

प्रतिभूति कागज कारखाना, नर्मदापुरम-461005 (म.प्र.)

(भारत प्रतिभूति मुद्रण तथा मुद्रा निर्माण निगम लिमिटेड की इकाई)

भारत सरकार के पूर्ण स्वामित्वाधीन

(मिनीरत्न श्रेणी-1 सीपीएसई एवं आई.एस.ओ 9001:2015, 14001:2015, 45001:2018, 50001:2018 एवं आई.ई.सी.17025:2017 प्रमाणित

SECURITY PAPER MILL, NARMADAPURAM - 461005 (MP)

(A Unit of Security Printing & Minting Corporation of India Limited)

Wholly owned by Government of India

Miniratna Category-I CPSE & ISO 9001:2015, 14001:2015, 45001:2018, 50001:2018 & IEC17025:2017 Certified

CIN:U22213DL2006GOI144763, GSTIN: 23AAJCS6111J3ZE



आज़ादी का
अमृत महोत्सव



Tel. No.: 07574-255259, Fax No.07574-255170, E-mail: gm.spm@spmCIL.com, Website: <http://spmNarmadapuram.spmCIL.com>

Notice Inviting Tender

Tender no. – 6000018596/ContainerTruck-Escort/1253

Dated: 16.01.2024

E-tenders are invited from eligible bidders for “Hiring of completely closed metal body container truck/trailer along with pilot escort vehicle for transportation of CWBN paper/security paper on rate contract basis”. All the details regarding tenders are available at our SPM website <https://www.spmNarmadapuram.spmCIL.com> and MSTC website <https://www.mstcecommerce.com/eproc/>. In future corrigendum/extension etc., if any, shall be published only on website <https://www.spmNarmadapuram.spmCIL.com> and <https://www.mstcecommerce.com/eproc/>.

Further event details available on MSTC website (<https://www.mstcecommerce.com/eproc/>) is as below:

Buyer	Category
SECURITY PRINTING & MINTING CORPORATION OF INDIA LTD.	Hiring of completely closed metal body container truck/trailer along with pilot escort vehicle for transportation of CWBN paper/security paper on rate contract basis

Event Number	Description Event	Bidding Period
SPMCIL/Security Paper Mill Narmadapuram/Purchase/28/23-24/ET/118[HIRING OF VEHICLE]	HIRING OF VEHICLE	16-01-2024 06:00PM to 06.02.2024 03:00PM

SD/-

Manager (Material) & CPSO
SPM, Narmadapuram

Vendor Registration Procedure for Common Portal(V3) e-Procurement

System Requirements:

1. OS Windows 10 and above, browser Internet Explorer 10 and above
2. Digital Signature **Class 3** and above (both signing and encrypting)

STEPS:

1. Please visit <https://www.mstcecommerce.com>
2. Scroll onto **e-Procurement** and click on "**Common Portal**"
3. In the **Vendor Login**, please click on "**Register**"
4. Please fill all the details and follow the onscreen form to get registered.
5. Click on Submit button.
6. After the successful registration, an automated confirmation e-mail is sent to the provided email address.

Post Submission Login using your Digital Signature **Class 3** (both signing and encryption)

For System Settings:

MSTC IVRS Helpdesk number : 07969066600

MSTC Bhopal Office numbers : 0755-2552241, 2593772/775/776

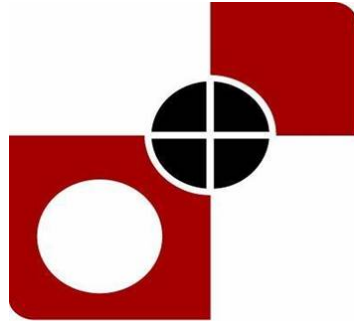
MSTC Help Desk Ph. 033 23400020, 23400021, 23400022

For System Settings Video Tutorial open link: bit.ly/v3mstcvid

SECURITY PAPER MILL: NARMADAPURAM (MP)

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**TENDER DOCUMENT FOR HIRING OF COMPLETELY CLOSED METAL BODY
CONTAINER TRUCK / TRAILER ALONG WITH PILOT ESCORT VEHICLE FOR
TRANSPORTATION OF CWBN PAPER / SECURITY PAPER ON RATE CONTRACT
BASIS THROUGH MSTC**

TENDER DOCUMENT FOR “FOR HIRING OF COMPLETELY CLOSED METAL BODY CONTAINER TRUCK / TRAILER ALONG WITH PILOT ESCORT VEHICLE FOR TRANSPORTATION OF CWBN PAPER / SECURITY PAPER ON RATE CONTRACT BASIC THROUGH MSTC”.

Tender No. 6000018596/ContainerTruck-Escort/1253

Dated: 13.01.2024

This Tender Document Contains ...⁵¹... Pages.

Firm Name :

M/s

Address

Details of Contact person in SPM regarding this tender:

Name, Designation : Shri Sanjay Kumar Gavaskar
Dy. General Manager (Material)/CPSO

Address : Security Paper Mill
Narmadapuram
M.P. - 461005

Phone : 07574-286848,286776,286847,286842

Fax : 07574-255170

Email : [cgm.spm@spmcil.com/](mailto:cgm.spm@spmcil.com)
sanjay.gavaskar@spmcil.com
Balbirs.prajapati@spmcil.com

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NOTICE INVITING TENDER (NIT)**Tender No. 6000018596/ContainerTruck-Escort/1253****Dated: 13.01.2024**

1. Sealed and signed tenders are invited from eligible and qualified tenderers for supply of following goods:

Schedule No.	Brief description of work and Services	Quantity unit	Amount of Earnest Money
01	Hiring of completely closed metal body container Truck / Trailer along with pilot escort vehicle for transportation of CWBN paper / Security paper” on rate contract basis as per Technical Specifications (Section-VII).	As per List of Requirements Section VI of this Tender document.	NIL

Type of Tender	Single Stage (Three Packet) , NCB, RATE CONTRACT
Security Classification	Non-Security Item
Place of sale of tender	MSTC E-PROCUREMENT PORTAL https://www.mstcecommerce.com/eproc/
Closing date and time for receipt of tenders	As per E-PROCUREMENT PORTAL
Place of receipt of tenders	MSTC E-PROCUREMENT PORTAL https://www.mstcecommerce.com/eproc/
Time and date of opening of tenders	As per E-PROCUREMENT PORTAL
Place of opening of tenders	MSTC E-PROCUREMENT PORTAL
Nominated Person/Designation to receive Bulky Tenders	SANJAY KUMAR GAVASKAR, Dy. General Manager (Material)&CPSO

2. Interested tenderers may obtain further information about this requirement from the Purchase Section, Security Paper Mill, Narmadapuram. They may also visit SPM, Narmadapuram website for further details.
3. Eligibility to participate as per Government of India’s Public Procurement (Preference to Make in India) Order 2017 (as amended/ revised) and Ministry of Finance, Department of Expenditure, Public Procurement Division’s Orders (Public Procurement 1, 2 and 3) F.No.6/18/2019-PPD dated 23rd/ 24th July 2020 (or any further amendments thereof) regarding eligibility of bidders from neighboring countries shall apply to this tender.
4. Please note that SPMCIL reserves its right to grant Purchase preferences in accordance with Government of India’s Public Procurement (Preference to Make in India) Order 2017 (as amended/ revised) and Public

Procurement Policy for Micro and Small Enterprises (MSEs) Amendment Order, 2018 (as amended/ revised).

5. Interested tenderers may obtain further information about this requirement from the above office selling the documents. They may also visit our website mentioned above for further details.
6. Tenderer may also download the tender documents from the web site mentioned above and submit its tender by utilizing the downloaded document; the bidder must not make any changes to the contents of the documents, except for filling the required information. A certificate to this effect must be submitted by the bidder in the Tender Form (Section X).
7. Tenderers shall ensure that their tenders, duly sealed and signed, complete in all respects as per instructions contained in the Tender Documents, are to be submitted on MSTC Govt. e-procurement portal and the website is <https://www.mstcecommerce.com/eproc/>
8. In the event of any of the above-mentioned dates being declared as a holiday/ closed day for the purchase organization, the tenders will be sold/ received/ opened on the next working day at the appointed time.
9. The tender documents are not transferable.
10. The bidder, their affiliates, or subsidiaries – including subcontractors or suppliers for any part of the contract – should not stand declared ineligible/ blacklisted/ banned/ debarred by any Government Agency anywhere in the world, for participating in its tenders, under that country’s laws or official regulations. A declaration to this effect shall be submitted by the bidder in the Tender Form (Section X).
11. EMD amount mentioned in Section VI – List of Requirements shall be furnished in one of the following forms: a) Account Payee Demand Draft or b) Fixed Deposit Receipt or c) Banker’s cheque, otherwise the tender will not be accepted in any case. The demand draft, fixed deposit receipt or banker’s cheque shall be drawn on any scheduled commercial bank in India, in favour of “Security Paper Mill, Narmadapuram”. Bidder has to upload scanned copy/proof of the EMD along with bid and has to ensure delivery of hardcopy to SPM, Narmadapuram within 5 days of tender End date/ Tender Opening date.
Enclosed: -
 1. Annexure – I (Bidder’s Check list before tender submission)
 2. Declaration (Annexure-II)
 3. Declaration (Annexure-III)
 4. Declaration (Annexure-IV)
12. Tenderer may also download the tender documents from the web site <http://spmarmadapuram.spmcil.com>, <http://eprocure.gov.in> and www.mstcecommerce.com/eproc/.
13. Tenderer shall ensure that their tenders, duly sealed and signed, complete in all respects as per instructions.

Name, Designation: Sanjay Gavaskar , Manager (Material)/CPSO
Address: SPMN (PM5, SPM Narmadapuram)
Phone, Fax, email: 07574-286776
Email: sanjay.gavaskar@spmCIL.com

.....
.....
[Name, designation, address, tel. No etc. of the officer signing the document]

For and on behalf of

.....

GENERAL INSTRUCTIONS TO TENDERERS (GIT)

Kindly refer <https://spmcil.com/uploaddocument/GIT/new.pdf> for further details.

(GIT TOTAL 61 pages)

SECURITY PAPER MILL

Section III: Special Instructions to Tenderers (SIT)

The following Special Instructions to Tenderers will apply for this purchase. These special instructions will modify/ substitute/ supplement the corresponding General Instructions to Tenderers (GIT) incorporated in Section II. The corresponding GIT clause numbers have also been indicated in the text below:

In case of any conflict between the provision in the GIT and that in the SIT, the provision contained in the SIT shall prevail.

(Clauses of GIT listed below include a possibility for variation in their provisions through SIT. There could be other clauses in SIT as deemed fit.)

Sl. No.	GIT Clause No.	Topic	SIT Provision
1	3.	Eligible Tenderers	Applicable
2	3.4	Eligible Goods and Services (Origin of Goods)	Applicable
3	6.1	The tender documents includes :	Applicable
4	8	Pre-bid Conference	Not Applicable
5	9	Time Limit for receiving request for clarification of Tender Documents	A Tenderer requiring any clarification or elucidation on any issue of the tender documents may take up the same with SPMN in writing or by fax/e-mail/telex. SPMN will respond in writing to such request provided the same is received before 14 days prior to the prescribed date of submission of tender.
6	10.1	The Technical bid to be submitted by Tenderer shall contain the following documents, duly filled in, as required:	Applicable
7	11.2	Tender Currency	Supplier is requested to quote price in INR within 2 Decimal places. Quotation with price quote beyond 2 decimal place is ignored.
8	12.1	Tender Prices	Applicable
9	12.2,33,36.1	Schedule wise evaluation	Applicable
10	12.6	GST details	Applicable
11	14	PVC Clause & Formula	Not Applicable
12	14.4 to 14.7	Exchange Rate Variation (ERV)	Not Applicable
13	16.1 a) to c)	Documents Establishing Tenderer's Eligibility and Qualifications	Applicable
14	18.4, 18.5	Earnest Money Deposit (EMD)	Not Applicable.
15	19	Tender Validity	180 DAYS FROM THE DATE OF OPENING OF QUOTATION.
16	20.4	Number of Copies of Tenders to be submitted	SINGLE COPY TENDER DOCUMENT WITH SEAL AND SIGN ON MSTC Portal
17	20.8	Two Bid System	Single Stage (Three packet system) refer Section-VI para 3 of tender.
18	20.9	E-Procurement	Tenderers shall ensure that their tenders, duly sealed and signed, complete in all respects as per instructions contained in the Tender Documents and

			are to be submitted on MSTC Govt. e-procurement portal and the website is https://www.mstcecommerce.com/eproc/
20	34 and 35.1	Comparison on CIF Destination Basis	Not Applicable
21	35.2 to 35.6	Additional Factors for Evaluation of Offers and Preferential schemes	Applicable
22	43	Parallel Contracts	Not Applicable
23	44.1	Serious Misdemeanors	Applicable
24	44.3	Integrity Pact	Not Applicable
25	45.1	Notification of Award	Applicable
26	50.	Applicability of additional GIT for rate Contracts	Applicable
27	51.	Applicability of additional GIT for PQB Tenders	Applicable
28	52.	Applicability of additional GIT for Tenders involving Samples	Not Applicable
29	53.	Applicability of additional GIT for EOI Tenders	Not Applicable
30	54.	Applicability of additional GIT for Tenders for Disposal of Scrap	Not Applicable
31	55.	Applicability of additional GIT for Development/Indigenization Tenders	Not Applicable
32	Special Condition	Sec. 206AB of IT Act:	Vendor has to submit declaration in specified format for the compliance of Section 206AB of Income Tax Act, 1961. In case of non-submission of declaration; TDS will be deducted at higher rates (as applicable) as per section 206AB.
33	Special Condition	GST Return :	Supplier Should file the GST returns for outward supplies in time. In case of any Input Credit Loss to SPM by way of their failure to files GST Returns in time, SPM reserves the right to withhold the payment of filling of Returns.

Section IV: General Conditions of Contract (GCC)

Part I: General Conditions of Contract applicable to all types of Tenders.

Part II: Additional General Conditions of Contract applicable to all types of Tenders

Kindly refer <https://spmcl.com/uploaddocument/GCC/new.pdf> for further details (GIT contains 36 pages).

SECURITY PAPER MILL

Section V: Special Conditions of Contract (SCC)

The following Special Conditions of Contract (SCC) will apply for this purchase. The corresponding clauses of General Conditions of Contract (GCC) relating to the SCC stipulations have also been incorporated below. These Special Conditions will modify/ substitute/ supplement the corresponding (GCC) clauses.

Whenever there is any conflict between the provision in the GCC and that in the SCC, the provision contained in the SCC shall prevail.

(Clauses of GCC listed below include a possibility for variation in their provisions through SCC. There could be other clauses in SCC as deemed fit)

S. No.	GCC Clause No.	Topic	SCC Provision
1	1.2	Abbreviations:	APPLICABLE
2	6.1, 6.3 & 6.5	Performance Bond/ Security	As per below mentioned Para-1.
3	19.3	Option Clause	Not Applicable
4	21.	Taxes and Duties	APPLICABLE
5	22.	Terms and Mode of payments	As per below mentioned Para-3.
6	24.1	Quantum of LD	As per below mentioned Para-4.
7	33.1	Resolution of Disputes	APPLICABLE
8	36.3.2,	Disposal/ Sale of Scrap by Tender	Not Applicable

1. Performance Security

1.1 In case of order material/Services in your favour for Rs. 2,50,000/- or above, the supplier shall furnish the performance security amount/ Security Deposit (S.D) (10 % of the ordered value) within 21 days after issue of Notification of Award of Contract (NAC) by SPM, Narmadapuram in favour of Security Paper Mill, Narmadapuram. The performance security will be return back without any interest to successful tenderer after the completion of all contractual obligations.

Note: - NAC will be issued by SPMN and Purchase Order will be issued by the respective consignee Units i.e. (1) Bank Note Press, Dewas (2) Currency Note Press, Nasik (3) India Security Press, Nasik (4) Security Printing Press, Hyderabad.

1.2 The performance security shall be denominated in Indian Rupees or in the currency of the contract and shall be in one of the following forms:

- a) Account payee Demand Draft or Fixed Deposit Receipt drawn on any commercial bank in India, in favour of Security Paper Mill, Narmadapuram.
- b) Bank Guarantee issued by a commercial bank in India, in the prescribed form as provided in Section XV of this document.

1.3 In the event of any loss due to supplier's failure to fulfill its obligations in terms of the contract, the amount of the performance security shall be payable to the SPM to compensate SPM for the same.

1.4 In the event of any amendment issued to the contract, the supplier shall, within twenty-one days of issue of the amendment, furnish the corresponding amendment to the Performance Security (as necessary), rendering the same valid in all respects in terms of the contract as amended.

2. OPTION CLAUSE

Not Applicable.

3. TERMS AND MODE OF PAYMENT

3.1 TERMS OF PAYMENT

100% payment of the cost of services (for each trip as per the price schedule section XI of this tender document) shall be made on to pay basis after receipt and acceptance of services on monthly basis by the Consignee/Recipient of the services on production of all required documents by the supplier. Billing shall be done by Contractor in name of consignee.

Detail of Consignee (Recipient of material) and paying authority mentioned as below:

For Schedule-1 : a) CGM, Bank Note Press, Dewas (M.P.)

For Schedule-2 : b) CGM, Currency Note Press, Nasik (M.H.)

c) CGM, India Security Press, Nasik (M.H.)

For Schedule-3 : d) CGM, Security Printing Press, Hyderabad (Telangana)

Note:- For Return Trips e) CGM, Security Paper Mill, Narmadapuram (M.P.)

3.2 MODE OF PAYMENT

3.2.1 Payment will be made through RTGS/NEFT. Firm should furnish all Bank detail including RTGS/NEFT code extra in their bill. Information may be provided as the format in "Annexure A" as below.

3.2.2 Annexure A

Please provide the bank details for RTGS payment as per format:-

S.No. Details

- 1 Name of the supplier
- 2 Account No
- 3 Account Type
- 4 Name of the bank
- 5 Branch
- 6 City
- 7 Branch Code
- 8 MICR Code
- 9 IFSC Code

4. Liquidated Damages Clause:

If the contractor fails to deliver the goods and/or services or any installment thereof within the Delivery Period, SPM Narmadapuram shall, without prejudice to other rights and remedies available to SPM, Narmadapuram under the contract, deduct from the contractor price, as Liquidated damages, a sum equivalent to the rate of 0.5 Percent of the delivered price of the delayed goods and/or services on the LD amount for each week of delay or part thereof until actual delivery or performance, subject to a maximum deduction of the 10% of the delayed goods or services.

SECURITY PAPER MILL

LIST OF REQUIREMENTS

Schedule No.	Brief description of work and Services	Quantity Unit	Amount of Earnest Money
01.	<p>1.Hiring of completely metal body container Truck / Trailer along with container for transportation of CWBN paper / Security paper from SPM, Narmadapuram to Dewas, M.P and along with pilot vehicle for escorting CWBN paper/Security Paper, transport from SPM, Narmadapuram to BNP, Dewas M.P on rate contract basis. <u>However the pilot vehicle shall come back along with the escort team to SPM, Narmadapuram.</u></p> <p><u>2.Return Trip</u></p> <p>Hiring of Completely metal body container Truck/Trailer along with container for transportation of reusable material from BNP, Dewas to SPM, Narmadapuram.</p>	As per list of Requirement of Section VI of this Tender Document	NIL
02.	<p>1.Hiring of completely metal body container Truck / Trailer along with container for transportation of CWBN paper / Security paper from SPM, Narmadapuram to CNP/ISP, Nashik and along with pilot vehicle for escorting CWBN paper/Security Paper, transport from SPM, Narmadapuram to CNP/ISP Nashik on rate contract basis. <u>However the pilot vehicle shall come back along with the escort team to SPM, Narmadapuram.</u></p> <p><u>2.Return Trip</u></p> <p>Hiring of Completely metal body container Truck/Trailer along with container for transportation of reusable material from CNP/ISP, Nashik to SPM, Narmadapuram.</p>		
03.	<p>1.Hiring of completely metal body container Truck / Trailer along with container for transportation of CWBN paper / Security paper from SPM, Narmadapuram to SPP, Hyderabad and along with pilot vehicle for escorting CWBN paper/Security Paper, transport from SPM, Narmadapuram to SPP, Hyderabad on rate contract basis. <u>However the pilot vehicle shall come back along with the escort team to SPM, Narmadapuram.</u></p> <p><u>2.Return Trip</u></p> <p>Hiring of Completely metal body container Truck/Trailer along with container for transportation of reusable material from SPP, Hyderabad to SPM, Narmadapuram.</p>		

Detailed Requirement as below

Sl. No.	Description	Tentative Annual Requirement of Container Truck / Trailer along with container	Tentative Annual Requirement of Pilot Escort Vehicle(TO & FRO)	Tentative Annual Requirement of Container Truck / Trailer Container (on Return Basis)
1	SPM , Narmadapuram (M.P) to BNP, Dewas (M.P)	216 Trips	216 Trips	60 Trips
2	SPM , Narmadapuram (M.P) to CNP, Nashik (M.H)	216 Trips	216 Trips	60 Trips
	SPM , Narmadapuram (M.P) to ISP, Nashik	116 Trips	116 Trips	20 Trips
3	SPM , Narmadapuram (M.P) to SPP, Hyderabad	30 Trips	30 Trips	15 Trips

Quantities mentioned above are illustrative / indicative and not exhaustive; the actual requirement may vary (increase / decrease) as per the need.

(1) PROCUREMENT PREFERENCE FOR MSE

- (i) From time to time, the Government of India (GoI) lays down procurement policies to help inclusive national economic growth by providing long-term support to small and medium enterprises and disadvantaged sections of society and to address environmental concerns. The Procurement Preference Policy for Micro and Small Enterprises has been notified by GoI in exercise of the powers conferred in Section 11 of the Micro, Small and Medium Enterprises Development (MSMED) Act, 2006.
- (ii) Micro and Small Enterprises (MSE) must, along with their offer, provide proof of their being registered as MSE (indicating the terminal validity date of their registration) for the item tendered, with any agency mentioned in the notification of the Ministry of Micro, Small and Medium Enterprises (MSME), indicated below:
 - (a) District Industries Centers.
 - (b) Khadi and Village Industries Commission.
 - (c) Khadi and Village Industries Board.
 - (d) Coir Board.
 - (e) National Small Industries Corporation.
 - (f) Directorate of Handicraft and Handloom; and
 - (g) Any other body specified by the Ministry of MSME.
- (iii) For ease of registration of Micro and Small Enterprises (MSEs), Ministry of MSME has started Udyog Aadhar Memorandum which is an online registration system (free of cost) w.e.f. 18th September 2015 and all Micro & Small Enterprises (MSEs) who are having Udyog Aadhar Memorandum should also be provided all the benefits available for MSEs under the Public Procurement Policy for Micro and Small Enterprises (MSEs), Order 2012.
- (iv) The MSEs are provided tender documents free of cost and are exempted from payment of earnest money, Subject to furnishing of relevant valid certificate for claiming exemption.
- (v) As per MSME Act, 2006 and Government of India's stimulus package announced on 13/02/2020 MSME payments have to be released within 45 days by Government and PSUs. As per the MSME Act, delays may attract punitive interest.
- (vi) Under Public Procurement Policy for MSEs, a minimum 25 percent share out of the total procurement by Central Government Ministries/ Departments/ Public Sector Undertakings are to be made from MSEs. To meet this target, PSUs are required to conduct special Vendor Development Programmes/ Buyer-Seller Meets for SCs/STs entrepreneurs.

(vii) If a MSE bidder quotes a price within the band of the lowest (L1) +15 per cent in a situation where the L1 price is quoted by someone other than an MSE, the MSE bidders are eligible for being awarded 25 percent of the total tendered value if they agree to match the L1 price. In case of more than one such eligible MSE, the 25 percent quantity is to be distributed proportionately among these bidders. Within this, a purchase preference of 4 per cent is reserved for MSEs owned by Scheduled Caste (SC)/ Scheduled Tribe (ST) entrepreneurs and 3 per cent is reserved for procurement from MSEs owned by women (if they participate in the tender process and match the L1 price). Provided that, in event of failure of such SC/ ST or Women MSE to participate in tender process or meet tender requirements and L1 price, 4 percent sub-target shall be met from other MSE. MSEs would be treated as owned by SC/ ST or women entrepreneurs:

(a) In case of proprietary MSE, proprietor(s) shall be SC/ST or women

(b) In case of partnership MSE, the SC/ST or women partners shall be holding at least 51% shares in the unit

(c) In case of Private Limited Companies, at least 51% share shall be held by SC/ST or women promoters.

In the opinion of Ministry of MSME, in case of tender item is non-split-able or non-dividable, etc. MSE quoting price within price band L1+15% may be awarded for full/ complete supply of total tendered value to MSE, considering spirit of policy for enhancing the Govt. procurement from MSE.

This Policy is meant for procurement of only goods produced and services rendered by MSEs and not for any trading activities by them. An MSE Unit will not get any purchase preference over another MSE Unit.

(2) DETAIL SCOPE OF SUPPLY

The detail scope of supply of the Tenderer for this Tender shall be as per Technical Specifications (Section-VII).

2.1 Scope of Supply:

The scope of supply of the Tenderer covered under this specification shall include the following:-

Sl. No.	Description	Tentative Annual Requirement of Container Truck / Trailer along with container	Tentative Annual Requirement of Pilot Escort Vehicle(TO & FRO)	Tentative Annual Requirement of Container Truck / Trailer Container (on Return Basis)
1	SPM , Narmadapuram (M.P) to BNP, Dewas (M.P)	216 Trips	216 Trips	60 Trips
2	SPM , Narmadapuram (M.P) to CNP, Nashik (M.H)	216 Trips	216 Trips	60 Trips
	SPM , Narmadapuram (M.P) to ISP, Nashik	116 Trips	116 Trips	20 Trips
3	SPM , Narmadapuram (M.P) to SPP, Hyderabad	30 Trips	30 Trips	15 Trips

Quantities mentioned above are illustrative / indicative and not exhaustive; the actual requirement may vary (increase / decrease) as per the need.

Tentative monthly requirement shall be 45 nos. of container truck / trailer along with pilot escort vehicle or may increase/decrease as per need of SPMN.

Approximately 05 nos. of container truck along with pilot vehicle should be supply in once or as per actual requirement/demand raised by SPMN.

2.2 Required Completion Schedule: One (1) year from the date of issue of Notification of Award of contract or Purchase Order whichever is earlier. Which may extend upto 3 months based on requirement.

2.3 Period of Contract: - The contract shall be awarded for a period of One Year from the date of commencement of Contract at the same rates, terms & conditions of the tender, which means **“The Rate Contract shall be for a period of 1 year as per the same rates, terms & conditions of the tender”**. Which may extend for 3 months on same terms & conditions.

2.4 Required Terms of Delivery: F.O.R, SPM Narmadapuram.

2.5 The Chief General Manager, Security Paper Mill, Narmadapuram, reserve the right to short- close & terminate the order at any time giving one month notice.

(3) SUBMISSION OF TENDERS:-

3.1 Pre-Qualification bid, Techno-commercial bid and Price bid are to be submitted separately through MSTC e-procurement portal <https://www.mstcecommerce.com/eproc/> on or before the due date of the submission of the tender. Further, it may be noted that the price is not to be quoted either in the pre-qualification or in techno-commercial bid. It shall only be quoted in price bid. Non-adherence to this shall be making tender liable for rejection.

3.2 Tenders shall be submitted in parts as below:-

PART - I - PRE-QUALIFICATION BID

(A) For Non MSME Firms

- i. Containing un-priced tender consisting of complete Qualification/Eligibility of the tenderer as per the format specified under Section IX in this document.
- ii. One copy of tender duly seal and signed shall be submitted on MSTC PQB cover. It should not have any price aspects.
- iii. Financial Standing of last 03 years i.e 2020-21 , 2021-22 and 2022-23 ending 31st March of a year should be certified by accountants e.g. Chartered Accounts (CA).
- iv. Duly filled tender form as per Section-X is to be submitted. No price detail is to be given in this bid. In case if any price detail is given, then the bids are liable to be rejected.
- v. The bidder firm should be registered under “Registered Common Carriers”. Documentary evidence should be submitted along with the tender document.
- vi. Firm should submit Annexure II,III & IV of tender document with seal & sign.

(B) For MSME Firms:

- i. Containing un-priced tender consisting of complete Qualification/Eligibility of the tenderer as per the format specified under Section IX in this document.
- ii. Firm shall submit the valid MSME certificate and the tendered item must be listed in the MSME certificate store list. Non-submission of valid MSME certificate and non-availability of the tendered item in the store list of this certificate shall lead to rejection of the offer.
- iii. Power of Attorney/Authorization with the seal of the company of person signing the tender documents.
- iv. Duly filled tender form as per Section-X is to be submitted. No price details are to be given in this bid. In case if any price detail is given, then the bids are liable to be rejected.
- v. If required SPM may visit the firm office/factory during PQB stage, to ascertain the bidder capability & quality control methodology.
- vi. The bidder firm should be registered under “Registered Common Carriers”. Documentary evidence should be submitted along with the tender document.
- vii. Firm should submit Annexure II,III & IV of tender document with seal & sign.
- viii. If required SPM may visit the factory/office during PQB stage to ascertain the bidder capability for service required as per tender enquiry.

PART - II - TECHNO-COMMERCIAL BID

- i. Tenderer shall submit detailed technical offer as per Technical Specifications as per Section VII of this tender document.
- ii. The firm must give an undertaking in their techno-Commercial bid that the product offered by them confirms specifications mentioned in Section VII.
- iii. Bidder shall submitted acceptance of required completion schedule, period of contract & terms of delivery as per section VI, Para 2.2, 2.3, & 2.4. Page (14 of 17)
- iv. Containing un-priced tender consisting commercial package including all terms and conditions. No price details to be given in this tender.
- v. Containing Blank price Bid (No price details to be given in this tender).
- vi. Bidder shall submit undertaking stating of "Unconditional acceptance all the terms & conditions of tender enquiry without any deviations."

PART III - PRICE BID:

- i. The tenderers shall quote their prices strictly as per the e-procurement portal.
- ii. The tenderers shall upload the filled price schedule (Section XI) of the tender Document.

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NOTE: "BIDDER TO FURNISH STIPULATED DOCUMENTS ALONG WITH TENDER IN SUPPORT OF FULFILLMENT OF TENDER CRITERIA. FURTHER CORRESPONDENCE IN THIS REGARD WILL NOT BE ENTERTAINED FOR ANY REASON. NON-SUBMISSION OR INCOMPLETE SUBMISSION OF DOCUMENTS MAY LEAD TO REJECTION OF OFFER".

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(4) EVALUATION CRITERIA FOR L1 BIDDER

The pre-qualification bids are to be opened in the first instance, at the prescribed time and date. These bids shall be scrutinized and evaluated by the competent committee/ authority with reference to the parameters prescribed in the eligibility criteria. Thereafter, in the second stage, the technical bids of only pre-qualified bidders (as decided in the first stage) shall be opened at a later date and time for further scrutiny and further evaluation. These bids shall be scrutinized and evaluated by the competent committee/ authority with reference to the parameters prescribed in the tender document. Subsequently, in the third stage the financial bids of only the technically acceptable offers (as decided in the second stage shall be opened for further scrutiny and evaluation. Intimation regarding to opening of technical and financial bids shall be given to acceptable Tenderers to enable them to attend the technical and financial bid opening, if they so desire. The method of evaluation of L1 bidder for awarding the Contract shall be decided on total offered price mentioned in individual schedule wise as per Section- XI (Price schedule) of this tender document.

(5) COMPARISON ON F.O.R. SPM NARMADAPURAM BASIS:

The Comparison of the responsive tenderers shall be on schedule basis as per Price Schedule in Section-XI of this Tender Document. The tenders received and accepted will be evaluated to ascertain the best and lowest evaluated tender in the interest of the purchaser for the complete scope of supply as per our requirement.

(6) IMPORTANT NOTE: General instructions to tenderer (GIT) and General Conditions of contract (GCC) shall also form a part of this tender document. For details regarding GIT and GCC please refer links as below:-

- <http://spmNarmadapuram.spmcil.com/spmcil/uploaddocument/GIT.pdf>
- <http://spmNarmadapuram.spmcil.com/spmcil/uploaddocument/GCC.pdf>

NOTE: THE FOLLOWING SECTION'S ARE NOT APPLICABLE FOR THIS TENDER.

SECTION- XIII BANK GUARANTEE FORM FOR EARNEST MONEY DEPOSIT

TECHNICAL SPECIFICATIONS**I N D E X**

Clause No.	Description	No. of Sheets
01	Intent of Specification	Three (5) Sheets
02	Scope of Supply	
03	Scope of Work Technical Requirement	
04	Technical Specification/Requirement	
05	Other Important Conditions	

1. INTENT OF SPECIFICATION

The specification is intended to cover supplying completely closed metal body container truck / trailer along with container [Volvo, Tata Primus or Equivalent] and accompanying Pilot Escort Vehicles [TATA SUMO GRANDE/MAHINDRA SCORPIO or Equivalent] on hiring basis for transporting highly sensitive security materials from Security Paper Mill, Narmadapuram, M.P. to , the following SPMCIL units :-

- a) BNP, Dewas (M.P.)
- b) CNP/ISP, Nashik (M.H.)
- c) SPP, Hyderabad (Telangana)

2. SCOPE OF SUPPLY

The scope of supply of the Tenderer covered under supplying completely closed metal body container truck / trailer along with container [Volvo, Tata Primus or Equivalent] and accompanying Pilot Vehicles [TATA SUMO GRANDE/MAHINDRA SCORPIO or Equivalent] on hiring basis for transporting highly sensitive security materials.

Sl. No.	Description	Tentative Annual Requirement of Container Truck / Trailer along with container	Tentative Annual Requirement of Pilot Escort Vehicle(TO & FRO)	Tentative Annual Requirement of Container Truck / Trailer Container (on Return Basis)
1.	SPM , Narmadapuram (M.P) to BNP, Dewas (M.P)	216 Trips	216 Trips	60 Trips
2.	SPM , Narmadapuram (M.P) to CNP, Nashik (M.H)	216 Trips	216 Trips	60 Trips
	SPM , Narmadapuram (M.P) to ISP, Nashik	116 Trips	116 Trips	20 Trips
3.	SPM , Narmadapuram (M.P) to SPP, Hyderabad	30 Trips	30 Trips	15 Trips

Quantities mentioned above are illustrative / indicative and not exhaustive; the actual requirement may vary (increase / decrease) as per the need.

Tentative monthly requirement may be 45 nos. of container truck / trailer along with container and with pilot escort vehicle or as per actual requirement/demand raised by SPMN.

3. SCOPE OF WORK

The scope of work of the Tenderer covered under transporting highly sensitive security materials from Security Paper Mill, Narmadapuram, M.P. to , the following SPMCIL units :-

- a) BNP, Dewas (M.P)
- b) CNP/ISP, Nasik (M.H)
- c) SPP, Hyderabad(Telangana)

Note: -

1. Container Truck / Trailer along with container will travel from SPM, Narmadapuram to different destinations and will be released after unloading at the respective destinations.
2. Pilot Escort Vehicle will travel from SPM, Narmadapuram to different destinations and **shall bring the escort team back to SPM, Narmadapuram.**
3. SPM, Narmadapuram shall bring some material (i.e. Plywood Boxes, Thermocol Sheets, Brown Card Sheets, etc.) from BNP/CNP/ISP/SPP while returning. This material shall be loaded in the same or any other vehicle arranged by supplier while returning (i.e. From BNP/CNP/ISP/SPP), which has been taking the CWBN paper from SPM, Narmadapuram.

4. TECHNICAL SPECIFICATIONS/ REQUIREMENT :-

I. Completely closed metal body container Truck / Trailer along with Container

- a) The truck / trailer along with container [Volvo, Tata Primus or Equivalent] provided and fit for movement on highway at high speed. The truck / trailer along with container should be roadworthy.
Inside floor of the container should be of metal plate. Flooring of the container should be smooth.
- b) Complete intact metal body container truck / trailer along with container [Volvo, Tata Primus or Equivalent] with one-side (rear side) lockable doors (using pad locks) is required. The metal body container of Truck / Trailer along with container should be robust and strong enough to withstand any outside pilferage and tampering.
- c) The Completely closed metal body containers [Volvo, Tata Primus or Equivalent] truck / trailer along with container should be fit to carry a total weight of 12 to 15 Tons load (approx.) of boxes of various dimension and sizes.
- d) The minimum size of the box/reels to be loaded is 730 mm (L) x 660 mm (W) x 660 mm (H) and the maximum size of boxes to be loaded is 830 mm (L) x 720 mm (W) x 970 mm (H). Weight of each box/reel to be loaded may vary from 167 kgs to 400 kgs.
- e) Suitable in built hinges for the doors with suitable locking provisions for putting at least two pad locks to be provided in each container.
- f) The minimum Size of Container should be 32' long X 8' Width X 8 & 1/2' Height.

I. Pilot Vehicle

Pilot Vehicle provided and fit for movement on highway at high speed. (TATA SUMO GRANDE/ MAHINDRA SCORPIO or Equivalent). The pilot vehicle should have capacity to carry (6+1) passengers. The Driver of Pilot vehicle should have valid license, required insurance papers and vehicle should not be older than three years [from the date of purchase].

5. Other Important Conditions :-

- a) The charges shall include all the following costs :-
 - ❖ Fuel (Diesel)
 - ❖ Maintenance and servicing cost
 - ❖ Lubricant cost(Mobile, Engine oils and other lubricants)
 - ❖ Wages and other benefits of the drivers
 - ❖ Toll tax and parking charges etc.
- b) Insurance charges for the goods to be transported shall be borne by SPM.
- c) Vehicles (Truck / Trailer along with container and Pilot) should have commercial road permits for respective states, Insurance, all statutory payments for both driver and vehicle's etc.
- d) No detention charges will be paid in normal cases. Rate should include the de-stuffing & stuffing charges involve in case of loading/unloading on the way due to breakdown of vehicle.
- e) The vehicles should be available at short notice i.e. within 02 days or even less of our notice over phone/e-mail/fax.
- f) All the vehicles driver and other personnel's accompanying the vehicles have to abide by all security norms right from entering our premises for carrying the security materials till the issue of clearance certificates by respective in-charge/authority of different destination.
- g) The completely closed metal body container truck / trailer along with container should have enough space and provision in drivers cabin for seating of at least two escort personnel's.
- h) The vehicles should have other provision like spare Tyre, First Aid Kit, Portable Fire Extinguisher, Heavy Duty Torch, etc. for emergence purpose. And in case of any puncher of Tyre, it should be replaced within an hour.
- i) In case of any breakdown of the vehicle, the owner has to arrange a substitute vehicle within 1 day (max) failing which penalty charges will be deducted from the bill at the discretion of the SPM. Similarly in the event of non-availability of driver due to sickness or for any reason during journey period, substitute driver to be provided for the supplied vehicles within 6 hours (max).
- j) The average speed of the vehicles from origin to destination should not be less than 30 KM/Hr) i.e. Total Distance/Total Time = 30 Km/Hr. For reaching to destination the max. time to Dewas =8 Hrs to 9 Hrs, Nashik = 20 Hrs to 21 Hrs and Hyderabad= 26 Hrs to 27 Hrs).
- k) All Drivers should be competent, experienced, physically fit and having a valid professional (Commercial) driving license issued by a Competent Authority with minimum five years' experience in case of light vehicle or in case having Heavy Commercial Vehicle License, he should have at least 3 years' experience, apart from being sober, gentle, courteous and well behaved person with at least one year working experience in any reputed Organization.
- l) Their character and antecedents should be verified by the police authorities. If a particular driver's performance/conduct is not acceptable to the SPM, he must be replaced immediately within 03 days. In case of being intoxicated condition, indiscipline on the part of driver, he should be replaced immediately as this is life risk and detrimental to the safety of the vehicle & goods. Further, they have to abide by all directions / advices given by our representative/ officers/CISF from time to time.
- m) Drivers should be covered by comprehensive Insurance policies for safety and security.
- n) A transporter has to ensure that alternative drivers are provided for non-stop road movement of all the vehicles to meet the time schedule. All the drivers shall take orders from Company's Security Officer accompanying.
- o) Route for destination shall be specified by the SPM only after completion of loading and should be kept strictly confidential by the transporters/ his representative / drivers.

- p) Either transporters or his/their representative should accompany with every consignment and will interact with the SPM on a day-to-day basis for the requirements / movements of truck / trailer along with container.
- q) All security norms are to be followed by the truck / trailer driver and any other personnel accompanying with the vehicle. Besides, it is prerogative of SPM to decide how many security personnel will be posted in each closed truck / trailer along with container in a normal condition.
- r) It will be the responsibility of the transporter to ensure that the routes fixed for the running of transporter while running do not violate any road or traffic laws or any other laws.
- s) The transporter shall take out and keep alive valid insurance covers as per provision of the Motor Vehicles Act, 1939. The transporter shall also take out and keep alive for the vehicles riot risk insurance.

Note: -

1. The Truck/Trailer should have the facility to install the GPS tracking System. Supply, Installation, & monitoring of GPS tracking system shall be done by SPM. After reaching the destination tracking system shall be removed by Escort team and shall take in their custody.
2. Container Truck / Trailer along with container will travel from SPM, Narmadapuram to different destinations and will be released after unloading at the respective destinations.
3. Pilot Escort Vehicle will travel from SPM, Narmadapuram to different destinations and shall bring the escort team back to SPM, Narmadapuram.
4. SPM, Narmadapuram shall bring some material (i.e. Plywood Boxes, Thermocol Sheets, Brown Card Sheets, etc.) from BNP/CNP/ISP while returning. This material shall be loaded in the same vehicle which has taken the CWBN paper from SPM, Narmadapuram.

"Any bidder from a country which shares a land border with India will be eligible to bid in the tender only if the bidder is registered with the Competent Authority. (The Registered Committee constituted by the Department for Promotion of Industry and Internal Trade)"

I) Bidder means any person or firm or company, including any member of a consortium or joint venture (that is an association of several persons, or firms, or companies), every artificial judicial person not falling in any of the descriptions of bidders stated hereinbefore, including any agency branch or office controlled by such person participating in a procurement process.

II) "Bidder from a country which shares a land border with India" for the purpose of this order means:-

- a) An entity incorporated, established or registered in such a country; or
- b) A subsidiary controlled through entities incorporated, established or registered in such a country, or
- c) An entity substantially controlled through entities incorporated, established or registered in such a country, or
- d) An entity whose beneficial owner is situated in such a country; or
- e) An India (or other) agent of such an entity; or
- f) A natural person who is a citizen of such a country; or
- g) A consortium or joint venture where any member of the consortium or joint venture falls under any of the above.

III) The beneficial owner for the purpose of (ii) above will be as under :-

1) In case of a company or limited liability partnership, the beneficial owner is the natural person(s), who, whether acting alone or together, or through one or more judicial person, has a controlling ownership interest or who exercise control through other means.

Further Explanation:

a) "Continuing ownership interest" means ownership of or entitlement to more than twenty five percent of shares or capital or profits of the company.

b) "Control" shall include the right to appoint majority of the director or to control the management or policy decision including by virtue of their shareholding or management rights or shareholder agreements or voting agreements.

2) In case of partnership firm, the beneficial owner is the natural person(s) who, whether acting alone or together, or through one or more judicial person, has ownership of entitlement to more than fifteen percent of capital or profits of the partnership.

3) In case of an unincorporated association or body of individuals, the beneficial owner is the natural person(s), who, whether acting alone or together, or through one or more judicial person, has ownership of or entitlement to more than fifteen percent of the property or capital or profits of such association or body of individuals.

4) Where no natural person is identified under (1) or (2) or (3) above, the beneficial owner is the relevant natural person who holds the position of senior managing official.

5) In case of a trust, the identification of beneficial owners(s) shall include identification of the author of the trust, the trustee, the beneficiaries with fifteen percent or more interest in the trust and any other natural person exercising ultimate effective control over the trust through a chain of control or ownership.

IV) An agent is a person employed to do any act for any another, or to represent another in dealings with third person.

V) The successful bidder shall not be allowed to sub-contract works to any contractor from a country which shares a land border with India unless such contractor is registered with the Competent Authority.

VI) Bidder shall submit the following declaration duly seal & signed of Competent Authority (as attached Annexure III of this tender):

"I have read the clause regarding restrictions on procurement from a bidder of a country which shares a land border with India. I certify that M/s.....(firm's name) is not from such a country or, if from such a country, has been registered with the Competent Authority. I hereby certify that M/s (firm's name) fulfills at requirements in this regard and is eligible to be considered."

I, the undersigned, declare that the item.....originate in.....(Name of the country).

QUALITY CONTROL REQUIREMENTS

.....Not Applicable.....

SECURITY PAPER MILL

QUALIFICATION/ELIGIBILITY CRITERIA

The PQB criteria are based on the annual requirement of the services

For bidders quoting for Schedule no: 1: SPM, Narmadapuram TO BNP, Dewas

(i) Experience & Past Performance:-

Bidder firm should have transportation experience of having successfully completed similar kind of services (container trucks/trailer along with container and pilot escort vehicle minimum capacity 6+1) for the value at least Rs. 37.17Lakhs in any one year during last five (5) years ending on 31st March 2023.

Note: "Start-ups and Micro and Small Enterprises" are exempted from "Experience and Past Performance Criteria".

(ii) Capability Equipment & Manufacturing Facilities:-

Bidder firm must have an annual capacity to provide the completely closed metal body container truck / trailer along with container of minimum 15 MT capacity and also have annual capacity to providing the pilot vehicle capacity min.(6+1).

(iii) Financial Standing:-

A. The average annual turn-over of the Bidder firm during the last three (3) financial years, ending on 31st March 2023 i.e. FY.2020-21, 2021-22, 2022-23 should be at least Rs. 37.17 Lakhs.

Note: "Start-ups and Micro and Small Enterprises" are exempted from "Financial Standing".

B. The Bidder firm should not have suffered any financial loss for more than one (1) financial year during the last three (3) financial years ending on 31st March 2023.

C. The net worth of the Bidder firm should not be negative on 31.03.2023 also should not have eroded by more than 30% during the last three (3) financial years ending on 31st March 2023.

Note:

- A. All experience, past performance and capacity/capability related data should be certified by the authorized signatory of the Bidder firm.
- B. The credentials regarding experience and past performance to the extent required as per the above eligibility criteria as would be submitted by the Bidder should be verified from the parties for whom work has been done.
- C. All financial standing data should be certified by certified accountants' e.g. Chartered Accountants (CA) in India and Certified Public Accountant/ Chartered Accountant of other countries.
- D. The bidder firm should be registered under "Registered Common Carriers". Documentary evidence should be submitted along with the tender document.

MOST IMPORTANT NOTE:

BIDDER TO FURNISH STIPULATED DOCUMENTS IN SUPPORT OF FULFILLMENT OF QUALIFYING

CRITERIA. NON-SUBMISSION OR INCOMPLETE SUBMISSION OF DOCUMENTS MAY LEAD TO REJECTION OF OFFER.

QUALIFICATION/ELIGIBILITY CRITERIA

The PQB criteria are based on the annual requirement of services

For bidders quoting for Schedule no: 2: SPM, Narmadapuram TO CNP/ISP, Nashik

(i) Experience & Past Performance:-

Bidder firm should have transportation experience of having successfully completed similar kind of services(container trucks/trailer along with container and pilot escort vehicle minimum capacity 6+1) for the value at least Rs. 109.94Lakhs in any one year during last five (5) years ending on 31st March 2023.

Note: "Start-ups and Micro and Small Enterprises" are exempted from "Experience and Past Performance Criteria".

(ii) Capability Equipment & Manufacturing Facilities:-

Bidder firm must have an annual capacity to provide the completely closed metal body container truck / trailer along with container of minimum 15 MT capacity and also have annual capacity to providing the pilot vehicle capacity min. (6+1).

(iii) Financial Standing:-

A. The average annual turn-over of the Bidder firm during the last three (3) financial years, ending on 31st March 2023 i.e. FY.2020-21, 2021-22, 2022-23 should be at least Rs. 109.94 Lacs.

Note: "Start-ups and Micro and Small Enterprises" are exempted from "Financial Standing".

B. The Bidder firm should not have suffered any financial loss for more than one (1) financial year during the last three (3) financial years ending on 31st March 2023.

C. The net worth of the Bidder firm should not be negative on 31.03.2023 also should not have eroded by more than 30% during the last three (3) financial years ending on 31st March 2023.

NOTE:-

- A.** All experience, past performance and capacity/capability related data should be certified by the authorized signatory of the Bidder firm.
- B.** The credentials regarding experience and past performance to the extent required as per the above eligibility criteria as would be submitted by the Bidder should be verified from the parties for whom work has been done.
- C.** All financial standing data should be certified by certified accountants' e.g. Chartered Accountants (CA) in India and Certified Public Accountant/ Chartered Accountant of other countries.
- D.** The bidder firm should be registered under "Registered Common Carriers". Documentary evidence should be submitted along with the tender document.

MOST IMPORTANT NOTE:

BIDDER TO FURNISH STIPULATED DOCUMENTS IN SUPPORT OF FULFILLMENT OF QUALIFYING

CRITERIA. NON-SUBMISSION OR INCOMPLETE SUBMISSION OF DOCUMENTS MAY LEAD TO REJECTION OF OFFER.

QUALIFICATION/ELIGIBILITY CRITERIA

The PQB criteria are based on the annual requirement of services

For bidders quoting for Schedule no: 3: SPM, Narmadapuram TO SPP, Hyderabad

i. Experience & Past Performance:-

Bidder firm should have transportation experience of having successfully completed similar kind of services(container trucks/trailer along with container and pilot escort vehicle minimum capacity 6+1) for the value at least Rs. 16.10Lakhs in any one year during last five (5) years ending on 31st March 2023.

Note: "Start-ups and Micro and Small Enterprises" are exempted from "Experience and Past Performance Criteria".

ii. Capability Equipment & Manufacturing Facilities:-

Bidder firm must have an annual capacity to provide the completely closed metal body container truck / trailer along with container of minimum 15 MT capacity and also have annual capacity to providing the pilot vehicle capacity min. (6+1).

iii. Financial Standing:-

A. The average annual turn-over of the Bidder firm during the last three (3) financial years, ending 31st March 2023 i.e. FY.2020-21, 2021-22, 2022-23 should be at least Rs. 16.10 Lacs.

Note: "Start-ups and Micro and Small Enterprises" are exempted from "Financial Standing".

B. The Bidder firm should not have suffered any financial loss for more than one (1) financial year during the last three (3) financial years ending on 31st March 2023.

C. The net worth of the Bidder firm should not be negative on 31.03.2023 also should not have eroded by more than 30% during the last three (3) financial years ending on 31st March 2023.

NOTE:-

- A. All experience, past performance and capacity/capability related data should be certified by the authorized signatory of the Bidder firm.
- B. The credentials regarding experience and past performance to the extent required as per the above eligibility criteria as would be submitted by the Bidder should be verified from the parties for whom work has been done.
- C. All financial standing data should be certified by certified accountants' e.g. Chartered Accountants (CA) in India and Certified Public Accountant/ Chartered Accountant of other countries.
- D. The bidder firm should be registered under "Registered Common Carriers". Documentary evidence should be submitted along with the tender document.

MOST IMPORTANT NOTE:

BIDDER TO FURNISH STIPULATED DOCUMENTS IN SUPPORT OF FULFILLMENT OF QUALIFYING CRITERIA. NON-SUBMISSION OR INCOMPLETE SUBMISSION OF DOCUMENTS MAY LEAD TO REJECTION OF OFFER.

QUALIFICATION/ELIGIBILITY CRITERIA

The PQB criteria are based on the annual requirement of services

For bidders quoting for Schedule no: 1 & 2: SPM to BNP & CNP/ISP

i. Experience & Past Performance:-

Bidder firm should have transportation experience of having successfully completed similar kind of services (container trucks/trailer along with container and pilot escort vehicle minimum capacity 6+1) for the value at least Rs.147.11Lakhs in any one year during last five (5) years ending on 31st March 2023.

Note: "Start-ups and Micro and Small Enterprises" are exempted from "Experience and Past Performance Criteria".

ii. Capability Equipment & Manufacturing Facilities:-

Bidder firm must have an annual capacity to provide the completely closed metal body container truck / trailer along with container of minimum 15 MT capacity and also have annual capacity to providing the pilot vehicle capacity min. (6+1)."

iii. Financial Standing:-

A. The average annual turn-over of the Bidder firm during the last three (3) financial years, ending on 31st March 2023 i.e. FY.2020-21, 2021-22, 2022-23 should be at least Rs. 147.11 Lacs.

Note: "Start-ups and Micro and Small Enterprises" are exempted from "Financial Standing".

B. The Bidder firm should not have suffered any financial loss for more than one (1) financial year during the last three (3) financial years ending on 31st March 2023.

C. The net worth of the Bidder firm should not be negative on 31.03.2023 also should not have eroded by more than 30% during the last three (3) financial years ending on 31st March 2023.

NOTE:-

- A. All experience, past performance and capacity/capability related data should be certified by the authorized signatory of the Bidder firm.
- B. The credentials regarding experience and past performance to the extent required as per the above eligibility criteria as would be submitted by the Bidder should be verified from the parties for whom work has been done.
- C. All financial standing data should be certified by certified accountants' e.g. Chartered Accountants (CA) in India and Certified Public Accountant/ Chartered Accountant of other countries.
- D. The bidder firm should be registered under "Registered Common Carriers". Documentary evidence should be submitted along with the tender document.

MOST IMPORTANT NOTE:

BIDDER TO FURNISH STIPULATED DOCUMENTS IN SUPPORT OF FULFILLMENT OF QUALIFYING CRITERIA. NON-SUBMISSION OR INCOMPLETE SUBMISSION OF DOCUMENTS MAY LEAD TO REJECTION OF OFFER.

QUALIFICATION/ELIGIBILITY CRITERIA

The PQB criteria are based on the annual requirement of services

For bidders quoting for Schedule no: 1 & 3: SPM to BNP & SPP

i. Experience & Past Performance:-

Bidder firm should have transportation experience of having successfully completed similar kind of services (container trucks/trailer along with container and pilot escort vehicle minimum capacity 6+1) for the value at least Rs. 53.27Lakhs in any one year during last five (5) years ending on 31st March 2023.

Note: "Start-ups and Micro and Small Enterprises" are exempted from "Experience and Past Performance Criteria".

ii. Capability Equipment & Manufacturing Facilities:-

Bidder firm must have an annual capacity to provide the completely closed metal body container truck / trailer along with container of minimum 15 MT capacity and also have annual capacity to providing the of pilot vehicle capacity min. (6+1).

iii. Financial Standing:-

A. The average annual turn-over of the Bidder firm during the last three (3) financial years, ending 31st March 2023 i.e. FY.2020-21, 2021-22, 2022-23 should be at least Rs. 53.27 Lacs.

Note: "Start-ups and Micro and Small Enterprises" are exempted from "Financial Standing".

B. The Bidder firm should not have suffered any financial loss for more than one (1) financial year during the last three (3) financial years ending on 31st March 2023.

C. The net worth of the Bidder firm should not be negative on 31.03.2023 also should not have eroded by more than 30% during the last three (3) financial years ending on 31st March 2023.

NOTE:-

A. All experience, past performance and capacity/capability related data should be certified by the authorized signatory of the Bidder firm.

B. The credentials regarding experience and past performance to the extent required as per the above eligibility criteria as would be submitted by the Bidder should be verified from the parties for whom work has been done.

C. All financial standing data should be certified by certified accountants' e.g. Chartered Accountants (CA) in India and Certified Public Accountant/ Chartered Accountant of other countries.

D. The bidder firm should be registered under "Registered Common Carriers". Documentary evidence should be submitted along with the tender document.

MOST IMPORTANT NOTE:

BIDDER TO FURNISH STIPULATED DOCUMENTS IN SUPPORT OF FULFILLMENT OF QUALIFYING CRITERIA. NON-SUBMISSION OR INCOMPLETE SUBMISSION OF DOCUMENTS MAY LEAD TO REJECTION OF OFFER.

QUALIFICATION/ELIGIBILITY CRITERIA

The PQB criteria are based on the annual requirement of services

For bidders quoting for Schedule no: 2 & 3: SPM to CNP/ISP & SPP

i. Experience & Past Performance:-

Bidder firm should have transportation experience of having successfully completed similar kind of services (container trucks/trailer along with container and pilot escort vehicle minimum capacity 6+1) for the value at least Rs. 126.05Lakhs in any one year during last five (5) years ending on 31st March 2023.

Note: "Start-ups and Micro and Small Enterprises" are exempted from "Experience and Past Performance Criteria".

ii. Capability Equipment & Manufacturing Facilities:-

Bidder firm must have an annual capacity to provide the completely closed metal body container truck / trailer along with container of minimum 15 MT capacity and also have annual capacity to providing the pilot vehicle capacity min. (6+1).

iii. Financial Standing:-

A. The average annual turn-over of the Bidder firm during the last three (3) financial years, ending on 31st March 2023 i.e. FY.2020-21, 2021-22, 2022-23 should be at least Rs. 126.05 Lacs.

Note: "Start-ups and Micro and Small Enterprises" are exempted from "Financial Standing".

B. The Bidder firm should not have suffered any financial loss for more than one (1) financial year during the last three (3) financial years ending on 31st March 2023.

C. The net worth of the Bidder firm should not be negative on 31.03.2023 also should not have eroded by more than 30% during the last three (3) financial years ending on 31st March 2023.

NOTE:-

- A. All experience, past performance and capacity/capability related data should be certified by the authorized signatory of the Bidder firm.
- B. The credentials regarding experience and past performance to the extent required as per the above eligibility criteria as would be submitted by the Bidder should be verified from the parties for whom work has been done.
- C. All financial standing data should be certified by certified accountants' e.g. Chartered Accountants (CA) in India and Certified Public Accountant/ Chartered Accountant of other countries.
- D. The bidder firm should be registered under "Registered Common Carriers". Documentary evidence should be submitted along with the tender document.

MOST IMPORTANT NOTE:

BIDDER TO FURNISH STIPULATED DOCUMENTS IN SUPPORT OF FULFILLMENT OF QUALIFYING CRITERIA. NON-SUBMISSION OR INCOMPLETE SUBMISSION OF DOCUMENTS MAY LEAD TO REJECTION OF OFFER.

QUALIFICATION/ELIGIBILITY CRITERIA

The PQB criteria are based on the annual requirement of services

For bidders quoting for Schedule no: 1, 2, & 3: (FOR QUOTING ALL SCHEDULE)

i. Experience & Past Performance:-

Bidder firm should have transportation experience of having successfully completed similar kind of services (container trucks/trailer along with container and pilot escort vehicle minimum capacity 6+1) for the value at least Rs. 163.21Lakhs in any one year during last five (5) years ending on 31st March 2023.

Note: "Start-ups and Micro and Small Enterprises" are exempted from "Experience and Past Performance Criteria".

ii. Capability Equipment & Manufacturing Facilities:-

Bidder firm must have an annual capacity to provide the completely closed metal body container truck / trailer along with container of minimum 15 MT capacity and also have annual capacity to providing the pilot vehicle capacity min. (6+1).

iii. Financial Standing:-

A. The average annual turn-over of the Bidder firm during the last three (3) financial years, ending on 31st March 2023 i.e. FY.2020-21, 2021-22, 2022-23 should be at least Rs. 163.21 Lacs.

Note: "Start-ups and Micro and Small Enterprises" are exempted from "Financial Standing".

B. The Bidder firm should not have suffered any financial loss for more than one (1) financial year during the last three (3) financial years ending on 31st March 2023.

C. The net worth of the Bidder firm should not be negative on 31.03.2023 also should not have eroded by more than 30% during the last three (3) financial years ending on 31st March 2023.

NOTE:-

- A.** All experience, past performance and capacity/capability related data should be certified by the authorized signatory of the Bidder firm.
- B.** The credentials regarding experience and past performance to the extent required as per the above eligibility criteria as would be submitted by the Bidder should be verified from the parties for whom work has been done.
- C.** All financial standing data should be certified by certified accountants' e.g. Chartered Accountants (CA) in India and Certified Public Accountant/ Chartered Accountant of other countries.
- D.** The bidder firm should be registered under "Registered Common Carriers". Documentary evidence should be submitted along with the tender document.

MOST IMPORTANT NOTE:

BIDDER TO FURNISH STIPULATED DOCUMENTS IN SUPPORT OF FULFILLMENT OF QUALIFYING CRITERIA. NON-SUBMISSION OR INCOMPLETE SUBMISSION OF DOCUMENTS MAY LEAD TO REJECTION OF OFFER.

TENDER FORM

Date.....

To

.....
.....
.....

(Complete address of SPM)

Ref: Your Tender document no.dated

We, the undersigned have examined the above mentioned tender enquiry document, including amendment No. **as per price bid**, dated ----- (if any), the receipt of which is hereby confirmed. We now offer to supply and deliver (Description of goods and services) in conformity with your above referred document for the sum of (total tender amount in figures and words), as shown in the price schedule(s), attached herewith and made part of this tender.

If our tender is accepted, we undertake to supply the goods and perform the services as mentioned above, in accordance with the delivery schedule specified in the List of Requirements.

We further confirm that, if our tender is accepted, we shall provide you with a performance security of required amount in an acceptable form in terms of GCC clause 6, read with modification, if any, in Section V – “Special Conditions of Contract”, for due performance of the contract.

We agree to keep our tender valid for acceptance for a period up to **180 days**, as required in the GIT clause 19, read with modification, if any in Section-III – “Special Instructions to Tenderers” or for subsequently extended period, if any, agreed to by us. We also accordingly confirm to abide by this tender up to the aforesaid period and this tender may be accepted any time before the expiry of the aforesaid period. We further confirm that, until a formal contract is executed, this tender read with your written acceptance thereof within the aforesaid period shall constitute a binding contract between us.

We further understand that you are not bound to accept the lowest or any tender you may receive against your above-referred tender enquiry Dated this day of

.....

.....
(Signature with date)

.....
(Name and designation)

Duly authorized to sign tender for and on behalf of

.....

.....

PRICE SCHEDULE

SCHEDULE: 1:- SPM, Narmadapuram TO BNP, Dewas

Name of Bidder:-

Offer No. & Date:-

SPM Enquiry Ref:-

S.No.	Description	(A)	(B)	(A X B)
		Hiring Charges Per Trip (In Rs.)	Total Trips (Nos.)	Total Hiring Charges
1	SPM, Narmadapuram to BNP, Dewas, Container Closed Body Capacity (15 MT).		216	
2	SPM, Narmadapuram to BNP, Dewas Pilot Vehicle (6 +1) ON TO & FRO BASIS.		216	
3	BNP Dewas to SPM, Narmadapuram Container Closed Body Capacity (15 MT) ON RETURN BASIS		60	
4	Sub Total (1 +2+3)			
5	GST on 4			
6	Other Taxes (If any)			
7	(b)TCS at applicable rate {u/s 206C (1 H) of IT Act (presently @ 0.1%) on Total Price at "6" (if applicable)			
8	Total Price (4+5+6+7)			
9	Grand Total (in Rs.)			
10	In Words:			

Note: -

1. The method of evaluation of L1 criteria for awarding the Contract shall be on Schedule wise of each Grand Total Offer by the bidder.
2. Container Truck / Trailer along with container will travel from SPM, Narmadapuram to different destinations and will be released after unloading at the respective destinations.
3. Pilot Escort Vehicle will travel from SPM, Narmadapuram to different destinations and shall bring the escort team **back to SPM, Narmadapuram.**
4. SPM, Narmadapuram shall bring some material (i.e. Plywood Boxes, Thermocol Sheets, Brown Card Sheets, etc.) from BNP/CNP/ISP while returning from BNP/CNP/ISP. This material shall be loaded in the same vehicles which have been taken the CWBN paper from SPM, Narmadapuram.

Bidder's Signature

.....

PRICE SCHEDULE

SCHEDULE: 2:- SPM, Narmadapuram to CNP/ISP, Nashik

Name of Bidder:-

Offer No. & Date:-

SPM Enquiry Ref:-

S.No.	Description	(A)	(B)	(A X B)
		Hiring Charges Per Trip (In Rs.)	Total Trips (Nos.)	Total Hiring Charges
1	SPM, Narmadapuram to CNP/ISP, Nashik, Container Closed Body Capacity (15 MT).		332	
2	SPM, Narmadapuram to CNP/ISP, Nashik Vehicle (6 +1) ON TO & FRO BASIS.		332	
3	CNP/ISP, Nashik to SPM, Narmadapuram Container Closed Body Capacity (15 MT). ON RETURN BASIS		80	
4	Sub Total (1 +2+3)			
5	GST on 4			
6	Other Taxes (If any)			
7	(b)TCS at applicable rate {u/s 206C (1 H) of IT Act (presently @0.1%) on Total Price at "6" (if applicable)			
8	Total Price (4+5+6+7)			
9	Grand Total (In Rs.)			
10	In Words:			

Note: -

1. The method of evaluation of L1 criteria for awarding the Contract shall be on Schedule wise of each Grand Total Offer by the bidder.
2. Container Truck / Trailer along with container will travel from SPM, Narmadapuram to different destinations and will be released after unloading at the respective destinations.
3. Pilot Escort Vehicle will travel from SPM, Narmadapuram to different destinations and shall bring the escort team **back to SPM, Narmadapuram.**
4. SPM, Narmadapuram shall bring some material (i.e. Plywood Boxes, Thermocol Sheets, Brown Card Sheets, etc.) from BNP/CNP/ISP while returning back from BNP/CNP/ISP. This material shall be loaded in the same vehicles which have been taken the CWBN paper from SPM, Narmadapuram.

Bidder's Signature

.....

PRICE SCHEDULE

SCHEDULE: 3:- SPM, Narmadapuram to SPP, Hyderabad

Name of Bidder:-

Offer No. & Date:-

SPM Enquiry Ref:-

S.No.	Description	(A)	(B)	(A X B)
		Hiring Charges Per Trip (In Rs.)	Total Trips (Nos.)	Total Hiring Charges
1	SPM, Narmadapuram to SPP, Hyderabad, Container Closed Body Capacity (15 MT).		30	
2	SPM, Narmadapuram to SPP, Hyderabad Vehicle (6 +1) ON TO & FRO BASIS.		30	
3	SPP, Hyderabad to SPM, Narmadapuram Container Closed Body Capacity (15 MT). ON RETURN BASIS		15	
4	Sub Total (1 +2+3)			
5	GST on 4			
6	Other Taxes (If any)			
7	(b)TCS at applicable rate {u/s 206C (1 H) of IT Act (presently @ 0.1%) on Total Price at "6" (if applicable)			
8	Total Price (4+5+6+7)			
9	Grand Total (In Rs.)			
10	In Words:			

Note: -

1. The method of evaluation of L1 criteria for awarding the Contract shall be on Schedule wise of each Grand Total Offer by the bidder.
2. Container Truck / Trailer along with container will travel from SPM, Narmadapuram to different destinations and will be released after unloading at the respective destinations.
3. Pilot Escort Vehicle will travel from SPM, Narmadapuram to different destinations and shall bring the escort team **back to SPM, Narmadapuram.**

Bidder's Signature

.....

SECTION XII: Vendor Details

The tenderer should furnish specific details mentioned below. In case a question/ issue does not apply to a tenderer, the same should be answered with the remark “not applicable”.

Wherever necessary and applicable, the tenderer shall enclose certified copy as documentary proof/ evidence to substantiate the corresponding statement.

In case a tenderer furnishes a wrong or misleading answer against any of the under mentioned question/ issues, its tender will be liable to be ignored.

1. Vendor/ Contractor particulars:

- (a) Name of the Company:.....
- (b) Corporate Identity No. (CIN):
- (c) Registration if any with SPMCIL:
- (d) Complete Postal Address:
- e) Pin code/ ZIP code:
- (f) Telephone nos. (with country/area codes):
- (g) Fax No.: (with country/area codes):
- (h) Cell phone Nos.: (with country/area codes):
- (i) Contact persons /Designation:
- (j) Email IDs:

2. Taxation Details:

- (a) PAN number:
- (b) Type of GST Registration (Registered, Unregistered, Composition, SEZ, RCM etc.):
- (c) GSTIN number:
- (d) Registered Address as per GST registration and Place of Delivery for GST Purpose:
- (e) Contact Names, Nos. & email IDs for GST matters (Please mention primary and secondary contacts):
.....

We solemnly declare that our GST rating on the GST portal / Govt. official website is NOT negative / blacklisted during the last three financial years.

.....
(Signature with date)

.....
.....

(Full name, designation & address of the person duly authorized sign on behalf of the tenderer)

For and on behalf of

.....
.....

(Name, address, and stamp of the tendering firm)

- We solemnly declare that our GST rating on the GST portal / Govt. official website is NOT negative / blacklisted during the last three financial years.

.....
(Signature with date)

.....
(Full name, designation & address of the person duly authorized sign on behalf of the tenderer)
For and on behalf of

.....
(Name, address, and stamp of the tendering firm)

SECURITY PAPER MILL

BANK GUARANTEE FORM FOR EMD

Not applicable

SECURITY PAPER MILL

MANUFACTURER'S AUTHORIZATION FORM

Not applicable

SECURITY PAPER MILL

BANK GUARANTEE FORM FOR PERFORMANCE SECURITY

**PROFORMA OF BANK GUARANTEE FOR CONTRACT PERFORMANCE
GUARANTEE BOND
(ON BANK'S LETTERHEAD WITH ADHESIVE STAMP)**

Ref

Date

Bank Guarantee No To,

(Insert Name & Address of the Purchaser)

Dear Sir,

1. Against contract vide Notification for Award of the Tender No dated covering supply of (hereinafter called the 'contract') entered into between the (insert name of Purchaser) (herein after called as the Purchaser) and M/s. (here in after called the 'Contractor'), this is to certify that, at the request of the Contractor, we (name of the bank), are holding in trust in favour of the Purchaser, the amount of(write the sum here in words), to indemnify and keep indemnified the Purchaser, against any loss or damage that may be caused to, or suffered by the Purchaser, by reason of any breach by the Contractor of any of the terms and conditions of the said contract and/or in the performance thereof. We agree that the decision of the Purchaser, whether any breach of any of the terms and conditions of the said contract and/or in the performance thereof has been committed by the Contractor; and the amount of loss or damage that has been caused or suffered by the Purchaser, shall be final and binding on us, and the amount of the said loss or damage shall be paid by us, forthwith on demand and without demur to the Purchaser.

2. We (name of the bank), further agree that, the guarantee herein contained, shall remain in full force and effect, for sixty days after the complete conclusion of the contractual obligations to the complete satisfaction of both the BIDDER and the BUYER, including warranty period whichever is later, i.e. till, (hereinafter called the 'said date') and that if any claim accrues or arises against us (name of the bank), by virtue of this guarantee before the said date, the same shall be enforceable against us (name of the bank), notwithstanding the fact that the same is enforced within six months after the said date, provided that notice of any such claim has been given to us ..,..... (name of the bank), by the Purchaser, before the said date. Payment under this bond of guarantee shall be made promptly, upon our receipt of notice to that effect, from the Purchaser.

3. It is fully understood that this guarantee is effective from the date of the said contract and that we (name of the bank), undertake not to revoke this guarantee during its currency, without the consent in writing of the Purchaser.

4. We undertake to pay to the Purchaser, any money so demanded, notwithstanding any dispute or disputes raised by the Contractor, in any suit or proceeding pending before any Court or Tribunal, relating thereto, our liability under this present, being absolute and unequivocal. The payments so made by us under this bond, shall be a valid discharge of our liability for payment thereunder, and the Contractor shall have no claim against us, for making such payments.

5. We..... (name of the bank), further agree that the Purchaser shall have the fullest liberty, without affecting in any manner our obligations hereunder, to vary any of the terms and conditions of the said contract, or to extend time of performance by the Contractor, from time to time, or to postpone for any time or form, time to time, any of the powers exercisable by the Purchaser, against the said Contractor and to for bear or enforce any of the terms and

conditions relating to the said contracts and we..... (name of the bank), shall not be released from our liability under this guarantee, by reason of any such variation or extension being granted to the said Contractor, or for any forbearance and/or omission on the part of the Purchaser, or any indulgence by the Purchaser towards the said Contractor, or by any other matter or thing whatsoever, which under the law relating to sureties, would, but for this provision, have the effect of so releasing us from our liability under this guarantee.

6. This guarantee will not be discharged due to the change in the constitution of the Bank or the Contractor.

Date

Place

Signature
(Printed Name)
(Designation)

Witness

(Bank's Common Seal)

CONTRACT FORM

(Address of SPM's office issuing the contract)

Contract No..... dated.....

This is in continuation to this office' Notification of Award No.....dated

1. Name & address of the Supplier:
2. SPM's Tender document No..... dated..... and subsequent Amendment No....., dated..... (If any), issued by SPM
3. Supplier's Tender No..... dated..... and subsequent communication(s) No..... dated (If any), exchanged between the supplier and SPM in connection with this tender.
4. In addition to this Contract Form, the following documents etc, which are included in the documents mentioned under paragraphs 2 and 3 above, shall also be deemed to form and be read and construed as part of this contract:
 - i) General Conditions of Contract;
 - ii) Special Conditions of Contract;
 - iii) List of Requirements;
 - iv) Technical Specifications;
 - v) Quality Control Requirements;
 - vi) Tender Form furnished by the supplier;
 - vii) Price Schedule(s) furnished by the supplier in its tender;
 - viii) Manufacturers' Authorization Form (if applicable for this tender);
 - ix) SPM's Notification of Award

Note : The words and expressions used in this contract shall have the same meanings as are respectively assigned to them in the conditions of contract referred to above. Further, the definitions and abbreviations incorporated under Section -V - 'General Conditions of Contract' of SPM's Tender document shall also apply to this contract.

5. Some terms, conditions, stipulations etc. out of the above-referred documents are reproduced below for ready reference:
 - i) Brief particulars of the goods and services which shall be supplied/ provided by the supplier are as under:

Schedule No.	Brief description of goods/ services	Accounting unit	Quantity to be supplied	Unit Price (in `)	Total price

Any other additional services (if applicable) and cost thereof:

Total value (in figure) _____ (In words) _____

(ii) Delivery schedule

(iii) Details of Performance Security

(iv) Quality Control

(a) Mode(s), stage(s) and place(s) of conducting inspections and tests.

(b) Designation and address of SPM's inspecting officer

(v) Destination and dispatch instructions

(vi) Consignee, including port consignee, if any

(vii) Warranty clause

(viii) Payment terms

(ix) Paying authority

.....

(Signature, name and address of SPM's authorized official)

For and on behalf of.....

Received and accepted this contract

.....

(Signature, name and address of the supplier's executive duly authorized to sign on behalf of the supplier)

For and on behalf of

(Name and address of the supplier)

.....

(Seal of the supplier)

Date:

Place:

LETTER OF AUTHORITY FOR ATTENDING A BID OPENING

(Refer to clause 24.2 of GIT)

The Chief General Manager
Security Paper Mill
Narmadapuram
M.P. – 461 005

Subject: Authorization for attending bid opening on _____ (date) in the Tender of _____.

Following persons are hereby authorized to attend the bid opening for the tender mentioned above on behalf of _____ (Bidder) in order of preference given below.

Order of Preference	Name	Specimen Signatures
I.		
II.		
Alternate Representative		

Note:

1. Maximum of two representatives will be permitted to attend bid opening. In cases where it is restricted to one, first preference will be allowed. Alternate representative will be permitted when regular representatives are not able to attend.
2. Permission for entry to the hall where bids are opened may be refused in case authorization as prescribed above is not produced.

Signatures of bidder
or
Officer authorized to sign the bid
Documents on behalf of the bidder.

Annexure 8: Bid Opening Attendance Sheet and Report

(Refer Para 8.9.2)

Attendance Sheet								
Sr No	Bidder Name	Bidder's Authority Ref & Date	Represented by					
			Name	Contact No	Sign	Name	Contact No	Sign

Bid Opening Report								
Tender Seq.	Bidder Name	Bidder Address	Is EMD compliant (Y/ N)	Submission Other Pre-requisite Documents	Rate Quoted	Taxes and Duties	Special Conditions	Remarks

Signature Name and Designation of The Members			
Date:		Date:	
(Name & Designation)		(Name & Designation)	



SPMCIL

Bid Opening Attendance Sheet and Report

SECURE

PROFORMA OF BILLS FOR PAYMENTS

(Refer Clause 22.6 of GCC)

Name and Address of the Firm.....

Bill No.....Dated.....

Purchase order No..... Dated.....

Name and address of the
consignee.....

S.No.	Authority for Purchase	Description of Stores	Number or qty.	Rate Rs. P.	Price per Rs.P.	Amount
1.						GST/Sales Tax Amount
2.						TCS at applicable rate (u/s 206 C (1 H) of IT Act (if applicable) on basic value only
3.						Freight (if applicable)
4.						Other (Please specify)
5.						PVC Amount (with calculation sheet enclosed)
6.						(-) deduction/Discount
7.						Net amount payable (Rupees in Words)
8.						GSTIN No.
9.						HSN/SAC Code
10.						Shipping Address
11.						Place of supply
12.						Billing Address

Despatch detail:

RR No. /other proof of despatch..... Dated..... (enclosed)

Inspection Certificate No..... Dated..... (enclosed)

Modvat Certificate No
..... (enclosed)

Excise Duty Gate pass..... (enclosed)

Received `..... (Rupees in Words).....

I hereby certify that the payment being claimed is strictly in terms of the contract and all the obligations on the part of the supplier for claiming that payment has been fulfilled as required under the contract.

Revenue stamp

Signature and of Stamp Supplier

Section XIX: NEFT Mandate

(Refer clause 22.2 of GCC)

From: M/s.

Date:

To:

(Insert Name and Address of Purchaser's Paying Authority as per NIT Clause 1)

Sub: NEFT payments

We refer to RBI's NEFT scheme. Our mandate SPMCIL for making payments to us through the above scheme to our under noted account.

NATIONAL ELECTRONIC FUNDS TRANSFER MANDATE FORM

1. Name of City
2. Bank Code No.
3. Branch Code No.
4. Bank's Name
5. Branch Address
6. Branch Telephone / Fax No.
7. Supplier's Account No.
8. Type of Account
9. IFSC code for NEFT
10. IFSC code for RTGS
11. Supplier's name as per Account
12. MICR Code No.

In Lieu of Bank Certificate to be obtained as under, please attach a bank cancelled cheque or photocopy of a cheque or front page of your bank passbook issued by your bank for verification of the above particulars.

I hereby declare that the particulars given above are correct and complete. If the transaction is delayed or not effected at all for reasons of incomplete or incorrect information, I would not hold the user institution responsible. I have read the option intimation letter and agree to discharge responsibility expected of me as a participant under the scheme.

Date

Signature of the Customer

Certified that the above particulars are correct as per our record.

Stamp and
Signature of authorized
official of the bank

SECURITY PAPER MALL

THREE BID, SINGLE STAGE (THREE PACKETS) TENDER
BIDDER'S CHECK LIST BEFORE TENDER SUBMISSION

Part I : - PRE-QUALIFICATION BID

S.No.	Tender Submission Check Points	Check before submission Tick (✓)
1	Tender Fee – NIL	
2	Earnest Money Deposited – Nil	
3	For MSME – Submit valid MSME certificate	
4	Terms of Delivery :- FOR, SPM Narmadapuram	
5	Tender Validity 180 days as per the tender	
6	Tender document one copy without mentioning any price (Seal & sign)	
7	Copy of “Common Carrier Registration Certificate”	
8	Accept the Warranty clause as per tender	Not Applicable
9	Submit the documents as per Qualification / Eligibility criteria – Section IX 1 . Copy of Purchase orders as per eligibility criteria for point no. 1 & 2. 2 . Financial statements for last three years (Balance sheet and Profit & Loss statement) certified by CA.	
10	Fill Tender Form – Section X duly seal & sign (Without mentioning price)	
11	Annexure II, III & IV	
12	Submit Declaration whether participating as a MSME or Non-MSME	
13	Submit declaration on your letter head for which schedule firm is participating:- Schedule No. 1- SPM, Narmadapuram to BNP, Dewas Schedule No. 2- SPM, Narmadapuram to CNP/ISP, Nasik Schedule No. 3- SPM, Narmadapuram to SPP, Hyderabad Schedule No. 1 & 2- SPM to BNP & CNP/ISP Schedule No. 1 & 3- SPM to BNP & SPP Schedule No. 2 & 3- SPM to CNP/ISP & SPP Schedule No. 1,2 & 3- FOR QUOTING ALL SCHEDULE	

Part II : - TECHNO-COMMERCIAL BID

S.No.	Tender Submission Check Points	Check before submission Tick (✓)
1	Technical Specification –Section VII as per tender.	
2	Blank Price Bid as per Section XI (Without mentioning Price)	
3	Fill Tender Form – Section X duly seal & sign (Without mentioning Price)	

Part III : - PRICE BID

S.No.	Tender Submission Check Points	Check before submission Tick (✓)
1.	Price Bid as per Section XI (Price including all taxes & other charges)	
2.	Price Bid through MSTC (Price including all taxes & other charges)	

(Bidder's Seal & Sign)

Tender No. 6000018596/ContainerTruck-Escort/1253

Dated: 13.01.2024

(To be submitted on the letter head)

DECLARATION

We do hereby declare that,

1. We have not been blacklisted/debarred by BNPMIPL/BRBNMPL/SPMCIL or any Govt. Departments for participation in tenders as on the date of tender opening. The information provided above is correct and true to the best of my knowledge and belief.
2. We do hereby declare that we have read and understood all terms and conditions of tender document including GIT, SIT, GCC, SCC, Technical Specification, Quality Control Criteria and confirm to abide to those conditions without any counter conditions.
3. "We are accepting all the terms and conditions of the tender document without any deviation and withdraw all deviations if any"

Signature.....

Name.....

Designation.....

Date.....

Stamp of the Organization.....

Tender No. 6000018596/ContainerTruck-Escort/1253

Dated: 13.01.2024

(To be submitted on the letter head)

DECLARATION

"I have read the clause regarding restrictions on procurement from a bidder of a country which shares a land border with India. I certify that M/s..... **(Firm's name)** is not from such a country or, if from such a country, has been registered with the Competent Authority. I hereby certify that M/s..... **(firm's name)** fulfills at requirements in this regard and is eligible to be considered." (where applicable, evidence of valid registration by the competent Authority shall be attached)"

I, the undersigned, declare that the item
originate in

..... (Name of the country) .

Signature.....

Name.....

Designation.....

Date.....

Stamp of the Organization.....

Tender No. 6000018596/ContainerTruck-Escort/1253

Dt. 13.01.2024

(To be submitted on the letter head)

Declaration for Section 206AB of TDS under Income Tax Act, 1961

Vendor Code: _____

M/s _____

PAN _____

GSTIN _____

I/We (Legal Name and Complete Address) _____ PAN: (PAN No.)

_____, TAN: (TAN No.) _____, referring to the provisions of 206AB of the IT

Act, 1961, hereby declare the following:-

Financial Year	Aggregate TDS & TCS credit in our name was Rs. 50,000 or more ("Yes/No")	Income Tax Return ("ITR") Filed ("Yes/No")	E-filing Acknowledgement Number (15 digit number) (Attach copy of acknowledgements)	Date of Filing of Return of income u/s 139/1 (DD/MM/YYYY)	Linked PAN with Aadhaar number or will link it before 30 June 2023 (or any further date as may be notified by CBDT ("Yes/No"))
2020-21					
2021-22					
2022-23					

We do hereby declare that to the best of my/our knowledge and belief what is stated above is correct, complete and is truly stated. In case there is a tax liability, interest or penal consequences which are levied on SPM on account of the false representation/declaration, I/we undertake to fully indemnify SPM for the same.

FOR _____

Authorized Signatory

Date:

Note: In case the vendor failed to comply with the above provisions, TDS shall be deducted at the higher of the following rates, namely:-

- (i) at twice the rate specified in the relevant provision of the Act; or*
- (ii) at twice the rate or rates in force; or*
- (iii) at the rate of five per cent (5%).*