



SECURITY PRINTING AND MINTING
CORPORATION OF INDIA LIMITED

SECURITY PAPER MILL,
NARMADAPURAM - 461005 (M.P), INDIA
(A Unit of Security Printing and Minting Corporation of India Limited)(Wholly
owned by Government of India)
(Miniratna Category-I CPSE & ISO 9001:2015,
14001:2015,45001:2018,50001:2018 & IEC 17025:2017 CERTIFIED)
Website:<http://spmarmadapuram.spmcil.com>
E-Mail:gm.spm@spmCIL.com CIN: U22213DL2006GOI144763
Ph.No:91-7574-255259,Fax No:07574-255170

Not Transferable

Security Classification: NON-SECURITY

TENDER DOCUMENT FOR HIRING OF: ANNUAL MAINTENANCE CONTRACT (AMC)- COMPLETE MAINTENANCE CONTRACT FOR 2 NOS.ABB MAKE DCS 800 DRIVES FOR 3 YEAR

Tender Number: 6000019731 /EL/AMC/PAC/443, Dated: 25.07.2026

This Tender Document Contains _____ Pages.

Tender Document is issued to :

ABB India Limited (122826)
Plot No. 5 & 5, 2nd Phase
Peenya Industrial Area
P.B. No. 5806, Peenya
560058 BANGALORE
INDIA

Details of Contact person in SPMCIL regarding this tender:

Name	Biplab Basak
Designation	Manager (Material)
Address	SPMH (Security Paper Mill,Hoshangabd) India
Email	BIPLAB.BASAK@SPMCIL.COM
Phone	
Fax	

Section I: Notice Inviting Tender (NIT)

6000019731 /EL/AMC/PAC/443

(SPMCIL's Tender SI No.)

25.07.2026

(Date)

1. Sealed tenders are invited from eligible and qualified tenderers for supply of the following:

GeM - Availability Report and Past Transaction Summary - ID

Schd. No.	Brief Description of Goods/services	Quantity (with unit)	Earnest Money (In Rupee)	Remarks
1	AMC services for 2 Nos DCS 800 for 3 yrs	1.000 AU	0.00INR	
1	AMC services for 2 DCS 800 for 1st year	9.000MD		
2	AMC services for 2 DCS 800 for 2nd year	9.000MD		
3	AMC services for 2 DCS 800 for 3rd year	9.000MD		

Type of Tender (Two Bid/ PQB/ EOI/ RC/ Development/ Indigenization/ Disposal of Scrap/ Security Item etc.)	ONE-BID PROPRIETARY ARTICLE CERTIFICATE
Security Classification :	NON-SECURITY
Authority in whose favour all tender related financial instruments (FD, DD, Banker's cheque etc) are to be made	Security Printing and Minting Corporation of India
All Financial Instruments to be payable at :	ADMIN. OFFICE, SECURITY PAPER MILL, NARMADAPURAM
Dates and place of issue of tender documents:	ADMIN. OFFICE, SECURITY PAPER MILL, NARMADAPURAM From 25.07.2026 to 20.08.2026 during office hours.
Place of Pre-Bid Conference :	.
Place, Time, and date before which Written queries for Pre-bid conference must be received :	.
Closing date and time for receipt of tenders	21.08.2026 11:00:00
Place of receipt of tenders	ADMIN. OFFICE, SECURITY PAPER MILL, NARMADAPURAM
Time and date of opening of tenders for Technical Bid. Place, Time, and date of Opening of Price (Financial) bid would be intimated later on	21.08.2026 15:00:00



Place of opening of tenders	ADMIN. OFFICE, SECURITY PAPER MILL, NARMADAPURAM
Nominated Person/ Designation to Receive Bulky Tenders (Clause 21.1 of GIT)	Biplab Basak Manager (Material)
Officer to be contacted for clarifications/ help :	Biplab Basak
Name and Contact Details of Independent Monitor(s) for Integrity Pact (please refer to Clause 44.3 of GIT) for this Tender :	Biplab Basak BIPLAB.BASAK@SPMCIL.COM

Sub: Regarding acceptance of Terms and Conditions for procurement of "Annual maintenance contract of DCS 800 DC DRIVES".

Security Paper Mill, Narmadapuram MP invites the quotation/Proforma Invoice for the procurement of "Annual maintenance contract of DCS 800 DC DRIVES". You are therefore, requested to send the quotation cum proforma invoice for the same on or before closing date & time for receipt of tender by Fax & Email, and sent original copy by speed post. The quotation cum pro forma invoice may be sent in the favour of the "The Chief General Manager, Security Paper Mill, Narmadapuram MP" immediately containing the following:

Please submit on or before 3:00 pm on date of tender opening, your quotation for following goods, in accordance with the Terms and Conditions printed in this tender enquiry, in a sealed cover, marked on top with– Enquiry No; Date of Tender opening.

Undersigned confirms that the required goods mentioned above are not available on GeM as per "GeM - Availability Report and Past Transaction Summary" (GeM - AR&PTS). This unique ID is GEM/GARPTS/26062026/5FH0J2DTK8MF, dated 26.06.2026

Your's Faithfully,

(Biplab Basak)
Manager(Material)/CPSO
FOR CHIEF GENERAL MANAGER
CORRESPONDING ADDRESS

THE CHIEF GENERAL MANAGER
SECURITY PAPER MILL
NARMADAPURAM-461005 (M.P.)
Website: <http://spmnnarmadapuram.spmcil.com>
PHONE :-07574-286848/286587/286776

OTHER TERMS AND CONDITIONS

1. Description of Item – Procurement of "Annual maintenance contract of DCS 800 DC DRIVES" (As per detailed Specification/Scope of work in Section VII)

2. Offer should be valid for 90 days. The tender shall be opened as and when received.

3. The following certificates are to be enclosed along with the quotation.

- (a) That the prices offered are the best reduced rates and the same item/service is not supplied at a lower rate to any other organization.
(b) That there is no agency commission involved in the supply and that no person is paid agency commission in India.

4. Payment: 100% payment visit-wise will be made after acceptance and suitability of service by the consignee at destination and on production of all required documents by the all required documents by the supplier and payment will be made through RTGS/NEFT only.

5. Security Deposit: - Not Applicable

6. Period of work : - 03 years from the date of release of purchase order.

7. Place of work : - SPM, NARMADAPURAM.

8. No. of visits: Total 27 man days (8 hours) visit during AMC period as per requirement (09 visits in each year)

9. Currency: - Rates to be quoted in INR only.

10. Right of Acceptance: -The Chief General Manager, Security Paper Mill, Narmadapuram reserve the right to reject any or all tenders with assigning any reason thereof.

11. Liquidated damages: In case your quotation is accepted, and order is placed on you, the service against the order should be made within the period stipulated in the order. Purchaser reserves the right to recover any Loss sustained due to delayed delivery by way of penalty. Failure to provide the service within the stipulated period shall entitle the Purchaser for imposition of Penalty without assigning any reasons @ 1/ 2% of the total value of the item covered in order as LD for each week or part thereof of delay. The total damages shall not exceed 10 (ten) per cent of the value of delayed goods contract price. During the above mentioned delayed period of supply and / or performance , t conditions incorporated under GCC sub clause 23.4 shall also apply.

12. Warranty Clause: - Not Applicable

13. Earnest Money Deposit:- Not Applicable

14. Option Clause: The Chief General Manager may reserve the right to increase the ordered quantity by 25% at any time, till final delivery date of the contract, by giving reasonable notice even though the quantity ordered initially has been supplied in full before the last date of the delivery period.

15. GIT & GCC: Bidders are requested to go through link provided below regarding GIT (General instruction to Tenders) & GCC (General conditions of contract) and submit an undertaking that bidder has read and unconditionally accepted all the clauses of GIT & GCC.

For details regarding General Instruction to the Tenderers,
please visit our website <https://www.spmcil.com/wp-content/uploads/2024/06/GIT-3.0-1.pdf>

For details regarding General Instruction of contract,
please visit our website <https://www.spmcil.com/wp-content/uploads/2024/06/GCC-3.0-1.pdf>

16. Submit the valid manufacturers authorization certificate of the item supplied as per the standard form duly filled by



OEM as per annexure XIV of this tender document.

Manufacturer Authorization Certificate should be signed by a person competent and having the power of attorney to legally bind the manufacturer.

17. Anti-bribery management clause: "By participating in this tender, the suppliers/vendors/contractors are deemed to have undertaken that they shall not give or take, any financial or non-financial bribe, to or from anyone during the tender or during the execution of the contract thereafter and if they notice any such incident happening, they shall report it to Vigilance.

18. This tender is being published on website, only as an abundant precaution and it not an open invitation to quote in the Tender. Participation in this tender is by invitation only and is limited to the selected Bidder for the item, to whom this tender has been sent by Post/Courier/E-mail. Unsolicited offers are liable to be ignored.

19. SPM (as Buyer) is liable to deduct TDS under Income Tax Act with applicable rate.

20. Kindly submit undertaking in attached Annexure-I, II & III duly filled sealed and signed alongwith quotation.

FIRM SHOULD STRICTLY FOLLOW SAFETY CONDITIONS AS MENTIONED BELOW :-

(1) The work has to be carried out under proper supervision and all safety rules and regulations should be followed and also as per direction of our officials.

(2) You have follows all safety norms and labour law act police verification of your employees, insurance, without which your employees can not permitted for work in our premises.

(3) It will be sole responsibility of the contractor to insure yours workmen against risks of accident and injury while at work as required by the relevant rules and to pay compensation, if any to them as per workmen's compensation act. the work will be carried out in a protected area and all the rules and regulations of S.P.M. in that area that are in force from time to time will have to be followed by the contractor.

(4) The contractor shall assign to his workmen task commensurate with their experience and state health condition.

Signature & seal Name of Authorised

Place & Date: Signatory:

Address:

Tel. No/ Fax. No /

Mobile No

Email ID:

Section VII: Technical Specifications

Annual maintenance contract (AMC)- Complete Maintenance contract for 2 Nos. ABB make DCS 800 drives for 3 year through PAC Basic.

Scope of work:

1. All type of preventive and breakdown maintenance is covered in the contract
2. Overhauling / repairing of the equipment at site.
3. Inspection of Drives & environment.
4. Inspection of power/control cabling s.
5. Inspection of earthings.
6. Complete/Max. Possible dismantling of the Drive units and Cleaning.
7. Relay must be checked for proper function and all connection should be inspected and checked for tightness.
8. Re-tuning and checking of parameters to check any deviation in characteristics
9. Any deviation in parameters is observed same may be recorded and be informed to the customer.
10. Trouble shooting, functional tests, Program/parameter back-up.
11. Recommendation for repairs and replacement.
12. Use a vacuum cleaner to clean the dust from the air inlet and outlet.
13. The heat sink should be checked and cleaned, if required.

A. Preventive Maintenance Services

ABB's Preventive Maintenance is based on product specific maintenance schedules.

The maintenance program includes annual inspections, measurements and component replacement.

This service has the following primary objectives:

1. Optimum performance of your equipment,
2. Extension of the useful life of your equipment,
3. Reduction of equipment malfunctions, and
4. Maintenance of equipment appearance.

The program monitors equipment performance, reliability, and labor requirement to continuously Improve the program's procedures and associated activities.

Our Preventive Maintenance Services include:

1. A schedule of preventive maintenance activities designed specifically for the equipment summarized below and listed in detail in the Detailed Equipment List section of this agreement.
2. The performance of the preventive maintenance activities per the frequency described below.
3. The preparation and presentation of preventive maintenance reports containing the findings and recommendations as a result of the preventive maintenance activities.

B. Shutdown Maintenance

Typical maintenance actions that can be performed are:

- a. Inspection of the drive and ambient conditions
- b. Inspection of software and its revisions, fault logger and parameters
- c. Inspection of optic fibers
- d. Inspection of batteries
- e. Inspection of cooling fans and air filter (air cooled drives)

- f. Inspection of cooling system (water cooled drives)
- g. Inspection of capacitors
- h. Inspection of spare parts and upgrading latest version software and documentation
- i. Service report after each visit.

After maintenance activity, suitable actions/modifications, if required, is to be carried out immediately.

Online Maintenance – Drive is working during the visit

Typical maintenance actions that can be performed are:

- a. Inspection of the drive and ambient conditions
- b. Inspection of software and its revisions, fault logger and parameters
- c. Inspection of cooling fans and air filter (air cooled drives)
- d. Inspection of cooling system (water cooled drives)
- e. Inspection of spare parts and upgrading latest version software and documentation
- f. Service report after each visit

During this activity, if any abnormality has been found out suitable action will be carried at the earliest.

C. Corrective Maintenance Services

Corrective Maintenance Services are designed to complement your in-house maintenance resources and expertise in situations that require additional technical assistance to resolve equipment failures.

ABB's Corrective Maintenance Service applies to the equipment described in the Equipment List.

Section of this document: The purpose of the service is to return equipment which is performing sub-optimally to full performance in the shortest possible time, perform lasting repairs and minimize potential administrative delays associated with urgent requests to restore equipment functionality.

To accomplish these objectives a highly qualified ABB Service Engineer will apply the required expertise to promptly diagnose and repair equipment failures.

D. Support-Line

Support line, ABB's subscription-based telephone support service, is designed to deliver value added technical support and consulting during critical needs or general system maintenance activities.

The objectives of this service include:

- 1. Access through a single telephone number 24 hours/day 365 days/year (1-800-419-3989)
- 2. Fast & efficient access to ABB's World Class product support through choices of medium-Telephone, Fax, E-Mail or Internet.
- 3. A cost-effective resource for solutions to system drives inquiries available 24 hours per day, 365 days per year.
- 4. Online facilities providing capabilities to enter track and evaluate each support case opened with ABB.

Through ABB's state-of-the-art Call Center, technical experts, backed by ABB's extensive support network, are on hand to support customer efforts with all ABB products. Each case is individually managed by a dedicated support engineer who has full availability to all paths of escalation through to the Product Responsible Unit.

5. Service Includes

- 1. Remote trouble shooting by ABB India service engineers for the failure cases after customer request
- 2. Continuous collection of performance data for remotely connected drives
- 3. ABB India service engineers with drive data available
 - a. Automatic gathering of failure information, parameter file, and data logger in failure cases
 - b. Troubleshooting instructions for most common failure types
 - c. Continuously collected signal trend data of drive
- 4. Expert report every six months during normal operations and when any abnormality has been observed.

NOTE ;

1. Payment will be done on submission of bill with service report and after satisfactory work done of every Man days (8 hours) visit.
2. Response time will be within 24 working hours on receipt of complaint from SPM, Narmdapuram.
3. All the tools required for work should be provided by the firm.
4. Expert Engineer will timely notify for the maintenance work within Man-days (8 hours).

Section XI: Price Schedule

The Price bid should clearly indicate the break-up of the price as under:-

Price for service

SN Price Break Up

SAC CODE in 6 digits : 995468

1 AMC Charges as per section -VII Scope of work per visit (Man days) Rs. _____

2 No. of visit 27 No. visits (in 03 years)

3 TOTAL (1 X 2)

4 GST in % only on 3

5 Total price FOR SPM, Narmadapuram (in figures only) (3+4) Rs. _____

6 Total Price (in words only) Rupees. _____

SIGNATURE OF BIDDER
(WITH NAME, DESIGNATION AND SEAL)

Section XII: Vendor Details

The tenderer should furnish specific details mentioned below. In case a question / issue does not apply to a tenderer, the same should be answered with the remark "not applicable".

Wherever necessary and applicable, the tenderer shall enclose certified copy as documentary proof/ evidence to substantiate the corresponding statement.

In case a tenderer furnishes a wrong or misleading answer against any of the under mentioned question/ issues, its tender will be liable to be ignored.

1. Vendor/ Contractor particulars:

- (a) Name of the Company:
- (b) Corporate Identity No. (CIN):
- (c) Registration if any with SPMCIL:
- (d) Complete Postal Address:
- (e) Pin code/ ZIP code:
- (f) Telephone nos. (with country/area codes):
- (g) Fax No.: (with country/area codes):
- (h) Cell phone Nos.: (with country/area codes):
- (i) Contact persons /Designation:
- (j) Email IDs:

2. Taxation Details:

- (a) PAN number:
- (b) Type of GST Registration (Registered, Unregistered, Composition, SEZ, RCM etc.):
- (c) GSTIN number:
- (d) Registered Address as per GST registration and Place of Delivery for GST Purpose:
- (e) Contact Names, Nos. & email IDs for GST matters (Please mention primary and secondary contacts):

☐ We solemnly declare that our GST rating on the GST portal / Govt. official website is NOT negative / blacklisted during the last three financial years.

.....

(Signature with date)

.....

.....

(Name, address, and stamp of the tendering firm)

Section XIV: Manufacturer's Authorization FORM

To,
Security Paper Mill, Narmadapuram
A Unit of Security Printing & Minting
Corporation of India Limited
(Wholly Owned by Govt. of India)
Narmadapuram

Dear Sirs,

Ref.: Your Tender document No..... dated.....

We..... who are proven and reputable manufacturers of
..... (name and description of the goods offered in the tender) having factories at
..... here by authorize Messrs..... (name and address of the agent) to
submit a
tender, process the same further and enter into a contract with you against your requirement as contained in the above
referred tender enquiry documents for the above goods manufactured by us.
We further confirm that no supplier or firm or individual other than Messrs..... (name and address of
the above agent) is authorized to submit a tender, process the same further and enter into a contract with you against
your requirement as contained in the above referred tender enquiry documents for the above goods manufactured by
us.
We also hereby extend our full warranty, as applicable as per clause 16 of the General Conditions of Contract read with
modification, if any, in the Special Conditions of Contract for the goods and services offered for supply by the above firm
against this tender document.

Yours faithfully,

.....

.....

[Signature with date, name and designation]

for and on behalf of Messrs.....

[Name & address of the manufacturers]

Note: This letter of authorization should be on the letter head of the manufacturing firm and should be signed by a
person competent and having the power of attorney to legally bind the manufacturer.



Tender Number 6000019731

ANNEXURE – I

(To be submitted on the letter head)

DECLARATION

We do hereby declare that,

1. We have not been blacklisted/debarred by DoE, MoF, GoI; DEA, MoF, GoI; SPMCIL; procuring unit of SPMCIL for participation in tenders. The information provided above is correct and true to the best of my knowledge and belief.
2. We do hereby declare that we have read and understood all terms and conditions of tender document including GIT, SIT, GCC, SCC, Technical Specification, Quality Control Criteria and confirm to abide to those conditions without any counter conditions.
GIT: <https://www.spmcil.com/wp-content/uploads/2024/06/GIT-3.0-1.pdf>
GCC: <https://www.spmcil.com/wp-content/uploads/2024/06/GCC-3.0-1.pdf>
3. We are accepting all the terms and conditions of the tender document without any deviation and withdraw all deviations if any"

Signature.....

Name

Designation.....

Date.....

Stamp of the Organization



Tender Number: 6000019731

ANNEXURE – II

(To be submitted on the letter head)

DECLARATION

"I have read the clause regarding restrictions on procurement from a bidder of a country which shares a land border with India. I certify that M/s.....**(firm's name)** is not from such a country or, if from such a country, has been registered with the Competent Authority. I hereby certify that M/s **(firm's name)** fulfills all requirements in this regard and is eligible to be considered." (where applicable, evidence of valid registration by the competent Authority shall be attached)"

I, the undersigned, declare that the item.....originate in.....(Name of the country).

Signature.....

Name

Designation.....

Date.....

Stamp of the Organization



Tender Number: 6000019731

ANNEXURE – III

(To be submitted on the letter head)

(i) We here by confirm that the rates quoted by us are the same and not higher than those quoted/delivered to other government, public sector, or private organization.

(ii) We here by confirm that there is no agency commission involved in the supply.

Signature_____

Name_____

Designation_____

Date_____

Stamp of the Organization_____