version 3.0 for additional terms and conditions as per the links given below:

I. **GIT: https://www.spmcil.com/wp-content/uploads/2024/06/GIT-3.0-1.pdf**
II. **GCC: https://www.spmcil.com/wp-content/uploads/2024/06/GCC-3.0-1.pdf**

4. **TDS:** SPM (as Buyer) is liable to deduct TDS u/s 194Q @ applicable rate on goods purchases (if applicable). In case of deduction of TDS under section 194Q; the Supplier (Vendor) need not to charge TCS u/s 206C (1H) on invoicing on or after 01.07.2021.
5. **GST Return**: Supplier should file the GST returns for outward supplies in time. In case of any Input Credit Loss to SPM by way of their failure to files GST Returns in time, SPM reserves the right to withhold the payment of further supplies till production of evidence of filling of Returns.
6. **Contract Period:** 02 year from the date of issue of GeM Contract.
7. **Price bid breakup**: Bidders are requested to submit price break-up of financial bid in price bid only. Offers of Bidders quoting less than prevalent minimum wages shall be rejected straightway.

8. **Anti-Bribery Management System (ABMS):** By participating in this tender, the suppliers/Vendors/Contractors are deemed to have undertaken that they shall not give or take, any financial or non-fina

ncial bribe, to or from anyone during the tender or during the execution of the contract thereafter and if they notice any such incident happening, they shall report it to Vigilance.

9. **Common IP Addresses**: Bidders may please note that GeM is capturing and showing the IP addresses used by the Buyer and the Bidder(s)/Seller(s). The received bids having matching/common IP address with Bidder/Seller(s) or Buyer shall be out rightly rejected & shall not be considered for furt her evaluation.
10. **Pre-Qualification Criteria:**

a. **Experience & Past Performance**: The bidder should have experience of having successfully compl eted similar kind of services of 1460 Man-days in any one of the last five years ending on '31.03.2026' .

b. **Capability**: The bidder must have capability to provide the relevant services.

c. **Financial Standing**: The average annual financial turnover of the bidder during the last three years, ending on '31.03.2026', should be at least Rs. 14,04,470.77 as per the annual report (audited balance sheet and profit & loss account) of the relevant period, duly authenticated by a Chartered Accountant/ Cost Accountant in India.

i) The net worth of the Bidder should not be negative on '31.03.2026' and also

ii) Should not have eroded by more than 30% in the last three years, ending on '31.03.2026'.

Note 1: To ascertain this criteria net worth of initial and last financial year should be compared.

Note 2: For MSEs and Start-ups (registered for the tendered item) all financial criteria shall be exempted.

11. The Contractor/Service provider is required to submit complete rates/Quotations only after satisfying each and every condition as laid down.
12. Rate/Quotations should be in compliance with the Minimum Wages Act and any other relevant Acts/O rders of Government of India that is applicable. **The minimum wages rate is prescribed vide Circ ular no. File No. 6/1/2026-VDA Dated 30.09.2026 issued by the Government of India Minist ry of Labour & Employment Labour Bureau Chandigarh.** Amendments may be done as per mini mum wages rates prescribed by RLC.
13. The service provider/contractor shall be responsible for paying wages to contract labour at rates not l ess than the minimum wages as notified by the appropriate government.
14. The Contractor shall pay and continue to pay Minimum Wages to the workers and if it is found that les s wages were paid, contract will be terminated forthwith and the deficient wages will be deducted by the Buyer from tenderer and paid directly to the workers employed by them and further, payment to t he firm will be made only on satisfactory performance of work for each period as certified by the User and HR Department.
15. Insurance cover protecting the agency against all claims applicable under Employees State Insurance Act, 1948, shall be taken by the contractor / service provider. The contractor / service provider shall a rrange necessary Insurance coverage for any person deployed by him even for a short duration. This Buyer shall not entertain any claim arising out of mishap if any, that may take place. In the event of a ny liability/claim falling on buyer, the same shall be reimbursed/indemnified by the contractor/service provider.
16. Contractor/service provider shall be directly responsible for any/all disputes arising between him and his personnel and keep this office indemnified against all actions, losses, damages, theft, expenses an d claims whatsoever arising thereof.
17. Contractor shall be solely responsible for payment of wages/salaries other benefits and allowances to his personnel that might become applicable under any Act or order of the Government including the M inimum Wages Act. Buyer shall have no liability whatsoever in this regard and the Contractor shall ind emnify the buyer against any/ all claims which may arise under the provisions of various Acts, Govern ment Orders etc.
18. Deduction towards EPF and ESI etc. be factored in rates being quoted on per month basis and the sa me would not be payable over and above the rates thus quoted. The contractor / service provider wou ld be liable for ensuring compliance with the relevant rules and regulations as notified by the Govern ment in this regard from time to time.
19. It is made clear that the engagement of the contractor/service provider does not in any way confer an y right to the contractor/service provider or the persons that may be deployed by him with the Buyer f or claiming any regular or part time employment with the Buyer.

20. **Resolution of Disputes:** If dispute or difference of any kind shall arise between SPM, Narmadapu ram and the supplier in connection with or relating the contract, the parties shall make every effort to r esolve the same amicably by mutual consultations. If the parties fail to resolve their dispute or differenc e by such mutual consultation within 21 days of its occurrence, then, unless otherwise provided in the S CC, either SPM, Narmadapuram or the supplier may seek recourse to settlement of disputes through ar

bitration act 33.2.

21. **Successful bidder has to sign NDA (Non-Disclosure agreement with Security Paper Mill N armadapuram. (Format of NDA Attached in ATC Documents).**

22. **Kindly submit Land border sharing clause and blacklisted/debarred in your firm's letter head as below format:**

Land border sharing clause:

Bidders should submit undertaking regarding Compliance of Restrictions under Rule 144 (xi) of GFR 2017 a s per DOE Order (Public Procurement No.4) dated 23.02.2023 (as amended from time to time) regarding re strictions on procurement from a bidder of a country which shares a land border with India as follows:

Undertaking regarding of Land Border Sharing Clause

To,

M/s Security Printing and Minting Corporation of India Limited

Ref : - GEM/BID/2026/B/XXXXXX Dated : - XX/XX/XXXX

Dear Sir,

We have read the clause regarding provisions for procurement from a Bidder which share a land borde r with India, we certify that, bidder M/s (Name of Bidder) is:

(i) Not from such a country. [ ]

(ii) If from such a country, has been registered with the Competent Authority. [ ]

(Evidence of valid registration by the

Competent Authority shall be attached)

(Bidder is to tick appropriate option ( ) above.

We hereby certify that bidder M/s (Name of Bidder) fulfills all requirement in this regard and is eligible to be considered against the tender.

{Signature of Authorized Signatory of Bidder}

Name : _____

Designation : _____

Seal :

23. Blacklisted/debarred declaration:

Bidders are requested to submit following undertaking on their letterhead:

We have not been blacklisted/debarred by DoE, MoF, GoI; DEA, MoF, GoI; SPMCIL; procuring unit of SP MCIL for participation in tenders. The information provided above is correct and true to the best of my knowledge and belief.

24. SLA (Service level Agreement): SLA Applicable for the contract is attached in GeM bid ATC Doc uments & Contract shall be governed by SLA.

25. Documents Checklist:-The participating bidder shall also submit the documents as per following mentioned order:-

a) Seal & signed Bid/Tender document as an unconditional acceptance of all terms & conditions of bid including scope of work.

b) Latest Udyam Certificate, if bidder is claiming any benefits against MSE Policy.

c) Undertaking regarding non-blacklisting

d) Declaration about compliance of land border sharing clause.

e) Documents related to experience/capability.

f) Audited balance sheet for FY 2023-24, 2024-25, 2025-26

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10. **Buyer Added Bid Specific ATC**

Buyer uploaded ATC document Click here to view the file.

11. **Buyer Added Bid Specific SLA**

Text Clause(s)

OTHER GENERAL CONDITIONS:

• The Contractor shall, wherever applicable, obtain and maintain a valid licen

ce the Occupational Safety, Health and Working Conditions Code, 2020, read with the applicable Rules, before deploying or engaging contract labour for e xecution of the work under this Contract. The Contractor shall furnish a copy of the valid licence, along with the relevant registration particulars and such other supporting documents as may be required, to the Principal Employer b efore commencement of deployment of contract labour. The Contractor shall not deploy or continue to engage contract labour
in circumstances where a valid licence is legally required but has not been o btained or has ceased to be valid. Failure to obtain, maintain or furnish the r equired licence shall constitute a breach of the Contract, entitling the Princip al Employer to take appropriate contractual action, including withholding per mission for deployment, requiring rectification within the permissible period, and initiating termination proceedings in accordance with the terms of the C ontract, without prejudice to any other remedy available under applicable la w.

• The Contractor/Service Provider shall ensure timely payment of wages with out any unauthorised deductions within 7 days of the end of the wage period in accordance with the Code on Wages, 2019.

• The Contractor shall, at its own cost and expense, provide each contract la bour deployed under this Contract with all necessary Uniform, Shoes, Caps a nd other PPEs whichever are essential as per nature of work and for safety d uring work. Such items shall conform to the applicable statutory requirement s, prescribed safety standards and the safety instructions and requirements of the Principal Employer. The Contractor shall also ensure that every contra ct labour uses the prescribed PPE and safety equipment while performing the assigned duties and complies with all applicable safety rules,
procedures and instructions of the Principal Employer. The entire cost of proc urement, provision, maintenance and replacement of PPE, safety equipment and uniforms shall be borne exclusively by the Contractor. The Principal Emp loyer shall not be liable to bear or reimburse any such cost separately. The C ontractor shall accordingly take into account all expenses towards PPE, safet y equipment, uniforms and their maintenance and replacement while quotin g its service charges and other financial components under the Contract. No additional payment, reimbursement or claim on this account shall be admissi ble against the Principal Employer during the currency of the Contract. Any f ailure to comply with this clause shall constitute a breach of the Contract and may attract appropriate contractual action in accordance with the terms and conditions of the Contract, without prejudice to any other rights or remedies available to the Principal Employer under applicable law.

• The Contractor shall ensure strict compliance with all applicable provisions of the Occupational Safety, Health and Working Conditions Code, 2020, the a pplicable Rules, and all safety, health, security and environmental instruction s, procedures and directions issued by the Principal Employer from time to ti me. The Contractor shall be solely responsible for ensuring that all contract l abour deployed under the Contract follows the prescribed safety procedures and uses appropriate personal protective equipment (PPE) while performing their assigned duties. The Contractor shall ensure that every contract worker receives appropriate safety induction, job-specific safety training and instruct ions before being assigned any work involving safety risks. The Contractor’s supervisor or
authorised representative shall monitor compliance with safety requirements

and shall maintain relevant training, PPE-issue and safety-inspection records for verification by the Principal Employer.

• In the event of any breach of safety requirements by the Contractor or its contract labour, the Principal Employer shall be entitled to impose the following contractual penalties:

(a) For a safety violation, a written warning and a penalty of ₹1,000 per occurrence.

(b) For failure to comply with a written safety direction of Principal Employer/ Buyer, a penalty of Rs. 2,000 per occurrence per week.

(c) For failure to provide or use mandatory PPE, unauthorised operation of machinery, bypassing safety guards or permitting work in a hazardous manner, a penalty of Rs. 1,000 per occurrence per week.

(d) The applicable penalty shall continue to accrue for each week, or part thereof as specified in the contract, until the Contractor implements the required corrective measures and the Principal Employer verifies and confirms rectification in writing. The imposition of penalty shall not restrict the Principal Employer's right to stop unsafe work, require removal of personnel, or initiate other contractual action, including termination in accordance with the contract.

• The Contractor shall nominate, at its own cost and expense, a competent Supervisor or duly authorized representative for effective supervision, coordination and management of the contract labour engaged under this Contract. The Supervisor/authorized representative shall be responsible for ensuring the attendance, discipline, proper conduct and deployment of contract labour, allocation and
monitoring of assigned duties, compliance with the terms and conditions of the Contract, and adherence to applicable labour laws, safety rules, security instructions and other instructions issued by the Principal Employer from time to time. The Supervisor/authorized representative shall also act as the nodal point of contact between the Contractor and the Principal Employer for all matters relating to the deployment and administration of contract labour. The Contractor shall furnish the name, contact details and written authorization of the Supervisor/authorized representative to the Principal Employer before commencement of the work. All costs and expenses relating to the deployment of the Supervisor/authorized representative shall be borne exclusively by the Contractor and shall be duly factored into the service charges quoted by the Contractor. No separate payment or reimbursement on this account shall be admissible from the Principal Employer.

• In accordance with Rule 184 of the Occupational Safety, Health and Working Conditions (Central) Rules, 2026, read with the applicable provisions of the Occupational Safety, Health and Working Conditions Code, 2020, the Contractor shall nominate one competent and duly authorized representative as a member of the Grievance Redressal Committee constituted by the Principal Employer for redressal of grievances of contract labour deployed under this Contract. The Contractor shall communicate the name, designation, contact details and written authorization of its nominated representative to the Principal Employer before commencement of deployment of contract labour. The nomination of the Contractor's representative shall not absolve the Contractor of its statutory or contractual obligations towards contract labour or restrict the right of any contract labour to seek remedies before the competent authority in accordance with applicable law.

• The Contractor’s supervisor and contractor’s representative in grievance re dressal committee should not associate with any other firm.
• The Contractor shall, at its own cost and without claiming any reimburseme nt from the Principal Employer / Buyer, arrange and ensure the annual health examination or medical test of all contract labour deployed under this Contract, to the extent applicable under Section 6(1)(c) of the Occupational Safety, Health and Working Conditions Code, 2020, and the Rules & Regulati ons, notification and directions applicable to the establishment. Such examin ation shall be conducted by a qualified medical practitioner or an authorized medical facility, as applicable under law. The Contractor shall maintain prope r records of such medical examination and furnish copies of the medical fitne ss certificates and other relevant documents to Principal Employer, as and w hen required, subject to applicable laws relating to confidentiality and protec tion of medical information.
The Contractor shall ensure that any employee found medically unfit for the assigned work is not deployed in such work unless and until the applicable m edical and statutory requirements are duly satisfied.
• Contractor/Service Provider shall ensure that appointment letters are issue d to every contract labour deployed by it at buyer’s premise for performance of work under this contract, in accordance with the OSH Code, before permit ting such contract labour to commence work under establishment of the Prin cipal employer. The appointment letter shall specify, inter alia, the name and designation of the contract labour, nature of duties, date of engagement, pla ce of deployment, wages and other applicable service conditions, in accorda nce with the applicable labour laws and statutory requirements in force from time to time. A model format for the same is enclosed as Annexure-I. The Contractor shall maintain proper records of all such appointment letters and provide copies thereof to the Principal Employer, as and when required, for v erification and compliance purposes. Issuance of appointment letters by the Contractor shall not, by itself, create any employer–employee relationship be tween the Principal Employer and the contract labour. Any failure by the Con tractor to comply with this clause shall constitute a breach of the Contract an d shall render the Contractor liable to appropriate contractual action in accor dance with the terms and conditions of the Contract, without
Prejudice to any other rights or remedies available to the Principal Employer under applicable law.
• Contractor shall issue detailed wage slips to all contract labour either in ele ctronic or physical form in accordance with applicable labour laws before or at the time of wage disbursement. Such Wage Slips must contain details suc h as the wage period, rate of wages and deductions made, etc. in accordanc e with applicable labour laws. A model format of wage slip is enclosed as Ann exure-II.
• Contractor / Supplier shall ensure that the deployed manpower complies wi th site rules, safety and security instructions.
• The Contractor shall not remove, discontinue or replace any contract labou r deployed/engaged for the performance of work under this Contract without obtaining the prior written permission of the Principal Employer, except in ca ses of emergency or other circumstances where immediate action is necessa ry under applicable law. The Contractor may request such removal or replac ement on reasonable and justifiable grounds, including misconduct, unsatisf actory performance, continued absenteeism, incapacity to perform the assig

ned duties, safety or security concerns, or any other legitimate administrative or operational reason. Any removal, replacement or discontinuance of deployment shall be carried out in compliance with applicable labour laws, the terms of employment of the concerned contract labour, and the provisions of this Contract. The grant of permission by the Principal Employer shall not absolve the Contractor of its statutory or contractual obligations towards the concerned contract labour.

• The Principal Employer shall have the right, for reasons to be recorded in writing, to require the Contractor to remove from the premises of the Principal Employer any contract labour deployed by the Contractor who is found to be negligent, in disciplined, involved in misconduct, incompetent, medically unfit for the assigned duties, in violation of applicable safety requirements, or whose conduct or continued deployment is considered prejudicial to the safety, security, discipline or operational requirements of the establishment. Upon receipt of such written direction, the Contractor shall promptly withdraw and replace the concerned contract labour with suitable personnel, at its own cost, without any additional financial liability to the Principal Employer and without adversely affecting the continuity or quality of the contracted services. The Contractor shall ensure that such replacement personnel possess the requisite qualifications, experience, training and statutory clearances, wherever applicable. No direction issued by the Principal Employer under this clause shall, by itself, be construed as creating an employer–employee relationship between the Principal Employer and any contract labour. In cases involving an immediate threat to life, safety, security or property, the Principal Employer may require the immediate removal of the concerned contract labour from the premises, followed by written confirmation of the direction, wherever practicable. The exercise of this right shall be without prejudice to the Principal Employer's other rights and remedies under the Contract and applicable law.

• Contractor / Supplier shall ensure compliance with statutory provisions of working hours and weekly-off. The Contractor shall ensure that all deployed personnel are provided weekly-off in accordance with applicable labor laws and statutory provisions. No contract labor shall be deployed beyond permissible hours without written authorization of Buyer.

• In case contract labor is deployed on designated weekly off day, the contractor shall be solely liable for payment of overtime wages and / or grant compensatory leave strictly in accordance with applicable law and contractor shall solely responsible for maintenance of relevant records. The Buyer is neither responsible for monitoring / administrating the deployment of manpower nor shall the Buyer be responsible for reimbursement of overtime, paid by the contractor to deployed manpower due to deployment on designated weekly off day.

• The Contractor/Service Provider shall ensure uninterrupted availability of the required manpower at the designated work location throughout all days on which the services are required as per the Contract.

• Notwithstanding the requirement for daily and continuous deployment of the requisite manpower, no individual contract labor shall be deployed in contravention of the applicable provisions of labor codes.

• The Contractor/Service Provider shall at its own cost and responsibility, deploy adequate reliever/substitute manpower to provide service to Buyer / SPMN as per the Contract and applicable labor codes.

• Scrutiny of manpower will be done by HR department.
• Payment / Reimbursement clause –
"(i) The Buyer shall make the payment to service provider within 45 days from the date of receipt of invoice, attendance sheet, logbook, service feedback, documentary proofs for wages/PF/ESI/EDLI, etc. payments.
(ii) However, if any objection is made in writing by the Buyer regarding acceptance of services or regarding invoices within 15 days from the date of receipt of invoices then the Buyer shall make the payment to service provider within 30 days from the date on which such objection is removed by the service provider and intimated to Buyer/SPMN."

12. **Buyer Added Bid Specific SLA**

File Attachment Click here to view the file.

13. **Buyer Added Bid Specific Scope Of Work(SOW)**

Text Clause(s)

"JOB SPECIFICATIONS AND SCOPE OF WORK OF 3 COOKS (Skilled) and 7 ATTENDANTS (Unskilled) AT GUEST HOUSE, SPM NARMADAPURAM."

A. AREA COVERAGE FOR GUEST HOUSE SERVICES: Rendering continuous service in SPM, NARMADAPURAM as per the area indicated below:- - SPM, Narmadapuram Guest House.

B. BROAD DETAILS OF SCOPE OF WORK:

• Cooks will prepare food for the Guests, as directed by the Guest- House in charge/Officer-In Charge, as and when required.

• Attendants are to perform the tasks as enumerated below:-

- To keep the Guest House premises properly swept and dusted in good shape.

- To maintain the furniture and equipment fixtures and fittings at the Guest House properly and ensure that they are cleaned on daily basis. The loss / breakage / repair, if any, of the items due to negligence or lack of adequate care shall be made good by the Contractor

- To attend to the guests who may reside in the Guest House.

- To arrange for the guests cold drink, tea, break-fast, lunch and dinner as per the rates fixed by the Corporation. The rate chart shall be displayed in the Guest House.

- To ensure to change bed linen, towels, soap etc. in the Guest House, as and when necessary.

- To ensure that the services to the Guests are available at all reasonable hours as under: Breakfast 08.00 A.M. to 9.30 A.M. Lunch 12.30 P.M. to 2.00 PM Evening snacks 05.00 P.M. to 06.30 P.M. Dinner 08.30 P.M. to 10.00 P.M. Cooks and Attendants shall not :

a. Behave or talk in an objectionable or indecent manner with the Guests or any officials of the Corporation.

b. Smoke or consume alcoholic drinks or other intoxicants at any time during day or night within the premises of the Guest House or be in an intoxicating condition while attending to duties of the Guest House.

c. Ask for or demand any money other than actual charges from the Guest(s).

d. Entertain guests of his own in the Guest House or allow use of premises by anyone except as may be authorised by the officials of SPM, Narmadapuram, entrusted with authority to allot accommodation in the Guest House.

e. Use any of the facilities provided to the Guests in the Guest House for himself.

f. Be involved in illegal activities or financial fraud or criminal cases.

• Vendor has to provide its manpower proper – Uniform, Shoes, Gloves, Caps, Aprons and other PPEs whic hever are essential. C. WORKING TIME Normal Working Hours shall be as follows from Monday to Sunday (All Days) - A Shift (06:00 am to 02:00 pm) General Shift (09:00 am to 06:00 pm and 08:00 am to 05:00 pm) B Shift (02:00 pm to 10:00 pm) D. SCOPE of SPM, NARMADAPURAM

• SPM, Narmadapuram will provide ration as per the requirement of the Guest menu and the number of die ts to be prepared. The required quantity has to be decided by the Guest House In Charge and to be issued to the Cooks engaged by the contractor for preparation of the meals/breakfast and snacks etc. as per deci ded menu.

• Vegetables as per requirement on daily basis have to be decided by the supervisor engaged by SPM, Nar madapuram and to be issued to the supervisors engaged by the contractor for preparation of the meals/br eakfast and snacks etc. as per decided menu.

• Infrastructure facility (kitchen space)

• Proper lighting facility inside the kitchen space (Including emergency lighting facility)

• Fuel/Gas (commercial gas) supply as per the requirement daily/weekly basis.

• Gas Burners /Bhatti and Water Supply.

• Utensils for cooking utensils, serving utensils, Water storage containers etc.

• Washing items like surf, liquid soaps, dish wash pads etc. OTHER SPECIAL GENERAL CONDITIONS:

• Vendor has to provide its manpower proper – Uniform, ID card, Safety Shoes, Caps and other PPEs which ever are essential & compulsory. (Service Charge to be quoted appropriately keeping this in mind, if contr avention later, penalty may be deducted as per GEM Service Level Agreement)

• Firm has to appoint one supervisor who is related to the firm. In this regard, firm will have to produce do cumentary proof.

• Firm's supervisor must report to HR department at least two times in a month.

• Firm's supervisor should not associate with any other firm.

• Scrutiny of manpower will be done by HR department.

• If there is non-compliance of uniform, ID card and PPE's etc. then a penalty will impose on firm as per rul es.

• Contractor shall issue detailed pay slips (wage slips) to all contract labor either in electronic or physical f orm in accordance with applicable labour laws before or at the time of wage disbursement. Such Wage Sli ps must contain details such as the wage period, rate of wages and deductions made, etc. in accordance w ith applicable labour laws.

• Contractor / Supplier shall ensure that the deployed manpower complies with site rules, safety and securi ty instructions.

• Contractor shall replace absent, unsuitable or non-performing personnel from deployment at Buyers pre mise upon written instruction of the Buyer.

• The Contractor / Supplier shall be solely responsible for compliance with all safety, health and environm ent requirements applicable at work site by the contract labor.

• Contractor / Supplier shall ensure compliance with statutory provisions of working hours and weekly-off. No contract labor shall be deployed beyond permissible hours without written authorization of Buyer.

• The Contractor shall ensure that all deployed personnel are provided weekly off in accordance with appli cable labor laws and statutory provisions.

• In case contract labor is deployed on designated weekly off day, the contractor shall be solely liable for p ayment of overtime wages and / or grant compensatory leave strictly in accordance with applicable law an d contractor shall solely responsible for maintenance of relevant records.

• The Buyer is neither responsible for monitoring / administrating the deployment of manpower nor shall t he Buyer be responsible for reimbursement of overtime, paid by the contractor to deployed manpower due to deployment on designated weekly off day.

• The Contractor/Service Provider shall ensure uninterrupted availability of the required manpower at the designated work location throughout all days on which the services are required as per the Contract.

• Notwithstanding the requirement for daily and continuous deployment of the requisite manpower, no indi vidual contract labor shall be deployed in contravention of the applicable provisions of labor codes.

• The Contractor/Service Provider shall at its own cost and responsibility, deploy adequate reliever/substit ute manpower to provide service to Buyer / SPMN as per the Contract and applicable labor codes.

• Payment / Reimbursement clause –

"(i) The Buyer shall make the payment to service provider within 45 days from the date of receipt of invoic e, attendance sheet, logbook, service feedback, documentary proofs for wages/PF/ESI/EDLI, etc. payments.

(ii) However, if any objection is made in writing by the Buyer regarding acceptance of services or regardin g invoices within 15 days from the date of receipt of invoices then the Buyer shall make the payment to se rvice provider within 30 days from the date on which such objection is removed by the service provider an d intimated to Buyer/SPMN."

अस्वीकरण/Disclaimer

The Additional Terms and Conditions (ATC) have been incorporated by the Buyer after approval of their Competent Authority. The Buyer ,is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any restriction arising in the bidding process due to these ATCs and including the modification of technical specifications and / or terms and conditions governing the bid.All representations / grievances pertaining to the ATC clauses shall be raised with the buyer organization directly and not with GeM.If any of the clause(s) is/are incorporated by the Buyer regarding the following, the bid & resultant contract shall be treated as null & void. Further, GeM reserves the right, at its sole discretion, to cancel the bid forthwith, without issuance of any prior notice or intimation :-

1. Publishing Custom / BOQ bids for items for which regular GeM categories are available (unless such Custom / BOQ item is bunched with the major regular product Category Item).
2. Mandating procurement of / from specific Brand / Make / Model / Manufacturer / Dealer except in case of Single Bid / Proprietary Article Certificate (PAC) Buying.
3. Inclusion of disqualification criteria related to suspension of seller / service provider, where such suspension period has already expired.
4. Mandating submission of documents (other than EMD and signed Integrity Pact - which can be submitted within 5 days of bid opening) in physical form as a pre-requisite to qualify bidders.
5. Publishing bids on GeM for procurement of works.
6. Procurement of Goods by creating a Service bid on GeM & vice-versa.
7. Seeking sample with bid or approval of samples during bid evaluation process. However, trial / sample, as the case may be, shall be permitted in cases where trial / sample are allowed as per approved and published procurement policy of the Buyers' controlling Ministry / Department / State / Public Sector Enterprises Headquarters. If there is any violation of trial / sample clause with regard to approved policy of the Buyers' Ministry / Department / State / Public Sector Enterprises Headquarters, then this is to be determined and redressed by the concerned Buyer Organisation only.
8. Seeking experience from specific organization / department / institute only or from foreign / export experience.
9. Creating bid for items from incorrect categories.
10. Reference of conditions published on any external site or reference to external documents/clauses.
11. Asking for any Tender fee / Bid Participation fee, as the case may be.
12. Buyer added ATC Clauses which are in contravention of clauses defined in bid detail section, including specifications, EMD Detail, ePBG Detail and MII and MSE Purchase Preference sections of the bid, unless otherwise allowed by the applicable GeM GTC.
13. Any ATC clause in contravention with GeM GTC Clause 4 (xiii) (h) will be invalid. In case of multiple L1 bidders against a service bid, the buyer shall place the Contract by selection of a bidder amongst the L-1 bidders through a Random Algorithm executed by GeM system.
14. In a category based bid, adding additional items, through buyer added, additional scope of work/ additional terms and conditions/or any other document. If buyer needs more items along with the main item, the same must be added through bunching category based items or by bunching custom catalogues

or bunching a BoQ with the main category based item, the same must not be done through ATC or Scope of Work.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

All GeM Sellers/Service Providers shall ensure full compliance with all applicable labour laws, including the provisions, rules, schemes and guidelines under the four Labour Codes i.e. the Code on Wages, 2019; the Industrial Relations Code, 2020; the Occupational Safety, Health and Working Conditions Code, 2020; and the Code on Social Security, 2020 as and when notified and brought into force by the Government of India.

For all provisions of the Labour Codes that are pending operationalisation through rules, schemes or notifications, the corresponding provisions of the pre-existing labour enactments (such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972, etc. and relevant State Rules) shall continue to remain applicable.

The Seller/ Service Providers shall, therefore, be responsible for ensuring compliance under:

- **All notified and enforceable provisions of the new Labour Codes as mentioned hereinabove; and**
- **All operative provisions of the erstwhile Labour Laws until their complete substitution.**

All obligations relating to wages, social security, safety, working conditions, industrial relations etc. and any other statutory requirements shall be strictly met by the Seller/ Service Provider. Any non-compliance shall constitute a breach of the contract and shall entitle the Buyer to take appropriate action in accordance with the contract and applicable law.

This Bid is governed by the General Terms and Conditions, conditions stipulated in Bid and Service Level Agreement specific to the Service, as the case may be, as provided in the Marketplace.

However, in case of Service, if any condition specified in General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement specific to said Service, then it will over-ride the conditions in the General Terms and Conditions.

This Bid is governed by the सामान्य नियम और शर्तें/General Terms and Conditions, conditions stipulated in Bid and Service Level Agreement specific to this Service as provided in the Marketplace. However in case if any condition specified in सामान्य नियम और शर्तें/General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो।बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।/In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---धन्यवाद/Thank You---