

**Bid Document/ बिड दस्ता**

Bid Details/बिड विवरण	
Bid End Date/Time/बिड बंद होने की तारीख/समय	19-06-2024 17:00:00
Bid Opening Date/Time/बिड खुलने की तारीख/समय	19-06-2024 17:30:00
Bid Offer Validity (From End Date)/बिड पेशकश वैधता (बंद होने की तारीख से)	120 (Days)
Ministry/State Name/मंत्रालय/राज्य का नाम	Ministry Of Finance
Department Name/विभाग का नाम	Department Of Economi
Organisation Name/संगठन का नाम	Security Printing And I
Office Name/कार्यालय का नाम	Janpath
Item Category/मद केटेगरी	Vehicle Hiring Service 500Kms x 24Hrs; Rou
Contract Period/अनुबंध अवधि	1 Year(s)
Years of Past Experience Required for same/similar service/उन्हीं/समान सेवाओं के लिए अपेक्षित विगत अनुभव के वर्ष	3 Year (s)
Past Experience of Similar Services required/इसी तरह की सेवाओं का पिछला आवश्यक अनुभव है	Yes
MSE Exemption for Years Of Experience/अनुभव के वर्षों से एमएसई छूट/	Yes
Startup Exemption for Years Of Experience/अनुभव के वर्षों से स्टार्टअप छूट/	Yes
Document required from seller/विक्रेता से मांगे गए दस्तावेज	Experience Criteria,Ac *In case any bidder is prove his eligibility for
Bid to RA enabled/बिड से रिवर्स नीलामी सक्रिय किया	No
Type of Bid/बिड का प्रकार	Two Packet Bid
Time allowed for Technical Clarifications during technical evaluation/तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय	2 Days
Estimated Bid Value/अनुमानित बिड मूल्य	1838762
Evaluation Method/मूल्यांकन पद्धति	Total value wise evalu
Financial Document Indicating Price Breakup Required/मूल्य दर्शाने वाला वित्तीय दस्तावेज ब्रेकअप आवश्यक है	Yes

EMD Detail/ईएमडी विवरण

Advisory Bank/एडवाइजरी बैंक	Indusind bank
EMD Amount/ईएमडी राशि	37000

ePBG Detail/ईपीबीजी विवरण

Advisory Bank/एडवाइजरी बैंक	Indusind bank
ePBG Percentage(%) / ईपीबीजी प्रतिशत (%)	5.00
Duration of ePBG required (Months) / ईपीबीजी की अपेक्षित अवधि (महीने).	14

(a). EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview समर्थित दस्तावेज प्रस्तुत करने हैं। एमएसई केटेगरी के अंतर्गत केवल वस्तुओं के लिए विनिर्माता तथा सेवाओं के लिए सेवा प्रदाता ईएमडी से छूट के पात्र हैं।

(b). EMD & Performance security should be in favour of Beneficiary, wherever it is applicable. / ईएमडी और संपादन जमानत

Beneficiary/लाभार्थी :

DGM (M) and CPSO
Security Paper Mill, Narmadapuram, Madhya Pradesh - 461005
(Sanjay Kr. Gavaskar)

Splitting/विभाजन

Bid splitting not applied/बोली विभाजन लागू नहीं किया गया.

MII Compliance/एमआईआई अनुपालन

MII Compliance/एमआईआई अनुपालन	Yes
-------------------------------	-----

MSE Purchase Preference/एमएसई खरीद वरीयता

MSE Purchase Preference/एमएसई खरीद वरीयता	Yes
---	-----

1. If the bidder is a Micro or Small Enterprise as per latest definitions under MSME rules, the bidder shall be exempted from meeting of quality and technical specifications. If the bidder is OEM of the offered products, it would be exempted from meeting of quality and technical specifications. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded.
2. If the bidder is a Startup, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria", the supporting documents to prove his eligibility for exemption must be uploaded. If the bidder is OEM of the offered products, it would be exempted from the "OEM Average Turnover" criteria also subject to the requirement of "Experience Criteria", the supporting documents to prove his eligibility for exemption must be uploaded.
3. Years of Past Experience required: The bidder must have experience for number of years as indicated above in bid for services to any Central / State Govt Organization / PSU / Public Listed Company. Copies of relevant contracts / orders / Financial year.
4. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in MSME Act, 2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued thereunder. The bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be submitted. If the MSE Service Provider (s) has/have quoted price within L-1+ 15% of margin of purchase preference /price band defined in the bid.

to acceptance of L1 bid price. [OM No.1_4_2021_PPD_dated_18.05.2023](#) for compliance of Concurrent application of I Procurement (Preference to Make in India) Order, 2017.

5. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to be determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment

6. Past Experience of Similar Services: The bidder must have successfully executed/completed similar Services over month of March prior to the bid opening): -

1. Three similar completed services costing not less than the amount equal to 40% (forty percent) of the estimated cost

2. Two similar completed services costing not less than the amount equal to 50% (fifty percent) of the estimated cost

3. One similar completed service costing not less than the amount equal to 80% (eighty percent) of the estimated cost

Excel Upload Required/एक्सेल में अपलोड किए जाने की आवश्यकता :

Price Schedule to be submitted with Price Bid - [1715840865.xlsx](#)

Additional Qualification/Data Required/अतिरिक्त योग्यता /आवश्यक डेटा

If you want to add additional conditions in addition to standard SLA then please mention the clauses of

(a) For MSE/Start-up firm: The bidder must have capability to provide the relevant services.

(b) For other firm - Experience and past performance: The bidder should have experience of having successfully supplied services up to 31.03.2023

Scope of Work:[1715840899.pdf](#)

If you want to add additional conditions in addition to standard SLA then please upload approval from client

Payment Terms:[1715853038.pdf](#)

Vehicle Hiring Service - Per Vehicle-Day Basis - SUV/MUV; 2019, 2020, 2021, 2022, 2023;

Technical Specifications/तकनीकी विशिष्टियाँ

Specification	
Core	
State	NA
District	NA
Zipcode	NA
Vehicle Type	SUV/MUV
Vehicle Brand	Toyota Fortuner
Year of Manufacturing	2019 , 2020 , 2021 , 2022
Type of Service	Outstation
Type of Terrain	Hilly
Usage Variant	500Kms x 24Hrs
Trip Type	Round Trip
Air Conditioning Required	AC
Vintage Km(s)	0-25,000 kms
Fuel Type	Any
Addon(s)/एडऑन	
Night Hault	Yes

Specification**Additional Specification Documents/अतिरिक्त विशिष्टि दस्तावेज़****Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी**

S.No./क्र.सं.	Consignee Reporting/Officer/परेषिती/रिपोर्टिंग अधिकारी	Address/पता
1	Anurag Sharma	461005,Security Paper Mill ,Narmadapuram , Madhya Pradesh

Buyer Added Bid Specific Terms and Conditions/क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें**1. Generic**

OPTION CLAUSE: The buyer can increase or decrease the contract quantity or contract duration up to 25 per cent quantity or contract duration can only be increased up to 25 percent. Bidders are bound to accept the revised

2. Buyer Added Bid Specific Scope Of Work(SOW)

Text Clause(s)

Sr. No	Engaging an Agency on contract basis of Approx. No. of Trips in a Year	From	To	Terms
1	Hiring of AC Vehicle for Mumbai Trip	6	Mumbai, Maharashtra	R
2	Hiring of AC Vehicle for Solan Trip	20	Solan, Himachal Pradesh	R
3	Hiring of AC Vehicle for Paonta Sahib Trip	20	Paonta Sahib, Himachal Pradesh	R
4	Hiring of AC Vehicle for Bhopal Trip	12	SPM, Narmadapuram, Madhya Pradesh	R
5	Hiring of AC Vehicle for Dewas Trip	12	Dewas, Madhya Pradesh	R
6	Hiring of AC Vehicle for Dewas Trip	10	Dewas, Madhya Pradesh	R
7	Hiring of AC Vehicle for Bhopal Trip	20	Bhopal, Madhya Pradesh	R
8	Hiring of AC Vehicle for Bhopal Trip	30	Bhopal, Madhya Pradesh	R
9	Hiring of AC Vehicle for Itarsi Trip	40	Itarsi Railway Station	R

Terms and Conditions

- 1 Vehicle should be Latest or newly vehicle launched before two years

2	SCOPE OF SUPPLY	The scope of supply of the Tenderer covered under supplying Vehicle requirement may vary (increase / decrease) as per the need.
3	SCOPE OF WORK	<p>The scope of work of the Tenderer covered under supplying Vehicles (To & Fro) :-</p> <ol style="list-style-type: none"> a. Mumbai (M.H) b. Solan (H.P.) c. Paonta Sahib (H.P.) d. Bhopal (M.P.) Airport and local e. Dewas (M.P.) f. SPM Narmadapuram (M.P.) and Local g. Itarsi Railway Station (M.P.)
4	TECHNICAL SPECIFICATIONS/ REQUIREMENTS	<p>Vehicle provided should not be more than Four years old (from date of purchase) to carry (6+1) passengers and Innova Crysta (Engine Capacity : 1150 cc and above.) Vehicle should have insurance registration of vehicles to be submitted by the tenderer after award.</p> <ol style="list-style-type: none"> 1) All the charges towards repair/servicing, salary and other maintenance of the hired vehicle would be borne by the bidder. 2) Firm should have registered in RTO. 3) Vehicles should have commercial road permits for respective states. 4) The vehicle should be registered with the concerned authority. 5) The firm should be registered and should furnish a copy of registration certificate. 6) The vehicle should have necessary permits from the transport department to the vehicle or any other vehicle or injury to anybody. 7) The vehicles should be available at short notice i.e. within 24 hours. 8) All the vehicles driver and other personnel's accompanying should carry security materials till the issue of clearance certificate. 9) The vehicles should have other provision like spare Tyre, spare wheel, and in case of any puncture of Tyre, it should be replaced immediately. 10) In case of any breakdown of the vehicle, the owner has to provide a replacement vehicle at the discretion of the Company. Similarly in the event of non-availability of the vehicle, a replacement vehicle is to be provided for the supplied vehicles. 11) All the papers/certificates related to hired vehicles must be submitted to the Company. 12) The firm should have an adequate number of telephones. The telephones employed by the firm must have a cell-phone duly activated. The telephones should be available at all times. 13) The service provider is directly responsible for injuries/accidents or other users arising due to accidents or otherwise of vehicle. The service provider is responsible for any loss/damage either to the person or to the vehicle. 14) All Drivers should be competent, experienced, physically fit, and should be registered with the Transport Authority with minimum five years' experience in case of light vehicles. Drivers should be sober, gentle, courteous and well-mannered. Drivers should be covered by comprehensive Insurance policies.
5	OTHER IMPORTANT CONDITIONS	

15) Their character and antecedents should be verified by Company, he must be replaced immediately. In case of being in this is life risk and detrimental to the safety of the vehicle. Full officers/CISF from time to time.

16) The service provider shall ensure that vehicle deployer shall SPM Hoshangabad to compensate for any loss or damages in contingencies like fire, theft, riots, strike and terrorism damage which

17) In case of any dispute of any kind and in any respect will not engage any sub-contractor or transfer the contract to any other person

18) All security norms are to be followed by the driver and to decide how many security personnel will be posted in a normal

19) It will be the responsibility of the transporter to ensure traffic laws or any other laws.

20) The transporter shall take out and keep alive valid insurance and keep out and keep alive for the vehicles riot risk insurance.

21) The contract between SPMCIL and the Contractor can be terminated two months from the Contractor side.

22) All the obligations under this contract will rest with the

23) Log book shall be maintained by & with the driver of vehicle visited, time, kilometer's etc. be made indicating name and details

24) Firm should have valid service tax registration / proof of

25) Bidder firm shall mention the make of the vehicles to be

26) Submit the copy of PAN and GST Registration Certificate

27) Submit the copy of:

a) Vehicle Registration book issued by R.T.O.

b) Documents of upto date Road Tax.

c) Comprehensive Insurance.

d) Fitness Certificate.

e) P.U.C. Certificate.

f) Any other related documents obtained from competent authority

6 All the above documents mention in point no. 26 and 27 are to be submitted after issue of NAC/Service

• Buyer Added Bid Specific ATC

Buyer uploaded ATC document [Click here to view the file.](#)

• Buyer Added Bid Specific ATC

Buyer Added text based ATC clauses

Qualifying Criteria

The bidder firm should meet following eligibility criteria to qualify:

(a) For MSE/Start-up firm: The bidder must have capability to provide the relevant services.

(b) For other firm - Experience and past performance: The bidder should have experience of having successfully supplied relevant services of atleast Rs. 7,35,505/- in any one of the last five years ending on 31.03.2023.

Disclaimer/अस्वीकरण

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. If any clause(s) is / are incorporated by the Buyer regarding following, the bid and resultant contracts shall be treated as null and void and such bids may be cancelled by GeM at any stage of bidding process without any notice:-

1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
4. Creating BoQ bid for single item.
5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
7. Floating / creation of work contracts as Custom Bids in Services.
8. Seeking sample with bid or approval of samples during bid evaluation process. (However, in bids for [attached categories](#), trials are allowed as per approved procurement policy of the buyer nodal Ministries)
9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
11. Creating bid for items from irrelevant categories.
12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
13. Reference of conditions published on any external site or reference to external documents/clauses.
14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.
15. Any ATC clause in contravention with GeM GTC Clause 4 (xiii)(h) will be invalid. In case of multiple L1 bidders against a service bid, the buyer shall place the Contract by selection of a bidder amongst the L-1 bidders through a Random Algorithm executed by GeM system.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is

duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

This Bid is governed by the [General Terms and Conditions/सामान्य नियम और शर्तें](#), conditions stipulated in Bid and [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition specified in General Terms and Conditions/सामान्य नियम और शर्तें is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws./जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।

---Thank You/धन्यवाद---