



**SECURITY PAPER MILL,
NARMADAPURAM - 461005 (M.P), INDIA**
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(Miniratna Category-I CPSE & ISO 9001:2015 & ISO 14001:2015 CERTIFIED)
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Security Classification:

| PR Number | PR Date | Indenter | Department |
|-----------|------------|----------|------------|
| 11011534 | 21.05.2024 | CIVIL | CIVIL WING |

TENDER DOCUMENT FOR: REPLACEMENT OF ROOF SHEETS OF NPP BUILDING

Tender No : 6000018816/CIVIL/24-25/ , Dated: 09.07.2024

This Tender Document Contains 46 Pages.

Tender Documents is issued to:

| |
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| <p>M/s.....</p> <p>.....</p> |
|-------------------------------------|

Details of Contact person in SPMCIL regarding this tender:

Name, Designation: Biplab Basak, Manager (Material Management)

Address: SPM, Narmadapuram

Phone, Fax, email: 07574-286792

Email: purchase.spm@spmCIL.com

Disclaimer

The information contained in this Bid Document or subsequently provided to Bidder(s), whether verbally or in documentary or any other form by or on behalf of the Security Printing and Minting Corporation Limited (hereafter referred as the "Purchaser") or any of its employees or associated agencies, is provided to Bidder(s) on the terms and conditions set out in this Bid Document and such other terms and conditions subject to which such information is provided. This Bid Document is not an agreement and is neither an offer nor invitation by the Purchaser to the prospective Bidder(s) or any other party hereunder. The purpose of this Bid Document is to provide the Bidder(s) with information to assist them in the formulation of their proposal submission. This Bid document does not purport to contain all the information Bidder(s) may require. This Bid document may not be appropriate for all bidders, and it is not possible for the Purchaser to consider particular needs of each Bidder. Each Bidder should conduct its own investigation and analysis, and should check the accuracy, reliability, and completeness of the information in this document and obtain independent advice from appropriate sources. Information provided in this Bid Document to the Bidder(s) is on a wide range of matters, some of which may depend upon interpretation of law. The information given is not intended to be an exhaustive account of statutory requirements and should not be regarded as a complete or authoritative statement of law. The Purchaser, its employees and other associated agencies accept no responsibility for the accuracy or otherwise for any interpretation or opinion on law expressed herein. This Bid document and ensuing bids; communications and Contracts would alone determine the legal and commercial relationship between the bidders/ contractors and the Purchaser. No other Government or Purchaser's document/ guidelines/ Manuals including its Procurement Manual (which are for internal and official use of its officers), have any locus standi in such a relationship. These documents/ guidelines/ Manuals therefore should not be cited or referred in any legal or dispute resolution or grievance redressal proceedings. The Purchaser, its employees and other associated agencies make no representation or warranty and shall have no liability to any person, including any Bidder under any law, statute, rules or regulations or tort, principles of restitution or unjust enrichment or otherwise for any loss, damages, cost or expense which may arise from or be incurred or suffered on account of anything contained in this Bid Document or otherwise, including the accuracy, adequacy, correctness, completeness or reliability of the Bid Document and any assessment, assumption, statement or information contained therein or deemed to form part of this Bid Document or arising in any way for participation in this Bid Stage.

The Purchaser, its employees and other associated agencies also accept no liability of any nature whether resulting from negligence or otherwise howsoever caused arising from reliance of any Bidder(s) upon the statements contained in this Bid Document. The Purchaser may in its absolute discretion, but without being under any obligation to do so, update, amend or supplement the information, assessment or assumptions contained in this Bid Document.

The issue of this Bid Document does not imply that the Purchaser is bound to select Bidder(s) and the Purchaser reserves the right to reject all or any of the Bidders or Bids or to decide to drop the procurement process at any stage without assigning any reason.

The Bidder(s) shall bear all its costs associated with or relating to the preparation and submission of their Bids including but not limited to preparation, copying, postage, delivery fees, expenses associated with any submission of samples, demonstrations or presentations which may be required by the Purchaser or any other costs incurred in connection with or relating to their Bids. All such costs and expenses will remain with the Bidder(s) and the Purchaser shall not be liable in any manner whatsoever for the same or for any other costs or other expenses incurred by a Bidder(s) in preparation or submission of the Bid, regardless of the conduct or outcome of the Bidding Process. This disclaimer forms an integral part of the Bid document and shall supplement but not supplant the provision of the Bid Document.

Section I: Notice Inviting Tender (NIT)

Tender Sl. No. **6000018816/CIVIL/24-25/**

Dated: 09.07.2024

1 Sealed tenders are invited from eligible and qualified tenderers for supply of the following:

| Schedule No. | Brief Description of Goods/ services | Quantity (with unit) | Earnest Money (in Rs.) | Remarks |
|--------------|--|----------------------|------------------------|---------|
| 1 | Replacement of roof sheets of NPP building | 1.000 AU | 49,200 INR | |

| | |
|--|--|
| Type Of Tender (Two Bid/ PQB/ EOI/ RC/ Development/ Indigenization/ Disposal of Scrap/ Security Item etc.) | TWO-BID NATIONAL COMPETITIVE BID |
| Dates of Sale of Tender documents | As per CPP E-procurement portal |
| Place of sale of tender documents | As per CPP E-procurement portal |
| Closing date and time for receipt of tenders | As per CPP E-procurement portal |
| Place of receipt of tenders | On CPP E-procurement portal |
| Time and date of opening of tenders | As per CPP E-procurement portal |
| Place of opening of tenders | ADM OFFICE SECURITY PAPER MILL NARMADAPURAM |
| Nominated Person/ Designation to Receive Bulky Tenders (Clause 21.21.1 of GIT) | Biplab Basak, Manager (Material) |

- 2 Eligibility to participate as per Government of India's Public Procurement (Preference to Make in India) Order 2017 (as amended/ revised) and Ministry of Finance, Department of Expenditure, Public Procurement Division's Orders (Public Procurement 1, 2 and 3) F.No.6/18/2019-PPD dated 23rd/ 24th July 2020 (or any further amendments thereof) regarding eligibility of bidders from neighboring countries shall apply to this tender.
- 3 Please note that SPMCIL reserves its right to grant Purchase preferences in accordance with Government of India's Public Procurement (Preference to Make in India) Order 2017 (as amended/revised) and Public Procurement Policy for Micro and Small Enterprises (MSEs) Amendment Order, 2018 (as amended/revised).
- 4 Interested tenderers may obtain further information about this requirement from <https://spmarmadapuram.spmcil.com/> and submit its tender by utilizing CPP E-procurement Portal.
- 5 Tenderer may also download the tender documents from the web site mentioned above and submit its tender by utilizing the downloaded document; the bidder must not make any changes to the contents of the documents, except for filling the required information. A certificate to this effect must be submitted by the bidder in the Tender Form (Section X).
- 6 Tenderers shall ensure that their tenders, duly sealed and signed, complete in all respects as per instructions contained in the Tender Documents, are to be submitted on CPP e-procurement portal.



- 7 In the event of any of the above-mentioned dates being declared as a holiday/ closed day for the purchase organization, the tenders will be sold/ received/ opened on the next working day at the appointed time.
- 8 The tender documents are not transferable.
- 9 The bidder, their affiliates, or subsidiaries – including subcontractors or suppliers for any part of the contract – should not stand declared ineligible/ blacklisted/ banned/ debarred by any Government Agency anywhere in the world, for participating in its tenders, under that country's laws or official regulations. A declaration to this effect shall be submitted by the bidder in the Tender Form (Section X).
- 10 EMD amount mentioned in Section VI – List of Requirements shall be furnished in any one of the following forms:
 - a) Account Payee Demand Draft
 - b) Fixed Deposit Receipt
 - c) Banker's cheque
 - d) Or may be submitted online through direct bank transfer. The earnest money (EMD) should be valid for a period of 45 days beyond the final tender validity period.

In acceptable form, otherwise the tender will not be accepted in any case. The demand draft, fixed deposit receipt or banker's cheque shall be drawn on any scheduled commercial bank in India, in favour of account and place of payment specified in the para 1 above. In case of FDR, the same must be printed by bank alongwith first beneficiary name i.e. Security Paper Mill (handwritten anywhere on FDR will not be accepted) Payable at Narmadapuram, in single copy and the same shall be submitted to SPM. In case of bank guarantee, the same is to be provided from/confirmed by any scheduled commercial bank in India as per the format specified under section XIII in these documents.

Bidder has to upload scanned copy / proof of the DD along with bid and has to ensure delivery of hardcopy to the Buyer within 5 days of Bid End date / Bid Opening date.

11 Enclosed: BIDDER'S CHECK LIST BEFORE TENDER SUBMISSION

1. Price Schedule (Annexure-I)
2. Check list (Annexure-II)
3. Declaration (Annexure-III)
4. Declaration (Annexure-IV)
5. Declaration (Annexure-V)

Yours faithfully,

(Biplab Basak)
Manager (Materials Management)
For Chief General Manager
E-mail: purchase.spm@spmCIL.com | Phone: (07574) 286792/6588

CORRESPONDING ADDRESS

THE CHIEF GENERAL MANAGER, SECURITY PAPER MILL, NARMADAPURAM-461005(M.P.)



Section II: General Instructions to Tenderer (GIT)

Part I: General Instructions Applicable to all Types of Tenders

Kindly refer <https://www.spmcil.com/spmcil/UploadDocument/GIT.pdf> for further details



Section II: General Instructions to Tenderer (GIT)
Part II: General Instructions Applicable to all Types of Tenders

Kindly refer <https://www.spmcil.com/spmcil/UploadDocument/GIT.pdf> for further details



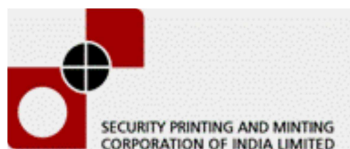
Section III: Special Instructions to Tenderers (SIT)

The following Special Instructions to Tenderers will apply for this purchase. These special instructions will modify/ substitute/ supplement the corresponding General Instructions to Tenderers (GIT) incorporated in Section II. The corresponding GIT clause numbers have also been indicated in the text below:

In case of any conflict between the provision in the GIT and that in the SIT, the provision contained in the SIT shall prevail.

(Clauses of GIT listed below include a possibility for variation in their provisions through SIT. There could be other clauses in SIT as deemed fit.)

| Sl. No. | GIT Clause No. | Topic | SIT Provision |
|----------------|-----------------------|---|--|
| 1 | 3. | Eligible Tenderers | Applicable |
| 2 | 3.4 | Eligible Goods and Services (Origin of Goods) | Applicable |
| 3 | 6.1 | The tender documents includes: | Applicable |
| 4 | 8 | Pre-bid Conference | Not Applicable |
| 5 | 9 | Time Limit for receiving request for clarification of Tender Documents | A Tenderer requiring any clarification or elucidation on any issue of the tender documents may take up the same with SPMN in writing or by fax/e-mail/telex. SPMN will respond in writing to such request provided the same is received before 14 days prior to the prescribed date of submission of tender. |
| 6 | 10.1 | The Technical bid to be submitted by Tenderer shall contain the following documents, duly filled in, as required: | Applicable |
| 7 | 11.2 | Tender Currency | Supplier is requested to quote price in INR within 2 Decimal place. Quotation with price quote beyond 2 decimal place is ignored. |
| 8 | 12.1 | Tender Prices | Applicable |
| 9 | 12.2,33,3 6.1 | Schedule wise evaluation | Not Applicable |
| 10 | 12.6 | GST details | Applicable |
| 11 | 14 | PVC Clause & Formula | Not Applicable |
| 12 | 14.4 to 14.7 | Exchange Rate Variation (ERV) | Not Applicable |
| 13 | 16.1 a) to c) | Documents Establishing Tenderer's Eligibility and Qualifications | Not Applicable |



| | | | |
|----|-------------------|--|---|
| 14 | 18.4, 18.5 | Earnest Money Deposit (EMD) | @ 2% i.e. Rs. 49,200 INR |
| 15 | 19 | Tender Validity | 120 DAYS FROM THE DATE OF OPENING OF BID |
| 16 | 20.4 | Number of Copies of Tenders to be submitted | One copy in original |
| 17 | 20.8 | Two Bid System | Applicable. |
| 18 | 20.9 | E-Procurement | Applicable |
| 19 | 34. and 35.1 | Comparison on CIF Destination Basis | Not Applicable |
| 20 | 35.2 to 35.6 | Additional Factors for Evaluation of Offers and Preferential schemes | Not Applicable |
| 21 | 43 | Parallel Contracts | Not Applicable |
| 22 | 44.1 | Serious Misdemeanors | Applicable |
| 23 | 44.3 | Integrity Pact | Not Applicable |
| 24 | 45.1 | Notification of Award | Applicable |
| 25 | 50. | Applicability of additional GIT for rate Contracts | Not Applicable |
| 26 | 51. | Applicability of additional GIT for PQB Tenders | Not Applicable |
| 27 | 52. | Applicability of additional GIT for Tenders involving Samples | Not Applicable |
| 28 | 53. | Applicability of additional GIT for EOI Tenders | Not Applicable |
| 29 | 54. | Applicability of additional GIT for Tenders for Disposal of Scrap | Not Applicable |
| 30 | 55. | Applicability of additional GIT for Development/Indigenization Tenders | Not Applicable |
| 31 | Special Condition | GST Returns | Supplier Should file the GST returns in time. SPM reserves the right to withhold the payment of GST till production of evidence of filling of Returns. |
| 32 | Special Condition | TCS u/s 206C (1H) read with TDS u/s 194Q: | SPM (as Buyer) is liable to deduct TDS u/s 194Q @ applicable rate on goods purchases (if applicable). In case of deduction of TDS under section 194Q; the Supplier (Vendor) need not to charge TCS u/s 206C (1H) on invoicing on or after 01.07.2021. |
| 33 | Special Condition | Sec. 206AB of IT Act: | Vendor has to submit declaration in specified format for the compliance of Section 206AB of Income Tax Act, 1961. In case of non-submission of declaration; TDS will be deducted at higher rates (as applicable) as per section 206AB. |



Section IV: General Conditions of Contract (GCC)
Part I: General Conditions of Contract applicable to all types of Tenders

Kindly refer <https://www.spmcil.com/spmcil/UploadDocument/GCC.pdf> for further details



Section IV: General Conditions of Contract (GCC)
Part II: Additional General Conditions of Contract applicable to all types of Tenders

Kindly refer <https://www.spmcil.com/spmcil/UploadDocument/GCC.pdf> for further details



Section V: Special Conditions of Contract (SCC)

The following Special Conditions of Contract (SCC) will apply for this purchase. The corresponding clauses of General Conditions of Contract (GCC) relating to the SCC stipulations have also been incorporated below. These Special Conditions will modify/ substitute/ supplement the corresponding (GCC) clauses.

Whenever there is any conflict between the provision in the GCC and that in the SCC, the provision contained in the SCC shall prevail.

(Clauses of GCC listed below include a possibility for variation in their provisions through SCC. There could be other clauses in SCC as deemed fit)

| S. No. | GCC Clause No. | Topic | SCC Provision |
|---------------|-----------------------|--|---|
| 1 | 1.2 | Abbreviations: | APPLICABLE |
| 2 | 6.1, 6.3 & 6.5 | Performance Bond/ Security | REFER SECTION-VI, CLAUSE NO.5 OF THE TENDER ENQUIRY) |
| 3 | 8.2 | Packing and Marking | NOT APPLICABLE |
| 4 | 9 | Inspection and Quality Control | APPLICABLE |
| 5 | 11.2 | Transportation of Domestic Goods | APPLICABLE |
| 6 | 12. | Insurance | APPLICABLE |
| 7 | 15 | Distribution of Dispatch Documents for clearance/ Receipt of Goods | APPLICABLE |
| 8 | 16.2, 16.4 | Warrantee Clause | REFER SECTION-VI, CLAUSE NO.6 OF THE TENDER ENQUIRY) |
| 9 | 19.3 | Option Clause | The Chief General Manager, Security Paper Mill, Narmadapuram may reserve the right to increase the ordered quantity by 25% at any time, till final delivery date of the contract, by giving reasonable notice even though the quantity ordered initially has been supplied in full before the last date of Delivery Period. |
| 10 | 20.1 | Price Adjustment Clause | NOT APPLICABLE |
| 11 | 21. | Taxes and Duties | APPLICABLE |
| 12 | 22. | Terms and Mode of payments | REFER SECTION-VI, CLAUSE NO.4 OF THE TENDER ENQUIRY) |
| 13 | 24.1 | Quantum of LD | If the contractor fails to deliver the goods and/or services or any installment thereof within the Delivery Period, SPM Narmadapuram shall, without prejudice to other rights and remedies available to SPM, Narmadapuram under the contract, deduct from the contractor price, as Liquidated damages, a sum equivalent to the rate of 0.5 % of the delivered price of the delayed goods and/or services for each week of delay or part |



| | | | |
|----|---------|--|---|
| | | | thereof until actual delivery or performance, subject to a maximum deduction of the 10% of the delayed goods or services. |
| 14 | 25.1 | Bank Guarantee and Insurance for Material Loaned to Contractor | Not Applicable |
| 15 | 33.1 | Resolution of Disputes | APPLICABLE |
| 16 | 36.3.2, | Disposal/ Sale of Scrap by Tender | Not Applicable |



Section VI: List of Requirements

| Sch edul e No. | Brief description of goods and services (Related specifications etc. are in Section- VII) | HSN Code | Accoun ting unit | Quantity | Amount of Earnest Money (INR) | Place of Delivery for GST purpose |
|-------------------------|---|-------------|------------------------|----------|--|--|
| 1 | Replacement of roof sheets of NPP Building | | AU | 1.000 | 49,200 INR | |

Technical bid and financial bid are to be submitted on the CPP E-Procurement Portal. It may be noted that the price is not to be quoted either in technical bid (Technical Cover). It shall only be quoted in price bid (Price Cover). Non-adherence to this shall be making tender liable for rejection.

Tenders shall be submitted in parts as below:-

SUBMISSION OF TENDER : The bid is to be submitted in two parts are as follows :

I. PART-A: TECHNO-COMMERCIAL BID: KINDLY SUBMIT FOLLOWING DOCUMENTS WITH TECHNO-COMMERCIAL BID:

(1) Earnest Money Deposit : Applicable and Bidder has to upload scanned copy / proof of the DD along with bid and has to ensure delivery of hardcopy to the Buyer within 5 days of Bid End date / Bid Opening date.

NOTE : As per MSME office Memorandum No. F.No.1(3)/2018-MP, Part-III dated 25.03.2022. Subjected " Revised FAQs in respect of Public Procurement Policy for MSEs Order, 2012 reg.FAQ Question No.18 the works contracts are excluded from the purview of Public Procurement policy of MSME order 2012."

(2) The tenderer shall submit the acceptance of detailed scope of work as per Section VII of this tender document.

(3) Containing un-priced tender consisting commercial package including all terms and conditions. No price details to be given in this tender (as per Section-X).

(4) Blank price bid duly sealed and signed without mentioning any price element.

(5) Please confirm the validity, place of work, delivery terms, contract period, payment terms and warranty as per the other terms and condition (point no.1 to 4 & 6) of Section VI of tender document.

(6) Submit the following declaration on your letter head with seal and sign as per the Annexure - III of this tender:

a. We have not been blacklisted / debarred by BNPMIPL/BRBNMPL/SPMCIL or any Govt. Departments for participation in tenders. The information provided above is correct and true to the best of my knowledge and belief.

b. We do hereby declare that we have read and understood all terms and conditions of tender document including GIT, SIT, GCC, SCC, Technical Specification, Quality Control Criteria and confirm to abide to those conditions without any counter conditions.

c. "We are accepting all the terms and conditions of the tender document without any deviation and withdraw all deviations if any"



(7) All Section & pages (front and back) of the tender documents strictly should be signed, name and sealed by bidder firm.

(8) Containing un-priced tender consisting of complete Qualification/ Eligibility of the tenderer as per the format specified under Section-IX in this document.

(9) Submit the declaration duly seal and signed by Competent Authority on your letter head as per annexure-IV as below:

"I have read the clause regarding restrictions on procurement from a bidder of a country which shares a land border with India: I certify that M/s.....(firm's name) is not from such a country or, if from such a country, has been registered with the Competent Authority. I hereby certify that M/s(firm's name) fulfills at requirements in this regard and is eligible to be considered."

I, the undersigned, declare that the item.....originate in.....(Name of the country).

(10) Submit the declaration duly seal and signed by Competent Authority on your letter head as per annexure-V.

II. PART – B: PRICE BID:

The bidders shall quote the price and other elements of price as per the format given as Section – XI of this tender document. Insertion, post script, addition and alteration shall not be made, if any, will not be considered for calculating the price.

Note: Un- Workable rates shall be liable for rejection.

III. PART – C: OTHER IMPORTANT TERMS AND CONDITIONS:

(1). Validity: 120 days from the date of opening of the tender, offer valid for a shorter period shall be treated as unresponsive & rejected.

(2). Place of work: Security Paper Mill, Narmadapuram.

(3). Required completion period of work :- 06 months after issue of NAC / PO.

(4) TERMS AND MODE OF PAYMENT:

a. Monthly payment shall be made as based on actual measurement of completed work/items on monthly basis after completion, suitability and on production of all required documents.

b. The payment will be made by SPM through RTGS / NEFT to the contractor after submission of their bill duly certified by CIVIL DEPARTMENT.

c. Applicable taxes may please mention on Price schedule/ Invoice of document along with HSN/ SAC code.

d. Registration certificate of GSTIN issued from the concerned authority may please be attached along with tender document.

e. If income tax is payable then the bill payment will be made after the deduction of such taxes. The TDS certificate will be provided to the Contractor accordingly. The contractor will provide PAN in bills.



f. Any TDS or surcharge applicable to the contractor then as per rule the deduction from the bill will be made along with surcharge. The copy of the same will be provided accordingly.

(5) PERFORMANCE SECURITY

5.1. Within twenty-one days after the issue of notification of award by SPMN, the supplier shall furnish performance security of the value equal to 10% of the value of the contract to SPMN, valid up to sixty days after the date of completion of all contractual obligations by the supplier, including the warranty obligations.

5.2. The performance security shall be denominated in Indian Rupees or in the currency of the contract and shall be furnished in any of the following forms:

- (a) Account Payee Demand Draft
- (b) Banker's cheque and
- (c) Bank Guarantee issued by scheduled commercial bank of India in the proforma given in Section XV of tender enquiry.

i. The demand draft or banker's cheque shall be drawn on any scheduled "Scheduled Commercial Bank" in India, in favour of Security Paper Mill, Narmadapuram. In case of bank guarantee, the same is to be provided from any scheduled commercial bank in India as per the format specified under Section XIII in tender document.

ii. The performance security should remain valid for a period of 60 days beyond the date of completion of all contractual obligations.

- (d) Insurance security bonds
- (e) Fixed Deposit Receipt (FDR)
- (f) Payment through online mode

5.3. In the event of any loss due to supplier's failure to fulfill its obligations in terms of the contract, the amount of the performance security shall be payable to SPM to compensate SPM for the same.

5.4. In the event of any amendment issued to the contract, the supplier shall, within twenty-one days of issue of the amendment, furnish the corresponding amendment to the Performance Security (as necessary), rendering the same valid in all respects in terms of the contract as amended.

(5.1) Within twenty-one days after the issue of notification of award by SPMN, the supplier shall furnish performance security of the value equal to 10% of the value of the contract to SPMN, valid up to sixty days after the date of completion of all contractual obligations by the supplier, including the warranty obligations.

(5.2) The performance security shall be denominated in Indian Rupees or in the currency of the contract and shall be in one of the following forms:

(a) Account payee Demand Draft or Fixed Deposit Receipt drawn on any commercial bank in India, in favour of Security Paper Mill, Narmadapuram as indicate in the clause 3 of NIT.

(b) Bank Guarantee issued by a commercial bank in India, in the prescribed form as provided in Section XV of this document.

(5.3) In the event of any loss due to supplier's failure to fulfill its obligations in terms of the contract, the amount of the performance security shall be payable to SPM to compensate SPM for the same.

(5.4) In the event of any amendment issued to the contract, the supplier shall, within twenty-one



days of issue of the amendment, furnish the corresponding amendment to the Performance Security (as necessary), rendering the same valid in all respects in terms of the contract as amended.

(6) WARRANTY:

i. The supplier warrants that the goods supplied under the contract is new, unused and incorporate all recent improvements in design and materials unless prescribed otherwise by SPM in the contract. The supplier further warrants that the goods supplied under the contract shall have no defect arising from design, materials (except when the design adopted and / or the material used are as per SPM's specifications) or workmanship or from any act or omission of the supplier, that may develop under normal use of the supplied goods under the conditions prevailing in India.

ii. This warranty shall remain valid for twelve months after the goods or any portion thereof as the case may be, have been delivered to the final destination and installed and commissioned at the final destination and accepted by SPM in terms of the contract or for eighteen months from the date of dispatch from the supplier's premises whichever is later.

iii. In case of any claim arising out of this warranty, SPM shall promptly notify the same in writing to the supplier.

iv. Upon receipt of such notice, the supplier shall, with all reasonable speed and time, repair or replace the defective goods or parts thereof, free of cost, at the ultimate destination. The supplier shall take over the replaced parts/ goods after providing their replacements and no claim, whatsoever shall lie on SPM for such replaced parts/ goods thereafter.

v. In the event of any rectification of a defect or replacement of any defective goods during the warranty period, the warranty for the rectified/ replaced goods shall be extended to a further period of twelve months from the date such rectified / replaced goods starts functioning to the satisfaction of SPM.

vi. If the supplier, having been notified, fails to rectify/ replace the defect(s) within a delivery period, SPM may proceed to take such remedial action(s) as deemed fit by SPM, at the risk and expense of the supplier and without prejudice to other contractual rights and remedies, which SPM may have against the supplier.

(7) Procurement Preference for MSE

NOTE : As per MSME office Memorandum No. F.No.1(3)/2018-MP, Part-III dated 25.03.2022. Subjected " Revised FAQs in respect of Public Procurement Policy for MSEs Order, 2012 reg.FAQ Question No.18 the works contracts are excluded from the purview of Public Procurement policy of MSME order 2012."

(8) SCHEDULE WISE EVALUATION

The Evaluation of L1 bidder shall be based on the consolidated Grand total offered by the bidder as per section - XI of this tender document

(9) Any dispute, arising out of the supply order/ contract will be subject to the exclusive jurisdiction of the competent court at Hoshangabad.

(10) Authorized representatives of the tenderers, who have submitted tenders on time may attend the tender opening, provided they bring with them letters of authority through firm.

(11) All Sections & pages of the tender documents strictly should be signed, name and sealed by bidder firm.

Note:



(12) OTHER TERMS AND CONDITIONS

The Contractor must fulfill all the provisions/conditions required under the following Acts;

1. The Contract Labour (Regulation & Abolition) Act, 1970.
2. The Minimum Wages Act, 1948
3. The Payment of Wages Act, 1936
4. The Employee Provident Fund & Misc. Provisions Act, 1936
5. The Employee Estate Insurance Act, 1948.
6. The Industrial Dispute Act, 1947
7. The Employees Compensation Act, 1923
8. The Payment of Bonus Act, 1960
9. Other Misc. as & when Applicable

(13) Safety Conditions:

13.1 The manpower supplied by the contractor will work under their supervisor and will obey all the instructions given by supervisors.

13.2 All contractor must appoint their supervisor to look after the day to day activity of their labour at site.

13.3 Any injury/accident occurred at work place shall immediately be reported to the safety department of SPM/respective section .

13.4 The charges of such medical treatment will be borne by the contractor is addition to the various provisions under the ESI Act.

13.5 Safety helmet, belt and other safety appliances as per the requirement at the working places shall have to be provided by the contractor.

13.6 The firm shall have to ensure the safety of their employee during the course of employment.

(14) "BIDDER TO FURNISH STIPULATED DOCUMENTS ALONG WITH TENDER IN SUPPORT OF FULFILLMENT OF TENDER CRITERIA. FURTHER CORRESPONDENCE IN THIS REGARD WILL NOT BE ENTERTAINED FOR ANY REASON. NON-SUBMISSION OR INCOMPLETE SUBMISSION OF DOCUMENTS MAY LEAD TO REJECTION OF OFFER

(15) Non submission of any of the above document may lead to rejection of bid.

SIGNATURE OF BIDDER WITH
NAME, DESIGNATION & SEAL



Section VII: Technical Specifications

SCOPE OF WORK & SPECIFICATION

A. Scope of work

The internal size of NPP building is approx. 60.494 M length X 24.094 M width X 6.427 M clear height and height between roof top and plinth level is 11.461 M. The following provisions have been considered in replacement of asbestos roof sheet of New Pulp Plant building.

1. Replacement of old/ broken asbestos sheet with reinforced by organic fibres and/or inorganic synthetic fibres cement 6 mm thick corrugated sheets along with provision for further anticipated damages if any till start of work and unintentional damage/broken sheet during execution of work.
2. Demolishing old RCC gutter and provision of GI gutter.
3. Re plaster of damaged portion.
4. Renewing of glass pans.
5. Provision of rain water pipe.
6. Time :- 06 (six) month from the date of issue NAC/PO
7. T&P:- Shall be arranged by contractor.
8. Quantity of work:- SPM authority reserve the full rights to increase or decrease the quantities of item, at the time of award tender and any time during execution of contract period or extended period of contract as per its actual requirement. SPM reserve the rights "that it is not necessary that all the items will be executed in the said period of contract and therefore the contractor has no right to claim for any works/item of works for the execution in the time period of contract or extended period of the contract."
9. Records:- The Firm shall maintain complete official records like material brought at site register, site order book, cement register, test register, hindrance register, measurement book etc.. SPM have rights to see these records time to time and firm shall submit all records as mentioned in this point to SPM as and when required.
10. Specification:- The work shall be carried out as per CPWD specification 2019 Vol.-I & II with up to date correction slips.
11. Time Period: 06 months from award of NAC/Purchase Order.
12. Testing of all construction material shall be carried out as per required frequency and specifications and the charges for testing shall be borne by the contractor.
13. Execution of work shall not hamper the production activity.

B. Bill of Quantities.

The bills of quantities for replacement of roof sheet are shown in below.

1. Structural steel work riveted, bolted or welded in built up sections, trusses and framed work, including cutting, hoisting, fixing in position and applying a priming coat of approved steel primer all complete.

Qty : 1500 KG

2. Providing & fixing glass panes with putty and glazing clips in steel doors, windows, clerestory windows, all complete with :

5.5 mm thick glass panes



Qty : 210 Sqm

3. Providing and fixing reinforced by organic fibres and/or inorganic synthetic fibres cement 6 mm thick corrugated sheets (as per IS: 14871) roofing up to any pitch and fixing with polymer coated J, or L hooks, bolts and nuts 8 mm dia. G.I. plain and bitumen washers or with self drilling fastener and EPDM washers etc. complete (excluding the cost of purlins, rafters and trusses), including cutting sheets to size and shape wherever required.

Qty :- 1950 Sqm

4. Providing and fixing ridges and hips in fibre cement reinforced by organic fibres and/or inorganic synthetic fibres roofing with suitable fixing accessories or self-drilling fastener and EPDM washer etc. complete.

Corrugated serrated adjustable ridges

Qty : 70 Mtr

5. Providing and fixing precoated galvanised steel sheet roofing accessories 0.50 mm (+0.05 %) total coated thickness, Zinc coating 120 grams per sqm as per IS: 277, in 240 mpa steel grade, 5-7 microns epoxy primer on both side of the sheet and polyester top coat 15-18 microns using self drilling/ self tapping screws complete :

Gutter (600 mm over all girth)

Qty : 140 Mtr

6. Extra for providing and fixing wind ties of 40x 6 mm flat iron section.

Qty : 390 Mtr

7. Demolishing R.C.C. work manually/ by mechanical means including stacking of steel bars and disposal of unserviceable material within 50 metres lead as per direction of Engineer - in- charge. 35 mm thick including ISI marked Stainless Steel butt hinges with necessary screws

Qty: 39 Cum

8. Taking out wind ties from roof including cutting out rusted bolts, nuts etc. and removing materials to any distance within compound and stacking.

Qty : 390 Mtr

9. Dismantling roofing including ridges, hips, valleys and gutters etc., and stacking the material within 50 metres lead of: Asbestos sheet

Qty :1950 Sqm

10. Providing and fixing on wall face unplasticised Rigid PVC rain water pipes conforming to IS : 13592 Type A, including jointing with seal ring conforming to IS : 5382, leaving 10 mm gap for thermal expansion, (i) Single socketed pipes

Qty : 176 Mtr

11. Providing and fixing on wall face unplasticised - PVC moulded fittings/accessories for unplasticised Rigid PVC rain water pipes conforming to IS : 13592 Type A, including jointing with seal ring conforming to IS : 5382, leaving 10 mm gap for thermal expansion.

11.1 Coupler 110mm



Qty : 22 Ea
11.2 Bend 110 mm
Qty : 44 EA
11.3 Shoe
Qty : 22 EA

12. Providing and fixing unplasticised -PVC pipe clips of approved design to unplasticised - PVC rain water pipes by means of 50x50x50 mm hard wood plugs, screwed with M.S. screws of required length, including cutting brick work and fixing in cement mortar 1:4 (1 cement : 4 coarse sand) and making good the wall etc. complete.

110 mm

Qty : 66 EA

13. Dismantling aluminium/ Gypsum partitions, doors, windows, fixed glazing and false ceiling including disposal of unserviceable surplus material and stacking of serviceable material within 50 meters lead as directed by Engineer-in-charge.

Qty : 210 Sqm

14. Painting with synthetic enamel paint of approved brand and manufacture to give an even shade: Two or more coats on new work

Qty : 100 Sqm

15. Reinforced cement concrete work in beams, suspended floors, roofs having slope up to 15° landings, balconies, shelves, chajjas, lintels, bands, plain window sills, staircases and spiral stair cases above plinth level up to floor five level, excluding the cost of centering, shuttering, finishing and reinforcement, with 1:1.5:3 (1 cement : 1.5 coarse sand (zone-III) : 3 graded stone aggregate 20 mm nominal size).

Qty : 3 Cum

16. Centering and shuttering including strutting, propping etc. and removal of form for all heights: 1:6 (1 cement: 6 fine sand)

Suspended floors, roofs, landings, balconies and access platform

Qty : 35 Sqm

17. Steel reinforcement for R.C.C. work including straightening, cutting, bending, placing in position and binding all complete above plinth level.

Thermo-Mechanically Treated bars of grade Fe-500 D or more.

Qty : 330 KG

18. 18 mm cement plaster in two coats under layer 12 mm thick cement plaster 1:5 (1 cement : 5 coarse sand) finished with a top layer 6 mm thick cement plaster 1:6 (1 cement : 6 fine sand).1:3 (1 cement: 3 fine sand)

Qty : 325 Sqm

19. Finishing walls with Acrylic Smooth exterior paint of required shade:

New work (Two or more coats applied @ 1.67 ltr/10 sqm over and including priming coat of exterior primer applied @ 2.20 kg/10 sqm)

Qty : 325 Sqm



C. INSTRUCTION TO BIDDERS:

1. Intending Tenderers are advised to inspect and examine the site and its surroundings and satisfy themselves before submitting their tenders as to the nature of the ground and sub-soil (so far as is practicable), the form and nature of the site, the means of access to the site, the accommodation they may require and in general shall themselves obtain all necessary information as to risks, contingencies and other circumstances which may influence or affect their tender. A tenderer shall be deemed to have full knowledge of the site whether he inspects it or not and no extra charge consequent on any misunderstanding or otherwise shall be allowed. The tenderer shall be responsible for arranging and maintaining at his own cost all materials, tools & plants, water, electricity access, facilities for workers and all other services required for executing the work unless otherwise specifically provided for in the contract documents. Submission of a tender by a tenderer implies that he has read this notice and all other contract documents and has made himself aware of the scope and specifications of the work to be done and local conditions and other factors having a bearing on the execution of the work.
2. The contractor shall submit a detailed program of work within 7 days of the date of award of work. The SPM executives can modify the program and the contractor shall have to work accordingly.
3. The contractor shall be responsible for behavior and conduct of his worker. No worker with doubtful integrity or having a bad record shall be engaged at site of work by the contractor.
4. Work site will be kept neat and clean to the satisfaction of SPM executives.
5. Labour huts will not be permitted in the premises. The labours will not be allowed to reside in the building and campus.

SIGNATURE OF BIDDER WITH
NAME, DESIGNATION & SEAL



Section VIII: Quality Control Requirements

- 1. All materials shall comply as per relevant IS code and CPWD specification-2019 with upto date correction slips.**
- 2. After completion of roof work, the firm shall have to conduct leak test**



Section IX: Qualification/ Eligibility Criteria

1. Experience & Past Performance :

The bidder should have experience of having successfully completed similar works during last 7 years ending on 31.03.2023.

- a. Three similar completed works each costing not less than the amount equal to Rs. 9,83,868/- or
- b. Two similar completed works each costing not less than the amount equal to Rs. 12,29,835/- or
- c. One similar completed work costing not less than the amount equal to Rs. 19,67,736/-

2. Capability - Equipment & manufacturing Facilities:

The bidder should be enlisted in either Central Public Works Department (CPWD) or Military Engineering Services (MES) or any other Government / PSU / Autonomous bodies.

3. Financial Standing :

The average annual financial turnover of the bidder during the last three years, ending on 31.03.2023, should be at least Rs. 9,83,868/- (or equivalent in foreign currency at exchange rate prevalent on 31.03.2023 as per the annual report (audited balance sheet and profit & loss account) of the relevant period, duly authenticated by a Chartered Accountant/ Cost Accountant in India or equivalent in relevant countries.

- i) The net worth of the Bidder should not be negative on 31.03.2023 and also
- ii) should not have eroded by more than 30% in the last three years, ending on 31.03.2023.

NOTE :

1. All experience, past performance and capacity/capability related data should be certified by the Authorized Signatory of the Bidder firm. The credentials regarding experience and past performance to the extent required as per the above eligibility criteria as submitted by the bidder may be verified by the parties for whom work has been done.
2. All financial standing data should be certified by Chartered Accountants (CA) in India and certified Public Accountant/ Chartered Accountants of other countries.
3. As per MSME office Memorandum No. F.No.1(3)/2018-MP, Part-III dated 25.03.2022. Subjected "Revised FAQs in respect of Public Procurement Policy for MSEs Order, 2012 reg. FAQ Question No.18 the works contracts are excluded from the purview of Public Procurement policy of MSME order 2012.
4. Bidder shall submit the supporting document in support of above.

SIGNATURE OF BIDDER WITH
NAME, DESIGNATION & SEAL



Section X: Tender Form

Date.....

To,
The Chief General Manager
Security Paper Mill
Narmadapuram

Ref: Your Tender document No: **6000018816/CIVIL/24-25/** , **Dated: 09.07.2024**

We, the undersigned have examined the above-mentioned tender enquiry document, including amendment No....., dated..... (If any), the receipt of which is hereby confirmed. We now offer to supply and deliver..... (description of goods and services) in conformity with your above referred document for the sum shown in the price schedule(s), attached herewith and made part of this tender.

If our tender is accepted, we undertake to supply the goods and perform the services as mentioned above, in accordance with the delivery schedule specified in the List of Requirements.

We further confirm that, if our tender is accepted, we shall provide you with a performance security of required amount in an acceptable form in terms of GCC clause 6, read with modification, if any, in Section V – “Special Conditions of Contract”, for due performance of the contract.

We agree to keep our tender valid for acceptance for a period upto....., as required in the GIT clause19, read with modification, if any in Section-III - “Special Instructions to Tenderers” or for subsequently extended period, if any, agreed to by us. We also accordingly confirm to abide by this tender upto the aforesaid period and this tender may be accepted any time before the expiry of the aforesaid period. We further confirm that, until a formal contract is executed, this tender read with your written acceptance thereof within the aforesaid period shall constitute a binding contract between us.

We confirm that in case of downloaded Tender Document, we have not changed/ edited its contents. We realise that in case any such change is noticed at any stage including after the award of contract, we would be liable to action under clause 44 of the GIT.

We further understand that you are not bound to accept the lowest or any tender you may receive against your above-referred tender enquiry.

We also solemnly declare as under:

1. Make in India Status:

Having read and understood the Public Procurement (Preference to Make in India PPP_MII) Order, 2017 (as amended and revised till date) and related notifications from the relevant Nodal Ministry/ Department, and solemnly declare the following:

(a) Self-Certification for category of supplier:

- Class-I Local Supplier/
- Class-II Local Supplier/
- Non-Local Supplier.

(b) We also declare that

- There is no country whose bidders have been notified as ineligible on reciprocal basis under this order for offered product, or



- We do not belong to any Country whose bidders are notified as ineligible on reciprocal basis under this order

2. Restrictions on procurement from bidders from a country or countries, or a class of countries under Rule 144 (xi) of the General Financial Rules 2017

Having read and understood the Order (Public Procurement No. 1) issued vide F.No.6/18/2019-PPD dated 23rd July 2020 (and its amendments if any) by Department of Expenditure, Ministry of Finance under the above provision and solemnly declare the following:

- We do not belong to any Country whose bidders are notified as ineligible under this order

3. Debarment Status: Please state whether business dealings with you currently stand suspended/ banned by any Ministry/ Depts. of Government of India or by any State Govt:

- Yes (with period of Ban)
- No, We, solemnly declare that neither we nor any of our affiliates or subsidiaries – including subcontractors or suppliers for any part of the contract—do not stand declared ineligible/blacklisted/banned/debarred by any Government Agency anywhere in the world, for participating in its tenders, under that country’s laws or official regulations.

4. Penalties for false or misleading declarations: I/we hereby confirm that the particulars given above are correct and complete and also undertake to advise any future changes to the above details. We understood that any wrong or misleading self-declaration by us would be violation of code of Ethics and would attract penalties as mentioned in this tender document, including debarment.

.....
.....

(Signature with date)

.....
.....

Name and designation

Duly authorized to sign tender for and on behalf of

.....
.....



Section XI: Price Schedule

(As per Annexure-I)

OFFER FORM for Tender No.....Date of
opening.....Time..... Hours.....

We.....hereby certify that we are established firm of manufacturers / authorized agents of M/s.....with factories atwhich are fitted with modern equipment and where the production methods, quality control and testing of all materials and parts manufactured or used by us are open to inspection by the representative of(Name of Purchaser).....We hereby offer to supply the following items at the prices indicated below:

Price Schedule as per Annexure-1

1. **Scope of Work:** Replacement of Roof Sheets of NPP building- **as per Section-VII.**

2. Taxation Details:

- a. PAN number
- b. Type of GST Registration (Registered, Unregistered, Composition, SEZ, RCM etc.)
- c. GSTIN number
- d. Registered Address as per GST registration and Place of Delivery for GST Purpose
- e. Contact Names, Nos. & email IDs for GST matters (Please mention primary and secondary contacts)

3. It is hereby certified that we have understood the General and Special Instructions to Tenderers (GIT and SIT), and also the General and Special Conditions of Contract (GCC and SCC) attached to the tender and have thoroughly examined specifications/ Quality Control Requirements and other stipulations in Section VII & VIII – Technical Specifications and Quality Control Requirements; and are thoroughly aware of the nature of stores required and our offer is to supply stores strictly in accordance with the requirements and according to the terms of the tender. We agree to abide solely by the General and Special Conditions of Contract and other conditions of the tender in accordance with the tender documents if the contract is awarded to us.

4. We hereby offer to supply the stores detailed above or such portion thereof, as you may specify in the acceptance of tender at the price quoted and agree to hold this offer open for acceptance for a period of _____ days from the date of opening of tender (i.e., upto _____), We shall be bound by the communication of acceptance despatched.

5. Earnests Money/Bid Guarantee for an amount equal to _____ is enclosed in form of _____ (form and reference number, date) as per the Tender Documents.

6. The method of evaluation of L1 criteria for awarding the contract shall be decided taking into consideration the total landed price up to SPM Narmadapuram.

7. **TCS (u/s 206C (1 H) of IT Act is not applicable, as SPM will deduct TDS u/s 194Q.**

Dated.....

Signature and seal of *Manufacturer/Bidder*



Note:

- (i) The Bidder may prepare their own offer forms as per this proforma.
- (ii) No change in the proforma is permissible.
- (iii) No erasures or alternations in the text of the offer are permitted. Any correction made in the offer shall be initialled by the bidder.
- (iv) Figures in Columns 5 to 7 (both inclusive) and in Break-up of price in column 6, should be in both figures and words.
- (v) This Section should not bring in any new Technical Parameter that has not been mentioned in the Technical Bid.

SIGNATURE OF BIDDER WITH
NAME, DESIGNATION & SEAL



Section XII: Vendor Details

The tenderer should furnish specific details mentioned below. In case a question/issue does not apply to a tenderer, the same should be answered with the remark “not applicable”.

Wherever necessary and applicable, the tenderer shall enclose certified copy as documentary proof/ evidence to substantiate the corresponding statement.

In case a tenderer furnishes a wrong or misleading answer against any of the under mentioned question/ issues, its tender will be liable to be ignored.

1. Vendor/ Contractor particulars:

- (a) Name of the Company:
- (b) Corporate Identity No. (CIN):
- (c) Registration if any with SPMCIL:
- (d) Complete Postal Address:
- (e) Pin code/ ZIP code:
- (f) Telephone nos. (with country/area codes):.....
- (g) Fax No.: (with country/area codes):
- (h) Cell phone Nos.: (with country/area codes):
- (i) Contact persons /Designation:
- (j) Email IDs:

2. Taxation Details:

- (a) PAN Number:
- (b) Type of GST Registration (Registered, Unregistered, Composition, SEZ, RCM etc.):
- (c) GSTIN number:
- (d) Registered Address as per GST registration and Place of Delivery for GST Purpose:
- (e) Contact Names, Nos. & email IDs for GST matters (Please mention primary and secondary contacts):
 - We solemnly declare that our GST rating on the GST portal / Govt. official website is NOT negative / blacklisted during the last three financial years.

.....
(Signature with date)

.....
.....
(Full name, designation & address of the person duly authorized sign on behalf of the tenderer)
For and on behalf of

.....
.....
(Name, address, and stamp of the tendering firm)



Section XIV: Manufacturer's Authorization Form

To,
.....
.....
(Name and address of SPMCIL)

Dear Sirs,

Ref. Your Tender document No, dated

We,.....who are proven and reputable manufacturers of
..... (name and description of the goods offered in the tender) having
factories at, hereby authorize Messrs.
..... (name and address of the agent) to submit a tender, process the same further
and enter into a contract with you against your requirement as contained in the above referred tender
enquiry documents for the above goods manufactured by us.

We further confirm that no supplier or firm or individual other than Messrs.....
..... (name and address of the above agent) is authorized to
submit a tender, process the same further and enter into a contract with you against your requirement
as contained in the above referred tender enquiry documents for the above goods manufactured by us.

We also hereby extend our full warranty, as applicable as per clause 16 of the General Conditions of
Contract read with modification, if any, in the Special Conditions of Contract for the goods and services
offered for supply by the above firm against this tender document.

Yours faithfully,
.....
.....

[Signature with date, name, and designation]

for and on behalf of Messrs.....

Name & address of the manufacturers

*Note: This letter of authorization should be on the letter head of the manufacturing firm and should be
signed by a person competent and having the power of attorney to legally bind the manufacturer.*



Section XV: Bank Guarantee Form for Performance Security

PROFORMA OF BANK GUARANTEE FOR CONTRACT PERFORMANCE GUARANTEE BOND

(ON BANK'S LETTERHEAD WITH ADHESIVE STAMP)

Ref

Date.....

Bank Guarantee No.....

To,

(Insert Name & Address of the Purchaser)

Dear Sir,

1. Against contract vide Notification for Award of the Tender No..... dated covering supply of (herein after called the 'contract') entered into between the (insert name of Purchaser) (herein after called as the Purchaser) and M/s (herein after called the 'Contractor'), this is to certify that, at the request of the Contractor, we (name of the bank), are holding in trust in favour of the Purchaser, the amount of (write the sum here in words), to indemnify and keep indemnified the Purchaser, against any loss or damage that may be caused to, or suffered by the Purchaser, by reason of any breach by the Contractor of any of the terms and conditions of the said contract and/or in the performance thereof. We agree that the decision of the Purchaser, whether any breach of any of the terms and conditions of the said contract and/or in the performance thereof has been committed by the Contractor; and the amount of loss or damage that has been caused or suffered by the Purchaser, shall be final and binding on us, and the amount of the said loss or damage shall be paid by us,

2. We (name of the bank), further agree that, the guarantee herein contained, shall remain in full force and effect, for sixty days after the complete conclusion of the contractual obligations to the complete satisfaction of both the BIDDER and the BUYER, including warranty period whichever is later, i.e. till....., (hereinafter called the 'said date') and that if any claim accrues or arises against us.....(name of the bank), by virtue of this guarantee before the said date, the same shall be enforceable against us..... (name of the bank), notwithstanding the fact that the same is enforced within six months after the said date, provided that notice of any such claim has been given to us ,... (name of the bank), by the Purchaser, before the said date. Payment under this bond of guarantee shall be made promptly, upon our receipt of notice to that effect, from the Purchaser.

3. It is fully understood that this guarantee is effective from the date of the said contract and that we..... (name of the bank), undertake not to revoke this guarantee during its currency, without the consent in writing of the Purchaser.



4. We undertake to pay to the Purchaser, any money so demanded, notwithstanding any dispute or disputes raised by the Contractor, in any suit or proceeding pending before any Court or Tribunal, relating thereto, our liability under this present, being absolute and unequivocal. The payments so made by us under this bond, shall be a valid discharge of our liability for payment thereunder, and the Contractor shall have no claim against us, for making such payments.

5. We..... (name of the bank), further agree that the Purchaser shall have the fullest liberty, without affecting in any manner our obligations hereunder, to vary any of the terms and conditions of the said contract, or to extend time of performance by the Contractor, from time to time, or to postpone for any time or form, time to time, any of the powers exercisable by the Purchaser, against the said Contractor and to for bear or enforce any of the terms and conditions relating to the said contracts and we
(name of the bank), shall not be released from our liability under **(name of the bank)**, shall not be released from our liability under this guarantee, by reason of any such variation or extension being granted to the said Contractor, or for any forbearance and/or omission on the part of the Purchaser, or any indulgence by the Purchaser towards the said Contractor, or by any other matter or thing whatsoever, which under the law relating to sureties, would, but for this provision, have the effect of so releasing us from our liability under this guarantee.

6. This guarantee will not be discharged due to the change in the constitution of the Bank or the Contractor.

Date:

Place:

Signature.....

(Printed Name).....

(Designation).....

Witnesses

(Bank's Common Seal)



Section XVI: Contract Form

(Address of SPMCIL's office issuing the contract)

Contract No..... dated.....

This is in continuation to this office' Notification of Award No dated

1. Name & address of the Supplier
2. SPMCIL's Tender document No datedand subsequent Amendment No, dated.....(If any), issued by SPMCIL.
3. Supplier's Tender No..... dated..... and subsequent communication(s) No.....dated (If any), exchanged between the supplier and SPMCIL in connection with this tender.
4. In addition to this Contract Form, the following documents etc, which are included in the documents mentioned under paragraphs 2 and 3 above, shall also be deemed to form and be read and construed as part of this contract:
 - (i) General Conditions of Contract;
 - (ii) Special Conditions of Contract;
 - (iii) List of Requirements;
 - (iv) Technical Specifications;
 - (v) Quality Control Requirements;
 - (vi) Tender Form furnished by the supplier;
 - (vii) Price Schedule(s) furnished by the supplier in its tender;
 - (viii) Manufacturers' Authorization Form (if applicable for this tender);
 - (ix) SPMCIL's Notification of Award

Note: The words and expressions used in this contract shall have the same meanings as are respectively assigned to them in the conditions of contract referred to above. Further, the definitions and abbreviations incorporated under Section – V - 'General Conditions of Contract' of SPMCIL's Tender document shall also apply to this contract.

5. Some terms, conditions, stipulations etc. out of the above-referred documents are reproduced below for ready reference:

- (i) Brief particulars of the goods and services which shall be supplied/ provided by the supplier are as under:

| Schedule No. | Brief description of goods/ services | Accounting unit | Quantity to be supplied | Unit Price (in Rs.) | Total price |
|--------------|--------------------------------------|-----------------|-------------------------|---------------------|-------------|
| | | | | | |
| | | | | | |



Any other additional services (if applicable) and cost there of:
Total value (in figure) _____ (In words) _____

- (ii) Delivery schedule
- (iii) Details of Performance Security
- (iv) Quality Control
 - (a) Mode(s), stage(s), and place(s) of conducting inspections and tests.
 - (b) Designation and address of SPMCIL's inspecting officer
- (v) Destination and dispatch instructions
- (vi) Consignee, including port consignee, if any
- (vii) Warranty clause
- (viii) Payment terms
- (ix) Paying authority

(Signature, name, and address of SPMCIL's authorized official)

For and on behalf of

Received and accepted this contract

(Signature, name, and address of the supplier's executive duly authorized to sign on behalf of the supplier)

For and on behalf of

(Name and address of the supplier)

.....

(Seal of the supplier)

Date:

Place:



**Section XVII: Letter of Authority for attending / Bid Opening
(Refer to clause 24.2 of GIT)**

To,
The Chief General Manager
Security Paper Mill
Narmadapuram

Subject: Authorization for attending bid opening on _____ (date) in
the Tender of _____.

Following persons are hereby authorized to attend the bid opening for the tender mentioned above
on behalf of (Bidder) in order of preference given below.

| Order of Preference | Name | Specimen Signatures |
|---|------|---------------------|
| I. | | |
| II. | | |
| Alternate Representative | | |
| Signatures of bidder or Officer authorized to sign the bid Documents on behalf of the bidder | | |

NOTE

1. Maximum of two representatives will be permitted to attend pre-bid conference/ bid opening. In cases where it is restricted to one, first named representative will be allowed to attend. Alternate representative will be permitted when regular representatives are not able to attend.
2. In case of pre-bid conference, self-attested copy of proof of purchase of Bid documents, in the name of the bidder must be enclosed with this authorization, without which entry would be refused. Bid documents would be available for sale at the site also.
3. Permission for entry to the hall where even is held may be refused in case authorization as prescribed above is not produced.



**Section XVIII: Performa of Bills for Payments
(Refer Clause 22.6 of GCC)**

Name and Address of the Firm

Bill No Dated

Purchase order No Dated

Name and address of the consignee

| S. No | Authority for purchase | Description of Stores | Number or quantity | Rate Rs. P. | Price per Rs. P. | Amount |
|-------|------------------------|-----------------------|--------------------|-------------|------------------|--------|
| | | | | | | |
| Total | | | | | | |

1. GST/ CGST/ SGST/ UTGST/ IGST Amount
2. Freight (if applicable)
3. Excise Duty (if applicable)
4. Packing and Forwarding charges (if applicable)
5. Others (Please specify)
6. PVC Amount (with calculation sheet enclosed)
7. (-) deduction/Discount
8. Net amount payable (in words Rs.)

Dispatch detail RR No. other proof of dispatch

Dated (enclosed)

Inspection Certificate No dated (enclosed)

Place and Date

Received Rs

Rupees)



We solemnly certify that:

- a. Goods and Services Tax (GST) charged on this Bill is not more than what is payable under the provision of the relevant Act or the Rules made there under.
- b. Goods on which GST has been charged have not been exempted under the GST Act or the rules made there under and the charges on account of GST on these goods are correct under the provisions of that Act or the Rules made there under.
- c. We are registered with above indicated GSTIN as dealer in the State where in their Billing address is located for the purpose of GST.
- d. This bill form / invoice is not a replacement for the GST invoice. The proper GST invoice as per requirements of GST rules has been sent to the Purchaser as and when deliveries are made to the consignee.
- e. That the payment being claimed is strictly in terms of the contract and all the obligations on the part of the supplier for claiming that payment has been fulfilled as required under the contract.

Revenue stamp

Signature and of Stamp Supplier



**Section XIX: NEFT Mandate
(Refer clause 22.2 of GCC)**

From: M/s.

Date:

To:

(Insert Name and Address of Purchaser's Paying Authority as per NIT Clause 1)

Sub: NEFT payments

We refer to RBI's NEFT scheme. Our mandate SPMCIL for making payments to us through the above scheme to our under noted account.

NATIONAL ELECTRONIC FUNDS TRANSFER MANDATE FORM

| | | |
|--|--------------------------------|--|
| 1 | Name of City | |
| 2 | Bank Code No. | |
| 3 | Branch Code No. | |
| 4 | Bank's Name | |
| 5 | Branch Address | |
| 6 | Branch Telephone / Fax No. | |
| 7 | Supplier's Account No. | |
| 8 | Type of Account | |
| 9 | IFSC code for NEFT | |
| 10 | IFSC code for RTGS | |
| 11 | Supplier's name as per Account | |
| 12 | MICR Code No. | |
| In Lieu of Bank Certificate to be obtained as under, please attach a bank cancelled cheque or photocopy of a cheque or front page of your bank passbook issued by your bank for verification of the above particulars. | | |

I hereby declare that the particulars given above are correct and complete. If the transaction is delayed or not effected at all for reasons of incomplete or incorrect information, I would not hold the user institution responsible. I have read the option intimation letter and agree to discharge responsibility expected of me as a participant under the scheme.

Date

Signature of the Customer

Certified that the above particulars are correct as per our record.

Stamp and

Signature of authorized

Official of the bank

**ANNEXURE-I**

TENDER NO. 6000018816/CIVIL/24-25/ , Dated: 09.07.2024
Replacement of roof sheets of NPP Building

The Price bid should clearly indicate the break-up of the price as under:-

GSTIN No. of your Firm :

| SN | Description | HSN/SAC | Qty | Unit | Rate | Amount |
|----|---|---------|---------|------|------|--------|
| 1 | Structure steel work-built up section Qty: 1500 KG Structural steel work riveted, bolted or welded in built up sections, trusses and framed work, including cutting, hoisting, fixing in position and applying a priming coat of approved steel primer all complete. Qty : 1500 KG | | 1500.00 | KG | | |
| 2 | P/F 5.5 mm thk glass pan Qty: 210 M2 Providing & fixing glass panes with putty and glazing clips in steel doors, windows, clerestory windows, all complete with : 5.5 mm thick glass panes Qty : 210 Sqm | | 210.00 | M2 | | |
| 3 | P/F fiber cement sheet Qty: 1950 M2 Providing and fixing reinforced by organic fibres and/or inorganic synthetic fibres cement 6 mm thick corrugated sheets (as per IS: 14871) roofing up to any pitch and fixing with polymer coated J, or L hooks, bolts and nuts 8 mm dia. G.I. plain and bitumen washers or with self drilling fastener and EPDM washers etc. complete (excluding the cost of purlins, rafters and trusses), including cutting sheets to size and shape wherever required. Qty :- 1950 Sqm | | 1950.00 | M2 | | |
| 4 | P/F RIDGE AND HIPS Qty: 70 M Providing and fixing ridges and hips in fibre cement reinforced by organic fibres and/or inorganic synthetic fibres roofing with suitable fixing accessories or self-drilling fastener and EPDM washer etc. complete. Corrugated serrated adjustable ridges Qty : 70 Mtr | | 70.00 | M | | |



| SN | Description | HSN/SAC | Qty | Unit | Rate | Amount |
|----|--|---------|---------|------|------|--------|
| 5 | <p>P/F PGSS ROOFING ACCESSORIES-GUTTER Qty: 140 M Providing and fixing precoated galvanised steel sheet roofing accessories 0.50 mm (+0.05 %) total coated thickness, Zinc coating 120 grams per sqm as per IS: 277, in 240 mpa steel grade, 5-7 microns epoxy primer on both side of the sheet and polyester top coat 15-18 microns using self drilling/ self tapping screws complete : Gutter (600 mm over all girth) Qty : 140 Mtr</p> | | 140.00 | M | | |
| 6 | <p>P/F WIND TIES 40X6 MM FLAT Qty: 390.00 M Extra for providing and fixing wind ties of 40x 6 mm flat iron section. Qty : 390 Mtr</p> | | 390.00 | M | | |
| 7 | <p>DEMOLISHING RCC Qty: 39.00 M3 Demolishing R.C.C. work manually/ by mechanical means including stacking of steel bars and disposal of unserviceable material within 50 metres lead as per direction of Engineer - in- charge.35 mm thick including ISI marked Stainless Steel butt hinges with necessary screws Qty: 39 Cum</p> | | 39.00 | M3 | | |
| 8 | <p>TAKING OUT WIND TIES Qty: 390.00 M Taking out wind ties from roof including cutting out rusted bolts, nuts etc. and removing materials to any distance within compound and stacking. Qty : 390 Mtr</p> | | 390.00 | M | | |
| 9 | <p>DIMANTLING ROOF Qty: 1950.00 M2 Dismantling roofing including ridges, hips, valleys and gutters etc., and stacking the material within 50 metres lead of: Asbestos sheet Qty :1950 Sqm</p> | | 1950.00 | M2 | | |
| 10 | <p>P/F PVC RAIN WATER PIPE-110MM DIA Qty: 176.00 M Providing and fixing on wall face unplasticised Rigid PVC rain water pipes conforming to IS : 13592 Type A, including jointing with seal ring conforming to IS : 5382, leaving 10 mm gap for thermal expansion, (i) Single socketed pipes Qty : 176 Mtr</p> | | 176.00 | M | | |



| SN | Description | HSN/SAC | Qty | Unit | Rate | Amount |
|----|--|---------|-------|------|------|--------|
| 11 | <p>P/F PVC RAIN WATER PIPE ACCES.- COUPLER Qty: 22 EA Providing and fixing on wall face unplasticised - PVC moulded fittings/accessories for unplasticised Rigid PVC rain water pipes conforming to IS : 13592 Type A, including jointing with seal ring conforming to IS : 5382, leaving 10 mm gap for thermal expansion. Coupler 110mm Qty : 22 Ea</p> | | 22.00 | EA | | |
| 12 | <p>P/F PVC RAIN WATER PIPE ACCESORIES-BEND Providing and fixing on wall face unplasticised - PVC moulded fittings/accessories for unplasticised Rigid PVC rain water pipes conforming to IS : 13592 Type A, including jointing with seal ring conforming to IS : 5382, leaving 10 mm gap for thermal expansion. Qty: 44 EA Bend 110 mm Qty : 44 EA</p> | | 44.00 | EA | | |
| 13 | <p>P/F PVC RAIN WATER PIPE ACCESORIES-SHOE Providing and fixing on wall face unplasticised - PVC moulded fittings/accessories for unplasticised Rigid PVC rain water pipes conforming to IS : 13592 Type A, including jointing with seal ring conforming to IS : 5382, leaving 10 mm gap for thermal expansion. Qty: 22 EA Shoe Qty : 22 EA</p> | | 22.00 | EA | | |
| 14 | <p>P/F PVC PIPE CLIP-110MM Qty: 66 EA Providing and fixing unplasticised -PVC pipe clips of approved design to unplasticised - PVC rain water pipes by means of 50x50x50 mm hard wood plugs, screwed with M.S. screws of required length, including cutting brick work and fixing in cement mortar 1:4 (1 cement : 4 coarse sand) and making good the wall etc. complete. 110 mm Qty : 66 EA</p> | | 66.00 | EA | | |



| SN | Description | HSN/SAC | Qty | Unit | Rate | Amount |
|----|---|---------|--------|------|------|--------|
| 15 | <p>DISMANTLING ALUMINIUM/GYPSUM PARTITION Qty: 210 M2 Dismantling aluminium/ Gypsum partitions, doors, windows, fixed glazing and false ceiling including disposal of unserviceable surplus material and stacking of serviceable material with in 50 meters lead as directed by Engineer-in-charge. Qty : 210 Sqm</p> | | 210.00 | M2 | | |
| 16 | <p>PAINTING WITH SYNTHETIC PAINT Qty: 100 M2 Painting with synthetic enamel paint of approved brand and manufacture to give an even shade . Two or more coats on new work Qty : 100 Sqm</p> | | 100.00 | M2 | | |
| 17 | <p>RCC WORK IN BEAM, ROOF-1:1.5:3 Qty: 3 M3 Reinforced cement concrete work in beams, suspended floors, roofs having slope up to 15° landings, balconies, shelves, chajjas, lintels, bands, plain window sills, staircases and spiral stair cases above plinth level up to floor five level, excluding the cost of centering, shuttering, finishing and reinforcement, with 1:1.5:3 (1 cement : 1.5 coarse sand (zone-III) : 3 graded stone aggregate 20 mm nominal size). Qty : 3 Cum</p> | | 3.00 | M3 | | |
| 18 | <p>CENTERING AND SHUTTERING – ROOF Qty: 35 M2 Centering and shuttering including strutting, propping etc. and removal of form for all heights :1:6 (1 cement: 6 fine sand) Suspended floors, roofs, landings, balconies and access platform Qty : 35 Sqm</p> | | 35.00 | M2 | | |
| 19 | <p>STEEL REINFORCEMENT-TMT BAR FE-500 Qty: 330 KG Steel reinforcement for R.C.C. work including straightening, cutting, bending, placing in position and binding all complete above plinth level. Thermo-Mechanically Treated bars of grade Fe-500 D or more. Qty : 330 KG</p> | | 330.00 | KG | | |



| SN | Description | HSN/SAC | Qty | Unit | Rate | Amount |
|----|--|---------|--------|------|------|--------|
| 20 | 18MM CEMENT PLOASTER IN TWO COAT Qty: 325 M2 18 mm cement plaster in two coats under layer 12 mm thick cement plaster 1:5 (1 cement : 5 coarse sand) finished with a top layer 6 mm thick cement plaster 1:6 (1 cement : 6 fine sand).1:3 (1 cement: 3 fine sand) Qty : 325 Sqm | | 325.00 | M2 | | |
| 21 | FINISHING WALL WITH ASE PAINT Qty: 325 M2 . Finishing walls with Acrylic Smooth exterior paint of required shade: New work (Two or more coats applied @ 1.67 ltr/10 sqm over and including priming coat of exterior primer applied @ 2.20 kg/10 sqm) Qty : 325 Sqm | | 325.00 | M2 | | |
| 22 | Any other charges (if any) | | | | | |
| 23 | Total (01 to 22) | | | | | |
| 24 | Total GST amount (mention GST % also) on 23 | | | | | |
| 25 | Total Price (F.O.R, SPM, NARMADAPURAM) (in figures only) (23+24) | | | | | |
| 26 | Total Price (F.O.R, SPM, NARMADAPURAM) (in Words only) (23+24) | | | | | |

Note :-The method of evaluation of L1 criteria for awarding the contract shall be decided taking into consideration the total landed price up to SPM Narmadapuram.

Signature.....

Name.....

Designation.....

Date.....

Stamp of the Organization.....

**ANNEXURE - II**

TWO BID, SINGLE STAGE (TWO PACKET) TENDER
BIDDER'S CHECK LIST BEFORE TENDER SUBMISSION

Part I: - TECHNO-COMMERCIAL BID

| S.No. | Tender Submission Check Points | Check before submission Tick (<input checked="" type="checkbox"/>) |
|-------|--|---|
| 1 | Earnest Money Deposit | Applicable |
| 2 | Technical Specification –Section VII as per tender | |
| 3 | Fill Tender Form – Section X duly seal & sign (Without mentioning price) | |
| 4 | Blank Price Bid as per Section XI (Without Price but mention the taxes & other charges) | |
| 5 | Accept validity, place of work, delivery terms, contract period, payment terms and warranty as per tender document | |
| 6 | Submit Declaration as per Annexure-III of the tender document | |
| 7 | Submit Declaration as per Annexure-IV of the tender document | |
| 8 | Submit Declaration as per Annexure-V of the tender document | |
| 9 | Submit the documents as per Qualification / Eligibility criteria – Section IX | |
| 10 | Submit tender document with seal and sign | |

NOTE : “BIDDER TO FURNISH STIPULATED DOCUMENTS ALONG WITH TENDER IN SUPPORT OF FULFILLMENT OF TENDER CRITERIA. FURTHER CORRESPONDENCE IN THIS REGARD WILL NOT BE ENTERTAINED FOR ANY REASON. NON-SUBMISSION OR INCOMPLETE SUBMISSION OF DOCUMENTS MAY LEAD TO REJECTION OF OFFER

Part II: - PRICE BID

| S.No. | Tender Submission Check Points | Check before submission Tick (<input checked="" type="checkbox"/>) |
|-------|--|---|
| 1 | Price Bid as per Section XI (Price including all taxes & other charges) | |

.....
 (Bidder's Seal & Sign)
 Seal & Sign)



ANNEXURE – III

Tender No. 6000018816/CIVIL/24-25/ ,Dated: 09.07.2024
(To be submitted on the letter head)

DECLARATION

We do hereby declare that,

1. We have not been blacklisted /debarred by BNPMIPL /BRBNMPL /SPMCIL or any Govt. Departments for participation in tenders. The information provided above is correct and true to the best of my knowledge and belief.
2. We do hereby declare that we have read and understood all terms and conditions of tender document including GIT, SIT, GCC, SCC, Technical Specification, Quality Control Criteria and confirm to abide to those conditions without any counter conditions.
3. "We are accepting all the terms and conditions of the tender document without any deviation and withdraw all deviations if any".
4. "We Declare that If we withdraw or modify our bids during period of validity of tender etc. than we will be suspended for the period of 03 years from the date of opening of tender."

Signature.....

Name.....

Designation.....

Date.....

Stamp of the Organization.....



ANNEXURE-IV

Tender No. 6000018816/CIVIL/24-25/ ,Dated: 09.07.2024
(To be submitted on the letter head)

DECLARATION

"I have read the clause regarding restrictions on procurement from a bidder of a country which shares a land border with India. I certify that M/s.....
(firm's name) is not from such a country or, if from such a country, has been registered with the Competent Authority. I hereby certify that M/s
(firm's name) fulfils at requirements in this regard and is eligible to be considered."
(where applicable, evidence of valid registration by the competent Authority shall be attached)

I, the undersigned, declare that the item.....originate in.....(Name of the country).

Signature.....

Name.....

Designation.....

Date.....

Stamp of the

Organization.....

**Annexure-V**

Declaration for Section 206AB of TDS under income tax Act, 1961
(to be submitted on Letter Head)

Vendor Code: _____

M/s _____

PAN _____ GSTIN _____

I/We _____ <Legal Name and complete address > ,

PAN: _____, TAN: _____, referring to the

provisions of 206AB of the IT Act, 1961, hereby declare the following:-

| Financial Year | Aggregate TDS & TCS credit in our name was Rs. 50,000 or more ("Yes / No") | Income Tax Return ("ITR") Filed ("Yes/No") | E-filing Acknowledgment Number (15 digit - numeric) (Attach copy of acknowledgments) | Date of Filing of Return of Income u/s 139(1) (DD/MM/YYYY) | Linked PAN with Aadhaar number or will link it before 30 Jun 2022 (or any further date as may be notified by CBDT ("Yes / No")) |
|----------------|--|--|---|--|---|
| 2021-22 | | | | | |
| 2022-23 | | | | | |

We do hereby declare that to the best of my /our knowledge and belief what is stated above is correct, complete and is truly stated. In case there is a tax liability, interest or penal consequences which are levied on SPM on account of the false representation/ declaration, I/we undertake to fully indemnify SPM for the same.

FOR _____

Authorized Signatory

Date:

Note: In case the vendor failed to comply with the above provisions, TDS shall be deducted at the higher of the following rates, namely: -

- (i) at twice the rate specified in the relevant provision of the Act; or
- (ii) at twice the rate or rates in force; or
- (iii) at the rate of five per cent (5%).