

Bid Document/ बिड दस्तावेज़

Bid Details/बिड विवरण	
Bid End Date/Time/बिड बंद होने की तारीख/समय	27-06-2025 15:00:00
Bid Opening Date/Time/बिड खुलने की तारीख/समय	27-06-2025 15:30:00
Bid Offer Validity (From End Date)/बिड पेशकश वैधता (बंद होने की तारीख से)	120 (Days)
Ministry/State Name/मंत्रालय/राज्य का नाम	Ministry Of Finance
Department Name/विभाग का नाम	Department Of Economic Affairs
Organisation Name/संगठन का नाम	Security Printing And Minting Corporation Of India Limited (spmci)
Office Name/कार्यालय का नाम	Janpath
क्रेता ईमेल/Buyer Email	buyer1.spmcil.wb@gembuyer.in
Total Quantity/कुल मात्रा	13610
Item Category/मद केटेगरी	Collapsible Plywood Boxes (Type B) , Collapsible Plywood Boxes (Type A)
GeMARPTS में खोजी गई स्ट्रिंग / Searched Strings used in GeMARPTS	Collapsible Plywood Box (Type A)
GeMARPTS में खोजा गया परिणाम / Searched Result generated in GeMARPTS	Pilling Tester - Box Type (Textile), Fluid Automotive Transmission Type 'A' Suffix 'A'- Defence (V2), Plain Washer as per IS 2016, Hydrants (Landing Valve Type A) (PNG), High performance Computing (HPC) in a Box, Saw Blades or Hacksaw Blades (V2) as per IS 2594, Black Japan, Type A, Type B, Type C as per IS 341, Muffle Furnace, Box type PP Bag for Postal Deptt, Polypropylene Ropes as per IS 5175
अधिसूचना के लिए चयनित प्रासंगिक श्रेणियाँ / Relevant Categories selected for notification	<ul style="list-style-type: none"> Plywood for General Purposes Marked to IS 303 (V3)
Minimum Average Annual Turnover of the bidder (For 3 Years)/बिडर का न्यूनतम औसत वार्षिक टर्नओवर (3 वर्षों का)	133 Lakh (s)
Years of Past Experience Required for same/similar service/उन्हीं/समान सेवाओं के लिए अपेक्षित विगत अनुभव के वर्ष	3 Year (s)

Bid Details/बिड विवरण	
MSE Exemption for Years Of Experience/अनुभव के वर्षों से एमएसई छूट/ and Turnover/टर्नओवर के लिए एमएसई को छूट प्राप्त है	Yes
Startup Exemption for Years Of Experience/अनुभव के वर्षों से स्टार्टअप छूट/ and Turnover/ टर्नओवर के लिए स्टार्टअप को छूट प्राप्त है	Yes
Document required from seller/विक्रेता से मांगे गए दस्तावेज़	Experience Criteria,Past Performance,Bidder Turnover,Certificate (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
Do you want to show documents uploaded by bidders to all bidders participated in bid?/	No
Past Performance/विगत प्रदर्शन	40 %
Bid to RA enabled/बिड से रिवर्स नीलामी सक्रिय किया	Yes
RA Qualification Rule	H1-Highest Priced Bid Elimination
Type of Bid/बिड का प्रकार	Two Packet Bid
Primary product category	Collapsible Plywood Boxes (Type A)
Time allowed for Technical Clarifications during technical evaluation/तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय	7 Days
Inspection Required (By Empanelled Inspection Authority / Agencies pre-registered with GeM)	No
Is Part Quantity Bidding Allowed?	Yes
Evaluation Method/मूल्यांकन पद्धति	Item wise evaluation/
Arbitration Clause	No
Mediation Clause	No

EMD Detail/ईएमडी विवरण

Required/आवश्यकता	No
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ePBG Detail/ईपीबीजी विवरण

Advisory Bank/एडवाइजरी बैंक	Indusind bank
ePBG Percentage(%) /ईपीबीजी प्रतिशत (%)	5.00

Duration of ePBG required (Months)/ईपीबीजी की अपेक्षित अवधि (महीने).

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(a). EMD & Performance security should be in favour of Beneficiary, wherever it is applicable./ईएमडी और संपादन जमानत राशि, जहां यह लागू होती है, लाभार्थी के पक्ष में होनी चाहिए।

Beneficiary/लाभार्थी :

Narmadapuram
Security Paper Mill, Narmadapuram
(Security Paper Mill)

Splitting/विभाजन

Splitting Applied	Yes
Maximum No. Of Bidders Amongst Which Order May Be Split	2
Split Criteria based on which quantity will be distributed	70:30

MII Purchase Preference/एमआईआई खरीद वरीयता

MII Purchase Preference/एमआईआई खरीद वरीयता	Yes
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MSE Purchase Preference/एमएसई खरीद वरीयता

MSE Purchase Preference/एमएसई खरीद वरीयता	Yes
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1. If the bidder is a Micro or Small Enterprise as per latest orders issued by Ministry of MSME, the bidder shall be exempted from the eligibility criteria of "Experience Criteria" as defined above subject to meeting of quality and technical specifications. The bidder seeking exemption from Experience Criteria, shall upload the supporting documents to prove his eligibility for exemption.
2. If the bidder is a Micro or Small Enterprise (MSE) as per latest orders issued by Ministry of MSME, the bidder shall be exempted from the eligibility criteria of "Bidder Turnover" as defined above subject to meeting of quality and technical specifications. If the bidder itself is MSE OEM of the offered products, it would be exempted from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. The bidder seeking exemption from Turnover, shall upload the supporting documents to prove his eligibility for exemption.
3. If the bidder is a DPIIT registered Startup, the bidder shall be exempted from the the eligibility criteria of "Experience Criteria" as defined above subject to their meeting of quality and technical specifications. The bidder seeking exemption from Experience Criteria, shall upload the supporting documents to prove his eligibility for exemption.
4. If the bidder is a DPIIT registered Startup, the bidder shall be exempted from the the eligibility criteria of "Bidder Turnover" as defined above subject to their meeting of quality and technical specifications. If the bidder is DPIIT Registered OEM of the offered products, it would be exempted from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. The bidder seeking exemption from Turnover shall upload the supporting documents to prove his eligibility for exemption.
5. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant /

Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.

6. Experience Criteria: In respect of the filter applied for experience criteria, the Bidder or its OEM of the product offered in the bid {themselves or through reseller(s)} should have regularly, manufactured and supplied same or similar Category Products to any Central / State Govt Organization / PSU for number of Financial years as indicated above in the bid document before the bid opening date. Copies of relevant contracts and delivery acceptance certificates like CRAC to be submitted along with bid in support of having supplied some quantity during each of the Financial year. In case of bunch bids, the category of primary product having highest value should meet this criterion.

7. Preference to Make In India products (For bids < 200 Crore): Preference shall be given to Class 1 local supplier as defined in public procurement (Preference to Make in India), Order 2017 as amended from time to time and its subsequent Orders/Notifications issued by concerned Nodal Ministry for specific Goods/Products. The minimum local content to qualify as a Class 1 local supplier is denoted in the bid document. If the bidder wants to avail the Purchase preference, the bidder must upload a certificate from the OEM regarding the percentage of the local content and the details of locations at which the local value addition is made along with their bid, failing which no purchase preference shall be granted. In case the bid value is more than Rs 10 Crore, the declaration relating to percentage of local content shall be certified by the statutory auditor or cost auditor, if the OEM is a company and by a practicing cost accountant or a chartered accountant for OEMs other than companies as per the Public Procurement (preference to Make-in -India) order 2017 dated 04.06.2020. Only Class-I and Class-II Local suppliers as per MII order dated 4.6.2020 will be eligible to bid. Non - Local suppliers as per MII order dated 04.06.2020 are not eligible to participate. However, eligible micro and small enterprises will be allowed to participate .The buyers are advised to refer the OM No.F.1/4/2021-PPD dated 18.05.2023.

[OM No.1 4 2021 PPD dated 18.05.2023](#) for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017.

8. Purchase preference will be given to MSEs having valid Udyam Registration and whose credentials are validated online through Udyam Registration portal as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail themselves of the Purchase preference, the bidder must be the manufacturer / OEM of the offered product on GeM. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises and hence resellers offering products manufactured by some other OEM are not eligible for any purchase preference. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service and Buyer will decide eligibility for purchase preference based on documentary evidence submitted, while evaluating the bid. If L-1 is not an MSE and MSE Seller (s) has / have quoted price within L-1+ 15% (Selected by Buyer) of margin of purchase preference /price band defined in relevant policy, such MSE Seller shall be given opportunity to match L-1 price and contract will be awarded for 25% (selected by Buyer) percentage of total quantity. The buyers are advised to refer the OM No. F.1/4/2021-PPD dated 18.05.2023 [OM No.1 4 2021 PPD dated 18.05.2023](#) for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017. Benefits of MSE will be allowed only if seller is validated on-line in GeM profile as well as validated and approved by Buyer after evaluation of documents submitted.

Part Quantity Bidding

Buyer has allowed part quantity bidding, bidders can offer maximum quantity that they can deliver keeping in mind their capacity and delivery period requirements. The offer quantity has to be more than minimum bid quantity as specified by the Buyer in the bid. Offers with quantity less than Minimum are liable to be rejected. It may however be noted that there is no guarantee that full offer quantity will be ordered by the buyer. Quantity to be ordered by the buyer will depend on various factors including the Ranking of the bidder, Offered quantity, Splitting criteria indicated by the buyer in the bid and the requirement of the buyer to have multiple sources of supply for ensuring supply chain etc. Sellers would be notified about likely order quantity or range of possible order quantity at the time of price match request made by the buyer. ward of contract will be subject to acceptance of price match request along with min / max offer quantity as decided by the Buyer.

9. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of

quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

10. Past Performance: The Bidder or its OEM {themselves or through re-seller(s)} should have supplied same or similar Category Products for 40% of bid quantity, in at least one of the last three Financial years before the bid opening date to any Central / State Govt Organization / PSU. Copies of relevant contracts (proving supply of cumulative order quantity in any one financial year) to be submitted along with bid in support of quantity supplied in the relevant Financial year. In case of bunch bids, the category related to primary product having highest bid value should meet this criterion.

11. Reverse Auction would be conducted amongst all the technically qualified bidders except the Highest quoting bidder. The technically qualified Highest Quoting bidder will not be allowed to participate in RA. However, H-1 will also be allowed to participate in RA in following cases:

- i. If number of technically qualified bidders are only 2 or 3.
- ii. If Buyer has chosen to split the bid amongst N sellers, and H1 bid is coming within N.
- iii. In case Primary product of only one OEM is left in contention for participation in RA on elimination of H-1.
- iv. If L-1 is non-MSE and H-1 is eligible MSE and H-1 price is coming within price band of 15% of Non-MSE L-1
- v. If L-1 is non-MII and H-1 is eligible MII and H-1 price is coming within price band of 20% of Non-MII L-1

Evaluation Method (Item Wise Evaluation Method)

Contract will be awarded schedulewise and the determination of L1 will be done separately for each schedule. The details of item-consignee combination covered under each schedule are as under:

Evaluation Schedules	Item/Category	Quantity
Schedule 1	Collapsible Plywood Boxes (type B)	1600
Schedule 2	Collapsible Plywood Boxes (type A)	12010

Itemwise Minimum Capacity Required From Seller

S.No.	Schedule Name	Item Category	Item Quantity	Minimum Capacity
1	Schedule 1	Collapsible Plywood Boxes (Type B)	1600	400
2	Schedule 2	Collapsible Plywood Boxes (Type A)	12010	3000

Collapsible Plywood Boxes (Type B) (1600 pieces)

(Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively/क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक)

Technical Specifications/तकनीकी विशिष्टियाँ

Buyer Specification Document/क्रेता विशिष्टि दस्तावेज़	Download
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Additional Specification Documents/अतिरिक्त विशिष्टि दस्तावेज़

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Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Fanish Chandra Sinha	461005,Security Paper Mill ,Narmadapuram , Madhya Pradesh	1600	365

Collapsible Plywood Boxes (Type A) (12010 pieces)

(Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively/क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक)

Technical Specifications/तकनीकी विशिष्टियाँ

Buyer Specification Document/क्रेता विशिष्टि दस्तावेज़	Download
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Additional Specification Documents/अतिरिक्त विशिष्टि दस्तावेज़

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Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Fanish Chandra Sinha	461005,Security Paper Mill ,Narmadapuram , Madhya Pradesh	12010	365

Buyer Added Bid Specific Terms and Conditions/क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें**1. Generic**

OPTION CLAUSE: The Purchaser reserves the right to increase or decrease the quantity to be ordered up to 25 percent of bid quantity at the time of placement of contract. The purchaser also reserves the right to increase the ordered quantity up to 25% of the contracted quantity during the currency of the contract at the contracted rates. The delivery period of quantity shall commence from the last date of original delivery order and in cases where option clause is exercised during the extended delivery period the additional time shall commence from the last date of extended delivery period. The additional delivery time shall be $(\text{Increased quantity} \div \text{Original quantity}) \times \text{Original delivery period (in days)}$, subject to

minimum of 30 days. If the original delivery period is less than 30 days, the additional time equals the original delivery period. The Purchaser may extend this calculated delivery duration up to the original delivery period while exercising the option clause. Bidders must comply with these terms.

2. Forms of EMD and PBG

Bidders can also submit the EMD with Account Payee Demand Draft in favour of

Security Paper Mill
payable at
Narmadapuram

. Bidder has to upload scanned copy / proof of the DD along with bid and has to ensure delivery of hardcopy to the Buyer within 5 days of Bid End date / Bid Opening date.

3. Forms of EMD and PBG

Bidders can also submit the EMD with Fixed Deposit Receipt made out or pledged in the name of A/C

Security Paper Mill Narmadapuram

. The bank should certify on it that the deposit can be withdrawn only on the demand or with the sanction of the pledgee. For release of EMD, the FDR will be released in the favour of the bidder by the Buyer after making endorsement on the back of the FDR duly signed and stamped along with covering letter. Bidder has to upload scanned copy/ proof of the FDR along with bid and has to ensure delivery of hardcopy to the Buyer within 5 days of Bid End date/ Bid Opening date

4. Forms of EMD and PBG

Bidders can also submit the EMD with Banker's Cheque in favour of

Security Paper Mill
payable at
Narmadapuram

. Bidder has to upload scanned copy / proof of the BC along with bid and has to ensure delivery of hardcopy to the Buyer within 5 days of Bid End date / Bid Opening date.

5. Forms of EMD and PBG

Bidders can also submit the EMD with Payment online through RTGS / internet banking in Beneficiary name

Security Paper Mill, Narmadapuram (Collection A/c)
Account No.
201003487038
IFSC Code
INDB0000449
Bank Name
Indusind Bank
Branch address
Ground Floor, Sat Rasta, Main Road, Narmadapuram (M.P) 461001

. Bidder to indicate bid number and name of bidding entity in the transaction details field at the time of on-line transfer. Bidder has to upload scanned copy / proof of the Online Payment Transfer along with bid.

6. Forms of EMD and PBG

Successful Bidder can submit the Performance Security in the form of Account Payee Demand Draft also (besides PBG which is allowed as per GeM GTC). DD should be made in favour of

Security Paper Mill
payable at
Narmadapuram

. After award of contract, Successful Bidder can upload scanned copy of the DD in place of PBG and has to

ensure delivery of hard copy to the original DD to the Buyer within 15 days of award of contract.

7. Forms of EMD and PBG

Successful Bidder can submit the Performance Security in the form of Fixed Deposit Receipt also (besides PBG which is allowed as per GeM GTC). FDR should be made out or pledged in the name of

Security Paper Mill Narmadapuram

A/C (Name of the Seller). The bank should certify on it that the deposit can be withdrawn only on the demand or with the sanction of the pledgee. For release of Security Deposit, the FDR will be released in favour of bidder by the Buyer after making endorsement on the back of the FDR duly signed and stamped along with covering letter. Successful Bidder has to upload scanned copy of the FDR document in place of PBG and has to ensure delivery of hard copy of Original FDR to the Buyer within 15 days of award of contract.

8. Forms of EMD and PBG

Successful Bidder can submit the Performance Security in the form of Payment online through RTGS / internet banking also (besides PBG which is allowed as per GeM GTC). On-line payment shall be in Beneficiary name

Security Paper Mill Narmadapuram (Collection A/c)

Account No.

201003487038

IFSC Code

INDB0000449

Bank Name

Indusind Bank

Branch address

Ground Floor, Sat Rasta, Main Road, Narmadapuram (M.P) 461001

. Successful Bidder to indicate Contract number and name of Seller entity in the transaction details field at the time of on-line transfer. Bidder has to upload scanned copy / proof of the Online Payment Transfer in place of PBG within 15 days of award of contract.

9. Buyer Added Bid Specific ATC

Buyer Added text based ATC clauses

1. List of Requirements

Schedule No.	Brief Description of goods and services	UoM	Quantity.
2	Collapsible Plywood Box (Type A) 790(L) x 720(W) x 970(H) (mm) PKBX000499 As per Technical Specification	SETS	12010
1	Collapsible Plywood Box (Type B) 710 (L) x 715(W) x 970 (H) (mm) PKBX000559 As per Technical Specification	SETS	1600

1. Required Terms of D

elivery: FOR Security Paper Mill, Narmadapuram (duly unloaded)

2. **Destination:** Security Paper Mill, Narmadapuram, Madhya Pradesh – 461 005

3. **Payment Terms:** 100% on receipt and acceptance (suitability) of goods by the SPM, Narmadapuram and on production of all required documents by the supplier.
4. Bidder Should Quote Prices Inclusive of GST And All Cost Components Such As Packing & Forwarding Details, Freight & Insurance Charges upto Destination etc. on FOR Security Paper Mill, Narmadapuram (Madhya Pradesh), India basis only.
5. **Liquidated Damages (LD) Clause:** If the contractor fails to deliver the goods and/or services or any installment thereof within the Delivery Period, SPM Narmadapuram shall, without prejudice to other rights and remedies available to SPM, Narmadapuram under the contract, deduct from the contract price, as Liquidated damages, a sum equivalent to the rate of 0.5 Percent of the delivered price of the delayed goods and/or services for each week of delay or part thereof until actual delivery or performance, subject to a maximum deduction of the 10% of the delayed goods or services.

6. Warranty (as per clause no. 16 of GCC)

- 6.1. The supplier warrants that the goods supplied under the contract is new, unused, and incorporate all recent improvements in design and materials unless prescribed otherwise by SPMN in the contract. The supplier further warrants that the goods supplied under the contract shall have no defect arising from design, materials (except when the design adopted and / or the material used are as per SPMN's specifications) or workmanship or from any act or omission of the supplier, that may develop under normal use of the supplied goods under the condition prevailing in India.
- 6.2. This warranty shall remain valid for twelve months after the goods or any portion thereof as the case may be, have been delivered to the final destination and installed and commissioned at the final destination and accepted by SPMCIL in terms of the contract or for fifteen months from the date of despatch from the supplier's premises for domestic goods (including goods already imported by the supplier under its own arrangement) or for eighteen months after the date of shipment from the port of loading in the source country for imported goods offered from abroad, whichever is earlier, unless specified otherwise in the SCC.
7. **Anti-Bribery Management System (ABMS):** By participating in this tender, the suppliers/Vendors/ Contractors are deemed to have undertaken that they shall not give or take, any financial or non-financial bribe, to or from anyone during the tender or during the execution of the contract thereafter and if they notice any such incident happening, they shall report it to Vigilance.
8. The terms and conditions, guidelines of SPMCIL Procurement Manual Version 3.0 will be applicable to this bid at any stage to avoid any conflict at later stage.

Kindly refer General Instructions to Tenderer (GIT) and General Conditions of Contract (GCC) of SPMCIL Procurement Manual Version 3.0 for additional terms and conditions as per the links given below:

GIT: <https://spmCIL.com/uploaddocument/GIT3.0.pdf>

GCC: <https://spmCIL.com/uploaddocument/GCC3.0.pdf>

9. **Arbitration, Dispute Resolution and Negotiation:** As per SPMCIL Procurement Manual Version 3.0
10. **GST Return:** Supplier should file the GST returns for outward supplies in time. SPM reserves the right to withhold the payment of further supplies till production of evidence of filing of Returns.
11. SPM (as Buyer) is liable to deduct TDS u/s 194Q @ applicable rate on goods purchases (if applicable). In case of deduction of TDS under section 194Q; the Supplier (Vendor) need not to charge TCS u/s 206C (1H) on invoicing on or after 01.07.2021.
12. Vendor has to submit declaration on their letter in specified format (refer Anx I of Buyer added Specific ATC) for the compliance of **Section 206AB** of Income Tax Act, 1961. In case of non-submission of declaration; TDS will be deducted at higher rates (as applicable) as per section 206AB.
13. **Blacklisting and Deviation:** Vendor has submit declaration on their letter head in specified format (refer Anx II of Buyer added Specific ATC) to the effect as mentioned in the declaration.
14. **Land Border Sharing:** Vendor has submit declaration on their letter head in specified format (refer Anx III of Buyer added Specific ATC) to the contained effect as mentioned in the declaration.

15. Bidder shall submit duly sealed & signed copy of Technical Specifications and/or Scope of Work as a token of acceptance of the same.
16. Capacity and Capability Assessment Form: bidder must fill up the same (attached under Annexures)
17. Transportation: Plywood boxes to be transported in covered vehicles. Bottom /Siding/Top shall be packed in wooden crate. All material to be packed section wise & then load in the vehicle.
18. Manufacturer's Authorization Form (MAF): Bidder must submit duly sealed and signed MAF (see Anx IV)

2. Terms and Conditions

1. Quantities mentioned above are illustrative/indicative and will be intimated periodically to supplier and exact call-off of quantity would be by way of periodical supply orders in line with the contract.
 2. Delivery Schedule:
 - a) Required Completion Schedule: One (1) year from the date of issue of Notification of Award of contract or GeM contract whichever is earlier.
 - b) Period of Contract: The Rate Contract shall be awarded for a period of One Year from the date of commencement of Contract at the same rate and terms & conditions of the tender
 - c) Required Terms of Delivery: F.O.R SPM, Narmadapuram with duly unloading.
 - d) Material shall be provided as and when required within 30 days on receipt of the requirement through E- mail /letter from SPMN user/purchase department.
 3. The Chief General Manager, Security Paper Mill, Narmadapuram, reserve the right to short- close & terminate the order at any time giving one month notice, without any financial obligation to SPMN.
 4. Preferred Mode of Transportation: By Road. Transport the contracted material / supplies only through Registered Common Carriers.
 5. Essential Conditions:
 - a) ARC of Collapsible Plywood Box is 1 year from date of issue of NAC/PO whichever is earlier. In this period SPM will inform the successful firm required quantity & type of Plywood Box and firm should provide the material within 30 days from the date of receipt of intimation via Email/letter.
 - b) Packing of material during transportation should be as per Section VII of this tender document.
 - c) A maximum of 2000 SETS of Collapsible Plywood Boxes can be demanded by SPMN during any particular month from successful bidders.
 - d) After award of NAC/PO, SPMN will intimate the successful bidders about the quantity and type of boxes required and delivery should be done as per above mentioned schedule. Subsequently monthly supply orders shall be intimated to successful bidders as per unit rate mentioned in contract.
 6. Validity: The tenders shall remain valid for acceptance for a period of 180 days from the opening date of quotations. Any tender valid for a shorter period shall be treated as unresponsive & rejected.
 7. Payment Terms: "100% Payment on receipt and acceptance of goods by the Purchaser and on production of all required documents by the supplier by RTGS/NEFT ONLY and Bill/Invoice should be in triplicate."
 8. Warranty: As per tender enquiry. Warrantee shall remain valid for 01(One) Year after the goods have been delivered to the final destination and accepted by SPM in terms of the contract.
 9. **Option Clause:** Security Paper Mill, Narmadapuram reserves the right to increase the ordered quantity by 25% at any time, till final date of delivery of the contract, by giving reasonable notice even though the quantity ordered initially has been supplied in full before the last date of Delivery Period.
 10. The Tenderer shall submit detailed technical offer as per this tender document. Tenderer can also submit supporting documents/leaflet/catalogue etc.
 11. The bidder firm has to provide GSTIN No., 08 digits HSN Codes of the tender Item and other details
- //Note: No price details to be given in technical bid otherwise offer shall be rejected.

12. **Minimum Bid Quantity:** The bidders should quote for at least 25% of the tendered quantity for each type of boxes in this tender. Offers that are received for less than 25% shall be considered as unresponsive and shall be rejected

13. **PARALLEL CONTRACTS:**

a) The Chief General Manager, Security Paper Mill, Narmadapuram reserves the right to conclude parallel contracts, with more than one bidder for this tender in the ratio of 70:30.

b) The parallel contracts shall be executed in the following sequence. In case, no parallel contracts could be executed under c (i), the same shall be evaluated under c (ii). Further, in case no parallel contracts could be executed under c (ii), the same shall be executed under c (iii).

c (i) Criteria for splitting in two contracts in the ratio 70:30:

Parallel contracts in the ratio 70:30 shall be executed in the following cases:

- In case the L1 bidder has quoted for at least 70% of the tendered quantity and L2 bidder has quoted for at least 30% of the tendered quantity, the lowest rate accepted will be counter offered to L2 firm. On non-acceptance of the counter offer by L2 firm, similar counter offer shall be given to L3, L4 and so on provided the firms has quoted for at least 30% of the tendered quantity. No counter offer shall be given to the succeeding ranked firm if the preceding ranked firm has not quoted for at least 30% of the tendered quantity and no parallel contracts in the ratio 70:30 shall be executed in such cases.

- Only on acceptance of counter offer by the other firm, L1 bidder shall be awarded 70% of the total tendered quantity and rest 30% of the total tendered quantity shall be awarded to the other firm. No parallel contracts in the ratio 70:30 shall be executed if the counter offer for 30% of the total tendered quantity is not accepted by the firms.

Further, no parallel contracts in the ratio 70:30 shall be executed in the following cases:

- The L1 bidder has not quoted for at least 70% of the tendered quantity.

- The L1 bidder has quoted for at least 70% of the tendered quantity but L2 bidder has not quoted for at least 30% of the tendered quantity.

c (ii) In case parallel contracts could not be executed by above criteria, following procedure shall be followed for execution of the contracts:

The L1 bidder shall be awarded its quoted quantity. In case the total tendered quantity is not met by the L1 bidder, the lowest rate accepted will be counter offered to L2, L3, L4 and so on as per the ranking. On acceptance of the counter offers, the firms shall be awarded their respective quoted quantities or the balance quantity whichever is lower till the total tendered quantity is exhausted.

14. If required SPM may visit the factory at technical evaluation stage, to ascertain the bidder manufacturing capability & quality control methodology.

1. Firm should submit the following:-

a) Infrastructure details

b) Machinery list

c) Organization structure

2. Firm should submit the following information regarding the capacity and performance: a) Name of the machine utilized to supply the quoted product.

b) The number of machines being utilized for the production and the capacity of each machine.

c) Total Annual Capacity of the manufacturer.

d) Supply orders in hand and proportionate capacity to supply quoted amount.

15. As per Government of India instruction e-Way Bill is mandatory with effect from 01.02.2018 for all inter-State and intra-State movement of goods. Therefore the bidders shall generate the e-Way Bill before booked the material through common portal of Government and attach e-Way Bill with invoice.

3. Technical Specifications

As attached under each schedule

4. Quality Control Requirements

Inspection: - Pre-dispatch inspection shall be carried out before the execution of supply, if required. Firm shall inform in advance, in writing, to SPM's for inspection within the contractual delivery period. SPM may nominate representative for inspection and / or test the supply to confirm their conformity to the tender specifications and other quality control details incorporated in the contract.

Final acceptance of the material shall be carried out at testing in SPMH laboratory.

5. Pre Qualification Criteria

5.1 Pre Qualification Criteria for Collapsible Plywood Box (Type A)

790(L) x 720(W) x 970(H) (mm) PKBX000499

1. Experience and Past Performance: The bidder (manufacturer or principal of authorised representative – hereinafter referred simply as 'The Bidder') should have manufactured and supplied Collapsible Plywood Boxes of at least 4,804 numbers in any one of the last five years ending on "31.03.2024".

2. Capability – Equipment & Manufacturing Facilities: The bidder must have an annual capacity to manufacture and supply at least 4804 number of Collapsible Plywood Boxes.

The bidder has to submit the following details along with the bid:

- i) Name of the machine utilized to supply the quoted product.
- ii) The number of machines being utilized for the production and the capacity of each machine.
- iii) Total Annual capacity of Manufacturer
- iv) Supply orders in hand and proportionate capacity to supply quoted amount

3. Financial Standing: The average annual financial turnover of the bidder during the last three years, ending on '31.03.2024', should be at least Rs. 1,18,37,056/- as per the annual report (audited balance sheet and profit & loss account) of the relevant period, duly authenticated by a Chartered Accountant/Cost Accountant in India.

- i) The net worth of the Bidder should not be negative on '31.03.2024' and also
- ii) should not have eroded by more than 30% in the last three years, ending on '31.03.2024'.

Note 1: To ascertain this criteria net worth of initial and last financial year will be compared.

Note 2: For MSEs and Start-ups (registered for the tendered item) all financial criteria shall be exempted. However, its capacity and capability may be verified (if necessary) by the respective unit as per the standard format included under Capacity and Capability Assessment Form (Anx V).

5.2 Pre Qualification Criteria for Collapsible Plywood Box (Type B)

710 (L) x 715(W) x 970 (H) (mm) PKBX000559

1. Experience and Past Performance: The bidder (manufacturer or principal of authorised representative – hereinafter referred simply as 'The Bidder') should have manufactured and supplied Collapsible Plywood Boxes of at least 640 numbers in any one of the last five years ending on "31.03.2024".

2. Capability – Equipment & Manufacturing Facilities: The bidder must have an annual capacity to manufacture and supply at least 640 number of Collapsible Plywood Boxes.

The bidder has to submit the following details along with the bid:

- i) Name of the machine utilized to supply the quoted product.
- ii) The number of machines being utilized for the production and the capacity of each machine.
- iii) Total Annual capacity of Manufacturer
- iv) Supply orders in hand and proportionate capacity to supply quoted amount

3. Financial Standing: The average annual financial turnover of the bidder during the last three years, ending on '31.

03.2024', should be at least Rs. 14,69,440/- as per the annual report (audited balance sheet and profit & loss account) of the relevant period, duly authenticated by a Chartered Accountant/Cost Accountant in India.

i) The net worth of the Bidder should not be negative on '31.03.2024' and also

ii) should not have eroded by more than 30% in the last three years, ending on '31.03.2024'.

Note 1: To ascertain this criteria net worth of initial and last financial year will be compared.

Note 2: For MSEs and Start-ups (registered for the tendered item) all financial criteria shall be exempted. However, its capacity and capability may be verified (if necessary) by the respective unit as per the standard format included under Capacity and Capability Assessment Form (Anx V).

5.3 Pre Qualification Criteria for Collapsible Plywood Box (Type A and B)

790(L) x 720(W) x 970(H) (mm) PKBX000499 and 710 (L) x 715(W) x 970 (H) (mm) PKBX000559

1. Experience and Past Performance: The bidder (manufacturer or principal of authorised representative – hereinafter referred simply as 'The Bidder') should have manufactured and supplied Collapsible Plywood Boxes of at least 13,610 numbers in any one of the last five years ending on "31.03.2024".

2. Capability – Equipment & Manufacturing Facilities: The bidder must have an annual capacity to manufacture and supply at least 13,610 number of Collapsible Plywood Boxes.

The bidder has to submit the following details along with the bid:

i) Name of the machine utilized to supply the quoted product.

ii) The number of machines being utilized for the production and the capacity of each machine.

iii) Total Annual capacity of Manufacturer

iv) Supply orders in hand and proportionate capacity to supply quoted amount

3. Financial Standing: The average annual financial turnover of the bidder during the last three years, ending on '31.03.2024', should be at least Rs. 1,33,06,496/- as per the annual report (audited balance sheet and profit & loss account) of the relevant period, duly authenticated by a Chartered Accountant/Cost Accountant in India.

i) The net worth of the Bidder should not be negative on '31.03.2024' and also

ii) should not have eroded by more than 30% in the last three years, ending on '31.03.2024'.

Note 1: To ascertain this criteria net worth of initial and last financial year will be compared.

Note 2: For MSEs and Start-ups (registered for the tendered item) all financial criteria shall be exempted. However, its capacity and capability may be verified (if necessary) by the respective unit as per the standard format included under Capacity and Capability Assessment Form (Anx V).

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10. Buyer Added Bid Specific ATC

Buyer uploaded ATC document [Click here to view the file.](#)

11. Scope of Supply

Scope of supply (Bid price to include all cost components) : Only supply of Goods

Disclaimer/अस्वीकरण

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and

conditions governing the bid. If any clause(s) is / are incorporated by the Buyer regarding following, the bid and resultant contracts shall be treated as null and void and such bids may be cancelled by GeM at any stage of bidding process without any notice:-

1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
4. Creating BoQ bid for single item.
5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
7. Floating / creation of work contracts as Custom Bids in Services.
8. Seeking sample with bid or approval of samples during bid evaluation process. (However, in bids for [attached categories](#), trials are allowed as per approved procurement policy of the buyer nodal Ministries)
9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
11. Creating bid for items from irrelevant categories.
12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
13. Reference of conditions published on any external site or reference to external documents/clauses.
14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.
15. Buyer added ATC Clauses which are in contravention of clauses defined by buyer in system generated bid template as indicated above in the Bid Details section, EMD Detail, ePBG Detail and MII and MSE Purchase Preference sections of the bid, unless otherwise allowed by GeM GTC.
16. In a category based bid, adding additional items, through buyer added additional scope of work/ additional terms and conditions/or any other document. If buyer needs more items along with the main item, the same must be added through bunching category based items or by bunching custom catalogs or bunching a BoQ with the main category based item, the same must not be done through ATC or Scope of Work.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

All GeM Sellers / Service Providers are mandated to ensure compliance with all the applicable laws / acts / rules including but not limited to all Labour Laws such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972 etc. Any non-compliance will be treated as breach of contract and Buyer may take suitable actions as per GeM Contract.

[This Bid is also governed by the General Terms and Conditions/ यह बिड सामान्य शर्तों के अंतर्गत भी शासित है](#)

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws./जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्यवाई का आधार होगा।

---Thank You/धन्यवाद---