



**SECURITY PAPER MILL,  
NARMADAPURAM - 461005 (M.P), INDIA**

(A Unit of Security Printing and Minting Corporation of India Limited)

(Wholly owned by Government of India)

(Miniratna Category-I CPSE & ISO 9001:2015 & ISO 14001:2015 CERTIFIED)

Website: <http://spmarmadapuram.spmcil.com>

E-Mail: [gm.spm@spmCIL.com](mailto:gm.spm@spmCIL.com)

CIN: U22213DL2006GOI144763

Ph.No:91-7574-255259,

GSTIN: 23AAJCS6111J3ZE

Fax No: 07574-255170

Not Transferable

*Security Classification: Non- Security*

**GLOBAL TENDER ENQUIRY FOR DESIGN, SUPPLY, ERECTION, INSTALLATION, TESTING AND COMMISSIONING OF ONE NUMBER AUTOMATIC E-TYPE WELDING MACHINE ALONGWITH ITS COMPLETE INTEGRATION WITH EXISTING EMBOSSING MACHINE ON TURNKEY BASIS FOR SECURITY PAPER MILL, NARMADAPURAM**

**Tender No.: SPMN/ETN/25-26/1366**

**Dated: 14.03.2026**

**This Tender Document Contains 68 Pages and GIT & GCC.**

**Tender Documents is issued to:**

**M/s.....**  
.....

**Details of Contact person in SPMCIL regarding this tender:**

**Name, Designation: Biplab Basak, Manager (Materials) & CPSO**

**Address: Security Paper Mill, Narmadapuram, Madhya Pradesh – 461 005**

**Phone, Fax, email: 07574-286776/6792/6587**

**Email: [purchase.spm@spmCIL.com](mailto:purchase.spm@spmCIL.com), [biplab.basak@spmCIL.com](mailto:biplab.basak@spmCIL.com), [kishor.khandekar@spmCIL.com](mailto:kishor.khandekar@spmCIL.com)**

## Disclaimer

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The information contained in this Bid Document or subsequently provided to Bidder(s), whether verbally or in documentary or any other form by or on behalf of the Security Printing and Minting Corporation Limited (hereafter referred as the "Purchaser") or any of its employees or associated agencies, is provided to Bidder(s) on the terms and conditions set out in this Bid Document and such other terms and conditions subject to which such information is provided. This Bid Document is not an agreement and is neither an offer nor invitation by the Purchaser to the prospective Bidder(s) or any other party hereunder. The purpose of this Bid Document is to provide the Bidder(s) with information to assist them in the formulation of their proposal submission. This Bid document does not purport to contain all the information Bidder(s) may require. This Bid document may not be appropriate for all bidders, and it is not possible for the Purchaser to consider particular needs of each Bidder. Each Bidder should conduct its own investigation and analysis, and should check the accuracy, reliability, and completeness of the information in this document and obtain independent advice from appropriate sources. Information provided in this Bid Document to the Bidder(s) is on a wide range of matters, some of which may depend upon interpretation of law. The information given is not intended to be an exhaustive account of statutory requirements and should not be regarded as a complete or authoritative statement of law. The Purchaser, its employees and other associated agencies accept no responsibility for the accuracy or otherwise for any interpretation or opinion on law expressed herein. This Bid document and ensuing bids; communications and Contracts would alone determine the legal and commercial relationship between the bidders/ contractors and the Purchaser. No other Government or Purchaser's document/ guidelines/ Manuals including its Procurement Manual (which are for internal and official use of its officers), have any locus standii in such a relationship. These documents/ guidelines/ Manuals therefore should not be cited or referred in any legal or dispute resolution or grievance redressal proceedings. The Purchaser, its employees and other associated agencies make no representation or warranty and shall have no liability to any person, including any Bidder under any law, statute, rules or regulations or tort, principles of restitution or unjust enrichment or otherwise for any loss, damages, cost or expense which may arise from or be incurred or suffered on account of anything contained in this Bid Document or otherwise, including the accuracy, adequacy, correctness, completeness or reliability of the Bid Document and any assessment, assumption, statement or information contained therein or deemed to form part of this Bid Document or arising in any way for participation in this Bid Stage.

The Purchaser, its employees and other associated agencies also accept no liability of any nature whether resulting from negligence or otherwise howsoever caused arising from reliance of any Bidder(s) upon the statements contained in this Bid Document. The Purchaser may in its absolute discretion, but without being under any obligation to do so, update, amend or supplement the information, assessment or assumptions contained in this Bid Document.

The issue of this Bid Document does not imply that the Purchaser is bound to select Bidder(s) and the Purchaser reserves the right to reject all or any of the Bidders or Bids or to decide to drop the procurement process at any stage without assigning any reason.

The Bidder(s) shall bear all its costs associated with or relating to the preparation and submission of their Bids including but not limited to preparation, copying, postage, delivery fees, expenses associated with any submission of samples, demonstrations or presentations which may be required by the Purchaser or any other costs incurred in connection with or relating to their Bids. All such costs and expenses will remain with the Bidder(s) and the Purchaser shall not be liable in any manner whatsoever for the same or for any other costs or other expenses incurred by a Bidder(s) in preparation or submission of the Bid, regardless of the conduct or outcome of the Bidding Process.

This disclaimer forms an integral part of the Bid document and shall supplement but not supplant the provision of the Bid Document.

**Section I: Notice Inviting Tender (NIT)**

Tender No.: **SPMN/ETN/25-26/1366**

**Dated: 14.03.2026**

1. Bids are invited from eligible and qualified tenderers for supply of the following:  
GEM/GARPTS/13032026/6E9PN9PAROQO (as per para 17 below):

Schedule No.	Brief Description of Goods/ services	Quantity (with unit)	Earnest Money (in Rs.)	Remarks
1	Design, Supply, Erection, Installation, Testing, Commissioning of One Number Automatic E-Type Welding Machine alongwith its complete Integration with Existing Embossing Machine on Turnkey Basis for Security Paper Mill, Narmadapuram	1 No.	₹27,29,000/- \$30,000.19 £22,240.80 ¥46,53,026.43 € 25,467.50 Or Equivalent Currency of Country of Origin of Goods	As per Scope of Work defined under Sec VI, Sec VII and Sec VIII of the tender document

Type Of Tender	Three-Bid Single Stage (Three Packet) International Competitive Bidding
Security Classification	Non-Security
Authority in whose favour all tender related financial instruments (FD, DD, Banker's cheque etc.) are to be made	Chief General Manager, Security Paper Mill, Narmadapuram
All Financial Instruments to be payable at	Narmadapuram, Madhya Pradesh
Dates and place of issue of tender documents	CPP e-procurement portal
Place of Pre-Bid Conference	Security Paper Mill, Narmadapuram
Place, Time, and date before which Written queries for Pre-bid conference must be received.	As per CPP e-procurement portal
Closing date and time for receipt of tenders	As per CPP E-procurement portal
Place of receipt of tenders	CPP e-procurement portal
Time and date of opening of tenders for Technical Bid. Place, Time, and date of Opening of Price (Financial) bid would be intimated later on	As per CPP e-procurement portal
Place of opening of tenders	CPP e-procurement portal
Nominated Person/ Designation to Receive Bulky Tenders/ Documents as applicable	Biplab Basak, Manager-Materials
Officer to be contacted for clarifications/ queries:	Biplab Basak, Manager-Materials

**2. Information and instructions for bidders:-**

The bidder shall go through the tender document carefully and shall comply with each clause of all the sections of the tender document.

Prospective tenderers are advised to go through <https://etenders.gov.in/eprocure/app> and get themselves aware for e-tendering participation requirements.

**Registration:**

- a) Bidders are required to register on the e-tendering portal of CPPP (<https://etenders.gov.in/e procure/app>).
  - b) Upon registration, Vendors/Suppliers must have valid Class-III Digital Signature both signing & Encryption type Certificate to participate in tenders. DSC can be procured from any of the Licensed Certifying Authorities by Controller of Certifying Authorities, details available at [www.cca.gov.in](http://www.cca.gov.in)
3. **Language of Tender:** The tender submitted by the tenderer and all subsequent correspondence and documents relating to the tender exchanged between the tenderer and SPMCIL, shall be written in the English language, unless otherwise specified in the Tender. However, the language of any printed literature furnished by the tenderer in connection with its tender may be written in any other language provided the same is accompanied by English translation. For purposes of interpretation of the tender, the English version/ translation shall prevail.
4. Eligibility to participate as per Government of India's **Public Procurement (Preference to Make in India) Order 2017** (as amended/ revised) and Ministry of Finance, Department of Expenditure, Public Procurement Division's Orders (Public Procurement 1, 2 and 3) F.No.6/18/2019-PPD dated 23rd/ 24th July 2020 (or any further amendments thereof) regarding eligibility of bidders from neighboring countries shall apply to this tender.
5. Please note that SPMCIL reserves its right to grant Purchase preferences in accordance with Government of India's Public Procurement (Preference to Make in India) Order 2017 (as amended/revised) and Public Procurement Policy for Micro and Small Enterprises (MSEs) Amendment Order, 2018 (as amended/revised).  
<https://tec.gov.in/PPPMII/assets/circular/1722400815PPP-MII Revision Order 19July2024.pdf>
6. Interested tenderers may obtain further information about this requirement from <https://spmarmadapuram.spmcil.com/> and submit its tender by utilizing CPP e-procurement Portal.
7. Tenderer may also download the tender documents from the web site mentioned above and submit its tender by utilizing the downloaded document; the bidder must not make any changes to the contents of the documents, except for filling the required information. A certificate to this effect must be submitted by the bidder in the Tender Form (Section X).
8. In case NIT/ SIT provide for uploading of bids to nominated e-Procurement portal, bidders must upload their bids along with scanned copies as required enclosures (including proofs EMD as applicable) as per instructions given in this regard. Original copies of such scanned uploaded copy of EMD must reach in physical form within the time as provided in such instructions, otherwise their uploaded bid, would be declared as unresponsive. Tenderers shall ensure that their tenders, duly sealed and signed, complete in all respects as per instructions contained in the Tender Documents, are to be submitted on CPP e-procurement portal.
9. In the event of any of the above-mentioned dates being declared as a holiday/ closed day for the purchase organization, the tenders will be received/ opened on the next working day at the appointed time.
10. The tender documents are not transferable.

11. The bidder, their affiliates, or subsidiaries – including subcontractors or suppliers for any part of the contract – should not stand declared ineligible/ blacklisted/ banned/ debarred by any Government Agency anywhere in the world, for participating in its tenders, under that country’s laws or official regulations. A declaration to this effect shall be submitted by the bidder in the Tender Form (Section X).
12. Bidders are requested to attend a pre-bid conference for clarification on technical specifications and commercial conditions of the Tenders, on the time, Date and Place mentioned in section III (SIT) of tender. Participation is not mandatory, however, in case a bidder chooses not to participate (or fails to do so) in the pre-bid conference, it would be assumed that they have no issues regarding the Technical/ commercial specifications/ conditions. All the queries should reach SPM, Narmadapuram at least 07 (seven) days before the date of Pre-bid Conference and only the written queries received may be considered for discussion/ clarification. After pre-bid conference, if found necessary, SPM may issue corrigendum in tender.
13. Prospective bidders may visit the site if they so desire before participating in the tender with prior permission from SPM, Narmadapuram.
14. All Bidders shall have to sign the Integrity Pact with the purchaser as per format given in Section XX; otherwise, their bids are liable to be summarily rejected.
15. EMD amount mentioned in Section VI – List of Requirements shall be furnished in any one of the following forms:
  - a) Account Payee Demand Draft or
  - b) Fixed Deposit Receipt or
  - c) Banker’s cheque or
  - d) Bank Guarantee; in acceptable form, otherwise the tender will not be accepted in any case,
  - e) e-PBG.
  - f) Online Payments:

Bank Account Details for Online Transaction:

Beneficiary Name: Security Paper Mill, Narmadapuram

Account Number: 201003487038

IFSC Code: INDB0000449

Bank Name: INDUSIND BANK

Branch Address: Ground Floor, Shree Sai Kripa, Sat Rasta, Main Road, Narmadapuram(M.P.)461001

The demand draft, fixed deposit receipt, banker’s Cheque, BG shall be drawn on any scheduled commercial bank in India, in favour of “SECURITY PAPER MILL, NARMADAPURAM” payable at “NARMADAPURAM”. In case of bank guarantee, the same is to be provided from/confirmed by any scheduled commercial bank in India as per the format specified under Section XIII of tender document.

The earnest money (EMD) should be valid for a period of 45 days beyond the final tender validity period in acceptable form; otherwise the tender will not be accepted in any case. The demand draft, fixed deposit receipt or banker’s cheque shall be drawn on any scheduled commercial bank in India, in favour of account and place of payment specified in the para 15 above. In case of FDR, the same must be printed by bank along with first beneficiary name i.e. Security Paper Mill (handwritten anywhere on FDR may not be accepted) Payable at Narmadapuram, in single copy and the same shall be submitted to SPM. In case of bank guarantee, the same is to be provided

from/confirmed by any scheduled commercial bank in India as per the format specified under section XIII in these documents.

**Note: Bidder has to upload scanned copy / proof of the EMD along with PQB bid and has to ensure delivery of hardcopy to the Buyer within 5 days of Bid End date / Bid Opening date.**

16. SPMCIL has appointed following independent external monitors for the Integrity pact in Consultation with Central Vigilance Commission (CVC):

- 1) **Shri Prem Chand Pankaj**,  
M-402, Pioneer Park, Sector-61  
Golf Course Extension Road, Gurgaon-122011  
e-mail: [prempankaj@gmail.com](mailto:prempankaj@gmail.com)
  
- 2) **Shri Thudi Venudhar Reddy**, IFoS (Retd.)  
Address: Plot No. 1 08, Kavuri Hills, Phase-II, Hyderabad – 500033,  
Mobile: 9949012650, Email: [venudharifs@gmail.com](mailto:venudharifs@gmail.com)

17. Undersigned confirms that the required goods mentioned above are not available on GeM as per “GeM - Availability Report and Past Transaction Summary” (GeM - AR&PTS). This unique ID is mentioned in para 1 above

18. Enclosed: BIDDER'S CHECK LIST BEFORE TENDER SUBMISSION

1. Check list (Annexure – I)
2. Declaration of No Deviation (Annexure – II)
3. Declaration of Land Border Sharing (Annexure – III)
4. Capacity and Capability Assessment Form (Annexure - IV)
5. Detailed Technical Specification (Annexure-V)
6. Section II - General Instructions to Tenderers (attached)
7. Sec IV – General Conditions of Contract (attached)

Yours faithfully,

(Biplab Basak)  
Manager (Materials) & CPSO  
For Chief General Manager

**Section II: General Instructions to Tenderer (GIT)**

**Part I: General Instructions Applicable to all Types of Tenders**

<https://www.spmcil.com/wp-content/uploads/2024/06/GIT-3.0-1.pdf>

(attached)



**Section II: General Instructions to Tenderer (GIT)**

**Part II: General Instructions Applicable to all Types of Tenders**

<https://www.spmcil.com/wp-content/uploads/2024/06/GIT-3.0-1.pdf>

(attached)

### **Section III: Special Instructions to Tenderers (SIT)**

The following Special Instructions to Tenderers will apply for this purchase. These special instructions will modify/ substitute/ supplement the corresponding General Instructions to Tenderers (GIT) incorporated in Section II. The corresponding GIT clause numbers have also been indicated in the text below:

In case of any conflict between the provision in the GIT and that in the SIT, the provision contained in the SIT shall prevail.

(Clauses of GIT listed below include a possibility for variation in their provisions through SIT. There could be other clauses in SIT as deemed fit.)

<b>Sl. No.</b>	<b>GIT Clause No.</b>	<b>Topic</b>	<b>SIT Provision</b>
1	8	Pre Bid Conference	Pre-bid conference will be held at SPM, Narmadapuram on <b>04.04.2026</b> at 03.00 pm (IST). All the queries should reach SPMN at least 07 (seven) days before pre-bid conference, i.e. by <b>28.03.2026</b> .
2	11.2	Tender Currency	Indian Rupees / Euro / JPY / Pound / USD or currency of Country of Origin of Goods.
3	14.4 to 14.7	Exchange Rate Variation (ERV)	Applicable
4	18.4, 18.5	Earnest Money Deposit (EMD)	The bidders have to submit EMD as specified in Section I: NIT & Section VI: List of Requirements.
5	19	Tender Validity	The tenders shall remain valid for acceptance for a period of 180 days from the date of tender opening. Any tender valid for a shorter period shall be treated as unresponsive and rejected.
6	20.4	Number of Copies of Tenders to be submitted	One copy in CPPP Portal with seal & sign
7	20.9	E-Procurement	Applicable
8	24.4	Opening of Tender	The Pre-qualification bids will be opened in the <b>first stage</b> , at the prescribed time and date. These bids shall be scrutinized and evaluated by the competent committee/ authority with reference to the parameters prescribed in the Pre-Qualification Criteria at Section IX of the tender document. Thereafter, in the <b>second stage</b> , the technical bids of only pre-qualified bidders (as decided in the first stage) shall be opened at a later date and time for further scrutiny and further evaluation. These bids shall be scrutinized and evaluated by the competent committee/ authority with reference to the parameters prescribed in the tender document. Subsequently, in the <b>third stage</b> the financial

Sl. No.	GIT Clause No.	Topic	SIT Provision
			bids of only the technically acceptable /qualified offers (as decided in the second stage) shall be opened for further scrutiny and evaluation.
9	34. and 35.1	Comparison on CIF Destination Basis	<p><b>Price Bid Evaluation:</b></p> <p><b>In case of Indigenous offer,</b> the prices quoted shall be compared on a total price basis (FOR SPM, Narmadapuram), including all taxes, duties, packing and forwarding charges, freight, insurance, Installation, Training, Commissioning etc. as per the prices quoted in Section XI: Price Schedule.</p> <p><b>In case of Imports offer,</b> the tenderer will be required to quote on <b>FOB/FCA as well as CIF basis</b>. The CIF price will be multiplied by the exchange rate between Indian Rupees and the quoted Foreign Currency, prevailing on the <b>date of opening of the Pre-qualification bid</b>. The applicable rate will be “BC selling rate” of State Bank of India/ RBI. Applicable Custom duty, GST on import, Social Welfare Surcharge as applicable, on accessible value (CIF Value) will then be added on the CIF price, thus converted into Indian Currency. On this net price <b>2% (or as applicable)</b> will be added towards Charges for port clearance and forwarding charges and inland freight up to destination to arrive at the total price of the machine and its accessories (landed price). Apart from the above, the other charges mentioned by the tenderer for installation, commissioning, training etc. will be added.</p> <p><b>For comparison of import offer with the indigenous offer,</b> total price of indigenous offer, shall be compared with the total price of import offer, including installation, commissioning &amp; training charges.</p> <p>The tenders received and accepted will be evaluated to ascertain the best and lowest offer (L1) on <b>Landed cost basis</b>, for the complete supply and installation covered under the technical specification and documents as mentioned in price bid.</p>

Sl. No.	GIT Clause No.	Topic	SIT Provision
			Successful bidder shall have to enter into an agreement/ Contract.
10	35.2 to 35.6	Additional Factors for Evaluation of Offers and Preferential schemes	Not Applicable.
11	43	Parallel Contracts	Not Applicable
12	44.1	Serious Misdemeanors	Applicable
13	44.3	Integrity Pact	Applicable
14	45.1	Notification of Award	Applicable
15	50.	Applicability of additional GIT for Rate Contracts	Not Applicable
16	51.	Applicability of additional GIT for PQB Tenders	Applicable
17	52.	Applicability of additional GIT for Tenders involving Samples	Not Applicable
18	53.	Applicability of additional GIT for EOI Tenders	Not Applicable
19	54.	Applicability of additional GIT for Tenders for Disposal of Scrap	Not Applicable
20	55.	Applicability of additional GIT for Development/Indigenization Tenders	Not Applicable
21	Special Condition	GST Returns	Supplier Should file the GST returns in time, if applicable. SPM reserves the right to withhold the payment of GST till production of evidence of filling of Returns.
22	Special Condition	TCS u/s 206C (1H) read with TDS u/s 194Q:	SPM (as Buyer) is liable to deduct TDS u/s 194Q @ applicable rate on goods purchases (if applicable). In case of deduction of TDS under section 194Q; the Supplier (Vendor) need not to charge TCS u/s 206C (1H) on invoicing on or after 01.07.2021.



**Section IV: General Conditions of Contract (GCC)**

**Part I: General Conditions of Contract applicable to all types of Tenders**

<https://www.spmcil.com/wp-content/uploads/2024/06/GCC-3.0-1.pdf>

(attached)



**Section IV: General Conditions of Contract (GCC)**

**Part II: Additional General Conditions of Contract applicable to all types of Tenders**

<https://www.spmcil.com/wp-content/uploads/2024/06/GCC-3.0-1.pdf>

(attached)

### **Section V: Special Conditions of Contract (SCC)**

The following Special Conditions of Contract (SCC) will apply for this purchase. The corresponding clauses of General Conditions of Contract (GCC) relating to the SCC stipulations have also been incorporated below. These Special Conditions will modify/ substitute/ supplement the corresponding (GCC) clauses.

Whenever there is any conflict between the provision in the GCC and that in the SCC, the provision contained in the SCC shall prevail.

(Clauses of GCC listed below include a possibility for variation in their provisions through SCC. There could be other clauses in SCC as deemed fit)

<b>S. No.</b>	<b>GCC Clause No.</b>	<b>Topic</b>	<b>SCC Provision</b>
1	1.2	Abbreviations:	Applicable
2	6.1, 6.3 & 6.5	Performance Bond/ Security	Refer Section-VI, List Of Requirements
3	8.2	Packing and Marking	Applicable
4	9	Inspection and Quality Control	Applicable
5	11.2	Transportation of Domestic Goods	Applicable
6	12.	Insurance	Applicable
7	14	Incidental Services	Applicable
7	15	Distribution of Dispatch Documents for clearance/ Receipt of Goods	Applicable
8	16.2, 16.4	Warrantee Clause	Refer Section-VI: List Of Requirements
9	19.3	Option Clause	Not Applicable
10	20.1	Price Adjustment Clause	Not Applicable
11	21.	Taxes and Duties	Applicable
12	22.	Terms and Mode of payments	Refer Section-VI: List Of Requirements
13	24.1	Quantum of LD	If the supplier fails to deliver the goods and/or services or any installment thereof within the Delivery Period, SPM Narmadapuram shall, without prejudice to other rights and remedies available to SPM, Narmadapuram under the contract, deduct from the contractor price, as Liquidated damages, a sum equivalent to the rate of 0.5 % of the delivered price of the delayed goods and/or services for each week of delay or part thereof until actual delivery or performance, subject to a maximum deduction of the 10% of the delayed goods' or services' contract price(s). During the above mentioned delayed period of supply and / or performance, the conditions

S. No.	GCC Clause No.	Topic	SCC Provision
			incorporated under GCC sub-clause 23.4 above shall also apply.
14	25.1	Bank Guarantee and Insurance for Material Loaned to Contractor	Not Applicable
15	32	Code of Ethics, Obligations, Penalties and Punishments	Applicable
16	33	Resolution of Disputes	Applicable
17	36	Disposal/ Sale of Scrap by Tender	Not Applicable

### **Force Majeure Clause (FM)**

A Force Majeure (FM) means extraordinary events or circumstance beyond human control such as an event described as an act of God (like a natural calamity) or events such as a war, strike, riots, crimes (but not including negligence or wrong-doing, predictable/seasonal rain and any other events specifically excluded in the clause). An FM clause in the contract frees both parties from contractual liability or obligation when prevented by such events from fulfilling their obligations under the contract. An FM clause does not excuse a party's non-performance entirely, but only suspends it for the duration of the FM. The firm has to give notice of FM as soon as it occurs and it cannot be claimed ex-post facto. There may be a FM situation affecting the purchase organization only. In such a situation, the purchase organization is to communicate with the supplier along similar lines as above for further necessary action. If the performance in whole or in part or any obligation under this contract is prevented or delayed by any reason of FM for a period exceeding 90 (ninety) days, either party may at its option terminate the contract without any financial repercussion on either side. Notwithstanding the punitive provisions contained in the contract for delay or breach of contract, the supplier would not be liable for imposition of any such sanction so long as the delay and/or failure of the supplier in fulfilling its obligations under the contract is the result of an event covered in the FM clause.

### **Cancellation of Contract for Default**

Without prejudice to any other remedy for breach of contract, like removal from the list of registered suppliers, by written notice of default sent to the supplier, the contract may be terminated in whole or in part:

- i. If the supplier fails to deliver any or all of the stores within the time period(s) specified in the contract, or any extension thereof granted.
- ii. If the supplier fails to perform any other obligation under the contract within the period specified in the contract or any extension thereof granted.
- iii. The Performance Security will be forfeited.

### **Anti-Bribery Management System (ABMS)**

By participating in this tender, the suppliers/Vendors/ Contractors are deemed to have undertaken that they shall not give or take, any financial or non-financial bribe, to or from anyone during the tender or during the execution of the contract thereafter and if they notice any such incident happening, they shall report it to Vigilance Department, SPMCIL.

### Section VI: List of Requirements

Schedule No.	Brief Description of Goods/ services	Quantity (with unit)	Earnest Money (in Rs.)	Remarks
1	Design, Supply, Erection, Installation, Testing, Commissioning of One Number Automatic E-Type Welding Machine alongwith its complete Integration with Existing Embossing Machine on Turnkey Basis for Security Paper Mill, Narmadapuram	1 No.	<b>₹27,29,000/-</b> <b>\$30,000.19</b> <b>£22,240.80</b> <b>¥46,53,026.43</b> <b>€ 25,467.50</b> Or Equivalent Currency of Country of Origin of Goods	As per Scope of Work defined under Sec VI, Sec VII and Sec VIII of the tender document

Pre-Qualification Bid, Technical Bid and Price Bid are to be submitted on the CPP e-Procurement Portal. It may be noted that the price not to be quoted in PQB or technical bid (Technical Cover). It shall only be quoted in price bid (Price Cover). Non-adherence to this shall be making tender liable for rejection.

**Tenders shall be submitted in parts as below:**

Submission of Tender: The bid is to be submitted in single stage three packets as follows:

**I. PART-A: PRE QUALIFICATION BID:-**

- 1) **Earnest Money Deposit:** Bidder has to upload scanned copy / proof of the DD/FDR/Banker's Cheque/ BG/Online along with bid and has to ensure delivery of hardcopy to the Buyer within 5 days of Bid End date / Bid Opening date.

The earnest money shall be furnished in one of the following forms:

- i. Account Payee Demand Draft or
- ii. Fixed Deposit Receipt or
- iii. Banker's cheque or
- iv. Bank Guarantee issued (for foreign bidders only) / confirmed by scheduled commercial bank of India in the proforma given in Section XIII of tender. Such Bank Guarantees should be in the currency of the Bidder and must conform to Uniform Rules for Demand Guarantees (URDG 758) # an international convention regulating international securities. The demand draft, fixed deposit receipt or banker's cheque or Bank Guarantee shall be drawn on any scheduled commercial bank in India, in favour of Security Paper Mill, Narmadapuram.

The EMD shall remain valid for a period of 45 days beyond BID validity i.e. 180 + 45 = 225 days after the date of opening of the tender. Any short validity, the tender shall be treated as unresponsive and rejected. EMD of successful tenderer will be returned without any interest, after the receipt of performance security from the tenderer. EMD of unsuccessful tenderer will be returned to them without any interest, after expiry of the tender validity period.

- 2) Containing un-priced Bid consisting of complete Qualification/ Eligibility of the tenderer as per the format specified under Section-IX in this document.

Note: Submit all relevant supporting documents as mentioned in Section-IX of tender document.

- 3) Audited Financial Statements of last 3 financial years i.e. 2022-23, 2023-24 and 2024-25 or 2022, 2023 and 2024 as applicable should be certified by accountants e.g. Chartered Accountant/ Cost Accountant in India or equivalent in relevant countries.
- 4) One copy of tender duly sealed and signed shall be submitted on CPP PQB cover. It should not have any price aspects.
- 5) Power of Attorney/authorization with the seal of the company of person signing the tender documents.
- 6) **Manufacturing Certificate /Manufacturer's Authorization Certificate:**
  - a. If the bidder firm is manufacturer then firm has to submit the valid Manufacturing registration certificate.
  - b. If the bidder firm is not the manufacturer then firm has to submit the valid manufacturer authorization certificate/valid dealership certificate as per Section-XIV.
- 7) The Purchaser shall be entering into an integrity pact with the bidders as per format enclosed vide **Section XX: Integrity Pact** of this tender document. All pages of the integrity pact are to be submitted by the bidder duly signed by the same signatory who signed the bid.
- 8) The successful bidder shall have to enter into **Non-Disclosure Agreement** to protect the confidentiality of sensitive information of SPMCIL.
- 9) Submit the following declaration on your letter head with seal and sign as per the **Annexure - II** of this tender :
  - We have not been debarred by SPM, Narmadapuram / SPMCIL / Department of Economic Affairs, Ministry of Finance / Department of Expenditure, Ministry of Finance/ RBI/ BRBNMPL/ BNPMILP for participation in tenders. The information provided above is correct and true to the best of my knowledge and belief.
  - We do hereby declare that we have read and understood all terms and conditions of tender document including GIT, SIT, GCC, SCC, Technical Specification, Quality Control Criteria and confirm to abide to those conditions without any counter conditions.
  - "We are accepting all the terms and conditions of the tender document without any deviation and withdraw all deviations if any"
- 10) Submit the declaration duly sealed and signed by Competent Authority on your letter head as per **Annexure-III** as below:

"I have read the clause regarding restrictions on procurement from a bidder of a country which shares a land border with India: I certify that M/s.....(firm's name) is not from such a country or, if from such a country, has been registered with the Competent Authority.  
I hereby certify that M/s .....(firm's name) fulfills at requirements in this regard and is eligible to be considered."  
I, the undersigned, declare that the item..... originate in ..... (Name of the country).

**II. PART-B: TECHNO-COMMERCIAL BID: KINDLY SUBMIT FOLLOWING DOCUMENTS WITH TECHNO-COMMERCIAL BID (UNPRICED):**

- 1) The tenderer shall submit the acceptance of detailed scope of work as per Section VII of this tender document.
- 2) Containing un-priced Bid consisting commercial package including all terms and conditions. No price details to be given in this Bid. (as per Section-X).
- 3) Blank price bid duly sealed and signed without mentioning any price element.
- 4) Please confirm the validity, place of work, period of contract, payment terms and warranty as per the Other Terms and Conditions (Part-D) of Section VI of tender document.

**III. PART – C: PRICE BID:**

The bidders shall quote the price and other elements of price as per the format given in Section – XI of this tender document. Insertion, post script, addition and alteration shall not be made, if any, will not be considered for calculating the price.

Note: Un-workable rates shall be liable for rejection.

**IV. PART – D: OTHER IMPORTANT TERMS AND CONDITIONS:**

- 1) **Validity:** 180 days from the date of opening of the tender, offer valid for a shorter period shall be treated as unresponsive & rejected.
- 2) Place of work: Security Paper Mill, Narmadapuram.
- 3) Period of Contract: As per Delivery Schedule
- 4) **Delivery Schedule:**

The delivery and completion time is the essence of the contract. The bidder shall complete the supply of Automatic E-type Welding Unit within 12 (Twelve) months from the date of issue of Purchase Order.

Installation, Commissioning, trial run demonstrating the required output of the Automatic E-type Welding Unit and FAT within 06 (Six) months thereafter.

**5) Required Terms of Delivery, Destination and preferred mode of Transportation**

- (i). For Overseas supplier: Delivery on FOB/CIF basis Nhava Sheva port.
- (ii). For Indigenous supplier: Delivery on FOR basis (SPM, Narmadapuram).

The stores will have to be supplied as specified in the Agreement/contract/ supply order from the date of issue of Contract/Purchase Order. The overseas supplier shall deliver the stores ordered on F.O.B. port of shipment/ CIF basis as mentioned in Agreement/ Contract.

Note: In case of overseas supplier, Purchaser reserves the right to place the order either on FOB or CIF Basis.

**6) PACKING AND MARKING:**

- 6.1. The packing for the goods to be provided by the supplier should be strong and durable enough to withstand, without limitation, the entire journey during transit,

rough handling, open storage etc. without any damage, deterioration etc. As and if necessary, the size, weights and volumes of the packing cases shall also take into consideration, the remoteness of the final destination of the goods and availability or otherwise of transport and handling facilities at all points during transit up to final destination as per the contract.

6.2. The quality of packing, the manner of marking within & outside the packages and provision of accompanying documentation shall strictly comply with the requirements as provided in Technical Specification as per Section VII and Quality Control Requirements under Section VIII and in SCC under Section V. In case the packing requirements are amended due to issue of any amendment to the contract, the same shall also be taken care of by the supplier accordingly.

6.3. **Packing instructions:**

Unless otherwise mentioned in the Technical Specification as per Section VII and Quality Control Requirements under Section VIII and in SCC under Section V, the supplier shall make separate packages for each consignee (in case there is more than one consignee mentioned in the contract) and mark each package on three sides with the following with indelible paint of proper quality:

- i. contract number and date
- ii. brief description of goods including quantity
- iii. packing list reference number
- iv. country of origin of goods
- v. consignee's name and full address and
- vi. supplier's name and address
- vii. unloading instructions for each box

6.4. The supplier must send list of packed boxes with their weight and dimensions before shipment.

6.5. Boxes to be packed in suitable sound Sea/Air worthy packing cases to withstand Air/Sea/Rail journey and rough handling at ports of landing and delivery as per prevailing shipping standards.

6.6. **Shipment:**

1. The shipment of the stores shall be made in packing cases and the supplier shall use its best efforts to ensure that such cases are loaded on the ship just before embarkation so as to enable speedy unloading of the cases on arrival at the port of disembarkation in India.
2. Special arrangements are to be made with the concerned carrier for maximum care between supplier's premises and loading on the ship."
3. During transit the cases are to be kept under special storage in the ship.
4. Purchaser is to be immediately informed of the name and date of the ship in which the cases are dispatched to enable to make necessary arrangements for immediate clearance and security on arrival at Mumbai Port.

**7) TERMS AND MODE OF PAYMENT:**

**1) Indigenous supplier:**

- (a). 90% of the machine cost on receipt and acceptance of goods by the consignee at destination and on production of all required documents by the supplier.
- (b). Balance 10% payment of cost of material and 100% cost of installation, commissioning and training charges will be made, after deduction of TDS (Tax Deducted at Source) as per prevalent rates, after complete installation and commissioning, successful demonstration of performance and acceptance of the machine and on the issue of the FAC.
- (c). Documents for Payment for Domestic Goods:
  - (i). Supplier's Invoice indicating, inter alia description and specification of the goods, quantity, unit price, total value;
  - (ii). Packing list;
  - (iii). Insurance certificate;
  - (iv). Railway receipt/consignment note;
  - (v). Manufacturer's guarantee certificate and in-house inspection certificate;
  - (vi). Inspection certificate issued by purchaser's inspector; and
  - (vii). Any other document(s) as and if required in terms of the contract.

## 2) Foreign supplier:

**Imported Goods** - 100% Payment shall be made through irrevocable letter of credit to be opened by purchaser through a Scheduled Commercial Bank in favour of SELLER in the following break up.

- (a). 80% of cost of material shall be paid on receipt of the following documents:
  - (i) Complete set of clean Bill of Lading/Airway bill must show that the complete goods have been actually shipped on board.
  - (ii) Signed invoices in sets of quadruplicate stipulating specification reference for item indicating cost and quantity.
  - (iii) Certificate of Country of Origin, issued by Chamber of Commerce.
  - (iv) Copies of packing list in triplicate stipulating individual items, quantity, weight and dimension details of each packing case.
  - (v) Inspection Certificate. If inspection certificate has been waived, then Quality Test Certificate.
  - (vi) Two sets of nonnegotiable dispatch documents, to be sent by courier services to the PURCHASER immediately after dispatch of consignment.
  - (vii) Catalogue, technical write up/literature for customs clearance purpose.
  - (viii) Certificate of No Agency Commission payable to any Indian agent involved in this transaction, if applicable.
  - (ix) Dangerous Cargo Certificate, if any
- (b). Balance 20% payment of cost of material and 100% cost of installation, commissioning and training charges will be paid, after deduction of TDS (Tax Deducted at Source) as per prevalent rates after complete installation and commissioning, successful demonstration of performance and acceptance of the machine and on the issue of the FAC by SPM, Narmadapuram.
- (c). **Indigenous goods** –
  - (i). 90% value of the goods supplied to the consignee at destination and on production of all required documents by the supplier.

- (ii). Balance 10% payment of cost of goods after complete installation and commissioning, successful demonstration of performance and acceptance of the machine and on the issue of the FAC and 100% cost of installation, commissioning and training charges will be paid, after deduction of TDS (Tax Deducted at Source) as per prevalent rates after complete installation and commissioning, successful demonstration of performance and acceptance of the machine and on the issue of the FAC by SPM, Narmadapuram.
- (iii). Documents for Payment for Domestic Goods:
  - a) Supplier's Invoice indicating, inter alia description and specification of the goods, quantity, unit price, total value;
  - b) Packing list;
  - c) Insurance certificate;
  - d) Railway receipt/consignment note;
  - e) Manufacturer's guarantee certificate and in-house inspection certificate;
  - f) Inspection certificate issued by purchaser's inspector; and
  - g) Any other document(s) as and if required in terms of the contract.
- (d). Bank charges:
  - (i). All bank charges for opening of Letter of Credit in respect of PURCHASER's bankers shall be borne by PURCHASER and those charged by SELLER's bankers shall be borne by the SELLER.
  - (ii). The charges of extension of Letter of Credit or any confirmation if attributable to SELLER shall be paid by SELLER and not by the PURCHASER.
  - (iii). The negotiating bank of the SELLER should give 5 clear working days (in India) notice to the Letter of Credit opening bank and the PURCHASER regarding the value and date of payment.
- (e). Payment of agency commission, if payable, against FOB/FAS/CFR/CIF/CIP contract – the entire 100 (hundred) per cent agency commission is generally paid (in nonconvertible Indian Rupees on the basis of BC selling rate of exchange) after all other payments have been made to the supplier in terms of the contract.
- (f). Documents to be provided by the Seller:
 

Documents, which the supplier is to furnish while claiming payment, are specified in the Letter of Credit, but usually are:

  - i. Supplier's original invoice giving full details of the goods including quantity, value;
  - ii. Packing list;
  - iii. Certificate of country of origin of the goods to be given by the seller or a recognized chamber of commerce or another agency designated by the local Government for this purpose;
  - iv. Certificate of pre-dispatch inspection by the purchaser's representative;
  - v. Manufacturer's test certificate;
  - vi. Performance / guarantee certificate, if applicable;
  - vii. Certificate of insurance, if applicable;
  - viii. Clean Bill of lading/airway bill/rail receipt or any other dispatch document, issued by a Government agency (like the Department of Posts) or an agency duly authorized by the concerned ministry/Department, indicating:

1. Name of the vessel/carrier;
  2. Bill of lading/airway bill;
  3. Port of loading;
  4. Date of shipment;
  5. Port of discharge and expected date of arrival of goods; and  
Any other document(s) as and if required in terms of the contract.
- ix. Consignee's Certificate confirming receipt and acceptance of goods;
  - x. Dangerous Cargo Certificate, if any;
  - xi. Any other document specified

**8) Insurance:**

- i. The supplier shall make arrangements for insuring the goods against loss or damage incidental to manufacture or acquisition, transportation, storage, and delivery in the following manner:
- ii. In case of supply of domestic goods on CIF destination basis, the supplier shall be responsible till the entire stores contracted for arrive in good condition at destination. The transit risk in this respect shall be covered by the Supplier by getting the stores duly insured. The insurance cover shall be obtained by the Supplier in its own name and not in the name of SPMCIL or its Consignee.
- iii. In the case of FOB and C&F offers for import of Goods, insurance shall be arranged by the Purchaser. However, the supplier must give sufficient notice to the Purchaser prior to the date of shipment, so that the Insurance Cover for the shipment can be activated. The Supplier must co-ordinate so as to ensure that the Shipment sails only with Insurance cover in place.
- iv. In case of Import of Goods, even in case where the insurance is paid by the Purchaser, and loss or damage shall be made good by the Contractor free of cost, without waiting for the settlement of insurance claim. The payment after settlement of insurance claim shall be reimbursed by the Purchaser to the Contractor. It will be entirely the responsibility of the Contractor to make good loss/damage without waiting for settlement of insurance claim so that machine is commissioned within the time specified in the contract.

**9) PERFORMANCE SECURITY:**

- 9.1. Within **twenty-one days** from the date of issue of notification of award by SPM, Narmadapuram the supplier shall furnish performance security of the value equal to **5%** of the total value of the contract to SPMN, valid up to sixty days after the date of completion of all contractual obligations by the supplier, including the warranty obligations.
- 9.2. The performance security shall be denominated in Indian Rupees or in the currency of the contract and shall be furnished in any form as indicated in Section-I: NIT.  
In case of bank guarantee, the same is to be provided from any scheduled commercial bank in India as per the format specified under Section XV of tender document.  
The performance security should remain valid for a period of 60 days beyond the date of completion of all contractual obligations including warranty period.
- 9.3. In the event of any loss due to supplier's failure to fulfill its obligations in terms of the contract, the amount of the performance security shall be payable to SPM to

compensate SPM for the same.

- 9.4. In the event of any amendment issued to the contract, the supplier shall, within twenty-one days of issue of the amendment, furnish the corresponding amendment to the Performance Security (as necessary), rendering the same valid in all respects in terms of the contract as amended.

**10) WARRANTY:**

- 10.1. The supplier warrants that the goods supplied under the contract is new, unused and incorporate all recent improvements in design and materials unless prescribed otherwise by SPM in the contract. The supplier further warrants that the goods supplied under the contract shall have no defect arising from design, materials or workmanship or from any act or omission of the supplier that may develop under normal use of the supplied goods under the conditions prevailing in India.
- 10.2. This warranty shall remain valid for twelve months after the goods or any portion thereof as the case may be, have been delivered to the final destination and installed and commissioned at the final destination and accepted by SPM in terms of the contract or for fifteen months from the date of despatch from the supplier's premises for domestic goods (including goods already imported by the supplier under its own arrangement) or for eighteen months after the date of shipment from the port of loading in the source country for imported goods offered from abroad, whichever is earlier, unless specified otherwise in the SCC.
- 10.3. In case of any claim arising out of this warranty, SPM shall promptly notify the same in writing to the supplier.
- 10.4. Upon receipt of such notice, the supplier shall, with all reasonable speed and time, repair or replace the defective goods or parts thereof, free of cost, at the ultimate destination. The supplier shall take over the replaced parts/ goods after providing their replacements and no claim, whatsoever shall lie on SPM for such replaced parts/ goods thereafter.
- 10.5. In the event of any rectification of a defect or replacement of any defective goods during the warranty period, the warranty for the rectified/ replaced goods shall be extended to a further period of twelve months from the date such rectified / replaced goods starts functioning to the satisfaction of SPM.
- 10.6. If the supplier, having been notified, fails to rectify/ replace the defect(s) within a delivery period, SPM may proceed to take such remedial action(s) as deemed fit by SPM, at the risk and expense of the supplier and without prejudice to other contractual rights and remedies, which SPM may have against the supplier.

**11)** The firm should submit complete technical documents, leaflets, etc. with the technical offer.

**12)** Copy of tender shall be complete in all respects with all their attachments/enclosures duly numbered.

**13)** The tenderer shall quote for the installation, commissioning and training charges for all the schedules separately.

**14)** The total cost inclusive of all elements as cited above on FOB/CIF and/or on FOR Security Paper Mill, Narmadapuram, Madhya Pradesh, India, basis should be indicated clearly both in words and figures in the price bid.

**15)** Income Tax (TDS) on installation, commissioning and training, as applicable, shall be borne by the tenderer.

**16)** Price bid should be submitted as per format given in Sec XI: Price Schedule. Rate quoted should be on firm price basis. Vague offers like “charges / extra / as applicable” shall not be considered.

**17) LICENSES AND PERMITS:**

Wherever applicable, the successful bidder shall ensure himself and also satisfy the Purchaser that the successful bidder possesses the legal licence / permit to use a particular product / process / design / patent. The successful bidder shall be held responsible for all the civil/ criminal and tortuous consequences arising from any claim from any third party in this regard.

**18) PRE-DISPATCH INSPECTION:**

- a. Pre Dispatch Inspection (PDI) shall be done at the firm site (4 days- Machine Inspection, Trial, welding process, destruction of Trial material) by welding of 200 no’s of 03 digit non-security E-Types of German silver on 2 nos of 80\*60 mesh size PBWC without quality defects.
- b. During PDI, all the items/materials inclusive of consumables, ETNs are in the scope of Firm.
- c. After completion of PDI, firm will destroy all the material in presence of SPM team. Firm will issue the certificate.
- d. PBWC will be provided by SPMN at free of cost. But transportation of PBWC from SPMN to site will be in scope of Firm.
- e. ETN will be provided by the firm at its site for PDI.

**19) TRAINING:**

12 days training for complete operation and maintenance covering mechanical, electrical, Electronics and Instrumentation at SPM Narmadapuram shall be provided by the firm.

**20) LOCATION:**

The space available in the premises of Security Paper Mill, Narmadapuram shall be considered for erection of the Automatic E-type Welding Machine.

**21) RISK PURCHASE:**

23.1 If the supplier after submission of tender and due acceptance of the same, i.e. Placement of Purchase order/Contract/Agreement fails to abide by the terms and conditions of these tender documents, or fails to supply the deliverables as per delivery schedule given or at any time repudiates the contract, the purchaser shall have the right to:

- (i). Forfeiture of the EMD and
- (ii). Invoke the Security-cum-Performance Guarantee if deposited by the supplier and procure stores from other agencies at the risk and consequence of the

supplier. The cost difference between the alternative arrangement and supplier tendered value will be recovered from the supplier along with other incidental charges, including custom duty, excise duty, taxes, insurance, freight etc.

- 23.2 For all the purpose the Purchase order/Contract/Agreement will be considered acceptance of tender. Supplier has to abide by all the terms and conditions of tender.
- 23.3 In case of procurement through alternative sources and if procurement price is lower, no benefit on this account will be passed on to the supplier.
- 22)** Bidder shall note that no extra cost will be considered over and above the price quoted in the price bid and hence bidder shall ensure that price submitted in the price bid is quoted considering complete technical specifications, scope of work as defined in the tender document.
- 23)** Any dispute, arising out of the supply order/ contract will be subject to the exclusive jurisdiction of the competent court at Narmadapuram.
- 24)** All Sections & pages of the tender documents strictly should be signed, name and sealed by bidder firm.
- 25)** Bidder to furnish stipulated documents along with tender in support of fulfillment of tender criteria. Further correspondence in this regard will not be entertained for any reason.
- 26)** Non submission of any of the above document may lead to rejection of bid.



**Section VII: Technical Specifications**  
**SCOPE OF WORK & SPECIFICATION**

**Detailed Technical Specification is attached as per Annexure-V**

## Section VIII: Quality Control Requirements

### Final Acceptance Test

1. Final Acceptation Test (FAT) will be done at SPM premises.
2. During FAT ETN's & 80\*60 mesh size Phosphor bronze wire cloth (PBWC) wire will be provided by SPM, Narmadapuram. The thickness of E-type to be weld is 0.5 to 0.9 mm as per requirement of SPM.
3. FAT shall be started only after successful completion of installation, commissioning & start-up. ETN's welding done during installation commissioning & startup will not be part of FAT.
4. Final Acceptation Test (FAT) of Automatic Welding Machine will be done by welding & embossing of two mould covers as per below:

**(a) 1st Mould Cover:** In 1st Mould cover, welding of 900 no's of 03 digits ETN's (Rs.100/200/500) on 80\*60 mesh size Phosphor bronze wire cloth (PBWC) will be done first by Automatic ETN Welding Machine followed by Embossing with accurate positioning & alignment of ETN's and without quality defects.

Automatic ETN Welding Machine shall weld 900 ETN's in 12 Hrs *(inclusive of time required for Physical checks during welding & loading of ETN's magazine)*.

**(b) 2nd Mould Cover:** In 2nd Mould cover, first embossing will be done followed by the welding of 900 nos of 03 digits, ETN's (Rs. 100/200/500) on 80\*60 mesh size Phosphor bronze wire cloth (PBWC) by Automatic ETN Welding Machine with accurate positioning & alignment of ETN's and without quality defects.

Automatic ETN Welding Machine shall weld 900 ETN's in 12 Hrs *(inclusive of time required for Physical checks during welding & loading of ETN's magazine)*.

## Section IX: Qualification/ Eligibility Criteria

### **1. Experience & Past Performance:**

- i) The bidder (manufacturer or principal of authorized representative – hereinafter referred simply as “The Bidder”) shall be a manufacturer that has regularly, for at least the last five years manufactured, supplied, erected and commissioned **Automatic E-type Welding Machine alongwith its integration with Embossing Machine on Turnkey Basis** with the same or higher specifications, of at least one number in the last five years ending on 31.03.2025.

### **2. Capability - Equipment & Manufacturing Facilities:**

The bidder must have an annual capacity to manufacture and supply at least one number of the requirement.

### **3. Financial Standing:**

The average annual financial turnover of the bidder during the last three years, ending on 31.03.2025 or 31.12.2024 (calendar year) as applicable, should be at least ₹ **21,82,97,864/-** or \$ **23,99,771.60/-** or £ **17,79,083.89/-** or ¥ **37,22,04,370.98/-** or € **20,37,193.03/-** or equivalent in foreign currency of the country of origin of goods as per the Annual audited balance sheet and profit & loss account of the relevant period, duly authenticated by a Chartered Accountant/ Cost Accountant in India or equivalent in relevant countries.

The net worth of the bidder should

- i) not be negative on 31.03.2025 or 31.12.2024 (calendar year) and
- ii) not have eroded by more than 30% in the last three years, ending on 31.03.2025 or 31.12.2024 (calendar year).

### **NOTE:**

1. To ascertain this criteria net worth of initial and last financial year would be compared.
2. MSEs and Start-ups (registered for the tendered item) as per Government of India policy are exempted from Experience and Past Performance and all financial criteria.
3. Capacity and capability of bidders, may be verified (if necessary) as per the standard format included at **Annexure-IV**.
4. All experience, past performance and capacity/capability related data should be certified by the Authorized Signatory of the Bidder firm. The credentials regarding experience and past performance to the extent required as per the above eligibility criteria as submitted by the bidder may be verified by the parties for whom work has been done.
5. Bidder shall submit the supporting document in support of above.
6. For bidders who follow calendar year as financial year, the Relevant Date for Financial Statements would be 31.12.2024
7. Bidder shall submit all the Annexures attached with the tender.

## A. Applicability in Special Cases

1. **Applicability to 'Make in India':** Bidders (manufacturer or principal of authorized representative) If the product is being manufactured in India under a license from a foreign manufacturer who holds intellectual property rights and where there is a technology collaboration agreement/ transfer of technology agreement for indigenous manufacture of a product developed abroad with clear phased increase in local content, and who while meeting all other criteria above, except for any or more of sub-criteria in Experience and Past Performance above, would also be considered to be qualified provided:

- i.) Their foreign manufacturer who holds intellectual property rights, meets all the criteria above without exemption, and
- ii.) The Bidder submits appropriate documentary proof for technology collaboration agreement/ transfer of technology agreement for indigenous manufacture of a product developed abroad with clear phased increase in local content.
- iii.) The bidder (manufacturer or principal of authorized representative) furnishes along with the bid a legally enforceable undertaking jointly executed by himself and such foreign Manufacturer for satisfactory manufacture, Supply (and erection, installation, commissioning if applicable) and performance of 'The Product' offered including all warranty obligations as per the general and special conditions of contract.

2. **Authorized Representatives:** Bids of bidders quoting as authorized representative of a principal manufacturer would also be considered to be qualified, provided:

- i.) Their principal manufacturer meets all the criteria above without exemption, and
- ii.) The principal manufacturer furnishes a legally enforceable tender-specific authorization in the prescribed form assuring full guarantee and warranty obligations as per the general and special conditions of contract; and
- iii.) The bidder himself should have been associated, as authorized representative of the same or other Principal Manufacturer for same set of services as in present bid (supply, installation, satisfactorily commissioning, after sales service as the case may be) for same or similar 'Product' for past three years ending on 'The Relevant Date'.

3. **For Existing successful Past Suppliers:** In case the bidder (manufacturer or principal of authorized representative) who is a successful past supplier of 'The Product' in at least one of the recent past three procurements, who do not meet any or more of requirements above, would also be considered to be qualified in view of their proven credentials, for the maximum quantity supplied by him in such recent past.

4. **Joint Ventures and Holding Companies:** Credentials of the partners of Joint ventures cannot (repeat cannot) be clubbed for the purpose of compliance of PQC in supply of Goods/Equipment, and each partner must comply with all the PQC criteria independently. However, for the purpose of qualifying the Financial Standing Criteria, the Financial Standing credentials of a Holding Company can be clubbed with only one of the fully owned subsidiary bidding company, with appropriate legal documents proving such ownership.

**5. Start-up Enterprises:** Requirements of prior experience and turnover would be relaxed for Start-up enterprises as recognized by Department for Promotion of Industry and Internal Trade (DPIIT), subject to their meeting the quality and technical specifications. Such Start-ups maybe either MSE or otherwise.

**6. Notes for Bidders:-**

- i. Along with all the necessary documents/certificates required as per the tender conditions, the bidder should furnish a brief write-up, backed with adequate data, explaining his available capacity (both technical and financial), for manufacture and supply of the required goods/ equipment, within the specified time of completion, after meeting all their current commitments.
- ii. Supporting documents submitted by the bidder must be certified as follows:
- iii. All copy of supply/ work order; respective completion certificate and contact details of clients; *documents issued by the relevant Industries Department*; National Small Industries Corporation (*NSIC*); *manufacturing licence, annual report, etc.*, in support of experience, past performance and capacity/ capability should be authenticated by the by the person authorized to sign the tender on behalf of the bidder.
- iv. All financial standing data should be certified by certified accountants, for example, Chartered Accountants/ Cost Accountants in India and equivalent in relevant countries; and Indian bidder or Indian counterparts of foreign bidders should furnish their Permanent Account Number.

**Section X: Tender Form**

Date.....

To,  
The Chief General Manager  
Security Paper Mill  
Narmadapuram, Madhya Pradesh – 461 005

Ref: Your Tender document No: **SPMN/ETN/25-26/1366,**

**Dated: 14.03.2026**

We, the undersigned have examined the above-mentioned tender enquiry document, including amendment No....., dated..... (*If any*), the receipt of which is hereby confirmed. We now offer to supply and deliver..... (*description of goods and services*) in conformity with your above referred document for the sum shown in the price schedule(s), attached herewith and made part of this tender.

If our tender is accepted, we undertake to supply the goods and perform the services as mentioned above, in accordance with the delivery schedule specified in the List of Requirements.

We further confirm that, if our tender is accepted, we shall provide you with a performance security of required amount in an acceptable form in terms of GCC clause 6, read with modification, if any, in Section V – “Special Conditions of Contract”, for due performance of the contract.

We agree to keep our tender valid for acceptance for a period upto....., as required in the GIT clause 19, read with modification, if any in Section-III - “Special Instructions to Tenderers” or for subsequently extended period, if any, agreed to by us. We also accordingly confirm to abide by this tender upto the aforesaid period and this tender may be accepted any time before the expiry of the aforesaid period. We further confirm that, until a formal contract is executed, this tender read with your written acceptance thereof within the aforesaid period shall constitute a binding contract between us.

We confirm that in case of downloaded Tender Document, we have not changed/ edited its contents. We realise that in case any such change is noticed at any stage including after the award of contract, we would be liable to action under clause 44 of the GIT.

We further understand that you are not bound to accept the lowest or any tender you may receive against your above-referred tender enquiry.

**We also solemnly declare as under:**

**1. MSMEs Status:**

Having read and understood the Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 (as amended and revised till date), and solemnly declare the following:

- A. Company /Partnership Firm /Proprietary Concern / Society/Trust /NGO/Others (Please Specify):.....
- B. Micro/ Small / Medium Enterprise/ SSI/ Govt. Deptt. / PSU/ Others:.....
- C. Name of MSME Registering Body (NSIC/ DIC/ KVIC/KVIB/UDYAM etc.):.....
- D. MSME Registration no. (with copy of registration):.....
- E. Whether Proprietor/ Partner belongs to SC/ ST or Women category. (Please specify names and percentage of shares held by SC/ST Partners):.....

**2. Make in India Status:**

Having read and understood the Public Procurement (Preference to Make in India PPP\_MII) Order, 2017 (as amended and revised till date) and related notifications from the relevant Nodal Ministry/ Department, and solemnly declare the following:

(a) Self-Certification for category of supplier:

- Class-I Local Supplier/
- Class-II Local Supplier/
- Non-Local Supplier.

(b) We also declare that

- There is no country whose bidders have been notified as ineligible on reciprocal basis under this order for offered product, or
- We do not belong to any Country whose bidders are notified as ineligible on reciprocal basis under this order

**3. Restrictions on procurement from bidders from a country or countries, or a class of countries under Rule 144 (xi) of the General Financial Rules 2017**

Having read and understood the Order (Public Procurement No. 1) issued vide F.No.6/18/2019-PPD dated 23<sup>rd</sup> July 2020 (and its amendments if any) by Department of Expenditure, Ministry of Finance under the above provision and solemnly declare the following:

- We do not belong to any Country whose bidders are notified as ineligible under this order

**4. Debarment Status:** Please state whether business dealings with you currently stand Debbared by DoE, MoF, GoI; DEA, MoF, GoI; SPMCIL; SPM, Narmadapuram:

- Yes (with period of Ban)
- No, We, solemnly declare that neither we nor any of our affiliates or subsidiaries – including subcontractors or suppliers for any part of the contract–do not stand declared debarred by DoE, MoF, GoI; DEA, MoF, GoI; SPMCIL; SPM, Narmadapuram.

**5. Penalties for false or misleading declarations:** I/we hereby confirm that the particulars given above are correct and complete and also undertake to advise any future changes to the above details. We understood that any wrong or misleading self-declaration by us would be violation of code of Ethics



and would attract penalties as mentioned in this tender document, including debarment.

.....  
.....

(Signature with date)

.....  
.....

Name and designation

Duly authorized to sign tender for and on behalf of

.....  
.....

**Section XI: Price Schedule**

**Foreign Offers**

To,

**The Chief General Manager**

**Security Paper Mill, Narmadapuram, Madhya Pradesh – 461 005**

**OFFER FORM** for Tender No. .... Date ..... of opening .....Time ..... Hours .....

We..... hereby certify that we are established firm of manufacturers / authorized agents of M/s ..... with factories at ..... which are fitted with modern equipment and where the production methods, quality control and testing of all materials and parts manufactured or used by us are open to inspection by the representative of .....(Name of Purchaser)..... We hereby offer to supply the following items at the prices indicated below:

Furnish complete list of machineries, equipment and accessories which will constitute the Paper Machine Plant.

**For Imported Goods (A)**

Item Sr.	Description	FOB price Per machine	Qty offered	FOB Total	Country of Origin	Port of Destination	Insurance	Freight (Ocean)	CIF (iv+vii+viii)
	i	ii	iii	iv	v	vi	vii	viii	ix
1	Design and Supply of One Number Automatic E-Type Welding Machine alongwith its complete Integration with Existing Embossing Machine on Turnkey Basis for Security Paper Mill, Narmadapuram <b>Note: Bidders have to submit the Price Breakup in separate sheet specifying the Bill of Quantity in the same format.</b>		1			JNPT Nhava Shava or any other port in India			
2	Essential and Critical Spare parts package		1 pkg						
3	Erection, Installation, Testing, Commissioning and Training Charges		1 AU						
	Total (1+2+3)								

**FOB Price in words.....**

**CIF Price in words.....**

**Indigenous Goods (B), if applicable:**

Item Sr	Description	Unit Price	Quantity offered	GST@% and value	Total	Insurance	Freight	FOR Price (SPMN)
	i	ii	iii	iv	v	vi	vii	viii
1	Design and Supply of One Number Automatic E-Type Welding Machine alongwith its complete Integration with Existing Embossing Machine on Turnkey Basis for Security Paper Mill, Narmadapuram <b>Note: Bidders have to submit the Price Breakup in separate sheet specifying the Bill of Quantity in the same format.</b>		1					
2	Essential and Critical Spare parts package		1 pkg					
3	Erection, Installation, Testing, Commissioning and Training Charges		1 AU					
	Total (1+2+3)							

**FOR price in words.....**

**Total Cost = Total Cost of Imported Goods (A) + Total Cost of Indigenous Goods (B)**

**Note:**

- 1) The information how may number of units be able to come in one 20", 40", etc. container should be invariably given for freight comparison.
- 2) Foreign Bidders are allowed to quote price (and get paid) in RBI's notified basket of foreign currencies - US Dollar or Euro or Pound Sterling or Yen etc., in addition to the Indian Rupees - except for expenditure incurred in India (including agency commission if any) which should be stated in Indian Rupees.
- 3) We confirm that there would not be any price escalation during the supply period.
- 4) We confirm that we will abide by all the tender terms and conditions and we do not have any counter conditions
- 5) The TDS (tax deduction at source) will be applicable for installation, commissioning, and training charges.
- 6) Price bids with conditions/ counter conditions are liable to be rejected.
- 7) HSN code needs to be mentioned for the supplied items.

1. **Scope of Supply:** Design, Supply, Erection, Installation, Testing, Commissioning of One Number Automatic E-Type Welding Machine alongwith its complete Integration with Existing Embossing Machine on Turnkey Basis for Security Paper Mill, Narmadapuram  
(Cost break-up of the quoted cost, showing inter-alia costs of all the concomitant Installation/ Commissioning/ Training/ Technical Support/ incidental services/ software/ accessories, considered necessary to make the proposal self-contained and complete must be indicated here.)
2. We are agreeable to payment of agency commission to our Agents in India in non-convertible Indian Rupees.
  - (a) The name and address of Agent .....
  - (b) Service to be rendered by the Agent .....
  - (c) Amount of remuneration for the Agent .....
  - (d) PAN Number of the Agent: .....
  - (e) Type of GST Registration (Registered, Unregistered, Composition, SEZ, RCM etc.); GSTIN number; Registered Address in GSTIN; Place of Delivery for GST Purpose; and GST (including GST Cess) if any to be paid extra on Agent's remuneration .....
3. It is hereby certified that we have understood the General and Special Instructions to Tenderers (GIT and SIT), and also the General and Special Conditions of Contract (GCC and SCC) attached to the tender and have thoroughly examined specifications/ Quality Control Requirements and other stipulations in Section VII & VIII – Technical Specifications and Quality Control Requirements; and are thoroughly aware of the nature of stores required and our offer is to supply stores strictly in accordance with the requirements and according to the terms of the tender. We agree to abide solely by the General and Special Conditions of Contract and other conditions of the tender in accordance with the tender documents if the contract is awarded to us.
4. We hereby offer to supply the stores detailed above or such portion thereof, as you may specify in the acceptance of tender at the price quoted and agree to hold this offer open for acceptance for a period of —— days from the date of opening of tender (i.e., upto ——), We shall be bound by the communication of acceptance despatched within the prescribe time.
5. Earnests Money/Bid Guarantee for an amount equal to ..... is enclosed in form of ————— (form and reference number, date) as per the Tender Documents.

Dated .....

Signature and seal of *Manufacturer/Bidder*

**Note:**

- (i) The Bidder may prepare their own offer forms as per this proforma.
- (ii) No change in the proforma is permissible.
- (iii) No erasures or alternations in the text of the offer are permitted. Any correction made in the offer shall be initialed by the bidder.
- (iv) Figures and Break-up of price, should be in both figures and words.
- (v) This Section should not bring in any new Technical Parameter that has not been mentioned in the Technical Bid.

## Section XI: Price Schedule

### Indigenous Offers

To,  
The Chief General Manager  
Security Paper Mill, Narmadapuram, Madhya Pradesh – 461 005

**OFFER FORM** for Tender No. .... Date ..... of opening ..... Time ..... Hours .....

We..... hereby certify that we are established firm of manufacturers / authorized agents of M/s ..... with factories at ..... which are fitted with modern equipment and where the production methods, quality control and testing of all materials and parts manufactured or used by us are open to inspection by the representative of .....(Name of Purchaser)..... We hereby offer to supply the following items at the prices indicated below:

Item Sr	Description	Country of Origin	Unit Price	Quantity offered	GST@ % and value	Total	Insurance	Freight	Other Charges, if	FOR Price (SPMN)
	i	ii	iii	iv	v	vi	vii	viii	ix	x
1	Design and Supply of One Number Automatic E-Type Welding Machine alongwith its complete Integration with Existing Embossing Machine on Turnkey Basis for Security Paper Mill, Narmadapuram <b>Note: Bidders have to submit the Price Breakup in separate sheet specifying the Bill of Quantity in the same format.</b>			1						
2	Essential and Critical Spare parts package			1 pkg						
3	Erection, Installation, Testing, Commissioning and Training Charges			1 AU						
4	<b>Total (1+2+3)</b>									

**FOR Price in words.....**

**Note:**

- 1) The information how may number of units be able to come in one 20", 40", etc. container should be invariably given for freight comparison.
- 2) We confirm that there would not be any price escalation during the supply period.
- 3) We confirm that we will abide by all the tender terms and conditions and we do not have any counter conditions
- 4) The TDS (tax deduction at source) will be applicable for installation, commissioning, and training charges.

- 5) Price bids with conditions/ counter conditions are liable to be rejected.
- 6) HSN code needs to be mentioned for the supplied items.

1. **Scope of Supply:** Design, Supply, Erection, Installation, Testing, Commissioning of One Number Automatic E-Type Welding Machine alongwith its complete Integration with Existing Embossing Machine on Turnkey Basis for Security Paper Mill, Narmadapuram  
(Cost break-up of the quoted cost, showing inter-alia costs of all the concomitant Installation/ Commissioning/ Training/ Technical Support/ incidental services/ software/ accessories, considered necessary to make the proposal self-contained and complete must be indicated here.)
2. **Taxation Details:**
  - a. PAN number
  - b. Type of GST Registration (Registered, Unregistered, Composition, SEZ, RCM etc.)
  - c. GSTIN number
  - d. Registered Address as per GST registration and Place of Delivery for GST Purpose
  - e. Contact Names, Nos. & email IDs for GST matters (Please mention primary and secondary contacts)
3. It is hereby certified that we have understood the General and Special Instructions to Tenderers (GIT and SIT), and also the General and Special Conditions of Contract (GCC and SCC) attached to the tender and have thoroughly examined specifications/ Quality Control Requirements and other stipulations in Section VII & VIII – Technical Specifications and Quality Control Requirements; and are thoroughly aware of the nature of stores required and our offer is to supply stores strictly in accordance with the requirements and according to the terms of the tender. We agree to abide solely by the General and Special Conditions of Contract and other conditions of the tender in accordance with the tender documents if the contract is awarded to us.
4. We hereby offer to supply the stores detailed above or such portion thereof, as you may specify in the acceptance of tender at the price quoted and agree to hold this offer open for acceptance for a period of \_\_\_\_\_ days from the date of opening of tender (i.e., upto \_\_\_\_\_), We shall be bound by the communication of acceptance despatched.
5. Earnests Money/Bid Guarantee for an amount equal to \_\_\_\_\_ is enclosed in form of \_\_\_\_\_ (form and reference number, date) as per the Tender Documents.
6. The method of evaluation of L1 criteria for awarding the contract shall be decided taking into consideration the total landed price up to SPM Narmadapuram.
7. TCS (u/s 206C (1 H) of IT Act is not applicable, as SPM will deduct TDS u/s 194Q.

Dated .....

Signature and seal of *Manufacturer/Bidder*

**Note:**

- i. The Bidder may prepare their own offer forms as per this proforma.
- ii. No change in the proforma is permissible.
- iii. No erasures or alternations in the text of the offer are permitted. Any correction made in the offer shall be initialed by the bidder.
- iv. Figures and Break-up of price, should be in both figures and words.
- v. This Section should not bring in any new Technical Parameter that has not been mentioned in the Technical Bid.

**Section XII: Vendor Details**

The tenderer should furnish specific details mentioned below. In case a question/issue does not apply to a tenderer, the same should be answered with the remark “not applicable”.

Wherever necessary and applicable, the tenderer shall enclose certified copy as documentary proof/ evidence to substantiate the corresponding statement.

In case a tenderer furnishes a wrong or misleading answer against any of the under mentioned question/ issues, its tender will be liable to be ignored.

**1. Vendor/ Contractor particulars:**

- (a). Name of the Company: .....
- (b). Corporate Identity No. (CIN): .....
- (c). Registration if any with SPMCIL: .....
- (d). Complete Postal Address: .....
- (e). Pin code/ ZIP code: .....
- (f). Telephone nos. (with country/area codes):.....
- (g). Fax No.: (with country/area codes): .....
- (h). Cell phone Nos.: (with country/area codes): .....
- (i). Contact persons /Designation: .....
- (j). Email IDs: .....

**2. Taxation Details:**

- (a) PAN Number: .....
- (b) Type of GST Registration (Registered, Unregistered, Composition, SEZ, RCM, etc.): .....
- (c) GSTIN number: .....
- (d) Registered Address as per GST registration and Place of Delivery for GST Purpose:
- (e) Contact Names, Nos. & email IDs for GST matters (Please mention primary and secondary contacts):

We solemnly declare that our GST rating on the GST portal / Govt. official website is NOT negative / blacklisted during the last three financial years.

.....  
(Signature with date)

.....  
.....  
(Full name, designation & address of the person duly authorized sign on behalf of the tenderer)

For and on behalf of

.....  
.....  
(Name, address, and stamp of the tendering firm)



**Section XIII: Bank Guarantee Form for EMD**  
**BANK GUARANTEE FOR BID GUARANTEE**  
**(ON BANK'S LETTERHEAD WITH ADHESIVE STAMP)**

To,  
 The Chief General Manager  
 Security Paper Mill  
 Narmadapuram, Madhya Pradesh – 461 005

Dear Sir,

Whereas ..... (Hereinafter called the "Tenderer") has submitted its bid numbered ..... dated ..... for the supply of..... (Hereinafter called the "tender") against .....’s (insert name of Purchaser) (hereinafter called as the 'Purchaser') tender enquiry No. .... opened on ..... Know all persons by these presents that we ..... of ..... (hereinafter called the "Bank") having our registered office at ..... are bound unto the Purchaser, in the sum of .....for which payment will and truly be made forthwith, on demand by the Purchaser, without demure to the said Purchaser, the Bank binds itself, its successors and assigns by these presents.

Sealed with the Common Seal of the said Bank this..... day of .....20.....

The conditions of this obligation are —

- (1) If the Tenderer withdraws or amends, impairs, or derogates from the tender, in any respect within the period of validity of this tender.
- (2) If the Tenderer or anyone employed by it or acting on its behalf (whether with or without the knowledge of the Tenderer) breaches any of the provisions of the pre-bid/ Pre-contract Integrity Clause.
- (3) If the Tenderer having been notified of the acceptance of his tender by Purchaser during the period of its validity:-
  - a) Fails or refuses to furnish the performance security for the due performance of the contract.
  - b) Fails or refuses to accept/ execute the contract.

We undertake to pay Purchaser up to the above amount, upon receipt of its first written demand, without Purchaser having to substantiate its demand, provided that in its demand Purchaser will note that the amount claimed by it, is due to it owing to the occurrence of one or more or all the above conditions, specifying the occurred condition(s). We agree that the decision of the Purchaser, whether above conditions have occurred, shall be final and binding on us.

This guarantee will remain in force for a period of ..... (insert the period of validity plus 45 days, in words and figures) days after the date of .....(insert date of tender opening) and any demand in respect thereof should reach the Bank not later than the above date.

Date  
 Place

Signature  
 (Printed Name)  
 (Designation)

Witnesses

(Bank's Common Seal)



**Section XV: Bank Guarantee Form for Performance Security**

**PROFORMA OF BANK GUARANTEE FOR CONTRACT PERFORMANCE GUARANTEE BOND  
(ON BANK'S LETTERHEAD WITH ADHESIVE STAMP)**

Ref .....

Date.....

Bank Guarantee No.....

To,  
The Chief General Manager  
Security Paper Mill  
Narmadapuram, Madhya Pradesh – 461 005

Dear Sir,

1. Against contract vide Notification for Award of the Tender No..... dated ..... covering supply of ..... (hereinafter called the 'contract') entered into between the (insert name of Purchaser) (herein after called as the Purchaser) and M/s ..... (hereinafter called the 'Contractor'), this is to certify that, at the request of the Contractor, we ..... (name of the bank), are holding in trust in favour of the Purchaser, the amount of ..... (write the sum here in words), to indemnify and keep indemnified the Purchaser, against any loss or damage that may be caused to, or suffered by the Purchaser, by reason of any breach by the Contractor of any of the terms and conditions of the said contract and/or in the performance thereof. We agree that the decision of the Purchaser, whether any breach of any of the terms and conditions of the said contract and/or in the performance thereof has been committed by the Contractor; and the amount of loss or damage that has been caused or suffered by the Purchaser, shall be final and binding on us, and the amount of the said loss or damage shall be paid by us,
2. We ..... (name of the bank), further agree that, the guarantee herein contained, shall remain in full force and effect, for sixty days after the complete conclusion of the contractual obligations to the complete satisfaction of both the BIDDER and the BUYER, including warranty period whichever is later, i.e. till....., (hereinafter called the 'said date') and that if any claim accrues or arises against us.....(name of the bank), by virtue of this guarantee before the said date, the same shall be enforceable against us..... (name of the bank), notwithstanding the fact that the same is enforced within six months after the said date, provided that notice of any such claim has been given to us ....., (name of the bank), by the Purchaser, before the said date. Payment under this bond of guarantee shall be made promptly, upon our receipt of notice to that effect, from the Purchaser.
3. It is fully understood that this guarantee is effective from the date of the said contract and that we..... (name of the bank), undertake not to revoke this guarantee during its currency, without the consent in writing of the Purchaser.
4. We undertake to pay to the Purchaser, any money so demanded, notwithstanding any dispute or disputes raised by the Contractor, in any suit or proceeding pending before any Court or Tribunal, relating thereto, our liability under this present, being absolute and unequivocal. The payments so



made by us under this bond, shall be a valid discharge of our liability for payment thereunder, and the Contractor shall have no claim against us, for making such payments.

5. We ..... (name of the bank), further agree that the Purchaser shall have the fullest liberty, without affecting in any manner our obligations hereunder, to vary any of the terms and conditions of the said contract, or to extend time of performance by the Contractor, from time to time, or to postpone for any time or form, time to time, any of the powers exercisable by the Purchaser, against the said Contractor and to for bear or enforce any of the terms and conditions relating to the said contracts and we ..... **(name of the bank)**, shall not be released from our liability under ..... **(name of the bank)**, shall not be released from our liability under this guarantee, by reason of any such variation or extension being granted to the said Contractor, or for any forbearance and/or omission on the part of the Purchaser, or any indulgence by the Purchaser towards the said Contractor, or by any other matter or thing whatsoever, which under the law relating to sureties, would, but for this provision, have the effect of so releasing us from our liability under this guarantee.
6. This guarantee will not be discharged due to the change in the constitution of the Bank or the Contractor.

Date:

Place:

Signature.....

**(Printed Name)**.....

**(Designation)**.....

Witnesses

**(Bank's Common Seal)**

**Section XVI: Contract Form**

The Chief General Manager, Security Paper Mill, Narmadapuram, Madhya Pradesh – 461 005

Contract No. .... Dated.....

This is in continuation to this office' Notification of Award No ..... dated .....

1. Name & address of the Supplier .....
2. SPMCIL's Tender document No ..... dated .....and subsequent Amendment No ....., dated.....(If any), issued by SPMCIL.
3. Supplier's Tender No..... dated..... and subsequent communication(s) No.....dated ..... (If any), exchanged between the supplier and SPMCIL in connection with this tender.
4. In addition to this Contract Form, the following documents etc, which are included in the documents mentioned under paragraphs 2 and 3 above, shall also be deemed to form and be read and construed as part of this contract:
  - (i) General Conditions of Contract;
  - (ii) Special Conditions of Contract;
  - (iii) List of Requirements;
  - (iv) Technical Specifications;
  - (v) Quality Control Requirements;
  - (vi) Tender Form furnished by the supplier;
  - (vii) Price Schedule(s) furnished by the supplier in its tender;
  - (viii) Manufacturers' Authorization Form (if applicable for this tender);
  - (ix) SPMCIL's Notification of Award

Note: The words and expressions used in this contract shall have the same meanings as are respectively assigned to them in the conditions of contract referred to above. Further, the definitions and abbreviations incorporated under Section – V - 'General Conditions of Contract' of SPMCIL's Tender document shall also apply to this contract.

5. Some terms, conditions, stipulations etc. out of the above-referred documents are reproduced below for ready reference:
  - (i) Brief particulars of the goods and services which shall be supplied/ provided by the supplier are as under:

Schedule No.	Brief description of goods/ services	Accounting unit	Quantity to be supplied	Unit Price (in Rs.)	Total price



Any other additional services (if applicable) and cost there of: .....

Total value (in figure) \_\_\_\_\_ (In words) \_\_\_\_\_

- (ii) Delivery schedule
- (iii) Details of Performance Security
- (iv) Quality Control
  - (a) Mode(s), stage(s), and place(s) of conducting inspections and tests.
  - (b) Designation and address of SPMCIL's inspecting officer
- (v) Destination and dispatch instructions
- (vi) Consignee, including port consignee, if any
- (vii) Warranty clause
- (viii) Payment terms
- (ix) Paying authority

(Signature, name, and address of SPMCIL's authorized official)

For and on behalf of .....

Received and accepted this contract .....

(Signature, name, and address of the supplier's executive duly authorized to sign on behalf of the supplier)

For and on behalf of .....

(Name and address of the supplier)

.....

(Seal of the supplier)

Date:

Place:



**Section XVII: Letter of Authority for attending Pre-Bid Conference / Bid Opening**  
**(Refer to clause 24.2 of GIT)**

To,  
 The Chief General Manager  
 Security Paper Mill  
 Narmadapuram, Madhya Pradesh – 461 005

Subject: Authorization for attending bid opening on \_\_\_\_\_ (date) in the Tender of \_\_\_\_\_

Following persons are hereby authorized to attend the bid opening for the tender mentioned above on behalf of ..... (Bidder) in order of preference given below.

<b>Order of Preference</b>	<b>Name</b>	<b>Specimen Signatures</b>
----------------------------	-------------	----------------------------

I.

II.

Alternate Representative

Signatures of bidder or

Officer authorized to sign the bid  
 Documents on behalf of the bidder

**NOTE:**

1. In case of pre-bid conference, self-attested copy of proof of purchase of Bid documents, in the name of the bidder must be enclosed with this authorization, without which entry would be refused.
2. Permission for entry to the hall where even is held may be refused in case authorization as prescribed above is not produced.

For and on behalf of .....  
 (Name and address of the supplier)

.....  
 (Seal of the supplier)

Date:

Place:



**Section XVIII: Proforma of Bills for Payments**  
**(Refer Clause 22.6 of GCC)**

Name and Address of the Firm .....

Bill No ..... Dated .....

Purchase order ..... No ..... Dated .....

Name and address of the consignee

S. No	Authority for purchase	Description of Stores	Number or quantity	Rate Rs. P.	Price per Rs. P.	Amount
Total						

1. GST/ CGST/ SGST/ UTGST/ IGST Amount
2. Freight (if applicable)
3. Packing and Forwarding charges (if applicable)
4. Others (Please specify)
5. Net amount payable (in words Rs.)

Dispatch detail RR No. other proof of dispatch .....

Dated ..... (enclosed)

Inspection Certificate No ..... dated ..... (enclosed)

Place and Date

Received Rs .....

Rupees) .....

We solemnly certify that:

- a. Goods and Services Tax (GST) charged on this Bill is not more than what is payable under the provision of the relevant Act or the Rules made there under.
- b. Goods on which GST has been charged have not been exempted under the GST Act or the rules made there under and the charges on account of GST on these goods are correct under the provisions of that Act or the Rules made there under.
- c. We are registered with above indicated GSTIN as dealer in the State where in their Billing address is located for the purpose of GST.
- d. This bill form / invoice is not a replacement for the GST invoice. The proper GST invoice as per requirements of GST rules has been sent to the Purchaser as and when deliveries are made to the consignee.
- e. That the payment being claimed is strictly in terms of the contract and all the obligations on the part of the supplier for claiming that payment has been fulfilled as required under the contract.

Revenue stamp

Signature and of Stamp Supplier

**Section XIX: NEFT Mandate**  
**(Refer clause 22.2 of GCC)**

From: M/s. ....

Date: .....

To,  
The Chief General Manager  
Security Paper Mill  
Narmadapuram, Madhya Pradesh – 461 005  
Sub: NEFT payments

We refer to RBI's NEFT scheme. Our mandate SPMCIL for making payments to us through the above scheme to our under noted account.

**NATIONAL ELECTRONIC FUNDS TRANSFER MANDATE FORM**

1	Name of City	
2	Bank Code No.	
3	Branch Code No.	
4	Bank's Name	
5	Branch Address	
6	Branch Telephone / Fax No.	
7	Supplier's Account No.	
8	Type of Account	
9	IFSC code for NEFT	
10	IFSC code for RTGS	
11	Supplier's name as per Account	
12	MICR Code No.	

In Lieu of Bank Certificate to be obtained as under, please attach a bank cancelled cheque or photocopy of a cheque or front page of your bank passbook issued by your bank for verification of the above particulars.

I hereby declare that the particulars given above are correct and complete. If the transaction is delayed or not effected at all for reasons of incomplete or incorrect information, I would not hold the user institution responsible. I have read the option intimation letter and agree to discharge responsibility expected of me as a participant under the scheme.

Date

Signature of the Customer

Certified that the above particulars are correct as per our record.

Stamp and  
Signature of authorized  
Official of the bank.

**Sec XX: INTEGRITY PACT**  
**(Ref Para 44.3 of GIT)**  
**(To be signed on Plain Paper)**

This Agreement (hereinafter called the Integrity Pact) is made on \_\_\_\_\_ day of the month of \_\_\_\_\_ 202\_\_\_\_\_ at \_\_\_\_\_, India

**BETWEEN**

SPMCIL, a Miniratna Category I, Public Sector Enterprise of the Ministry of Finance, Government of India, (hereinafter called the "The Principal", which expression shall mean and include, unless the context otherwise requires, his successors in office and assigns) of the First Part

**AND**

M/s. \_\_\_\_\_ (hereinafter called the "The Bidder/Contractor" which expression shall mean and include, unless the context otherwise requires, his successors and permitted assigns) of the Second Part.

**PREAMBLE**

'The Principal' intends to award, under laid down organizational procedures, contract/s for \_\_\_\_\_, 'The Principal' values full compliance with all relevant laws of the land, rules, regulations, economic use of resources and of fairness / transparency in its relations with its Bidder(s) and / or Contractor(s).

In order to achieve these goals, the Principal will appoint Independent External Monitors (IEMs) who will monitor the tender process and the execution of the contract for compliance with the principles mentioned above.

**Section 1 - Commitments of the 'The Principal'**

- (1) 'The Principal' commits itself to take all measures necessary to prevent Corruption and to observe the following principles:-
  - a. No employee of the Principal, personally or through family members, will in connection with the tender for , or the execution of a contract, demand, take a promise for or accept, for self or third person, any material or immaterial benefit which the person is not legally entitled to.
  - b. The Principal will, during the tender process treat all Bidder(s) with equity and reason. The Principal will in particular, before and during the tender process, provide to all Bidder(s) the same information and will not provide to any Bidder(s) confidential / additional information through which the Bidder(s) could obtain an advantage in relation to the tender process or the contract execution.
  - c. The Principal will exclude from the process all known prejudiced persons
- (2) If the Principal obtains information on the conduct of any of its employees which is a criminal offence under the IPC/PC Act, or if there be a substantive suspicion in this regard, the Principal will inform the Chief Vigilance Officer and in addition can initiate disciplinary actions.

**Section 2 - Commitments of the 'Bidder / Contractor'**

- (1) The 'Bidder/ Contractor' commit themselves to take all measures necessary to prevent corruption. The 'Bidder/ Contractor' commit themselves to observe the following principles during participation in the tender process and during the contract execution.
  - a. The 'Bidder/ Contractor' will not, directly or through any other person or firm, officer, promise, or give to any of the Principal's employees involved in the tender process or the execution of the contract ore to any third person any material or other benefit which he/she

is not legally entitled to, in order to obtain in exchange any advantage of any kind whatsoever during the tender process or during the execution of the contract.

- b. The 'Bidder/ Contractor' will not enter with other Bidders into any undisclosed agreement or understanding, whether formal or informal. This applies in particular to prices, specifications, certification, subsidiary contracts, submission or non-submission of bids or any other action to restrict competitiveness or to introduce cartelisation in the bidding process.
- c. The 'Bidder/ Contractor' will not commit any offence under the relevant IPC/PC Act; further the 'Bidder/ Contractor' will not use improperly, for purposes of competition or personal gain, or pass on to others, any information or document provided by the Principal as part of the business relationship, regarding plans, technical proposals, and business details, including information contained or transmitted electronically.
- d. The 'Bidder/ Contractor' of foreign origin shall disclose the name and address of the Agents/representatives in India, if any. Similarly, the Bidder/Contractors of Indian Nationality shall furnish the name and address of the foreign principals, if any. Further details as mentioned in the "Guidelines on Indian Agents of Foreign Suppliers" shall be disclosed by the Bidder/Contractor. Further, as mentioned in the Guidelines all the payments made to the Indian agent/representative have to be in Indian Rupees only. Copy of the "Guidelines on Indian Agents of Foreign Suppliers" is placed at Annex to this agreement.
- e. The 'Bidder/ Contractor' will, when presenting their bid, disclose any and all payments made, is committed to, or intends to make to agents, brokers, or any other intermediaries in connection with the award of the contract.
- f. Bidder /Contractor who have signed the Integrity Pact shall not approach the Courts while representing the matter to IEMs and shall wait for their decision in the matter.

- (2) The 'Bidder/ Contractor' will not instigate third persons to commit offences outlined above or be an accessory to such offences.

### **Section 3 - Disqualification from tender process and exclusion from future contracts**

If the 'Bidder/Contractor', before award or during execution has committed a transgression through a violation of Section 2, above or in any other form such as to put their reliability or credibility in question, the Principal is entitled to disqualify the 'Bidder/Contractor' from the tender process or take action as per the procedure mentioned in the "Guidelines on Banning of business dealings".

### **Section 4 - Compensation for Damages**

- (1) If the Principal has disqualified the 'Bidder/ Contractor' from the tender process prior to the award according to Section 3, the Principal is entitled to demand and recover from 'Bidder/ Contractor' the damages equivalent to Earnest Money Deposit/ Bid Security.
- (2) If the Principal has terminated the contract according to Section 3, or if the Principal is entitled to terminate the contract according to Section 3, the Principal shall be entitled to demand and recover from the Contractor liquidated damages of the Contract value or the amount equivalent to Performance Bank Guarantee.

### **Section 5 - Previous transgression**

- (1) The Bidder declares that no previous transgressions occurred in the last three years with any other Company in any country conforming to the anti-corruption approach or with any Public Sector Enterprise in India that could justify his exclusion from the tender process.
- (2) If the Bidder makes incorrect statement on this subject, he can be disqualified from the tender process or action can be taken as per the procedure mentioned in "Guidelines on Banning of business dealings".

### **Section 6 - Equal treatment of all Bidders / Contractors / Subcontractors**

- (1) In case of Sub-contracting, the Principal Contractor shall take the responsibility of the adoption of Integrity Pact by the Sub-contractor.
- (2) The Principal will enter into agreements with identical conditions as this one with all Bidders and Contractors.
- (3) The Principal will disqualify from the tender process all bidders who do not sign this Pact or violate its provisions.

### **Section 7- Criminal charges against violating Bidder(s)/Contractor(s)/ Subcontractor(s)**

If the Principal obtains knowledge of conduct of a Bidder, Contractor or Subcontractor, or of an employee or a representative or an associate of a Bidder, Contractor or Subcontractor which constitutes corruption, or if the Principal has substantive suspicion in this regard, the Principal will inform the same to the Chief Vigilance Officer.

### **Section 8 - Independent External Monitor**

- (1) The Principal appoints competent and credible Independent External Monitor for this Pact after approval by Central Vigilance Commission. The task of the Monitor is to review independently and objectively, whether and to what extent the parties comply with the obligations under this agreement.
- (2) The Monitor is not subject to instructions by the representatives of the parties and performs his/her functions neutrally and independently. The Monitor would have access to all Contract documents, whenever required. It will be obligatory for him / her to treat the information and documents of the Bidders/Contractors as confidential. He/ she reports to the Chairman and Managing Director of SPMCIL.
- (3) The Bidder(s)/Contractor(s) accepts that the Monitor has the right to access without restriction to all Project documentation of the Principal including that provided by the Contractor. The Contractor will also grant the Monitor, upon his/her request and demonstration of a valid interest, unrestricted and unconditional access to their project documentation. The same is applicable to Sub-contractors.
- (4) The Monitor is under contractual obligation to treat the information and documents of the Bidder/ Contractor(s) / Sub-contractor(s) with confidentiality. The Monitor has also signed declarations on 'Non-Disclosure of Confidential Information' and of 'Absence of Conflict of Interest'. In case of any conflict of interest arising at a later date, the IEM shall inform Chairman and Managing Director of SPMCIL and recuse himself / herself from that case.
- (5) The Principal will provide to the Monitor sufficient information about all meetings among the parties related to the Project provided such meetings could have an impact on the contractual relations between the Principal and the Contractor. The parties offer to the Monitor the option to participate in such meetings.

- (6) As soon as the Monitor notices, or believes to notice, a violation of this agreement, he/she will so inform the Management of the Principal and request the Management to discontinue or take corrective action, or to take other relevant action. The monitor can in this regard submit non-binding recommendations. Beyond this, the Monitor has no right to demand from the parties that they act in a specific manner, refrain from action, or tolerate action.
- (7) The Monitor will submit a written report to the Chairman and Managing Director of SPMCIL within 8 to 10 weeks from the date of reference or intimation to him by the Principal and, should the occasion arise, submit proposals for correcting problematic situations.
- (8) If the Monitor has reported to the Chairman and Managing Director of SPMCIL, a substantiated suspicion of an offence under relevant IPC/ PC Act, and the Chairman and Managing Director of SPMCIL has not, within the reasonable time taken visible action to proceed against such offence or reported it to the Chief Vigilance Officer, the Monitor may also transmit this information directly to the Central Vigilance Commissioner.
- (9) The word 'Monitor' would include both singular and plural.

#### **Section 9 - Pact Duration**

This Pact begins when both parties have legally signed it. It expires for the Contractor 12 months after the last payment under the contract, and for all other Bidders 6 months after the contract has been awarded. Any violation of the same would entail disqualification of the bidders and exclusion from future business dealings.

If any claim is made / lodged during this time, the same shall be binding and continue to be valid despite the lapse of this pact as specified above, unless it is discharged / determined by Chairman and Managing Director of SPMCIL.

#### **Section 10 - Other provisions**

- (1) This agreement is subject to Indian Law. Place of performance and jurisdiction is the Registered Office of the Principal, i.e., New Delhi.
- (2) Changes and supplements as well as termination notices need to be made in writing. Side agreements have not been made.
- (3) If the Contractor is a partnership or a consortium, this agreement must be signed by all partners or consortium members.
- (4) Should one or several provisions of this agreement turn out to be invalid, the remainder of this agreement remains valid. In this case, the parties will strive to come to an agreement to their original intentions.
- (5) Issues like Warranty / Guarantee etc. shall be outside the purview of IEMs.



(6) In the event of any contradiction between the Integrity Pact and its Annexure, the Clause in the Integrity Pact will prevail.

For and On behalf of the Principal

For and On behalf of 'Bidder/Contractor'

(Name of the Officer and Designation)  
(Office Seal)

(Name of the Officer and Designation)  
(Office Seal)

Place: .....

Date: .....

Witness 1:  
(Name & Address)

Witness 2:  
(Name & Address)

## Annex to Integrity Pact

### Guidelines for Indian Agents of Foreign Suppliers

1.0 There shall be compulsory registration of agents for all Global (Open) Tender and Limited Tender. An agent who is not registered with SPMCIL shall apply for registration in the registration form with appropriate unit.

1.1 Registered agents will file an authenticated Photostat copy duly attested by a Notary Public/Original certificate of the Principal confirming the agency agreement. It should cover - the precise relationship, services to be rendered, mutual interests in business - generally and/ or specifically for the tender. Any commission/ remuneration/ salary/ retainership, which the agent or associate receives in India or abroad from the OEM, whether should be brought on record in the Agreement and be made explicit.

1.2 Wherever the Indian representatives have communicated on behalf of their principals and the foreign parties have stated that they are not paying any commission to the Indian agents, and the Indian representative is working on the basis of salary or as retainer, a written declaration to this effect should be submitted by the party (i.e., Principal) before finalizing the order.

2.0 Disclosure of particulars of agents/ representatives in India, if any.

2.1 Tenderers of Foreign nationality shall furnish the following details in their offers:

2.1.1 The 'Bidder/ Contractor' of foreign origin shall disclose the name and address of the agents/ representatives in India if any and the extent of authorization and authority given to commit the Principals. In case the agent/ representative be a foreign Company, it shall be confirmed whether it is existing Company and details of the same shall be furnished.

2.1.2 The amount of commission/ remuneration included in the quoted price(s) for such agents/ representatives in India.

2.1.3 Confirmation of the Tenderer that the commission/ remuneration, if any, payable to his agents/ representatives in India, may be paid by SPMCIL in Indian Rupees only.

2.2 Tenderers of Indian Nationality shall furnish the following details in their offers:

2.2.1 The 'Bidder/ Contractor' of Indian Nationality shall furnish the name and address of the foreign principals, if any, indicating their nationality as well as their status, i.e., whether manufacturer or agents of manufacturer holding the Letter of Authority of the Principal specifically authorizing the agent to make an offer in India in response to tender either directly or through the agents/ representatives.

2.2.2 The amount of commission/ remuneration included in the price (s) quoted by the

Tenderer for himself.

- 2.2.3 Confirmation of the foreign principals of the Tenderer that the commission/ remuneration, if any, reserved for the Tenderer in the quoted price(s), may be paid by SPMCIL in India in equivalent Indian Rupees on satisfactory completion of the Project or supplies of Stores and Spares in case of operation items.
- 2.3 In either case, in the event of contract materializing, the terms of payment will provide for payment of the commission/ remuneration, if any payable to the agents/ representatives in India in Indian Rupees on expiry of 90 days after the discharge of the obligations under the contract.
- 2.4 Failure to furnish correct and detailed information as called for in paragraphs above will render the concerned tender liable to rejection or in the event of a contract materializing, the same liable to termination by SPMCIL. Besides this there would be a penalty of banning business dealings with SPMCIL or damage or payment of a named sum.

**THREE BID-SINGLE STAGE (THREE PACKET) TENDER**  
**BIDDER'S CHECK LIST BEFORE TENDER SUBMISSION**

**PART I – PRE-QUALIFICATION BID**

S.No.	Tender Submission Check Points	Check before Submission Tick (✓)
1	Earnest Money Deposit	Applicable
2	Un-priced tender consisting of complete Qualification/ Eligibility of the tenderer as per Section-IX of this tender document.	
3	Audited Financial Statements of last 3 financial years i.e. 2022-23, 2023-24 and 2024-25 should be certified by accountant's e.g. Chartered Accountant/ Cost Accountant in India or equivalent in relevant countries as per Section-IX of this tender document.	
4	One copy of tender duly sealed and signed shall be submitted on CPP PQB cover. It should not have any price aspects.	
5	Power of Attorney/authorization with the seal of the company of person signing the tender documents.	
6	Manufacturing Certificate /Manufacturer's Authorization Certificate: a. If the bidder firm is manufacturer then firm has to submit the valid Manufacturing registration certificate. b. If the bidder firm is not the manufacturer then firm has to submit the valid manufacturer authorization certificate/valid dealership certificate as per Section-XIV.	
7	Submit Declaration as per Annexure-II of the tender document	
8	Submit Declaration as per Annexure-III of the tender document	
9	Submit Declaration as per Annexure-IV of the tender document	

**PART II – TECHNO COMMERCIAL BID**

S.No.	Tender Submission Check Points	Check before Submission Tick (✓)
1	Technical Specification – as per Section VII (Annexure-V) of tender document	
2	Fill Tender Form – Section X duly seal & sign ( Without mentioning price)	
3	Accept validity, place of work, delivery terms, contract period, payment terms and warranty and all conditions as per Section VI of tender document	

NOTE: "BIDDER TO FURNISH STIPULATED DOCUMENTS ALONG WITH TENDER IN SUPPORT OF FULFILLMENT OF TENDER ELIGIBILITY CRITERIA. FURTHER CORRESPONDENCE IN THIS REGARD WILL NOT BE ENTERTAINED FOR ANY REASON. NON-SUBMISSION OR INCOMPLETE SUBMISSION OF DOCUMENTS MAY LEAD TO REJECTION OF OFFER"

**PART III – PRICE BID**

S.No.	Tender Submission Check Points	Check before Submission Tick (✓)
1	Price Bid as per Section XI (Price including all taxes & other charges as applicable)	

(Bidder's Seal & Sign) Seal & Sign



**TENDER NO. SPMN/ETN/25-26/1366, Dated: 14.03.2026**

**(To be submitted on the letter head)**

**DECLARATION**

We do hereby declare that,

1. We have not been debarred by SPM, Narmadapuram / SPMCIL / Department of Economic Affairs, Ministry of Finance / Department of Expenditure, Ministry of Finance/BNMPIL/BRBNMPL for participation in tenders. The information provided above is correct and true to the best of my knowledge and belief.
2. We do hereby declare that we have read and understood all terms and conditions of tender document including GIT, SIT, GCC, SCC, Technical Specification, Quality Control Criteria and confirm to abide to those conditions without any counter conditions.
3. "We are accepting all the terms and conditions of the tender document without any deviation and withdraw all deviations if any".

Signature.....  
Name.....  
Designation.....  
Date.....  
Stamp of the Organization.....



TENDER NO. SPMN/ETN/25-26/1366, Dated: 14.03.2026

*(To be submitted on the letter head)*

**DECLARATION**

**Land Border Clause**

"I have read the clause regarding restrictions on procurement from a bidder of a country which shares a land border with India. I certify that M/s..... **(firm's name)** is not from such a country. or, *if from such a country, has been registered with the Competent Authority. (Strike through if not applicable)*

I hereby certify that M/s ..... **(firm's name)** fulfills all requirements in this regard and is eligible to be considered."  
(where applicable, evidence of valid registration by the competent Authority shall be attached)

I, the undersigned, declare that the item.....originate in.....(Name of the country).

Signature.....  
Name.....  
Designation.....  
Date.....  
Stamp of the  
Organization.....

CAPACITY AND CAPABILITY ASSESSMENT FORM						
	Questionnaire				Firm Response	Committee Observation
<b>A</b>	<b>Technical Capability</b>					
1	Total annual production capacity of the plant. (documentary evidence to be provided).					
2	Number of item/product making lines available.					
3	Details of machines for making the item/product					
	Sr. No.	Machine Type	Machine Make	Machine Speed, if applicable	Machine Capability	
	a)					
	b)					
	c)					
<b>B</b>	<b>Manufacturing Process</b>					
1	Details of available SOP for manufacturing process.					
2	Brief Details of Manufacturing Process from Raw Material to Finished Product.					
	2a. Technology used					
	2b. Is there any SPM used? (Special Purpose equipment/machinery). If yes, details.					
	2c. Lab testing facilities available along with standards followed.					
	2d. Process parameters and their controls to achieve the quality.					
3	Is there any hazardous material used in the process / during manufacturing?					
<b>C</b>	<b>Quality Control</b>					
1	Online/offline quality control system deployed					
2	Any specific verification system and procedures for finished products?					
3	Conditioning facility required for Laboratory test, If applicable					
4	Details of third-party verification of produced material and stock control, if any.					
5	Is there any SOP available for online / offline quality control.					
<b>D</b>	<b>General</b>					

<b>CAPACITY AND CAPABILITY ASSESSMENT FORM</b>			
	<b>Questionnaire</b>	<b>Firm Response</b>	<b>Committee Observation</b>
1	Details of Manpower employed a) Technical/Supervisory b) Skilled Worker (Permanent) c) Skilled Worker (Casual) d) Administration		
2	Is the plant certified by ISO or equivalent bodies? If yes, provide details?		
3	Contingency plan for breakdown?		
4	Is any activity outsourced? If so, list of activities outsourced.		
5	Details of Raw Material & its Quality Assurance/Control.		
6	Whether the factory premises is in complete possession of the bidder by way of lease which is current or ownership?		
	6a. Factory area (in Sq. meters) & its adequacy		
	6b. Production		
	6c. Storage of raw material		
	6d. Bonded room facility		
<b>E</b>	<b>Experience</b>		
1	Documentary evidence for past experience, if any,		
2	Annual quantities of item/product supplied in the last five years (documentary evidence to be provided).		
<b>Additional Points only for Security Items:</b>			
<b>F</b>	<b>Details of Security Precautions Followed</b>		
1	Provision of secured storage of material in the factory and SOP for material transaction.		
2	Details of security and surveillance system in the factory.		
<b>G</b>	<b>Material Accounting Procedures</b>		
1	Do you have systematic accounting procedures for raw materials, dies / special tools (if any), color coatings, additives, etc.		
2	Periodicity of verification for physical stock of above items.		
3	Accountability for destruction of these items.		
<b>H</b>	<b>Spoil Management</b>		
1	What is the method of disposal of product in case of rejection/ spoil management? Furnish details of the method adopted at production site. Is there any SOP in place? Also, provide details of environment compliance, if any.		

<b>CAPACITY AND CAPABILITY ASSESSMENT FORM</b>			
	<b>Questionnaire</b>	<b>Firm Response</b>	<b>Committee Observation</b>
2	Facilities for destruction of security items (online/offline), details thereof.		
3	Facilities for destruction of die / specials tools (if any), details thereof; and		
4	Effluent Generation and Management, if any.		
<b>I</b>	<b>Dispatch</b>		
1	Details of secured transport mechanism.		
2	Details of safe & secure dispatch such as CCTV recordings of dispatch operations.		
3	Accounting system for finished products inward & dispatch;		
4	Conditioning required for security items before despatch, during transit, during storage and before application (use in the system); and		
<b>J</b>	<b>Manufacturing Process</b>		
1	Is there any special tool (like mould, die etc.) used for Manufacturing? If yes, do they have any in house making facility or is it outsourced. Details to be shared for accountability of usage of special tools till its destruction record.		
2	If outsourced, clearance certificates for outsourced companies after scrutinizing manufacturing process, security of the product, accountability to maintain confidentiality may be provided.		
<b>K</b>	<b>General</b>		
1	Is entire operation of production from raw material to finishing, testing, die / special tool preparation, complete manufacturing process and destruction of spoils controlled in the premises of the plant?		
2	Are employees involved in R&D or any other resource personal for this technology are still with your organization? If not, what is their employment status after leaving your organization?		
	<b>Questionnaire</b>	<b>Firm Response</b>	<b>Committee Observation</b>
3	“Source of Raw Materials (Raw Material, other additives, Specifically the security material)”		
4	Names of the countries to which you have supplied Security item in the last five years indicating annual quantity supplied (documentary evidence to be provided) if		

<b>CAPACITY AND CAPABILITY ASSESSMENT FORM</b>			
	<b>Questionnaire</b>	<b>Firm Response</b>	<b>Committee Observation</b>
	applicable.		

Member 1

Member 2

Member 3

Authorised  
Representative of  
Bidder/Firm

Signature  
Name  
Designation  
Date

Signature  
Name  
Designation  
Date

Signature  
Name  
Designation  
Date

Signature  
Name  
Designation  
Date

# **Technical Specification of Automatic E-Type Welding Machine and its Integration with Existing Embossing Machine**

## Technical specification and Scope of Work

The tender document covers supply, installation, testing, commissioning, FAT and training of Automatic E-Type Welding unit.

Automatic E-Type Welding unit shall weld E-types for all denomination of Indian Currency over Phosphor Bronze Wire Cloth (PBWC) 80×60 (per inch) through resistance welding without damaging the shape & size of E-types.

The proposed Automatic E-type Welding unit to be installed & integrated with the existing embossing machine system (model no. 2079H) made by M/s Schoen + Sandt, Germany.

Material of E-type: German silver (Material indication CuNi12Zn24 (Soft); Material number 2.0730).

### **1. SITE SELECTION:**

Proposed Automatic E-type welding unit is to be installed and integrated with the existing embossing machine system (model no.- 2079H) provided by M/s Scheon+ Sandt, Germany at PM#5 Wire workshop of Security Paper Mill, Narmadapuram.

### **2. CAPACITY:**

The proposed capacity of Automatic E-Type welding unit would be to weld at least 100 nos ETN's (*03 digit ETN like 100/200/500*) per hour of Indian Currency denomination.

### **3. SIZE SPECIFICATION OF PHOSPHOR BRONZE WIRE CLOTHS FOR EXISTING EMBOSSING MACHINE:**

- Wire widths usable : 2430 mm (min.), 3050 mm (Max.).
- Wire length usable : 4310 mm.
- Wire widths : 2780 mm (min.), 3400 mm (max.).
- Wire length : 4660 mm.

The proposed Automatic E-type welding Unit shall cover the said area of Phosphor Bronze wire cloth mentioned above. The Phosphor Bronze wire cloth shall be framed on tension frame of existing embossing machine which moves towards "Y" direction of existing embossing machine.

4. GENERAL ARRANGEMENT DIAGRAM OF EXISTING EMBOSSING MACHINE (FOR REFERENCE ONLY):

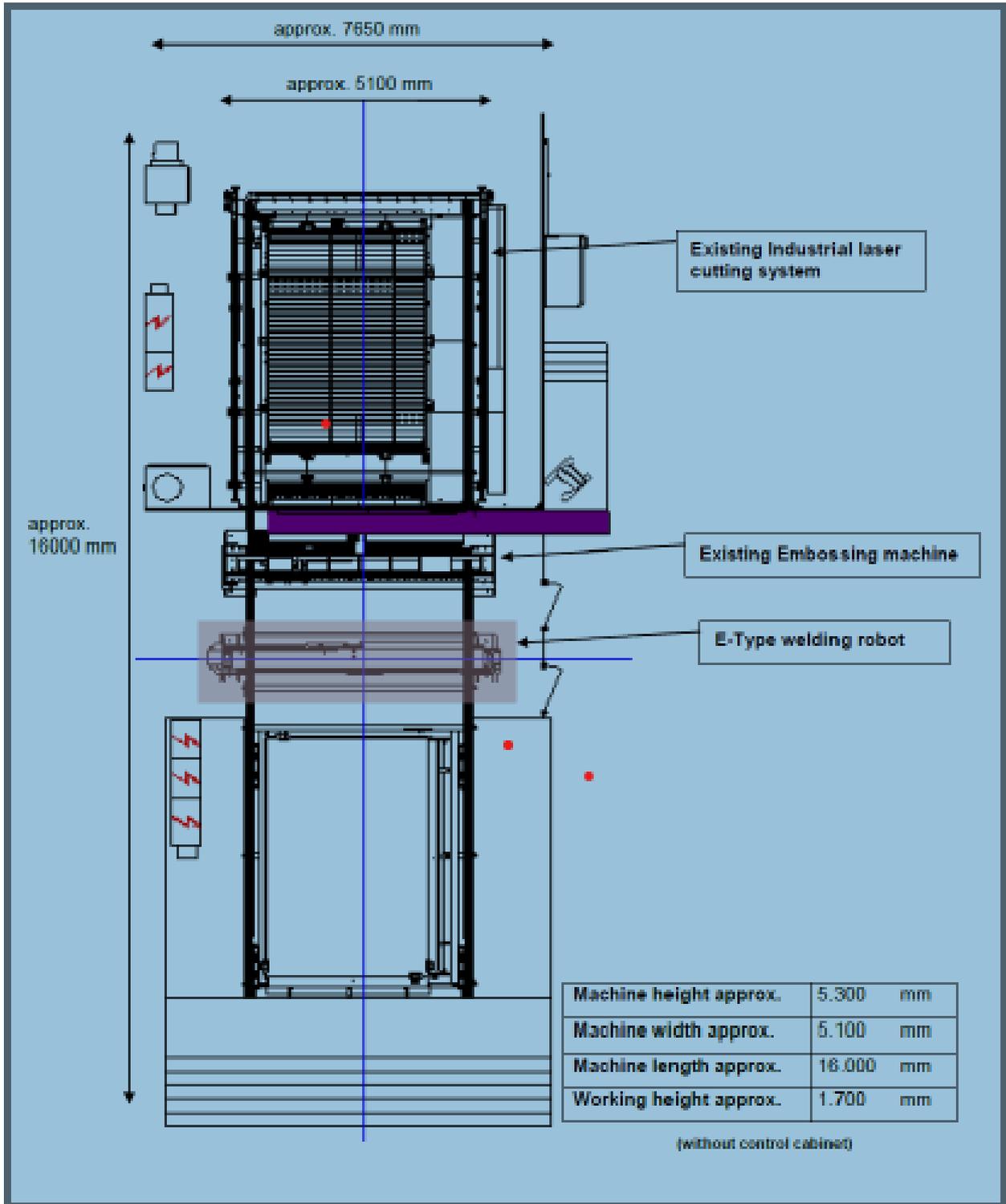


Fig. 1

## 5. TECHNICAL STUDY:

The complete system of Automatic E-type Welding Unit consists of following.

### A. Portal:

Machine base is designed as a rigid welded steel construction.

Only in combination with the embossing machine 2079H or for integration in existing embossing machine 2079H, make M/s Schoen + Sandt, Germany.

The Phosphor Bronze Wire Cloth (PBWC) will be placed over the tension frame of the existing embossing machine (2079H, make M/s Schoen + Sandt, Germany). The unit is designed as a separate unit towards the infeed side of the embossing machine. In the Portal the handling system, with the attached welding unit, moves over as well as under the Wire Cloth fixed into the tension frame of existing Embossing Machine. Machine base designed as rigid welded steel construction.

### B. Handling System:

The device is built with a feeder system with 5 magazines, one waste container and one gripper for the E-types.

Positioning of E-Type strips from the magazine over phosphor bronze wire cloth to be done accurately by the handling system of E-Type welding unit later on which one will be welded through resistance welding system of welding unit with product specific electrode neither damaging E-Types nor phosphor bronze wire cloth.

**The gripper to be provided for material of 0.5-0.9mm thickness.**

#### Technical data of handling system:

- Caption per Magazine : 75 Pieces
- Thick material : 0.5mm – 0.9mm
- Magazine Caption : 5 Pieces
- Repeatability > +/-0.1mm

Positional accuracy of linear drive to the reference point:

X-direction (gripper) : +/- 0.1mm

Y-direction (frame) : +/- 0.1mm

#### Function description of Handling System:

- Taking out the E-types from the magazine without damaging any E-type.
- Positioning the E-types accurately on the Phosphor bronze wire cloth (wire mesh) on tension frame of embossing machine as per fed program.
- Press on the E-types on the Phosphor bronze wire cloth (wire mesh) with electrode
- Welding the E-types on the Phosphor bronze wire cloth (wire mesh) (resistance welding)
- Break-away of the holding bar from the welded E-types without damaging any E-types or Phosphor bronze wire cloth (wire mesh)
- Repeating with the same stripes to reduce waste
- Dispose the waste material in the container

**E-Type material:** German silver (Material indication CuNi12Zn24 (Soft))

### C. Welding unit:

#### Electrical data

Supply Voltage	:	230/400 V AC+/- 10%, 3ph/N/PE 50 HZ
Connected rating	:	70 kVA
Fuse	:	3 × 350 A
Protection System	:	IP54

The E-Type welding unit is to be integrated/connected with the existing Embossing machine (Model no. 2079H) control cabinet. Modifications can be made in existing cabinet for integration as per requirement.

#### Performance Data:

Off-load Voltage	:	13V (Welding transformer)
Inverter frequency	:	600 Hz, 800 Hz or 1000 Hz
Max. Welding current	:	20 kA
Welding time	:	0-600 ms adjustable

### D. Cooling System

Suitable cooling system for the cooling of the inverter, welding transformer and electrodes. It should have stainless steel pipes for India climate conditions\*.

### E. Pneumatics:

Operating air pressure : available Air Pressure at SPM is 5-6 bar (max)

### F. Camera system:

A suitable High resolution Camera system with monitor for checking the position of E-Type (on strips) before welding and checking the offset position for the embossing process (first welding-second embossing).

### G. Camera system for quality management:

- Checking the offset position for the embossing process (First welding – second embossing).
- The camera will be installed on the upper embossing head.
- The positioning is done manually by the operator, one time during the adjustment to a
- product.
- HD camera system to inspect an area from approx. 100 mm × 100 mm.

## 6. TECHNICAL DOCUMENTATION:

The scope of delivery includes documentation (English):

- 04 hard copy of complete documentation
- 04 on DVD-R
- 04 Spare/wear parts list
- 04 floor plan as well as 1 diagram (electrical)

## 7. ELECTRICAL AND E&I REQUIREMENTS:

- i. All the power cables and cable laying are in the scope of the supplier. SPM will provide a single point at PCC room which is approx. 300 mtr away from wire workshop (Site of installation).
- ii. All the cables are of Copper.
- iii. Double earthing to be provided to all the equipment which is also in the scope of bidder.
- iv. All the motor supplied with the system to be energy efficient (latest edition).

- v. A suitable provision for energy consumption reading to be given. Energy meter in main incoming supply should be installed for energy consumption reading and provision to read in monitor.
- vi. AC drives license and every equipment test certificate to be given.
- vii. All PU fittings and piping should be of heavy duty industrial grade.
- viii. All control panels and electronic systems should be equipped with air conditioning system to control humidity, temperature etc. suitable for climate conditions of Narmadapuram, India.
- ix. Control supply to PLC, field instrument and monitor to be given from UPS (UPS is in the scope of SPM).
- x. UPS should have a backup time of 45 minutes or more.
- xi. All electrical connections should have proper tagging and cross ferruling.
- xii. All electrical panels should have at least 10% spare AI, AO, DI, DO channels.
- xiii. The PC of the system should be of industrial grade.
- xiv. If control panels are installed, the same should be closed to avoid the entry of rodents.
- xv. If control panels are installed, the same should be equipped with air conditioning system to control the humidity, temperature etc.
- xvi. Back up of application software to make E-type layout program is required in a pen drive or a storage device.
- xvii. Procedure to restore backup system is required.
- xviii. Procedure to create an image of PC is required.
- xix. The Human Machine interface should be prepared in English language.
- xx. Bidder has to provide backup of PC with application software.
- xxi. Bidder has to provide procedure for restoring backups and creating images of PC.
- xxii. Bidder has to provide an engineering station to access program for troubleshooting's.
- xxiii. Remote & Maintenance/truck diagnosis: Remote maintenance is either possible via analogous modem (Analogous telephone mainlines to be provided by the SPM)
- xxiv. Integration of automatic e type machine with existing system and any hardware and software required for integration shall be in scope of bidder.
- xxv. Bidder shall provide operation & automation maintenance training at site.
- xxvi. Bidder shall provide spares and services support for at least the next 10 year.
- xxvii. Bidder shall provide insurance spares for smooth and uninterrupted operation of the machine.
- xxviii. Load side THD <5% and PF  $\cong$ 0.99

#### **8. PRE DISPATCH INSPECTION(PDI):**

- i. Pre Dispatch Inspection (PDI) shall be done at the firm site (4 days- Machine Inspection, Trial, welding process, destruction of Trial material) by welding of 200 no's of 03 digit non-security E-Types of German silver on 2 nos of 80\*60 mesh size PBWC without quality defects.
- ii. During PDI, all the items/materials inclusive of consumables, ETNs are in the scope of Firm.
- iii. After completion of PDI, firm will destroy all the material in presence of SPM team. Firm will issue the certificate.
- iv. PBWC will be provided by SPMN at free of cost. But transportation of PBWC from SPMN to site will be in scope of Firm.
- v. ETN will be provided by the firm at its site for PDI.

#### **9. FAT (FINAL ACCEPTANCE TEST) AT SPM, NARMADAPURAM:**

- i. Final Acceptation Test (FAT) will be done at SPM premises.
- ii. During FAT ETN's & 80\*60 mesh size Phosphor bronze wire cloth (PBWC) wire will be provided by SPM, Narmadapuram. The thickness of E-type to be weld is 0.5 to 0.9 mm as per requirement of SPM.
- iii. FAT shall be started only after successful completion of installation, commissioning & start-up. ETN's welding done during installation commissioning & startup will not be part of FAT.

- iv. Final Acceptation Test (FAT) of Automatic Welding Machine will be done by welding & embossing of two mould covers as per below:

**(a) 1st Mould Cover:** In 1st Mould cover, welding of 900 no's of 03 digits ETN's (Rs. 100/200/500) on 80\*60 mesh size Phosphor bronze wire cloth (PBWC) will be done first by Automatic ETN Welding Machine followed by Embossing with accurate positioning & alignment of ETN's and without quality defects.

Automatic ETN Welding Machine shall weld 900 ETN's in 12 Hrs (*inclusive of time required for Physical checks during welding & loading of ETN's magazine*).

**(b) 2nd Mould Cover:** In 2nd Mould cover, first embossing will be done followed by the welding of 900 nos of 03 digits, ETN's (Rs. 100/200/500) on 80\*60 mesh size Phosphor bronze wire cloth (PBWC) by Automatic ETN Welding Machine with accurate positioning & alignment of ETN's and without quality defects.

Automatic ETN Welding Machine shall weld 900 ETN's in 12 Hrs (*inclusive of time required for Physical checks during welding & loading of ETN's magazine*).

**10. TRAINING:**

12 days training for complete operation and maintenance covering mechanical, electrical, Electronics and Instrumentation at SPM Narmadapuram shall be provided by the firm.

**11. SPARES, WEAR PART & CONSUMABLES AND SERVICE:**

- a. Firm shall provide recommended spare parts as per spare part package along with the machine.
- b. Firm shall provide two service visits, one after 06 months from FAT at SPMN and another after 01 year (5 days excluding journey period, 2 technicians per visit).
- c. Firm shall provide all consumables including electrodes etc. for processing of 25 mould covers for approximately one year operation along with the machine.

**12. WARRANTY:**

Warranty shall be for 12 months from the date of Final Acceptance test (FAT) at SPM, Narmadapuram.