



SECURITY PRINTING AND MINTING
CORPORATION OF INDIA LIMITED

**SECURITY PAPER MILL,
NARMADAPURAM- 461005 (M.P), INDIA**
**(A Unit of Security Printing and Minting Corporation of India Limited)(Wholly
owned by Government of India)**
**(Miniratna Category-I CPSE & ISO 9001:2015,
14001:2015,45001:2018,50001:2018 & IEC 17025:2017 CERTIFIED)**
Website:http://spmarmadapuram.spmcil.com
E-Mail:gm.spm@spmCIL.com CIN: U22213DL2006GOI144763
Ph.No:91-7574-255259,Fax No:07574-255170

Not Transferable

Security Classification:

TENDER DOCUMENT FOR HIRING OF: COMPREHENSIVE ANNUAL MAINTENANCE CONTRACT FOR FIRE DETECTION & ALARM SYSTEM.

Tender Number: 6000019687 /E&I/PAC/PM5/AMC, Dated: 05.06.2026

This Tender Document Contains 15 Pages.

Tender Document is issued to :

JSR Control India (134340)
F-9,
Basement Saheed Jeet Singh Marg,
Katwaria Sarai, New Delhi
110016 DELHI
INDIA

Details of Contact person in SPMCIL regarding this tender:

Name Biplab Basak
Designation Manager (Material)
Address SPMN (Security Paper Mill, Narmadapuram) India.
Email BIPLAB.BASAK@SPMCIL.COM
Phone
Fax



Tender Number:6000019687

Section 1: Notice Inviting Tender (NIT)

6000019687 /E&I/PAC/PM5/AMC

05.06.2026

(SPMCIL's Tender SI No.)

(Date)

1. Sealed tenders are invited from eligible and qualified tenderers for supply of following goods & services:

Sch d. No.	Brief Description of Goods/services	Quantity (with unit)	Earnest Money (In Rupee)	Remarks
1	CAMC of Fire alarm system at PM5	1.000 AU	00.00	
1	Services visit for CAMC of FAS	4.000EA		
Type of Tender (Two Bid/ PQB/ EOI/ RC/ Development/ Indigenization/ Disposal of Scrap/ Security Item etc.)			ONE-BID	PROPRIETARY ARTICLE CERTIFICATE
Dates of sale of tender documents:			From 05.06.2026 to 07.07.2026 during office hours.	
Place of sale of tender documents			Security Paper Mill, Narmadapuram	
Closing date and time for receipt of tenders			07.07.2026	11:00:00
Place of receipt of tenders			Security Paper Mill, Narmadapuram	
Time and date of opening of tenders			07.07.2026	15:00:00
Place of opening of tenders			Security Paper Mill, Narmadapuram	
Nominated Person/ Designation to Receive Bulky Tenders (Clause 21.21.1 of GIT)			Biplab Basak Manager (Material)	

Sub: Regarding acceptance of Terms and Conditions for "Comprehensive annual maintenance contract for Fire Detection and Alarm system".

Security Paper Mill, Narmadapuram MP invites the quotation/Proforma Invoice for "Comprehensive annual maintenance contract for Fire Detection and Alarm system". You are therefore, requested to send the quotation cum proforma invoice for the same on or before closing date & time for receipt of tender by Fax & Email, and sent original copy by speed post. The quotation cum proforma invoice may be sent in the favour of the "The Chief General Manager, Security Paper Mill, Narmadapuram MP" immediately containing the following:

Please submit on or before 3:00 pm on date of tender opening, your quotation for following goods, in accordance with the Terms and Conditions printed in this tender enquiry, in a sealed cover, marked on top with – Enquiry No; Date of Tender opening.

Your's Faithfully,

(Biplab Basak)
Manager(Material)& CPSO
FOR CHIEF GENERAL MANAGER
CORRESPONDING ADDRESS

THE CHIEF GENERAL MANAGER
SECURITY PAPER MILL
NARMADAPURAM-461005 (M.P.)
Website: <http://spmarmadapuram.spmcil.com>
PHONE :-07574-286848/286587/286776



TERMS AND CONDITIONS :

1. The quotation must be in the form furnished by procuring entity and should be in ink free from corrections/erasures. In case there is any unavoidable correction it should be properly attested, otherwise the quotation will not be considered.
2. Eligibility to participate as per Government of India's Public Procurement (Preference to Make in India) Order 2017 (as amended/ revised) and Ministry of Finance, Department of Expenditure, Public Procurement Division's Orders (Public Procurement 1, 2 and 3) F.No.6/18/2019-PPD dated 23rd/ 24th July 2020 (or any further amendments thereof) regarding eligibility of bidders from neighbouring countries shall apply to this tender.
3. Please note that SPMCIL reserves its right to grant Purchase preferences in accordance with Government of India's Public Procurement (Preference to Make in India) Order 2017 (as amended/ revised) and Public Procurement Policy for Micro and Small Enterprises (MSEs) Amendment Order, 2018 (as amended/revised).
4. Interested tenderers may obtain further information about this requirement from the above office selling the documents. They may also visit our website mentioned above for further details.
5. Tenderer may also download the tender documents from the web site mentioned above and submit its tender by utilizing the downloaded document, the bidder must not make any changes to the contents of the documents, except for filling the required information.
6. Tenderers shall ensure that their tenders, duly sealed and signed, complete in all respects as per instructions contained in the Tender Documents, are dropped on or before the closing date and time indicated in the Para 1 above in the tender box located at the address given below , failing which the tenders will be treated as late and rejected. Tenders may also be sent through post at the address as above. However, Purchaser will not be responsible for any postal lapses or delays in receipt of the documents. In case NIT/ SIT provide for uploading of bids to nominated eProcurement portal, bidders must upload their bids along with scanned copies as required enclosures (including proofs of cost of Tender Documents and EMD as applicable - unless an online payment gateway is provided in the instruction) as per instructions given in this regard. Original copies of such scanned uploaded required enclosures must reach in physical form within the date and place as provided in such instructions, otherwise their uploaded bid, would be declared as unresponsive.
7. In the event of any of the above-mentioned dates being declared as a holiday/ closed day for the purchase organisation, the tenders will be sold/ received/ opened on the next working day at the appointed time.
8. The tender documents are not transferable.
9. The bidder, their affiliates, or subsidiaries – including subcontractors or suppliers for any part of the contract – should not be debarred by DoE, MoF, GoI; DEA, MoF, GoI; SPMCIL; procuring unit of SPMCIL for participating in its tenders.
10. ##Bidders are requested to attend a pre-bid conference for clarification on technical specifications and commercial conditions of the Tenders, on the time, Date and Place mentioned in Para 1 above, Participation in the Pre-bid conference is restricted to prospective bidders who have been invited to participate in the tender or who have purchased the tender documents. Participation is not mandatory, however, in case a bidder chooses not to participate (or fails to do so) in the pre#bid conference, it would be assumed that they have no issues regarding the Technical/ commercial specifications/ conditions.
11. ##All Bidders shall have to sign the Integrity Pact with the purchaser as per format given in Section XX; otherwise, their bids are liable to be summarily rejected.



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.....
.....
.....
.....

[Name, designation, address, tel. No etc. of the officer signing the document]

For and on behalf of

.....
.....

(Name Designation, Address telephone number etc
of the officer signing the document)

For and on behalf of

.....

Section VI: List of Requirements

Schedule No.	Breif Description of goods and services (Related Specifications etc.are in Section-VII)	Accounting Unit	Quantity	Amount of Earnest Money	Remark
1	CAMC of Fire alarm system at PM5	AU	1.000	00.00	

SUBMISSION OF TENDER: The bid is to be submitted in one part are as follows:

(1) Bid: ONE BID (In One Parts)

Required BID Documents and Accept conditions:

(1) Consisting of all technical specification as per section VII of this Tender document & commercial conditions.

(2) Tender Fee: NIL

(3) Submission of Undertaking: Kindly submit undertaking as per Annexure III.

(4) Validity: 90 days from the date of opening of the tender.

(5) Place of Work: Security Paper Mill, Narmadapuram.

(6) Service Period: 01 year from the date of Issue of PO.

(7) Payment Terms: 100% payment will be made visit wise at actual after suitability and acceptance of Service at SPM destination and production of all required documents by supplier through RTGS/NEFT only.

(8) Taxes: If any - Please strictly incorporate in our NIT Section - XI.

(09) Warranty: Not applicable.

(10) No Deviation Certificate: Bidder should confirm in their quotation, "We acceptance of all terms and condition with technical specification of tender document without any deviation".

(11) All Sections & pages of the tender documents strictly should be signed, name and sealed by bidder firm.

(12) PRICE Schedule:

The bidders shall quote the price and other elements of price as per the format given as Section – XI of this tender documents. Insertion, post script, addition and alteration shall not be made, if any, will not be considered for calculating the price.

NOTE: "BIDDER TO FURNISH STIPULATED DOCUMENTS ALONG WITH TENDER IN SUPPORT OF FULFILLMENT OF TENDER CRITERIA. FURTHER CORRESPONDENCE IN THIS REGARD WILL NOT BE ENTERTAINED FOR ANY REASON. NON-SUBMISSION OR INCOMPLETE SUBMISSION OF DOCUMENTS MAY LEAD TO REJECTION OF OFFER."



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Terms and Condition (PAC):

1. The quotation must be in the form furnished by procuring entity and should be in ink free from corrections / erasures. In case there is any unavoidable correction it should be properly attested, otherwise the quotation will not be considered.
2. Quotation will be opened on due date at 3.00 p.m. at the indicated venue in presence of tenderer or their representatives who may wish to be present.
3. The Purchaser reserves the right to accept the offer by individual items and reject any or all tenders without assigning any reason thereof and does not bind itself to accept lowest quotations.
4. Participation in this tender is by invitation only. Unsolicited offers are liable to be ignored. However, vendors who desire to participate in such tenders in future may bring it to the notice of Procuring Entity and apply for registration as per procedure.
5. Manufacturer's name and country of origin of materials offered must be clearly specified. Please quote whether your organisation is large scale industry or small-scale industry. If you have NSIC/ SSI/ MSI. certificate, please attach it to the quotation. Mention your registration details.
6. Complete details and ISI specification if any must accompany the quotation. Make/ Brand of the item shall be stated wherever applicable. If you have got any counter offer as suitable to the material required by us, the same may be shown separately.
7. Samples must be submitted where specified along with the quotations. Samples must be carefully packed, sealed and labelled clearly with enquiry number, subject and sender's name for easy identification. Rejected samples will be returned at your cost if insisted.
8. All drawings sketches and samples if any sent along with this enquiry must be returned along with quotations duly signed.
9. All supplies are subject to inspection and approval before acceptance. Manufacturer/ Supplier Warranty Certificates and Manufacturer/ Government Approved Lab Test Certificate shall be furnished along with the supply, wherever applicable.
10. The Purchaser reserves the right to modify the quantity specified in this enquiry.
11. The prices quoted should be firm till the supplies are completed. Please quote the rates in words and figures. Rates quoted should be free delivery at destination including all charges otherwise the quotation is likely to be rejected. Price quoted for free delivery at destination will be given preference. If there is no indication regarding the FOR, in the quotation, then it will be considered as F.O.R. Destinations. Price quoted should be net and valid for a minimum period of three months from the date of opening of the quotation.
12. Payment of GST is primarily the responsibility of the seller and will not be paid unless the percentage value is clearly mentioned in the quotations. If no indication regarding GST is recorded in the quotation, the GST will be considered as included.
13. Delivery Period required for supplying the material should be invariably specified in the quotation.



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14. In case your quotation is accepted, and order is placed on you, the supply against the order should be made within the period stipulated in the order. Purchaser reserves the right to recover any Loss sustained due to delayed delivery by way of penalty. Failure to supply the material within the stipulated period shall entitle the Purchaser for imposition of Penalty without assigning any reasons @ 1/ 2% of the total value of the item covered in order as LD for each week or part thereof of delay. The total damages shall not exceed 10 (ten) per cent of the value of delayed goods.

15. If the deliveries are not maintained and due to that account the Purchaser is forced to buy the material at your Risk and Cost from elsewhere, the loss or damage that may be sustained there by will be recovered from the defaulting supplier.

16. Dispute Clause: Any dispute relating to the enquiry shall be subject to the jurisdiction of the court at Narmadapuram only.

SIGNATURE OF BIDDER WITH NAME,
DESIGNATION & SEAL

Section VII: Technical Specifications

Over view of the FAS system :-

The system comprises of one CF 3000 Main Panel, two Repeater Panels & approximately 300 numbers of Addressable components including Opto-thermal multi-detectors, Thermal detectors, Manual call points, Sounders & Hooters. The system comprises of 4 loops each spreading over PM5(Strong room, Plant pemises ,Finishng House ,Paper machine,Offierooms,Wire work shop,New boiler house,Fire station etc.).

SCOPE OF WORK:

The complete system must always be maintained in perfect running order as per the standard and requirement of fire safety measures. The maintenance and cleaning works shall include the following

1. All the control panels and their related components shall be tested once in every visit along with SPM & CISF representatives.

2. All smoke detectors shall be cleaned once in every quarter. Testing shall be carried out for 20% of randomly selected smoke detectors from each zone along with SPM & CISF representative every month and a register shall be maintained by the contractor. Testing of smoke detector shall be done by gas cane/conventional method (used for smoke detector testing) in presence of CISF fire representative and contractor shall arrange gas cane for this purpose.

3. Manual Call points should be cleaned & tested once in every quarter. Contractor shall replace the defective gasket, glass and limit switches. The supply of gasket, glass and the limit switches shall be in the scope of contractor.

4. If any of the equipment's/components found defective/damaged/missing, contractor to arrange new equipments and install the same. Components replacing the defective/ damaged/missing one should be of same model and company of existing detection system. This shall be under the scope of the contractor.

5. Contractor shall carryout cleaning & testing of all the talk back stations and Hooters once in an every quarter. Related defective parts, if any shall be arranged and replaced by contractor. Record of the same shall be maintained by the contractor.

6. Repair/ replacement of the defective parts of the panel shall be in the scope of contractor.

7. Defected connectors, wiring, cables, conduit etc. if any, used in the network/panel/control room shall be replaced by contractor. Supply of the same shall be in the scope of contractor.

8. In order to improve the performance of the existing system re-routing of existing cables /re-positioning of existing devices/detectors if required, shall be in the scope of contractor.

9. Contractor shall ensure regular check and working of battery backup. Battery charging/ maintenance shall be in the scope of contractor.

10. Contractor shall keep the system in operation and working all the time to prevent false alarm situation.

11. Maintenance/ up keeping of panels at Fire station Control Room and main gate shall also be in the scope of contractor.

12. Document/ Recorded data/ history of maintenance and checking shall be generated every month. Further, contractor shall carry out to maintain the numbering of the detectors zone wise in the existing form and update the same in case of any change.

13. The contractor shall post experienced and skilled personnel at site to carry out the routine maintenance (detail to be furnished along with the bid of the offer). In case, additional manpower is required for maintenance then the



contractor shall arrange the same and no extra payment shall be made for this.

14. All the smoke detector system along with panel shall be maintained in perfect working condition throughout the contract period.

15. After completion of contract period, all the detector & panel shall be handed over to SPM/ CISF Fire Wing in proper working condition. Any change in the existing system should be documented and handed over to SPM/ CISF Fire Wing.

SPECIAL TERMS:

- a) There shall be no charges for electricity and water as there are no structural jobs involved. Further contractor can use electricity free of cost for small jobs like soldering, cutting, lighting etc. as per the discretion of electrical department.
- b) Contractor can utilize our workshop and crane facility for urgent jobs free of cost with their own operator with prior intimation and permission. The contractor shall ensure that the operator is competent enough to operate the crane.
- c) All labour laws, safety guidelines and other statutory obligations applicable in the state of Indian Union, which may come in Force from time to time during the contract period has to be strictly adhered
- d) Contractor shall be solely responsible for any accident/ damage occurred during the execution of the job and shall be responsible for any financial/ legal implications.
- e) The working duration shall be as per the normal working hours (General shift - 0800 Hrs. to 1700 Hrs.) of SPM. However contractor may have to work on Sundays & Holidays or during night hour, if required, depending on urgency of job.
- f) Rates for all materials required under the provision of contract are inclusive of transport, taxes, profit, interest, insurance, overheads and all other duties etc. as may have to be incurred by the contractor. In case of any revision of the taxes, duty etc. by any Govt. agency, the contractor has to bear the same without any cost implication to the SPM.
- g) Contractor shall make his own arrangements for transportation, boarding and lodging at Narmadapuram.
- h) Contractor shall follow all the standard maintenance practices while carrying out the job and the jobs have to be completed in professional manner.
- i) Contractor shall have to make their own arrangement for all measuring instruments and accessories required for carrying out the jobs.
- j) All tools, tackles, equipment's and consumables like cotton waste, stationeries for recording, and any other item required for completion of the job, shall be supplied by the party. No extra payments shall be made on this account.
- k) Contractor shall strictly adhere to the safety rules formulated by SPM Narmadapuram safety department. The work permit system of the SPM shall be followed. The supervisor shall be responsible for taking daily clearances from in charge of the work area.
- l) Jobs have to be completed to the entire satisfaction of the Fire Wing In-charge and the daily report should be submitted to Fire Wing. This report will form the basis for payment.
- m) Contractor shall provide personal protective equipment to their workmen at their own cost.
- n) Contractor shall be fully responsible for the conduct of his employee and shall ensure that their behavior with the dealing persons is always good & cordial.
- o) Contractor shall provide suitable insurance cover to their workmen at his own cost.
- p) Contractors want to participates shall visit site before bidding at his own cost.
- q) Contractor shall submit PF numbers, wage sheet, service tax numbers and any other documents required for billing.



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Section X: Tender Form

Date:

To,
Security Paper Mill, Narmadapuram
A Unit of Security Printing & Minting
Corporation of India Limited
(Wholly Owned by Govt. of India)
Narmadapuram

Ref: Your Tender document No.6000019687 /E&I/PAC/PM5/AMC dated 05.06.2026

We, the undersigned have examined the above mentioned tender enquiry document, including amendment No....., dated..... (if any), the receipt of which is hereby confirmed. We now offer to supply and deliver (Description of goods and services) in conformity with your above referred document for the sum of _____ (total tender amount in figures and words), as shown in the price schedule(s), attached herewith and made part of this tender.

If our tender is accepted, we undertake to supply the goods and perform the services as mentioned above, in accordance with the delivery schedule specified in the List of Requirements.

We further confirm that, if our tender is accepted, we shall provide you with a performance security of required amount in an acceptable form in terms of GCC clause 6, read with modification, if any, in Section V - 'Special Conditions of Contract', for due performance of the contract.

We agree to keep our tender valid for acceptance for a period up to, as required in the GIT clause 19, read with modification, if any in Section-III - 'Special Instructions to Tenderers' or for subsequently extended period, if any, agreed to by us. We also accordingly confirm to abide by this tender up to the aforesaid period and this tender may be accepted any time before the expiry of the aforesaid period. We further confirm that, until a formal contract is executed, this tender read with your written acceptance thereof within the aforesaid period shall constitute a binding contract between us.

We further understand that you are not bound to accept the lowest or any tender you may receive against your above-referred tender enquiry.

.....
(Signature with date)

.....
(Name and designation)

Duly authorized to sign tender for and on behalf of

.....

.....



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Section XI: Price Schedule

To,
(Name and Address of Purchaser)

OFFER FORM for Tender No 6000019687 Date of opening 05.06.2026 Time..... Hours

We hereby certify that we are established firm of manufacturers / authorised agents of M/s..... with factories at which are fitted with modern equipment and where the production methods, quality control and testing of all materials and parts manufactured or used by us are open to inspection by the representative of(Name of Purchaser). We hereby offer to supply the following items at the prices indicated below:

Service Line No.

I. (Services visit for CAMC of FAS)

Kindly provide SAC Code.....

1.Basic price

2.Qty (UOM) 4 (EA)

3. Total (basic price*Qty).....

4. GST 18% on total.....

5. Grand Total (3+4).....

1. Scope of Supply: (Cost break-up of the quoted cost, showing inter-alia costs of all the concomitant Installation/ Commissioning/ Training/ Technical Support/ incidental services/ software/ accessories, considered necessary to make the proposal self-contained and complete must be indicated here.)

2. Taxation Details:

- PAN number
- Type of GST Registration (Registered, Unregistered, Composition, SEZ, RCM etc.)
- GSTIN number
- Registered Address as per GST registration and Place of Delivery for GST Purpose
- Contact Names, Nos. & email IDs for GST matters (Please mention primary and secondary contacts)

3. It is hereby certified that we have understood the General and Special Instructions to Tenderers (GIT and SIT), and also the General and Special Conditions of Contract (GCC and SCC) attached to the tender and have thoroughly examined specifications/ Quality Control Requirements and other stipulations in Section VII & VIII – Technical Specifications and Quality Control Requirements; and are thoroughly aware of the nature of stores required and our offer is to supply stores strictly in accordance with the requirements and according to the terms of the tender. We agree to abide solely by the General and Special Conditions of Contract and other conditions of the tender in accordance with the tender documents if the contract is awarded to us.

4. We hereby offer to supply the stores detailed above or such portion thereof, as you may specify in the acceptance of tender at the price quoted and agree to hold this offer open for acceptance for a period of —— days from the date of opening of tender (i.e., upto ——), We shall be bound by the communication of acceptance despatched within



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the prescribe time.

Signature and seal of Manufacturer/Bidder

Note -

- (i) The Bidder may prepare their own offer forms as per this proforma.
- (ii) No change in the proforma is permissible.
- (iii) No erasures or alternations in the text of the offer are permitted. Any correction made in the offer shall be initialled by the bidder.
- (iv) This Section should not bring in any new Technical Parameter that has not been mentioned in the Technical Bid



Tender Number 600019687

ANNEXURE – I

(To be submitted on the letter head)

DECLARATION

We do hereby declare that,

1. We have not been blacklisted /debarred by DoE, MoF, GoI; DEA, MoF, GoI; SPMCIL; procuring unit of SPMCIL for participating in its tenders. The information provided above is correct and true to the best of my knowledge and belief.
2. We do hereby declare that we have read and understood all terms and conditions of tender document including GIT, SIT, GCC, SCC, Technical Specification, Quality Control Criteria and confirm to abide to those conditions without any counter conditions.
3. "We are accepting all the terms and conditions of the tender document without any deviation and withdraw all deviations if any"

Signature.....

Name.....

Designation.....

Date.....

Stamp of the Organization.....



(To be submitted on the letter head)

DECLARATION

"I have read the clause regarding restrictions on procurement from a bidder of a country which shares a land border with India. I certify that M/s.....**(firm's name)** is not from such a country or, if from such a country, has been registered with the Competent Authority. I hereby certify that M/s **(firm's name)** fulfills at requirements in this regard and is eligible to be considered." (where applicable, evidence of valid registration by the competent Authority shall be attached)"

I, the undersigned, declare that the item.....originate in.....(Name of the country).

Signature.....

Name.....

Designation.....

Date.....

Stamp of the Organization.....



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ANNEXURE – III

(To be submitted on the letter head)

We here by confirm that the rates quoted by us are the same and not higher than those quoted/delivered to other government, public sector, or private organization.

Signature.....

Name.....

Designation.....

Date.....

Stamp of the Organization.....