

**Bid Document/ बिड दस्तावेज़**

Bid Details/बिड विवरण	
Bid End Date/Time/बिड बंद होने की तारीख/समय	28-05-2024 15:00:00
Bid Opening Date/Time/बिड खुलने की तारीख/समय	28-05-2024 15:30:00
Bid Offer Validity (From End Date)/बिड पेशकश वैधता (बंद होने की तारीख से)	180 (Days)
Ministry/State Name/मंत्रालय/राज्य का नाम	Ministry Of Finance
Department Name/विभाग का नाम	Department Of Economic Affairs
Organisation Name/संगठन का नाम	Security Printing And Minting Corporation Of India Limited (spmci)
Office Name/कार्यालय का नाम	Janpath
Total Quantity/कुल मात्रा	14540
Item Category/मद केटेगरी	COLLAPSIBLE BOXES FOR CAPACITY OF 15 REAMS: 790 mm (Length) X 720 mm (Width) X 970 mm (Height) (Q3) , COLLAPSIBLE BOXES FOR CAPACITY OF 15 REAMS: 710 mm (Length) X 715 mm (Width) X 970 mm (Height) (Q3)
Minimum Average Annual Turnover of the bidder (For 3 Years)/बिडर का न्यूनतम औसत वार्षिक टर्नओवर (3 वर्षों का)	147 Lakh (s)
OEM Average Turnover (Last 3 Years)/मूल उपकरण निर्माता का औसत टर्नओवर (गत 3 वर्षों का)	147 Lakh (s)
MSE Exemption for Years Of Experience/अनुभव के वर्षों से एमएसई छूट/ and Turnover/टर्नओवर के लिए एमएसई को छूट प्राप्त है	Yes
Startup Exemption for Years Of Experience/अनुभव के वर्षों से स्टार्टअप छूट/ and Turnover/ टर्नओवर के लिए स्टार्टअप को छूट प्राप्त है	Yes
Document required from seller/विक्रेता से मांगे गए दस्तावेज़	Experience Criteria,Past Performance,Bidder Turnover,Certificate (Requested in ATC),OEM Authorization Certificate,OEM Annual Turnover,Additional Doc 1 (Requested in ATC),Additional Doc 2 (Requested in ATC),Additional Doc 3 (Requested in ATC),Additional Doc 4 (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer

Bid Details/बिड विवरण	
Past Performance/विगत प्रदर्शन	40 %
Bid to RA enabled/बिड से रिवर्स नीलामी सक्रिय किया	No
Type of Bid/बिड का प्रकार	Two Packet Bid
Primary product category	COLLAPSIBLE BOXES FOR CAPACITY OF 15 REAMS: 790 mm (Length) X 720 mm (Width) X 970 mm (Height)
Time allowed for Technical Clarifications during technical evaluation/तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय	2 Days
Inspection Required (By Empanelled Inspection Authority / Agencies pre-registered with GeM)	No
Evaluation Method/मूल्यांकन पद्धति	Item wise evaluation/

#### EMD Detail/ईएमडी विवरण

Advisory Bank/एडवाइजरी बैंक	Indusind bank
Schedule 1 EMD Amount/ईएमडी राशि (In INR)	500000
Schedule 2 EMD Amount/ईएमडी राशि (In INR)	68200

#### ePBG Detail/ईपीबीजी विवरण

Advisory Bank/एडवाइजरी बैंक	Indusind bank
ePBG Percentage(%) / ईपीबीजी प्रतिशत (%)	5.00
Duration of ePBG required (Months) / ईपीबीजी की अपेक्षित अवधि (महीने).	26

(a). EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy./जेम की शर्तों के अनुसार ईएमडी छूट के इच्छुक बिडर को संबंधित कैटेगरी के लिए बिड के साथ वैध समर्थित दस्तावेज प्रस्तुत करने हैं। एमएसई कैटेगरी के अंतर्गत केवल वस्तुओं के लिए विनिर्माता तथा सेवाओं के लिए सेवा प्रदाता ईएमडी से छूट के पात्र हैं। व्यापारियों को इस नीति के दायरे से बाहर रखा गया है।

(b). The EMD Amount will be applicable for each schedule/group selected during Bid creation.

(c). EMD & Performance security should be in favour of Beneficiary, wherever it is applicable./ईएमडी और संपादन जमानत राशि, जहां यह लागू होती है, लाभार्थी के पक्ष में होनी चाहिए।

#### Beneficiary/लाभार्थी :

Narmadapuram  
Security Paper Mill, Narmadapuram

(Security Paper Mill)

### Splitting/विभाजन

Splitting Applied	Yes
Maximum No. Of Bidders Amongst Which Order May Be Split	2
Split Criteria based on which quantity will be distributed	70:30

### MII Purchase Preference/एमआईआई खरीद वरीयता

MII Purchase Preference/एमआईआई खरीद वरीयता	Yes
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### MSE Purchase Preference/एमएसई खरीद वरीयता

MSE Purchase Preference/एमएसई खरीद वरीयता	Yes
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1. If the bidder is a Micro or Small Enterprise as per latest definitions under MSME rules, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria" subject to meeting of quality and technical specifications. If the bidder is OEM of the offered products, it would be exempted from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.
2. If the bidder is a Startup, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria" subject to their meeting of quality and technical specifications. If the bidder is OEM of the offered products, it would be exempted from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.
3. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.
4. OEM Turn Over Criteria: The minimum average annual financial turnover of the OEM of the offered product during the last three years, ending on 31st March of the previous financial year, should be as indicated in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the OEM is less than 3 year old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.
5. Preference to Make In India products (For bids < 200 Crore): Preference shall be given to Class 1 local supplier as defined in public procurement (Preference to Make in India), Order 2017 as amended from time to time and its subsequent Orders/Notifications issued by concerned Nodal Ministry for specific Goods/Products. The minimum local content to qualify as a Class 1 local supplier is denoted in the bid document. If the bidder wants to avail the Purchase preference, the bidder must upload a certificate from the OEM regarding the percentage of the local content and the details of locations at which the local value addition is made along with their bid, failing which no purchase preference shall be granted. In case the bid value is more than Rs 10 Crore, the declaration relating to percentage of local content shall be certified by the statutory auditor or cost auditor, if the OEM is a company and by a practicing cost accountant or a chartered accountant for OEMs other than companies as per the Public Procurement (preference to Make-in -India) order 2017 dated 04.06.2020. Only Class-I and Class-II Local suppliers

as per MII order dated 4.6.2020 will be eligible to bid. Non - Local suppliers as per MII order dated 04.06.2020 are not eligible to participate. However, eligible micro and small enterprises will be allowed to participate .The buyers are advised to refer the OM No.F.1/4/2021-PPD dated 18.05.2023.

OM No.1 4 2021 PPD dated 18.05.2023 for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017.

6. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference, the bidder must be the manufacturer of the offered product in case of bid for supply of goods. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service. If L-1 is not an MSE and MSE Seller (s) has/have quoted price within L-1+ 15% (Selected by Buyer) of margin of purchase preference /price band defined in relevant policy, such Seller shall be given opportunity to match L-1 price and contract will be awarded for 25%(selected by Buyer) percentage of total QUANTITY. The buyers are advised to refer the OM No.F.1/4/2021-PPD dated 18.05.2023

OM No.1 4 2021 PPD dated 18.05.2023 for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017.

7. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

8. Past Performance: The Bidder or its OEM {themselves or through re-seller(s)} should have supplied same or similar Category Products for 40% of bid quantity, in at least one of the last three Financial years before the bid opening date to any Central / State Govt Organization / PSU / Public Listed Company. Copies of relevant contracts (proving supply of cumulative order quantity in any one financial year) to be submitted along with bid in support of quantity supplied in the relevant Financial year. In case of bunch bids, the category related to primary product having highest bid value should meet this criterion.

#### Evaluation Method ( Item Wise Evaluation Method )

Contract will be awarded schedulewise and the determination of L1 will be done separately for each schedule. The details of item-consignee combination covered under each schedule are as under:

Evaluation Schedules	Item/Category	Quantity
Schedule 1	Collapsible Boxes For Capacity Of 15 Reams: 790 Mm (length) X 720 Mm (width) X 970 Mm (height)	13040
Schedule 2	Collapsible Boxes For Capacity Of 15 Reams: 710 Mm (length) X 715 Mm (width) X 970 Mm (height)	1500

#### **COLLAPSIBLE BOXES FOR CAPACITY OF 15 REAMS: 790 Mm (Length) X 720 Mm (Width) X 970 Mm (Height) ( 13040 set )**

**(Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively/कमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक)**

#### Technical Specifications/तकनीकी विशिष्टियाँ

Buyer Specification Document/क्रेता विशिष्टि दस्तावेज	<a href="#">Download</a>
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**Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा**

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Balbir Singh Prajapati	461005,Security Paper Mill ,Narmadapuram , Madhya Pradesh	13040	365

**COLLAPSIBLE BOXES FOR CAPACITY OF 15 REAMS: 710 Mm (Length) X 715 Mm (Width) X 970 Mm (Height) ( 1500 set )**

(Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively/क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक)

**Technical Specifications/तकनीकी विशिष्टियाँ**

Buyer Specification Document/क्रेता विशिष्टि दस्तावेज़	<a href="#">Download</a>
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**Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा**

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Balbir Singh Prajapati	461005,Security Paper Mill ,Narmadapuram , Madhya Pradesh	1500	365

**Buyer Added Bid Specific Terms and Conditions/क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें**

**1. Generic**

OPTION CLAUSE: The Purchaser reserves the right to increase or decrease the quantity to be ordered up to 25 percent of bid quantity at the time of placement of contract. The purchaser also reserves the right to increase the ordered quantity by up to 25% of the contracted quantity during the currency of the contract at the contracted rates. Bidders are bound to accept the orders accordingly.

**2. Generic**

**Manufacturer Authorization:** Wherever Authorised Distributors/service providers are submitting the bid, Authorisation Form /Certificate with OEM/Original Service Provider details such as name, designation, address, e-mail Id and Phone No. required to be furnished along with the bid

### 3. Certificates

Bidder's offer is liable to be rejected if they don't upload any of the certificates / documents sought in the Bid document, ATC and Corrigendum if any.

### 4. Warranty

Warranty period of the supplied products shall be 1 years from the date of final acceptance of goods or after completion of installation, commissioning & testing of goods (if included in the scope of supply), at consignee location. OEM Warranty certificates must be submitted by Successful Bidder at the time of delivery of Goods. The seller should guarantee the rectification of goods in case of any break down during the guarantee period. Seller should have well established Installation, Commissioning, Training, Troubleshooting and Maintenance Service group in INDIA for attending the after sales service. Details of Service Centres near consignee destinations are to be uploaded along with the bid.

### 5. Past Project Experience

**Proof for Past Experience and Project Experience clause:** For fulfilling the experience criteria any one of the following documents may be considered as valid proof for meeting the experience criteria:a. Contract copy along with Invoice(s) with self-certification by the bidder that service/supplies against the invoices have been executed.b. Execution certificate by client with contract value.c. Any other document in support of contract execution like Third Party Inspection release note, etc.**Proof for Past Experience and Project Experience clause:** For fulfilling the experience criteria any one of the following documents may be considered as valid proof for meeting the experience criteria:a. Contract copy along with Invoice(s) with self-certification by the bidder that service/supplies against the invoices have been executed.b. Execution certificate by client with contract value.c. Any other document in support of contract execution like Third Party Inspection release note, etc.

### 6. Financial Criteria

**NET WORTH:** Net Worth of the OEM should be positive as per the last audited financial statement.

### 7. Forms of EMD and PBG

Bidders can also submit the EMD with Account Payee Demand Draft in favour of

Security Paper Mill  
payable at  
Narmadapuram

Bidder has to upload scanned copy / proof of the DD along with bid and has to ensure delivery of hardcopy to the Buyer within 5 days of Bid End date / Bid Opening date.

### 8. Forms of EMD and PBG

Bidders can also submit the EMD with Fixed Deposit Receipt made out or pledged in the name of A/C (Name of the Buyer). The bank should certify on it that the deposit can be withdrawn only on the demand or with the sanction of the pledgee. For release of EMD, the FDR will be released in the favour of the bidder by the Buyer after making endorsement on the back of the FDR duly signed and stamped along with covering letter. Bidder has to upload scanned copy/ proof of the FDR along with bid and has to ensure delivery of hardcopy to the Buyer within 5 days of Bid End date/ Bid Opening date

### 9. Forms of EMD and PBG

Bidders can also submit the EMD with Banker's Cheque in favour of

Security Paper Mill  
payable at  
Narmadapuram

Bidder has to upload scanned copy / proof of the BC along with bid and has to ensure delivery of hardcopy to the Buyer within 5 days of Bid End date / Bid Opening date.

**10. Forms of EMD and PBG**

Successful Bidder can submit the Performance Security in the form of Account Payee Demand Draft also (besides PBG which is allowed as per GeM GTC). DD should be made in favour of

Security Paper Mill  
payable at  
Narmadapuram

. After award of contract, Successful Bidder can upload scanned copy of the DD in place of PBG and has to ensure delivery of hard copy to the original DD to the Buyer within 15 days of award of contract.

**11. Forms of EMD and PBG**

Successful Bidder can submit the Performance Security in the form of Fixed Deposit Receipt also (besides PBG which is allowed as per GeM GTC). FDR should be made out or pledged in the name of

Security Paper Mill, Narmadapuram  
A/C (Name of the Seller). The bank should certify on it that the deposit can be withdrawn only on the demand or with the sanction of the pledgee. For release of Security Deposit, the FDR will be released in favour of bidder by the Buyer after making endorsement on the back of the FDR duly signed and stamped along with covering letter. Successful Bidder has to upload scanned copy of the FDR document in place of PBG and has to ensure delivery of hard copy of Original FDR to the Buyer within 15 days of award of contract.

**12. Buyer Added Bid Specific ATC**

Buyer uploaded ATC document [Click here to view the file.](#)

**13. Buyer Added Bid Specific ATC**

Buyer Added text based ATC clauses

## List of Requirements

Schedule No.	Breif Description of goods and services (Related Specifications etc. are in Section-VII)	Accounting Unit	Quantity
1	Collapsible Plywood Box x 790(L)x720(W)x970(H) (mm) PKBX000499 As per Technical Specification	SETS	13040.00
2	Collapsible Plywood Box (Width 710MMxLength 715MMxHeight 970MM) PKBX000559 As per Technical Specification	SETS	1500.00

**Note:-**

1. Quantities mentioned above are illustrative/indicative and intimated periodically to contractor and exact call-off of quantity would be by way of periodical supply orders in line with the rate contract.

**(1) DETAILS**

**2.1 Required Completion Schedule:** One (1) year from the date of issue of Notification of Award of contract or Gem contract whichever is earlier.

**2.2 Period of Contract:** - The contract shall be awarded for a period of One Year from the date of commencement of Contract at the same rates, terms & conditions of the tender, which means **"The Rate Contract shall be for a period of 1 year as per the same rates, terms & conditions of the tender"**.

**2.3 Required Terms of Delivery:** F.O.R, SPM Narmadapuram.

**2.4** The Chief General Manager, Security Paper Mill, Narmadapuram, reserve the right to short- close & terminate the order at any time giving one month notice.

**TECHNO-COMMERCIAL BID**

Confirm the following terms and conditions and documents are to be submitted with in this TECHNO-COMMERCIAL BID:-

1. Required Terms of Delivery: F.O.R, SPM, Narmadapuram with duly unloading.
2. Preferred Mode of Transportation: By Road. Transport the contracted material / supplies only through Registered Common Carriers.
3. Required Delivery Schedule: 1 Year (365 days) from the date of issue of NAC/PO whichever is earlier.

**Note:-**

**A. Required Delivery Schedule/Part Supplies:**

Material shall be provided as and when required within 30 days on receipt of the requirement through E- mail/letter from SPMN user/purchase department.

**B. Essential Conditions:**

- ARC of Collapsible Plywood Box is 1 year from date of issue of NAC/PO whichever is earlier . In this period SPM will inform the successful firm required quantity & type of Plywood Box and firm should provide the material within 30 days from the date of receipt of intimation via Email/letter.
- Packing of material during transportation should be as per Section VII of this tender document.
- A maximum of 1800 SETS of Collapsible Plywood Boxes can be demanded by SPMN during any particular month by successful bidders.
- After award of NAC/PO, SPMN will intimate the successful bidders the quantity and type of boxes required and delivery should be done as per above mentioned schedule. Subsequently monthly supply orders shall be intimated to successful bidders as per unit rate mentioned in contract.
- SPMN reserve the right to terminate contract with one month notice without any financial obligation on SPMN.

4. **Validity:** The tenders shall remain valid for acceptance for a period of 180 days from the opening date of quotations. Any tender valid for a shorter period shall be treated as unresponsive & rejected.

**5. Payment Terms:**

"100% Payment on receipt and acceptance of goods by the Purchaser and on production of all required documents by the supplier by RTGS/NEFT ONLY and Bill/Invoice should be in triplicate."

**6. Warranty:** As per tender enquiry.

Warranty shall remain valid for 01(One) Year after the goods have been delivered to their final destination and accepted by SPM in terms of the contract.

7. **Option clause:** The General Manager Security Paper Mill Narmadapuram may reserve the right to increase the ordered quantity by 25% at any time, till final delivery date of the contract, by giving reasonable notice even though the quantity ordered initially has been supplied in full before the last date of Delivery Period.

8. The Tenderer shall submit detailed technical offer as per this tender document. Tenderer can also submit supporting documents/leaflet/catalogue etc.

9. The bidder firm has to provide GSTIN No., 8 digits HSN Codes of the tender Item and o

ther details.

//Note: No price details to be given in technical bid otherwise offer shall be rejected.\

Other Terms & Conditions:

**i. PARALLEL CONTRACTS:**

a. The Chief General Manager, Security Paper Mill, Narmadapuram reserves the right to conclude parallel contracts, with more than one bidder for this tender.

b. The bidders should quote for at least 25% of the tendered quantity in this tender. Offers that are received for less than 25% shall be considered as unresponsive and shall be rejected and the accepted firms shall be ranked as L1, L2, L3, etc. in the ascending order as per the rate quoted in the Price Bid.

c. The parallel contracts shall be executed in the following sequence. In case, no parallel contracts could be executed under c (i), the same shall be evaluated under c (ii). Further, in case no parallel contracts could be executed under c (ii), the same shall be executed under c (iii).

**i. Criteria for splitting in two contracts in the ratio 70:30:**

Parallel contracts in the ratio 70:30 shall be executed in the following cases:

- In case the L1 bidder has quoted for at least 70% of the tendered quantity and L2 bidder has quoted for at least 30% of the tendered quantity, the lowest rate accepted will be counter offered to L2 firm. On non-acceptance of the counter offer by L2 firm, similar counter offer shall be given to L3, L4 and so on provided the firms has quoted for at least 30% of the tendered quantity. No counter offer shall be given to the succeeding ranked firm if the preceding ranked firm has not quoted for at least 30% of the tendered quantity and no parallel contracts in the ratio 70:30 shall be executed in such cases.
- Only on acceptance of counter offer by the other firm, L1 bidder shall be awarded 70% of the total tendered quantity and rest 30% of the total tendered quantity shall be awarded to the other firm. No parallel contracts in the ratio 70:30 shall be executed if the counter offer for 30% of the total tendered quantity is not accepted by the firms.

Further, no parallel contracts in the ratio 70:30 shall be executed in the following cases:

- The L1 bidder has not quoted for at least 70% of the tendered quantity.
- The L1 bidder has quoted for at least 70% of the tendered quantity but L2 bidder has not quoted for at least 30% of the tendered quantity.

ii. In case parallel contracts could not be executed by above criteria, following procedure shall be followed for execution of the contracts:

The L1 bidder shall be awarded its quoted quantity. In case the total tendered quantity is not met by the L1 bidder, the lowest rate accepted will be counter offered to L2, L3, L4 and so on as per the ranking. On acceptance of the counter offers, the firms shall be awarded their respective quoted quantities or the balance quantity whichever is lower till the total tendered quantity is exhausted.

- ii. If required SPM may visit the factory at technical evaluation stage, to ascertain the bidder manufacturing capability & quality control methodology.

Firm should submit the following:-

- a. Infrastructure details
- b. Machinery list
- c. Organization structure

- iii. Firm should submit the following information regarding the capacity and performance:-

- a. Name of the machine utilized to supply the quoted product.
- b. The number of machines being utilized for the production and the capacity of each machine.
- c. Total Annual Capacity of the manufacturer.
- d. Supply orders in hand and proportionate capacity to supply quoted amount.

- iv. As per Government of India instruction e-Way Bill is mandatory with effect from 01.02.2018 for all inter-State and intra-State movement of goods. Therefore the bidders shall generate the e-Way Bill before booked the material through common portal of Government and attach e-Way Bill with invoice.

#### **EVALUATION CRITERIA FOR L1 BIDDER**

The method of evaluation of L1 bidder for awarding the Contract shall be decided on total offered price mentioned in individual schedule wise as per Price schedule of this tender document.

#### **QUALIFICATION/ELIGIBILITY CRITERIA**

##### **QUALIFICATION/ELIGIBILITY CRITERIA FOR TYPE A**

##### **(i) Experience & Past Performance:-**

Bidder Firm should have manufactured and supplied at least 5216 Sets of Collapsible Plywood Boxes in any one year during the last five (5) years, ending 31st March 2023.

##### **(ii) Capability Equipment & Manufacturing Facilities:-**

Bidder Firm must have an annual capacity to manufacture and supply at least 5216 Sets of Col

lapsible Plywood Boxes.

The bidder has to submit the following details along with the bid:

- i. Name of Machine utilized to supply the quoted product.
- ii. The number of machines being utilized for the production and the capacity of each machine.
- iii. Total Annual capacity of Manufacturer
- iv. Supply orders in hand and proportionate capacity to supply quoted amount.

**(iii) Financial Standing:-**

- (a) The average annual turn-over of the Bidder during the last three (3) years, ending 31st March 2023, should be at least Rs. 1,34,17,690.56 as per balance sheet and profit and loss account duly authenticated by Chartered Accountant/Cost Accountant.
- (b) The net worth of the Bidder firm should not be negative on 31<sup>st</sup> March 2023 and also should not have eroded by more than 30% in the last three (3) years, ending 31st March 2023.

**Note: - MSEs and Start-ups (registered for the tendered item) exempted for all financial criteria and Experience & Past Performance.**

**Note:**

- A. All experience, past performance and capacity/capability related data should be certified by the authorized signatory of the Bidder firm.
- B. The credentials regarding experience and past performance to the extent required as per the above eligibility criteria as would be submitted by the Bidder should be verified from the parties for whom work has been done.
- C. All financial standing data should be certified by certified accountants' e.g. Chartered Accountants (CA) in India and Certified Public Accountant/Chartered Accountant of other countries

**QUALIFICATION/ELIGIBILITY CRITERIA FOR TYPE B**

**(i) Experience & Past Performance:-**

Bidder Firm should have manufactured and supplied at least 600 Sets of Collapsible Plywood Boxes in any one year during the last five (5) years, ending 31st March 2023.

## **(ii) Capability Equipment & Manufacturing Facilities:-**

Bidder Firm must have an annual capacity to manufacture and supply at least 5216 Sets of Collapsible Plywood Boxes.

The bidder has to submit the following details along with the bid:

- i. Name of Machine utilized to supply the quoted product.
- ii. The number of machines being utilized for the production and the capacity of each machine.
- iii. Total Annual capacity of Manufacturer
- iv. Supply orders in hand and proportionate capacity to supply quoted amount.

## **(iii) Financial Standing:-**

- (a) The average annual turn-over of the Bidder during the last three (3) years, ending 31st March 2023, should be at least Rs. 13,62,816/- as per balance sheet and profit and loss account duly authenticated by Chartered Accountant/Cost Accountant.
- (b) The net worth of the Bidder firm should not be negative on 31<sup>st</sup> March 2023 and also should not have eroded by more than 30% in the last three (3) years, ending 31st March 2023.

**Note: - MSEs and Start-ups (registered for the tendered item) exempted for all financial criteria and Experience & Past Performance.**

### **Note:**

- A. All experience, past performance and capacity/capability related data should be certified by the authorized signatory of the Bidder firm.
- B. The credentials regarding experience and past performance to the extent required as per the above eligibility criteria as would be submitted by the Bidder should be verified from the parties for whom work has been done.
- C. All financial standing data should be certified by certified accountants' e.g. Chartered Accountants (CA) in India and Certified Public Accountant/Chartered Accountant of other countries

### **QUALIFICATION/ELIGIBILITY CRITERIA FOR TYPE A & B**

## **(i) Experience & Past Performance:-**

Bidder Firm should have manufactured and supplied at least 5816 Sets of Collapsible Plywood Boxes in any one year during the last five (5) years, ending 31st March 2023.

**(ii) Capability Equipment & Manufacturing Facilities:-**

Bidder Firm must have an annual capacity to manufacture and supply at least 5816 Sets of Collapsible Plywood Boxes.

The bidder has to submit the following details along with the bid:

- i. Name of Machine utilized to supply the quoted product.
- ii. The number of machines being utilized for the production and the capacity of each machine.
- iii. Total Annual capacity of Manufacturer
- iv. Supply orders in hand and proportionate capacity to supply quoted amount.

**(iii) Financial Standing:-**

- (a) The average annual turn-over of the Bidder during the last three (3) years, ending 31st March 2023, should be at least Rs. 1,47,80,506.56 as per balance sheet and profit and loss account duly authenticated by Chartered Accountant/Cost Accountant.
- (b) The net worth of the Bidder firm should not be negative on 31st March 2023 and also should not have eroded by more than 30% in the last three (3) years, ending 31st March 2023.

**Note:- MSEs and Start-ups (registered for the tendered item) are exempted for all financial criteria and Experience & Past Performance.**

**Note:**

- A. All experience, past performance and capacity/capability related data should be certified by the authorized signatory of the Bidder firm.
- B. The credentials regarding experience and past performance to the extent required as per the above eligibility criteria as would be submitted by the Bidder should be verified from the parties for whom work has been done.
- C. All financial standing data should be certified by certified accountants' e.g. Chartered Accountants (CA) in India and Certified Public Accountant/Chartered Accountant of other countries

Note:- Capacity and capability may be verified (If Necessary) by the respective unit as per the standard format mentioned in PM3.0.

## Disclaimer/अस्वीकरण

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. If any clause(s) is / are incorporated by the Buyer regarding following, the bid and resultant contracts shall be treated as null and void and such bids may be cancelled by GeM at any stage of bidding process without any notice:-

1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
4. Creating BoQ bid for single item.
5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
7. Floating / creation of work contracts as Custom Bids in Services.
8. Seeking sample with bid or approval of samples during bid evaluation process. (However, in bids for attached categories, trials are allowed as per approved procurement policy of the buyer nodal Ministries)
9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
11. Creating bid for items from irrelevant categories.
12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
13. Reference of conditions published on any external site or reference to external documents/clauses.
14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

This Bid is also governed by the General Terms and Conditions/ यह बिड सामान्य शर्तों के अंतर्गत भी शासित है

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws./जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।

---Thank You/धन्यवाद---