SECURITY PAPER MILL, HOSANGABAD - 461005 (M.P), INDIA

(A Unit of Security Printing and Minting Corporation of India Limited)(Wholly

owned by Government of India)

(122376

SECURITY PRINTING AND MINTING (Miniratna Category-I CPSE & ISO 9001:2015, CORPORATION OF INDIA LIMITED 14001:2015,45001:2018,50001:2018 & IEC 17025:2017 CERTIFIED)

Website:http://spmnarmadapuram.spmcil.com

E-Mail:gm.spm@spmcil.com CIN: U22213DL2006GOI144763

Ph.No:91-7574-255259,Fax No:07574-255170

Not Transferable

Security Classification: NON-SECURITY

TENDER DOCUMENT FOR HIRING OF: CAMC OF 2 NOS NUMERIC MAKE 30KVA UPS

Tender Number: 6000019416 /EL/PAC/AMC/725, Dated: 26.09.2025

This	Tender	Document	Contains _.	 Pages.

Tender Document is issued to:

Technical Systems 238, Zone-II, MP Nagar 462011 BHOPAL **INDIA**

Details of Contact person in SPMCIL regarding this tender:

Name Biplab Basak

Designation Manager (Material)

Address SPMH (Security Paper Mill, Hoshangabd)

Email BIPLAB.BASAK@SPMCIL.COM

Phone Fax



Section I: Notice Inviting Tender (NIT)

6000019416 /EL/PAC/AMC/ 725

26.09.2025

(SPMCIL's Tender SI No.)

(Date)

1. Sealed tenders are invited from eligible and qualified tenderers for supply of the following :

GeM - Availability Report and Past Transaction Summary - ID (as per para 13 a below):.....

Schd. No.	Brief Description of Goods/services	Quantity (with un		Remarks
1	CAMC service for 2 nos UPS	1.000 AL	J 0.00INR	
1	CAMC service for 2 nos UPS	2.000AU		

Type of Tender (Two Bid/ PQB/ EOI/ RC/ Development/ Indigenization/ Disposal of Scrap/ Security Item etc.)	ONE-BID PROPRIETARY ARTICLE CERTIFICATE
Security Classification :	NON-SECURITY
Authority in whose favour all tender related financial instruments (FD, DD, Banker's cheque etc) are to be made	Security Printing and Minting Corporation of India
All Financial Instruments to be payable at :	SECURITY PAPER MILL, NARMADAPURAM
Dates and place of issue of tender documents:	SECURITY PAPER MILL, NARMADAPURAM From 27.09.2025 to 23.10.2025 during office hours.
Closing date and time for receipt of tenders	24.10.2025 11:00:00
Place of receipt of tenders	ADMIN. OFFICE, SECURITY PAPER MILL
Time and date of opening of tenders for Technical Bid. Place, Time, and date of Opening of Price (Financial) bid would be intimated later on	24.10.2025 15:00:00
Place of opening of tenders	SECURITY PAPER MILL, NARMADAPURAM
Nominated Person/ Designation to Receive Bulky Tenders (Clause 21.1 of GIT)	Biplab Basak Manager (Material)
Officer to be contacted for clarifications/ help :	Biplab Basak
Name and Contact Details of Independent Monitor(s) for Integrity Pact (please refer to Clause 44.3 of GIT) for this Tender:	Biplab Basak BIPLAB.BASAK@SPMCIL.COM

Sub: Regarding acceptance of Terms and Conditions for "Compressive Annual Maintenance Contract of 2 Nos Numeric make 30KVA UPS".



Security Paper Mill, NARMADAPURAM MP invites the qutation/ Proforma Invoice for the "Compressive Annual Maintenance Contract of 02 Nos. Numeric Make 30 KVA UPS". You are therefore, requested to send the quotation cum proforma invoice for the same on or before closing date & time for receipt of tender by Fax & Email, and sent original copy by speed post. The quotation cum proforma invoice may be sent in the favour of the "The Chief General Manager, Security Paper Mill, NARMADAPURAM MP" immediately containing the following:

Please submit on or before 3:00 pm on date of tender opening, your quotation for following goods, in accordance with the Terms and Conditions printed in this tender enquiry, in a sealed cover, marked on top with — Enquiry No; Date of Tender opening.

Your's Faithfully,

Digitally signed by Biplab Basak

(Biplate: 27-09-2025

THE GENERAL MANAGER SECURITY PAPER MILL NARMADAPURAM-461005 (M.P.)

Website: http://spmnarmadapura.spmcil.com,

Email:biplab.basak@spmcil.com

PHONE:-07574-286776/286893/286586

TERMS AND CONDITIONS:

- 1. The quotation must be in the form furnished by procuring entity and should be in ink free from corrections / erasures. In case there is any unavoidable correction it should be properly attested, otherwise the quotation will not be considered.
- 2. Quotation will be opened on due date at 3.00 p.m, at the indicated venue in presence of tenderer or representatives who may wish to be present.
- 3. The Purchaser reserves the right to accept the offer by individual items and reject any or all tenders without assigning any reason thereof and does not bind itself to accept lowest quotations.
- 4. Participation in this tender is by invitation only. Unsolicited offers are liable to be ignored. However, vendors who desire to participate in such tenders in future may bring it to the notice of Procuring Entity and apply for registration as per procedure. Note: To get registered as approved supplier with procuring entity, please download sup plier approval form from http://spmnarmadapura.spmcil.com and submit.
- 5. Manufacturer's name and country of origin of mat erials offered must be clearly specified. Please qu ote whether your organisation is large scale industry or small-scale industry. If you have NSIC/ SSI/ MSI. certificate, please attach it to the quotation. Mention your registration details.
- 6. Complete details and ISI specification if any mu st accompany the quotation. Make/ Brand of the item shall be stated wherever applicable. If you have got any counter offer as suitable to the material required by us, the same may be



shown separately.

- 7. Samples must be submitted where specified along with the quotations. Samples must be carefully packed, sealed and labelled clearly with enquiry number, subject and sender's name for easy identification. Rejected samples will be returned at your cost if insisted.
- 8. All drawings sketches and samples if any sent al ong with this enquiry must be returned along with quotations duly signed.
- 9. All supplies are subject to inspection and approval before acceptance. Manufacturer/ Supplier Warra nty Certificates and Manufacturer/ Government Approved Lab Test Certificate shall be furnished along with the supply, wherever applicable.
- 10. The Purchaser reserves the right to modify the quantity specified in this enquiry.
- 11. The prices quoted should be firm till the supplies are completed. Please quote the rates in words and figures. Rates quoted should be free delivery at destination including all charges otherwise the quotation is likely to be rejected. Price quoted for free delivery at destination will be given preference. If there is no indication regarding the FOR, in the quotation, then it will be considered as F.O.R. Destinations. Price quoted should be net and valid for a minimum period of three months from the date of opening of the quotation.
- 12. Payment of GST is primarily the responsibility of the seller and will not be paid unless the percentage value is clearly mentioned in the quotations. If no indication regarding GST is recorded in the quotation, the GST will be considered as included.
- 13. Delivery Period required for supplying the material should be invariably specified in the quotation.
- 14. In case your quotation is accepted, and order is placed on you, the supply against the order should be made within the period stipulated in the order. Purchaser reserves the right to recover any Loss sustained due to delayed delivery by way of penalty. Failure to supply the material with in the stipulated period shall entitle the Purchaser for imposition of Penalty without assigning any reasons @ 1/2% of the total value of the item covered in order as LD for each week or part thereof of delay. The total damages shall not exceed 10 (ten) per cent of the value of delayed goods.

Kindly accept Liquidity Damages condition.	

- 15. If the deliveries are not maintained and due to that account the Purchaser is forced to buy the ma terial at your Risk and Cost from elsewhere, the loss or damage that may be sustained there by will be recovered from the defaulting supplier.
- 16. Dispute Clause: Any dispute relating to the enquiry shall be subject to the jurisdiction of the court at Narmadapuram only.
- 17. Our normal payment terms are 100% within 30 day s on receipt and acceptance of material at our site in good condition.
- 18. Technical Specifications: Submit Technical Specifications duly seal & signed.
- 19. Performance Security Deposit: Not Applicable.



Email ID:

20. SPM (as Buyer) is liable to deduct TDS u/s 194Q @ applicable rate on goods purchases (if applicable e). In case of deduction of TDS under section 194Q; the supplier (Vendor) need not to charge TCS u/s 206C (1H) on inv oicing on or after 01.07.2021 Vendor has to submit declaration in specified format for the compliance of section 20 6AB of Income tax Act, 1961. In case of non-submission of declaration; TDS will be deducted at higher rates (as applicable) as per section 206AB.

Section 200Ab.		
Kindly accept above tax condit	n with seal and sign.	
21. Supplier Should file the GS their failure to files GST Return production of evidence of filling		•
Kindly accept above GST retur	condition with seal and sign.	
Availability Report and Past Tr	the required goods mentioned above are not available on GeM as per "GeM - nsaction Summary " (GeM - AR&PTS). This unique ID is WT9D2HVT on dated:02.09.2025.	
I/ We engage to supply the ser	ce(s)/material(s) to your office and comply the following:	
1. Tender Schedule and Techr	al Specification indicated.	
2. Item/ Tender specific conditi	ns for this tender.	
3. Terms and Conditions printe	overleaf.	
	e GST etc. paid on the inputs have been taken into consideration i n the above quo on such additional duties as sets offs as may become available in future under GST o	
5. This offer is valid for 90 days	from the date of opening of tender.	
Signature & seal	Name of Authorised	
Place & Date:	Signatory:	
Address:		
Tel. No/ Fax. No / Mobile No		



Section VI: List of Requirements

Schedule No.	Breif Description of goods and services (Related Specifications etc.are in Section-VII)	HNS Code	Accounting Unit	Quantity	Amount of Earnest Money	Place of Delivery for GSTpurpose
1	CAMC service for 2 nos UPS		AU	1.000	0.00INR	SECURITY PAPER MILL, NARMADAPURA M

- 1. Required Delivery Schedule:
- 2. Required Terms of Delivery, Destination, Ultimate Consignee, and preferred mode of Transportation
- 3. Scope of Supply, including any Accessories, Mand atory Spares, Installation, Commissioning, Training, or any other incidental requirements

SUBMISSION OF TENDER: The bid is to be submitted in one part are as follows:

(1) Bid: ONE BID (In One Parts)

Required BID Documents and Accept conditions:

- (1) Consisting of all technical specification as per section VII of this Tender document & commercial conditions.
- (2) Tender Fee: NIL
- (3) Submission of Undertaking: Kindly submit undertaking as per Annexure IV.
- (4) Validity: 90 days from the date of opening of the tender.

Kindly accept above condition with seal and sign

.....

(5) Place of Work: SPM, NARMADAPURAM.

Kindly accept above condition with seal and sign

(6) Required Period of work: One year from the date of issue of purchase order.

Kindly accept above condition with seal and sign

.....



Kindly accept above condition with seal and sign
(8) Payment Terms : 100% payment visit-wise will be made after acceptance and suitability of actual service by the consignee at destination and on production of all required documents by the supplier will be made through RTGS/NEFT only.
Kindly accept above condition with seal and sign
(9) Warranty: One year warranty on spares replaced during CAMC Period from the date of replacement. Kindly accept above condition with seal and sign.
(10) No Deviation Certificate: Bidder should confir m in their quotation, "We acceptance of all terms a nd condition with technical specification of tender document without any deviation".
Kindly accept above condition with seal and sign.
(11) Submit the valid manufacturers authorization c ertificate of the item supplied as per the standard form duly filled by OEM as per annexure XIV of this tender document.(If applicable)
Manufacturer Authorization Certificate should be signed by a person competent and having the power of legally bind the manufacturer.
(12) All Sections & pages of the tender documents strictly should be signed, name and sealed by bidder firm.
(13) PRICE Schedule:
The bidders shall quote the price and other element $$ s of price as per the format given as Section $$ – XI of this tender documents. Insertion, post script, addition and alteration shall not be made, if any, will not be considered for calculating the price.
NOTE: "BIDDER TO FURNISH STIPULATED DOCUMENTS ALONG WITH TENDER IN SUPPORT OF FULFILLMENT

(7) No. of visits: 02 visit in period CAMC or as & when as per requirement during the CAMC period.

ANY REASON. NON-SUBMISSION OR INCOMPLETE SUBMISSION OF DOCUMENTS MAY LEAD TO REJECTION

REGARD WILL NOT BE ENTERTAINED FOR

OF TENDER CRITERIA. FURTHER CORRESPONDENCE IN THIS

OF OFFER."



Terms and Condition:

- 1. The quotation must be in the form furnished by procuring entity and should be in ink free from corrections / erasures. In case there is any unavoidable correction it should be properly attested, otherwise the quotation will not be considered.
- 2. Quotation will be opened on due date at 3.00 p.m at the indicated venue in presence of tenderer or their representatives who may wish to be present.
- 3. The Purchaser reserves the right to accept the offer by individual items and reject any or all tenders without assigning any reason thereof and does not bind itself to accept lowest quotations.
- 4. Participation in this tender is by invitation ony. Unsolicited offers are liable to be ignored. Hoever, vendors who desire to participate in such tenders in future may bring it to the notice of Procuring Entity and app ly for registration as per procedure. Note: To get registered as approved supplier with procuring entity, please download suplier approval form from and submit.
- 5. Manufacturer's name and country of origin of materials offered m ust be clearly specified. Please quote whether your organisation is large scale industry or small-scale industry. If you have NSIC/ SSI/ MSI. certificate, please attach it to the quotation. Mention your registration details.
- 6. Complete details and ISI specification if any mu st accompany the quotation. Make/ Brand of the item shall be stated wherever applicable. If you have got any counter of fer as suitable to the material required by us, the same may be shown separately.
- 7. Samples must be submitted where specified along with the quotations. Samples must be carefully packd, sealed and labelled clearly with enquiry number, subject a nd sender's name for easy identification. Rejected samples will be returned at your cost if insisted.
- 8. All drawings sketches and samples if any sent al ong with this enquiry must be returned along with qotations duly signed.
- 9. All supplies are subject to inspection and appro val before acceptance. Manufacturer/ Supplier Warra nty Certificates and Manufacturer/ Government Approved Lab Test Certificate shall be furnished along with the supply, werever applicable.
- 10. The Purchaser reserves the right to modify the quantity specified in this enquiry.
- 11. The prices quoted should be firm till the supplies are completed. Please quote the rates in words and figures. Rates quoted should be free delivery at destination including all charges otherwise the quotation is likely to be rejected. Price quoted for free delivery at destination will be givn preference. If there is no indication regarding the FOR, in the quotation, then it will be considered as F.O.R. Destinations. Price quoted should be net and valid for a minimum period of three months from the date of opening of the quotation.
- 12. Payment of GST is primarily the responsibility of the seller and will not be paid unless the percentage value is clearly mentioned in the quotations. If no indication regarding GST is recorded in the quotation, the GST will be considered as included.
- 13. Delivery Period required for supplying the material should be invariably specified in the quotation.
- 14. In case your quotation is accepted, and order is placed on you, the supply against the order should be made within



the period stipulated in the order. Purchaser reserves the right to recover any Loss sustained due to delayed delivery by way of penalty. Failure to supply the material with in the stipulated period shall entitle the Purchase r for imposition of Penalty without assigning any reasons @ 1/2% of the total value of the item covered in order as LD fo reach week or part thereof of delay. The total damages shall not exceed 10 (ten) per cent of the value of delayed goods.

- 15. If the deliveries are not maintained and due to that account the Purchaser is forced to buy the ma terial at your Risk and Cost from elsewhere, the loss or damage that may be sustained there by will be recovered from the defaulting supplier.
- 16. Dispute Clause: Any dispute relating to the enquiry shall be subject to the jurisdiction of the court at Narmadapuram
- 17. Our normal payment terms are 100% within 30 day on receipt and acceptance of material at our site in good condition

FIRM SHOULD STRICTLY FOLLOW SAFETY CONDITIONS AS MENTIONED BELOW:-

- (1) The work has to be carried out under proper supervision and all safety rules and regulations should be followed and also as per direction of our officials.
- (2) You have follows all safety norms and labour law act police verification of your employees, insurance, without which your employees can not permitted for work in our premises.
- (3) It will be sole responsibility of the contracto r to insure yours workmen against risks of accident and injury while at work as required by the relevant rules and to pay compensation, if any to them as per workmen's compensation act. the work will be carried out in a protected area and all the rules and regulations of S.P.M. in that area that are in force from time to time will have to be followed by the contractor.
- (4) The contractor shall assign to his workmen task commensurate with their experience and state health condition.

SIGNATURE OF BIDDER WITH NAME, **DESIGNATION & SEAL**

Regd. Office:-3rd Floor, Tower-G, World Trade Centre, Nauroji Nagar, NewDelhi-110029



Section VII: Technical Specifications

TWO (2 Nos) VISITS PER YEAR

EITHER BREAKDOWN VISIT OR PREVENTIVE MAINTENANCE VISIT FOR:

1.UPS,Make:Numeric, Rating:30 KVA,Sr No.XII220100091 ,which is out of warrantee. 2.UPS,Make:Numeric,Rating:30 KVA,Sr No.XII230500264 ,which is in warrantee till 15.10.2025

Replacement of all necessary spares (Excluding Batteries) during maintenance period as per CAMC terms.

Visit must be made within 12 hours of intimation.

Schedule-I:			
Schedule-II:			

Note: Tenderer's attention is drawn to GIT clause 17 and GIT sub-clause 10.1.

The tenderer is to provide the required details, in formation, confirmations, etc accordingly, failing which it is tender is liable to be ignored. Prospective bidders shall comply with the feature specifications (including Warr antee Obligations) and submit a 'Specification Compliance Certificate' with their Technical Bid.

[to be inserted by the office inviting tender as applicable to specific tender]



	Section XI: Price Schedule	
M/s qua rep	FER FORM for Tender No	ents of production methods, nspecti on by the
Pric	ce for service	
SN	I Price Break Up	
	SAC CODE in 6 digits	
1	AMC Charges as per section -VII Rs	
2	Nos. of On line UPS 02	
3	Sub Total (1X2) Rs	
4	GST in % only on 3	
5	Total price FOR SPM, Narmadapuram (in figures only) (3+4) Rs.	-
6	Total Price (in words only) Rupees	
SIG	GNATURE OF BIDDER	

Scope of Supply: (Cost break-up of the quoted co st, showing inter-alia costs of all the concomitant Inst.)

Inst.

- 1. Scope of Supply: (Cost break-up of the quoted co st, showing inter-alia costs of all the concomitant Installation/ Commissioning/ Training/ Technical Support/ incidental services/ software/ accessories, considered necessary to make the proposal self-contained and complete must be indicated here.)
- 2. Taxation Details:

(WITH NAME, DESIGNATION AND SEAL)

- a) PAN number
- b) Type of GST Registration (Registered, Unregistered, Composition, SEZ, RCM etc.)
- c) GSTIN number
- d) Registered Address as per GST registration and Place of Delivery for GST Purpose
- e) Contact Names, Nos. & email IDs for GST matters (Please mention primary and secondary contacts)



- 3. It is hereby certified that we have understood the General and Special Instructions to Tenderers (G IT and SIT), and also the General and Special Conditions of Contract (GCC and SCC) attached to the tender and have thor oughly examined specifications/ Quality Control Requirements and other stipulations in Section VII & VIII Technical Specifications and Quality Control Requirements; and dare thoroughly aware of the nature of stores required and our offer is to supply stores strictly in accordance with the requirements and according to the terms of the tender. We agree to abide solely by the General and Special Conditions of Contract and other conditions of the tender in accordance with the tender documents if the contract is awarded to us.
- 4. We hereby offer to supply the stores detailed above or such portion thereof, as you may specify in the acceptance of tender at the price quoted and agree to hold this offer open for acceptance for a period of days from the date of opening of tender (i.e., upto days), We shall be bound by the communication of accept ance dispatched within the prescribe time.

Signature and seal of Manufacturer/Bidder Note -

- (i) The Bidder may prepare their own offer forms as per this proforma.
- (ii) No change in the proforma is permissible.
- (iii) No erasures or alternations in the text of the offer are permitted. Any correction made in the offer shall be initialled by the bidder.
- (iv) This Section should not bring in any new Technical Parameter that has not been mentioned in the Technical Bid

SIGNATURE OF BIDDER (WITH NAME, DESIGNATION AND SEAL)



Section XIV: Manufacturer's Authorization FORM

To, Security Paper Mill, Narmadapuram A Unit of Security Printing & Minting Corporation of India Limited (Wholly Owned by Govt. of India) Narmadapuram

Dear Sirs,

Ref.: Your Tender document No dated
We
us. We also hereby extend our full warranty, as applicable as per clause 16 of the General Conditions of Contract read with modification, if any, in the Special Conditions of Contract for the goods and services offered for supply by the above firm against this tender document. Yours faithfully,
[Signature with date, name and designation]
for and on behalf of Messrs

Note: This letter of authorization should be on the letter head of the manufacturing firm and should be signed by a person competent and having the power of attorney to legally bind the manufacturer.



Tender Number 6000019416

ANNEXURE – I

(To be submitted on the letter head)

DECLARATION

We do hereby declare that,

- 1. We have not been blacklisted/debarred by DoE, MoF, GoI; DEA, MoF, GoI; SPMCIL; procuring unit of SPMCIL for participation in tenders. The information provided above is correct and true to the best of my knowledge and belief.
- 2. We do hereby declare that we have read and understood all terms and conditions of tender document including GIT, SIT, GCC, SCC, Technical Specification, Quality Control Criteria and confirm to abide to those conditions without any counter conditions.
- 3. "We are accepting all the terms and conditions of the tender document without any deviation and withdraw all deviations if any"

ignature
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tamp of the Organization



Tender Number: 6000019416

ANNEXURE - II

(To be submitted on the letter head)

DECLARATION

"I have read the clause regarding restrictions on procurement from a bidder of a country which shares a land
border with India. I certify that M/s(firm's name) is not from such a
country or, if from such a country, has been registered with the Competent Authority. I hereby certify that
M/s (firm's name) fulfills at requirements in this regard and is
eligible to be considered." (where applicable, evidence of valid registration by the competent Authority shall
be attached)"
I, the undersigned, declare that the itemoriginate inoriginate in(Name of the
country).
Signature
Name
Designation
Date
Stamp of the Organization



Tender Number: 6000019416

ANNEXURE - III

(To be submitted on the letter head)

<u> </u>			n 206AB of TDS u	nder Income T	<u> [ax Act, 1961]</u>
/endor code //s					
PAN			GSTIN		
					PAN: (PAN No.
06AB of the IT				, reieri	ring to the provisions o
			-	D. CEU.	V. 1 1 DAY 11
Financial Year	Aggregate TDS & TCS credit in our name was Rs. 50,000 or more ("Yes/No")	Income Tax Return ("ITR") Filed ("Yes/No")	E-filing Acknowledgement Number (15 digit – number) (Attach copy of acknowledgements)	Return of income u/s 139/1	
2023-24					
2024-25					
nd is truly stat	ted. In case th	ere is a tax li		al consequences wh	above is correct, complet nich are levied on SPM on for the same.
Date:					
lote: In case th		d to comply w	vith the above provision	s, TDS shall be dea	lucted at the higher of the
(i) at twice (ii) at twice (-	es in force; or	ant provision of the Act; o	or	



Tender Number: 6000019416

ANNEXURE – IV

(To be submitted on the letter head)

We here by confirm that the rates quoted by us are the same and not higher than those quoted/delivered to other government, public sector, or private organization.

Signature
Name
Designation
Date
Stamp of the Organization