



SECURITY PRINTING AND MINTING
CORPORATION OF INDIA LIMITED

SECURITY PAPER MILL,
NARMADAPURAM - 461005 (M.P), INDIA
(A Unit of Security Printing and Minting Corporation of India Limited)(Wholly
owned by Government of India)
(Miniratna Category-I CPSE & ISO 9001:2015,
14001:2015,45001:2018,50001:2018 & IEC 17025:2017 CERTIFIED)
Website:<http://spmnarmadapuram.spmcil.com>
E-Mail:gm.spm@spmcil.com CIN: U22213DL2006GOI144763
Ph.No:91-7574-255259,Fax No:07574-255170

Not Transferable

Security Classification:

TENDER DOCUMENT FOR HIRING OF: HIRING AN AGENCY FOR SERVICE AND ONLINE VISIT OF REWINDER, SHEETER & PACKAGING LINE EQUIPMENT

Tender Number: 6000019505 /MECH/IMP/PAC, Dated: 01.01.206

This Tender Document Contains _____ Pages.

Tender Document is issued to :

PASABAN S.A. (200411)
AUZO TXIKIA 17
E-20500 GIPUZKOA

Details of Contact person in SPMCIL regarding this tender:

| | |
|--------------------|---|
| Name | Biplab Basak |
| Designation | Manager (Material) |
| Address | SPMN (Security Paper Mill, Narmadapuram) India |
| Email | BIPLAB.BASAK@SPMCIL.COM |
| Phone | |
| Fax | |

Section1: Notice Inviting Tender (NIT)

6000019505 /MECH/IMP/PAC

26.11.2025

(SPMCIL's Tender SI No.)

(Date)

1. Sealed tenders are invited from eligible and qualified tenderers for supply of following goods & services:

| Sch d. No. | Brief Description of Goods/services | Quantity (with unit) | Earnest Money (In Rupee) | Remarks |
|--|--|--|--------------------------|----------|
| 1 | Hiring agency for service/visit of Sheeter | 1.000 AU | 0.00INR | |
| 1 | Service visit of Pasaban 2 no's Foreign | 1.000nos | | |
| 2 | One hour connection at office hours | 10.000HR | | |
| 3 | More than one hour connection at office | 25.000HR | | |
| 4 | One hour connection out of office hours | 5.000HR | | |
| 5 | More than one hour connection out of off | 10.000HR | | |
| 6 | Service visit of Pasaban 1 no Indian | 1.000nos | | |
| Type of Tender (Two Bid/ PQB/ EOI/ RC/ Development/ Indigenization/ Disposal of Scrap/ Security Item etc.) | | ONE-BID PROPRIETARY ARTICLE CERTIFICATE | | |
| Dates of sale of tender documents: | | From 01.01.2026 to 03.02.2026 during office hours. | | |
| Place of sale of tender documents | | SPM, NARMADAPURAM | | |
| Closing date and time for receipt of tenders | | 03.02.2026 | | 11:00:00 |
| Place of receipt of tenders | | SPM, NARMADAPURAM | | |
| Time and date of opening of tenders | | 03.02.2026 | | 15:00:00 |
| Place of opening of tenders | | Security Paper Mill, Narmadapuram | | |
| Nominated Person/ Designation to Receive Bulky Tenders (Clause 21.21.1 of GIT) | | Biplab Basak Manager (Material) | | |

Sub: Regarding acceptance of Terms and Conditions for "Hiring an agency for service & online visit of Rewinder, Sheeter & Packaging line Equipment".

Security Paper Mill, Narmadapuram MP invites the quotation/Proforma Invoice for the "Hiring an agency for service & online visit of Rewinder, Sheeter & Packaging line Equipment". You are therefore, requested to send the quotation cum proforma invoice for the same on or before closing date & time for receipt of tender by Fax & Email, and sent original copy by speed post. The quotation cum proforma invoice may be sent in the favour of the "The Chief General Manager, Security Paper Mill, Narmadapuram MP" immediately containing the following:

Please submit on or before 3:00 pm on date of tender opening, your quotation for following goods, in accordance with the Terms and Conditions printed in this tender enquiry, in a sealed cover, marked on top with – Enquiry No; Date of Tender opening.

Your's Faithfully,

(Biplab Basak)
Manager(Material)& CPSO
FOR CHIEF GENERAL MANAGER
CORRESPONDING ADDRESS

THE CHIEF GENERAL MANAGER
SECURITY PAPER MILL
NARMADAPURAM-461005 (M.P.)
Website: <http://spmnarmadapuram.spmcil.com>
PHONE :-07574-286848/286587/286776

TERMS AND CONDITIONS :

1. The quotation must be in the form furnished by procuring entity and should be in ink free from corrections/erasures. In case there is any unavoidable correction it should be properly attested, otherwise the quotation will not be considered.
2. Eligibility to participate as per Government of India's Public Procurement (Preference to Make in India) Order 2017 (as amended/ revised) and Ministry of Finance, Department of Expenditure, Public Procurement Division's Orders (Public Procurement 1, 2 and 3) F.No.6/18/2019-PPD dated 23rd/ 24th July 2020 (or any further amendments thereof) regarding eligibility of bidders from neighbouring countries shall apply to this tender.(If applicable)
3. Please note that SPMCIL reserves its right to grant Purchase preferences in accordance with Government of India's Public Procurement (Preference to Make in India) Order 2017 (as amended/ revised) and Public Procurement Policy for Micro and Small Enterprises (MSEs) Amendment Order, 2018 (as amended/revised).(If applicable)
4. Interested tenderers may obtain further information about this requirement from the above office selling the documents. They may also visit our website mentioned above for further details.
5. Tenderer may also download the tender documents from the web site mentioned above and submit its tender by utilizing the downloaded document, the bidder must not make any changes to the contents of the documents, except for filling the required information. A certificate to this effect must be submitted by the bidder in the Tender Form (Section X).
6. Tenderers shall ensure that their tenders, duly sealed and signed, complete in all respects as per instructions contained in the Tender Documents, are dropped on or before the closing date and time indicated in the Para 1 above in the tender box located at the address given below , failing which the tenders will be treated as late and rejected. Tenders may also be sent through post at the address as above. However, Purchaser will not be responsible for any postal lapses or delays in receipt of the documents. In case NIT/ SIT provide for uploading of bids to nominated eProcurement portal, bidders must upload their bids along with scanned copies as required enclosures (including proofs of cost of Tender Documents and EMD as applicable - unless an online payment gateway is provided in the instruction) as per instructions given in this regard. Original copies of such scanned uploaded required enclosures must reach in physical form within the date and place as provided in such instructions, otherwise their uploaded bid, would be declared as unresponsive.
7. In the event of any of the above-mentioned dates being declared as a holiday/ closed day for the purchase organization, the tenders will be sold/ received/ opened on the next working day at the appointed time.
8. The tender documents are not transferable.
9. The bidder, their affiliates, or subsidiaries – including subcontractors or suppliers for any part of the contract –

should not be debarred by DoE, MoF, GoI; DEA, MoF, GoI; SPMCIL; procuring unit of SPMCIL for participating in its tenders. A declaration to this effect shall be submitted by the bidder in the Tender Form (Section X).

10. Undersigned confirms that the required goods mentioned above are not available on GeM as per "GeM - Availability Report and Past Transaction Summary" (GeM - AR&PTS). This unique ID is GEM/GARPTS/22112025/19GTIYA2XRTJ Date: 22.11.2025

.....
.....
.....
.....

[Name, designation, address, tel. No etc. of the officer signing the document]

For and on behalf of

NOTE : KINDLY ACCEPT OUR TERMS & CONDITIONS OF THE NIT WITH SEAL AND SIGNED AND SEND BY RETURN MAIL/SPEED POST AT PRESCRIBED DATE AND TIME.

I/ We engage to supply the service(s)/material(s) to your office and comply the following:

1. Tender Schedule and Technical Specification indicated.
2. Item/ Tender specific conditions for this tender.
3. Terms and Conditions printed overleaf.
4. I/ we confirm that set off for the GST etc. paid on the inputs have been taken into consideration in the above quoted price and further agree to pass on such additional duties as sets offs as may become available in future under GST etc.
5. This offer is valid for 90 days from the date of opening of tender.

Signature & seal

Name of Authorised

Place & Date:

Signatory:

Address:

Tel. No/ Fax. No /
Mobile No
Email ID:



Tender Number:6000019505

.....
.....
(Name Designation, Adress telephone number etc
of the officer signing the document)

For and on behalf of
.....

Section II: General Instructions to Tenderers (GIT)

Part 1: General Instructions Applicable to all type of Tenderers

Part I: General Instructions Applicable to all Types of Tenders

Kindly refer

<https://www.spmcil.com/wp-content/uploads/2024/06/GIT-3.0-1.pdf>

for further details

SIGNATURE OF BIDDER WITH NAME,
DESIGNATION & SEAL

Section II: General Instructions to Tenderers (GIT)

Part II: Additional General Instructions Applicable to Specific type of Tenderers

Kindly refer

<https://www.spmcil.com/wp-content/uploads/2024/06/GIT-3.0-1.pdf>
for further details (GIT contains 61 pages)

SIGNATURE OF BIDDER WITH NAME,
DESIGNATION & SEAL

Section III: Specific Instructions to Tenderers (SIT)

The following Special Instructions to Tenderers will apply for this purchase. These special instructions will modify/ substitute/ supplement the corresponding General Instructions to Tenderers (GIT) incorporated in Section II. The corresponding GIT clause numbers have also been indicated in the text below:

In case of any conflict between the provision in the GIT and that in the SIT, the provision contained in the SIT shall prevail.

(Clauses of GIT listed below include a possibility for variation in their provisions through SIT. There could be other clauses in SIT as deemed fit.)

| Sr No | GIT Clause No. | Topic | SIT Provision |
|-------|----------------|--|--|
| 01 | 3. | ELIGIBLE TENDERERS | Applicable |
| 02 | 3.4 | ELIGIBLE GOODS AND SERVICES (ORIGIN OF GOODS) | Applicable |
| 03 | 6.1 | THE TENDER DOCUMENTS INCLUDES: | Applicable |
| 04 | 8 | PREBID CONFERENCE | Not applicable |
| 05 | 9 | TIME LIMIT FOR RECEIVING REQUEST FOR CLARIFICATION OF TENDER DOCUMENTS | A tenderer requiring any clarification or elucidation on any issue of the tender documents may take up the same with SPMN in writing or by Fax/email/telex. SPMN will respond in writing to such request provided the same is received before 14 days prior to the prescribed date of submission of tender |
| 06 | 10.1 | THE TECHNICAL BID TO BE SUBMITTED BY TENDERER SHALL CONTAIN THE FOLLOW | Applicable |
| 07 | 11.2 | TENDER CURRENCY | Supplier is requested to quote price within 2 Decimal place (In Euro) Quotation with price quote beyond 2 decimal place is ignored. |
| 08 | 12.1 | TENDER PRICES | Applicable |
| 09 | 12.2, 33, 36.1 | SCHEDULE WISE EVALUATION | Not applicable |
| 10 | 12.6 | GST DETAILS | Not applicable |
| 11 | 14 | PVC CLAUSE & FORMULA | Not applicable |
| 12 | 14.4 TO 14.7 | EXCHANGE RATE VARIATION (ERV) | Applicable |
| 13 | 16.2 A) TO C) | DOCUMENTS ESTABLISHING TENDERER'S ELIGIBILITY AND QUALIFICATIONS | Applicable |
| 14 | 18.4, 18.5 | EARNEST MONEY DEPOSIT (EMD) | Not applicable |
| 15 | 19 | TENDER VALIDITY | 90 days from the date of opening of quotation |
| 16 | 20.4 | NUMBER OF COPIES OF TENDERS TO BE SUBMITTED | single copy tender document with seal and sign |
| 17 | 20.8 | TWO BID SYSTEM | Not applicable |
| 18 | 20.9 | E-PROCUREMENT | Not applicable |
| 19 | 34. AND 35.1 | COMPARISON ON CIF DESTINATION BASIS | Not applicable |
| 20 | 35.2 TO 35.6 | ADDITIONAL FACTORS FOR | Not applicable |

| Sr No | GIT Clause No. | Topic | SIT Provision |
|-------|----------------|--|----------------|
| | | EVALUATION OF OFFERS AND PREFERENTIAL SCHEMES | |
| 21 | 43 | PARALLEL CONTRACTS | Not applicable |
| 22 | 44.1 | SERIOUS MISDEMEANOURS | Not applicable |
| 23 | 44.3 | INTEGRITY PACT | Not applicable |
| 24 | 45.1 | NOTIFICATION OF AWARD | Applicable |
| 25 | 50. | APPLICABILITY OF ADDITIONAL GIT FOR RATE CONTRACTS | Not applicable |
| 26 | 51. | APPLICABILITY OF ADDITIONAL GIT FOR PQB TENDERS | Not applicable |
| 27 | 52. | APPLICABILITY OF ADDITIONAL GIT FOR TENDERS INVOLVING SAMPLES | Not applicable |
| 28 | 53. | APPLICABILITY OF ADDITIONAL GIT FOR EOI TENDERS | Not applicable |
| 29 | 54. | APPLICABILITY OF ADDITIONAL GIT FOR TENDERS FOR DISPOSAL OF SCRAP | Not applicable |
| 30 | 55. | APPLICABILITY OF ADDITIONAL GIT FOR DEVELOPMENT/ INDIGENIZATION TENDER | Not applicable |

Section IV: General Conditions of Contract (GCC)

Part I: General Conditions of Contract applicable to all types of Tenders

Kindly refer
<https://www.spmcil.com/wp-content/uploads/2024/06/GCC-3.0-1.pdf>
for further details.

SIGNATURE OF BIDDER WITH NAME,
DESIGNATION & SEAL

Section V: Special Conditions of Contract (SCC)

The following Special Conditions of Contract (SCC) will apply for this purchase. The corresponding clauses of General Conditions of Contract (GCC) relating to the SCC stipulations have also been incorporated below. These Special Conditions will modify/ substitute/ supplement the corresponding (GCC) clauses.

Whenever there is any conflict between the provision in the GCC and that in the SCC, the provision contained in the SCC shall prevail.

(Clauses of GCC listed below include a possibility for variation in their provisions through SCC. There could be other clauses in SCC as deemed fit)

| Sl.No. | GCC Clause No. | Topic | SCC Provision |
|--------|----------------|--|---|
| 01 | 1.2 | ABBREVIATIONS: | Applicable |
| 02 | 6.1, 6.3 & 6.5 | PERFORMANCE BOND/ SECURITY | Not applicable |
| 03 | 8.2 | PACKING AND MARKING | Not applicable |
| 04 | 9 | INSPECTION AND QUALITY CONTROL | Not applicable |
| 05 | 11.2 | TRANSPORTATION OF DOMESTIC GOODS | Not applicable |
| 06 | 12. | INSURANCE | Not applicable |
| 07 | 14.1 | INCIDENTAL SERVICES | Not applicable |
| 08 | 15 | DISTRIBUTION OF DESPATCH DOCUMENTS FOR CLEARANCE/ RECEIPT OF GOODS | Not applicable |
| 09 | 16.2, 16.4 | WARRANTEE CLAUSE | Not applicable . |
| 10 | 19.3 | OPTION CLAUSE | Not applicable |
| 11 | 20.1 | PRICE ADJUSTMENT CLAUSE | Not applicable |
| 12 | 21. | TAXES AND DUTIES | Applicable |
| 13 | 22. | TERMS AND MODE OF PAYMENTS | As per section VI point no. 7 |
| 14 | 24.1 | QUANTUM OF LD | Applicable |
| 15 | 25.1 | BANK GUARANTEE AND INSURANCE FOR MATERIAL LOANED TO CONTRACTOR | Not applicable |
| 16 | 33.1 | RESOLUTION OF DISPUTES | The Arbitration and conciliation Act 1996 has provision for international commercial arbitration which will be applicable if one of the parties has its central management and control from any foreign country |
| 17 | 36.3.2,36.3.9 | DISPOSAL/ SALE OF SCRAP BY TENDER | Not applicable |

Section VI: List of Requirements

| Schedule No. | Breif Description of goods and services (Related Specifications etc. are in Section-VII) | Accounting Unit | Quantity | Amount of Earnest Money | Remark |
|--------------|--|-----------------|----------|-------------------------|--------|
| 1 | Hiring agency for service visit of Sheets | AU | 1.000 | 0.00INR | |

SUBMISSION OF TENDER: The bid is to be submitted in one part are as follows:

(1) Bid: ONE BID (In One Parts)

Required BID Documents and Accept conditions:

(1) Consisting of all technical specification as per section VII of this Tender document & commercial conditions.

(2) Tender Fee: NIL

(3) Place of Service: Security Paper Mill, Narmadapuram.

(4) Submission of Undertaking: Kindly submit undertaking as per Annexure III.

(5) Validity: 90 days from the date of opening of the tender.

(6) Delivery Schedule :01 year from the date of confirmation of LC.

(7) Payment Terms : Payment shall be made through a letter of credit to be opened for 100% value of the contract. The payment shall be made as below:

Letter of credit shall be established for the full amount. 100% payment shall be made on actuals after satisfactory completion of online support and site visit and submission of invoice.

(8) Taxes: If any - Please strictly incorporate in our NIT Section - XI.

(9) Warranty: Not applicable

(10) No Deviation Certificate: Bidder should confirm in their quotation, "We acceptance of all terms and condition with technical specification of tender document without any deviation".

(11) All Sections & pages of the tender documents strictly should be signed, name and sealed by bidder firm.

(12) PRICE Schedule:

The bidders shall quote the price and other elements of price as per the format given as Section – XI of this tender document. Insertion, post script, addition and alteration shall not be made, if any, will not be considered for calculating the price.

NOTE: "BIDDER TO FURNISH STIPULATED DOCUMENTS ALONG WITH TENDER IN SUPPORT OF FULFILLMENT OF TENDER CRITERIA. FURTHER CORRESPONDENCE IN THIS REGARD WILL NOT BE ENTERTAINED FOR ANY REASON. NON-SUBMISSION OR INCOMPLETE SUBMISSION OF DOCUMENTS MAY LEAD TO REJECTION OF OFFER."

SIGNATURE OF BIDDER WITH NAME,
DESIGNATION & SEAL

Terms and Condition:

1. The quotation must be in the form furnished by procuring entity and should be in ink free from corrections / erasures. In case there is any unavoidable correction it should be properly attested, otherwise the quotation will not be considered.
2. Quotation will be opened on due date at 3.00 p.m. at the indicated venue in presence of tenderer or their representatives who may wish to be present.
3. The Purchaser reserves the right to accept the offer by individual items and reject any or all tenders without assigning any reason thereof and does not bind itself to accept lowest quotations.
4. Participation in this tender is by invitation only. Unsolicited offers are liable to be ignored. However, vendors who desire to participate in such tenders in future may bring it to the notice of Procuring Entity and apply for registration as per procedure.
5. Manufacturer's name and country of origin of materials offered must be clearly specified. Please quote whether your organisation is large scale industry or small-scale industry. If you have NSIC/ SSI/ MSI. certificate, please attach it to the quotation. Mention your registration details.(Not applicable)
6. Complete details and ISI specification if any must accompany the quotation. Make/ Brand of the item shall be stated wherever applicable. If you have got any counter offer as suitable to the material required by us, the same may be shown separately. (Not applicable)
7. Samples must be submitted where specified along with the quotations. Samples must be carefully packed, sealed and labelled clearly with enquiry number, subject and sender's name for easy identification. Rejected samples will be returned at your cost if insisted. (Not applicable)

8. All drawings sketches and samples if any sent along with this enquiry must be returned along with quotations duly signed. (Not applicable)
9. All supplies are subject to inspection and approval before acceptance. Manufacturer/ Supplier Warranty Certificates and Manufacturer/ Government Approved Lab Test Certificate shall be furnished along with the supply, wherever applicable. (Not applicable)
10. The Purchaser reserves the right to modify the quantity specified in this enquiry.
11. The prices quoted should be firm till the supplies are completed. Please quote the rates in words and figures. Rates quoted should be free delivery at destination including all charges otherwise the quotation is likely to be rejected. Price quoted for free delivery at destination will be given preference. If there is no indication regarding the FOR, in the quotation, then it will be considered as F.O.R. Destinations. Price quoted should be net and valid for a minimum period of three months from the date of opening of the quotation. (Not applicable)
12. Payment of GST is primarily the responsibility of the seller and will not be paid unless the percentage value is clearly mentioned in the quotations. If no indication regarding GST is recorded in the quotation, the GST will be considered as included. (Not applicable)
13. Delivery Period required for supplying the material should be invariably specified in the quotation. (Not applicable)
14. In case your quotation is accepted, and order is placed on you, the service against the order should be made within the period stipulated in the order. Purchaser reserves the right to recover any Loss sustained due to delayed delivery by way of penalty. Failure to provide the service within the stipulated period shall entitle the Purchaser for imposition of Penalty without assigning any reasons @ 1/2% of the total value of the item covered in order as LD for each week or part thereof of delay. The total damages shall not exceed 10 (ten) per cent of the value of delayed goods.
15. If the deliveries are not maintained and due to that account the Purchaser is forced to buy the material at your Risk and Cost from elsewhere, the loss or damage that may be sustained there by will be recovered from the defaulting supplier. (Not applicable)
16. Dispute Clause: Any dispute relating to the enquiry shall be subject to the jurisdiction of the court at New Delhi only.
17. Our normal payment terms are 100% within 30 days on receipt and acceptance of material at our site in good condition(Not applicable)

SIGNATURE OF BIDDER WITH NAME,
DESIGNATION & SEAL

Section VII: Technical Specifications

Specification:-

Hiring an agency for service visit of Finishing End (Sheeter, Ream line & Rewinder) equipment's.

To ensure Healthiness of equipment's, periodic maintenance and online troubleshooting support for Finishing End Equipment's.

1. Service visit of Pasaban 2 no's Foreign Engineer (1 Electrical & Electronics + 1 Mechanical) for AMC of Finishing End Equipment (1 visit= 5 working day at site (SPM Narmadapuram) excluding travelling time).

2. Total Online visit charges in Hrs (a+b+c+d):- 50hrs.

- a. One hour connection at office hours (Qty. in Hrs- 10 hrs).
- b. More than one hour connection at office hours (Qty. in Hrs-25 hrs.).
- c. One hour connection out of office hours(Qty. in Hrs - 5 hrs.).
- d. More than one hour connection out of office hours (Qty. in Hrs-10 hrs.).

3. Service visit of Pasaban 1 no Indian service Engineer (Mechanical) for AMC of Finishing End Equipment (1 visit= 3 working day at site excluding travelling time).

Other term and condition:-

1. Other local tax/TDS is extra as applicable as per last PO and will be the scope of SPM.

2. Other term and condition like: local lodging, boarding and transportation from plant to guest house will be scope of SPM as per last PO term and condition.

3. Transportation charges from Airport to SPM plant vice versa will be scope of M/s Pasaban, Spain.

4. Installation & commissioning of equipment's shall be in vendor scope and provisioning of material & manpower shall be provided by SPM.

5. Maintenance persons must be expertise in maintenance of Finishing End Equipment's.

Section X: Tender Form

Date:

To,
Security Paper Mill, Narmadapuram
A Unit of Security Printing & Minting
Corporation of India Limited
(Wholly Owned by Govt. of India)
Narmadapuram

Ref: Your Tender document No.6000019505 /MECH/IMP/PAC dated 26.11.2025

We, the undersigned have examined the above mentioned tender enquiry document, including amendment No....., dated..... (if any), the receipt of which is hereby confirmed. We now offer to supply and deliver (Description of goods and services) in conformity with your above referred document for the sum of (total tender amount in figures and words), as shown in the price schedule(s), attached herewith and made part of this tender.

If our tender is accepted, we undertake to supply the goods and perform the services as mentioned above, in accordance with the delivery schedule specified in the List of Requirements.

We further confirm that, if our tender is accepted, we shall provide you with a performance security of required amount in an acceptable form in terms of GCC clause 6, read with modification, if any, in Section V - 'Special Conditions of Contract', for due performance of the contract.

We agree to keep our tender valid for acceptance for a period up to, as required in the GIT clause 19, read with modification, if any in Section-III - 'Special Instructions to Tenderers' or for subsequently extended period, if any, agreed to by us. We also accordingly confirm to abide by this tender up to the aforesaid period and this tender may be accepted any time before the expiry of the aforesaid period. We further confirm that, until a formal contract is executed, this tender read with your written acceptance thereof within the aforesaid period shall constitute a binding contract between us.

We further understand that you are not bound to accept the lowest or any tender you may receive against your above-referred tender enquiry.

.....
(Signature with date)

.....
(Name and designation)

Duly authorized to sign tender for and on behalf of

Section XI (Price Schedule)

To,

Security Paper Mill,
Narmadapuram

OFFER FORM for Tender No Date of opening 6000019505 Time..... Hours

We hereby certify that we are established firm of manufacturers / authorised agents of M/s..... with factories at which are fitted with modern equipment and where the production methods, quality control and testing of all materials and parts manufactured or used by us are open to inspection by the representative of Security Paper Mill, Narmadapuram.

We hereby offer to supply the following items at the prices indicated below:

| SN | Service Description (Service Line) | Item No.10 (Hiring agency for service visit of sheeter) | | | |
|----|---|--|-----------------------------------|-----------------|------------------------|
| | | SAC Code | Basic Price per unit (in Euro) | Quantity (unit) | Net Value (in Euro) |
| 10 | Service visit of Pasaban 2 no's Foreign | | | 1 (nos) | |
| 20 | One hour connection at office hours | | | 10 (HR) | |
| 30 | More than one hour connection at office | | | 25 (HR) | |
| 40 | One hour connection out of office hours | | | 5 (HR) | |
| 50 | More than one hour connection out of off | | | 10 (HR) | |
| 60 | Service visit of Pasaban 1 no. Indian | | | 1 (nos) | |
| | Grand Total (in Euro.) | | | | |

***N.B. The information how many number of units be able to come in one 20" & 40" container should be invariably given for freight comparison.**

1. Scope of Supply: (Cost break-up of the quoted cost, showing inter-alia costs of all the concomitant Installation/ Commissioning/ Training/ Technical Support/ incidental services/ software/ accessories, considered necessary to make the proposal self-contained and complete must be indicated here.)

2. We are agreeable to payment of agency commission to our Agents in India in non-convertible Indian Rupees.



(a) The name and address of Agent

(b) Service to be rendered by the Agent"

(c) Amount of remuneration for the Agent

(d) PAN Number of the Agent:.....

(e) Type of GST Registration (Registered, Unregistered, Composition, SEZ, RCM etc.); GSTIN number; Registered Address in GSTIN; Place of Delivery for GST Purpose; and GST (including GST Cess) if any to be paid extra on Agent's remuneration.....

3. It is hereby certified that we have understood the General and Special Instructions to Tenderers (GIT and SIT), and also the General and Special Conditions of Contract (GCC and SCC) attached to the tender and have thoroughly examined specifications/ Quality Control Requirements and other stipulations in Section VII & VIII – Technical Specifications and Quality Control Requirements; and are thoroughly aware of the nature of stores required and our offer is to supply stores strictly in accordance with the requirements and according to the terms of the tender. We agree to abide solely by the General and Special Conditions of Contract and other conditions of the tender in accordance with the tender documents if the contract is awarded to us.

4. We hereby offer to supply the stores detailed above or such portion thereof, as you may specify in the acceptance of tender at the price quoted and agree to hold this offer open for acceptance for a period of —— days from the date of opening of tender (i.e., upto —————), We shall be bound by the communication of acceptance despatched within the prescribe time.

Note -

(i) The Bidder may prepare their own offer forms as per this proforma.

(ii) No change in the proforma is permissible.

(iii) No erasures or alternations in the text of the offer are permitted. Any correction made in the offer shall be initialled by the bidder.

(iv) Figures in Columns 5 to 9 (both inclusive) should be in both figures and words.

(v) This Section should not bring in any new Technical Parameter that has not been mentioned in the Technical Bid.



Tender Number 6000019505

ANNEXURE – I

(To be submitted on the letter head)

DECLARATION

We do hereby declare that,

1. We have not been blacklisted /debarred by DoE, MoF, Gol; DEA, MoF, Gol; SPMCIL; procuring unit of SPMCIL for participating in its tenders. The information provided above is correct and true to the best of my knowledge and belief.
2. We do hereby declare that we have read and understood all terms and conditions of tender document including GIT, SIT, GCC, SCC, Technical Specification, Quality Control Criteria and confirm to abide to those conditions without any counter conditions.
3. "We are accepting all the terms and conditions of the tender document without any deviation and withdraw all deviations if any"

Signature.....

Name.....

Designation.....

Date.....

Stamp of the Organization.....



Tender Number: 6000019505

ANNEXURE – II

(To be submitted on the letter head)

DECLARATION

"I have read the clause regarding restrictions on procurement from a bidder of a country which shares a land border with India. I certify that M/s.....(firm's name) is not from such a country or, if from such a country, has been registered with the Competent Authority. I hereby certify that M/s (firm's name) fulfills all requirements in this regard and is eligible to be considered." (where applicable, evidence of valid registration by the competent Authority shall be attached)"

I, the undersigned, declare that the item.....originate in.....(Name of the country).

Signature.....

Name.....

Designation.....

Date.....

Stamp of the Organization.....



Tender Number: 6000019505

ANNEXURE – III

(To be submitted on the letter head)

We here by confirm that the rates quoted by us are the same and not higher than those quoted/delivered to other government, public sector, or private organization.

Signature.....

Name.....

Designation.....

Date.....

Stamp of the Organization.....