

# प्रतिभूति कागज कारखाना, नर्मदापुरम-461005 ( म.प्र. )

( भारत प्रतिभूति मुद्रण तथा मुद्रा निर्माण निगम लिमिटेड की इकाई )

भारत सरकार के पूर्ण स्वामित्वाधीन

( मिनीरल श्रेणी-1 सीपीएसई एवं आई.एस.ओ 9001:2015, 14001:2015, 45001:2018, 50001:2018 एवं आई.ई.सी.17025:2017 प्रमाणित

**SECURITY PAPER MILL, NARMADAPURAM - 461005 (MP)**

(A Unit of Security Printing & Minting Corporation of India Limited)

Wholly owned by Government of India

Miniratna Category-I CPSE & ISO 9001:2015, 14001:2015, 45001:2018, 50001:2018 & IEC17025:2017 Certified

CIN:U22213DL2006GOI144763, GSTIN: 23AAJCS6111J3ZE



आज़ादी का  
अमृत महोत्सव



सूचना का  
अधिकार  
RIGHT TO  
INFORMATION

Tel. No.: 07574-255259, Fax No.07574-255170, E-mail: gm.spm@spmcil.com, Website: <http://spmnarmadapuram.spmcil.com>

## Notice Inviting Tender

Tender no. – 6000018497/CIVIL/23-24/1099, Dated 04.12.2023

E-tenders are invited from eligible bidders for “Renovation of Ventilation Plant & Cooling Plant”. All the details regarding tenders are available at our SPM website <https://www.spmnarmadapuram.spmcil.com> and MSTC website <https://www.mstcecommerce.com/eproc/>. In future corrigendum/extension etc., if any, shall be published only on website <https://www.spmnarmadapuram.spmcil.com> and <https://www.mstcecommerce.com/eproc/>.

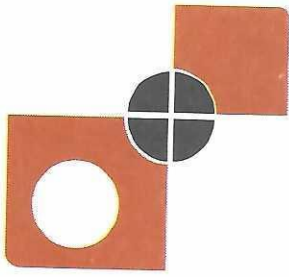
Further event details available on MSTC website (<https://www.mstcecommerce.com/eproc/>) is as below:

Buyer	Category
SECURITY PRINTING & MINTING CORPORATION OF INDIA LTD.	Services

Event Number	Description Event	Bidding Period
SPMCIL/Security Paper Mill Narmadapuram/Purchase/27/23-24/ET/115 (RENOVATION OF VENTILATION)	RENOVATION OF VENTILATION	09.12.2023 06:00:00 PM to 12.01.2024 15:00:00 PM

SD/-

Manager (Material) & CPSO  
SPM, Narmadapuram



## प्रतिभूति कागज कारखाना, नर्मदापुरम-461005 ( म.प्र. )

( भारत प्रतिभूति मुद्रण तथा मुद्रा निर्माण निगम लिमिटेड की इकाई )

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( मिनीरतन श्रेणी-1 सीपीएसई एवं आई.एस.ओ 9001:2015, 14001:2015, 45001:2018, 50001:2018 एवं आई.ई.सी.17025:2017 प्रमाणित

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CIN:U22213DL2006GOI144763, GSTIN: 23AAJCS6111J3ZE



Tel. No.: 07574-255259, Fax No.07574-255170, E-mail: gm.spm@spmcil.com, Website: <http://spmarmadapuram.spmcil.com>

### Vendor Registration Procedure for Common Portal(V3) e-Procurement

#### System Requirements:

1. OS Windows 10 and above, browser Internet Explorer 10 and above
2. Digital Signature **Class 3** and above (both signing and encrypting)

#### STEPS:

1. Please visit <https://www.mstcecommerce.com>
2. Scroll onto **e-Procurement** and click on "**Common Portal**"
3. In the **Vendor Login**, please click on "**Register**"
4. Please fill all the details and follow the onscreen form to get registered.
5. Click on Submit button.
6. After the successful registration, an automated confirmation e-mail is sent to the provided email address.

Post Submission Login using your Digital Signature **Class 3** (both signing and encryption)

#### For System Settings:

MSTC Help Desk Ph. 033 23400020, 23400021, 23400022

For System Settings Video Tutorial open link: [bit.ly/v3mstcvid](https://bit.ly/v3mstcvid)

## Event Catalogue

Select Financial Year:

2023-2024 ▼

Search Event:

115

Search

Select Event No.:

SPMCIL/Security Paper Mill Narmadapuram/Purchase/27/23-24/ET/115[RENOVATION OF VENTILATION] ▼

Download PDF

## Event Details

Event No: SPMCIL/Security Paper Mill Narmadapuram/Purchase/27/23-24/ET/115[RENOVATION OF VENTILATION ]				Event Status
Trade: Works				Event Activated
Description of Event: RENOVATION OF VENTILATION				Activities
Mode: E-Tender_HTML	Type of Tender: Open	Bid Submission: Eventwise	Public Opening: YES	Published on: 09-12-2023 16:28:05.88
EMD: 50000.00 (In Rs.) <span>View Details</span>		Document Upload: YES		Activated on: 09-12-2023 16:29:08.04
Estimated Value: 249994997.00		Coverwise Document Upload: YES		Tender Extended on: -
		Reverse Auction: No		Tender Opened on: -
				Price Opened on: -
				Event Cancelled on: -

Online Pre Bid Meeting	Bidding Period	Tender Opening Period	Price Bid Opening Date
Not Applicable	09.12.2023 - 06:00 PM To 12.01.2024 - 03:00 PM	12.01.2024 - 03:01 PM To 12.01.2025 - 03:01 PM	-

## List Of Tender Document

Sl. No.	Document Details	Document Type	Action	Verify Signer Certificate
1	23-24-ET-115[RENOVATION OF VENTILATION ]-173338-NIT-1284806-6000018497RENOVATIONOFVENTILATIONPLANT.pdf © 09/12/2023 16:15:05	NIT	<a href="#">Download</a>	<a href="#">Verify</a>

## Vendor Document Upload Checklist For Technical COVER

Sl. No.	Document Details
1	Kindly submit the documents mentioned in section VII AND VIII AND IX of the tender document and Annexure II part I of TECHNO COMMERCIAL BID

## Vendor Document Upload Checklist For Price COVER

Sl. No.	Document Details
1	Kindly quote the price in e tender column and Upload the filled price schedule in annexure I of the tender document

Name	Designation	Office	Department	Email	Mobile No.	Encryption public key expiry date
NEERAJ KUMAR	Manager TO PURCHASE	Security Paper Mill Narmadapuram	Purchase	neeraj.kumar@spmcil.com	9425041926	2025-07-16 00:00:00.0
PUSHPLATA KULHARE	MANAGER FINANCE	Security Paper Mill Narmadapuram	Finance	pushplata.kulhare@spmcil.com	9893226539	2025-07-16 00:00:00.0
DHANRAJ KUMAR PRAJAPATI	MANAGER TO	Security Paper Mill Narmadapuram	Technical	dhanraj.prajapati@spmcil.com	9630560043	2025-07-19 00:00:00.0

**Common Terms**

TECHNO COMMERCIAL BID

Sl.No	Terms	Component
1	Kindly submit the documents mentioned in section VI and annexure-II part -I of Techno- commercial bid of the tender documents.	Agree Only

Lot No : 1

Lot Name	Category	Lot Description	Quantity/UOM	Currency	Ceiling Price	Estimated Price
RENOVATION OF VENTILATION	Civil Works	RENOVATION OF VENTILATION PLANT AND COOLING TOWER	1.0 Activity	INR	-	-

Lot No: 1 Specific Terms

Price Parameters/ Formula

Variable Name	Name of Parameters	Sub Total Example: a+b	Type of Component	Places of decimal	Lumpsum
a	TOTAL PRICE F.O.R. SPM NARMADAPURAM	-	Positive Numeric Text Only	2	Yes

Price formula

a (Up to 2 Decimal Place)



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NARMADAPURAM - 461005 (M.P), INDIA**  
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(Wholly owned by Government of India)  
(Miniratna Category-I CPSE & ISO 9001:2015 & ISO 14001:2015 CERTIFIED)  
Website: <http://spmarmadapuram.spmcil.com>  
E-Mail: [gm.spm@spmCIL.com](mailto:gm.spm@spmCIL.com)  
CIN: U22213DL2006GOI144763  
Ph.No:91-7574-255259,

GSTIN: 23AAJCS6111J3ZE  
Fax No: 07574-255170

PR Number	PR Date	Indenter	Department
12004325	01.06.2022	CIVIL	CIVIL WING

Not Transferable

**Security Classification: .....**

## **TENDER DOCUMENT FOR: RENOVATION OF VENTILATION PLANT & COOLING PLANT**

**Tender No : 6000018497/CIVIL/23-24/1099, Dated: 04.12.2023**

This Tender Document Contains 47 Pages.

Tender Documents is issued to:

M/s..... .....
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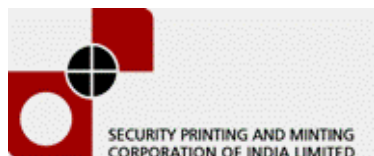
Details of Contact person in SPMCIL regarding this tender:

**Name, Designation: Vikas Kumar (Manager (Material))**

**Address:** SPM5 (PM5, SPM Narmadapuram)

**Phone, Fax, email: 07574-286842**

**Email: [kumar.vikas@spmCIL.com](mailto:kumar.vikas@spmCIL.com)**



## Section I: Notice Inviting Tender (NIT)

Tender Sl. No. **6000018497/CIVIL/23-24/1099**Dated: **04.12.2023**

- 1 Sealed tenders are invited from eligible and qualified tenderers for supply of the following:

Schedule No.	Brief Description of Goods/ services	Quantity (with unit)	Earnest Money (in Rs.)	Remarks
1	Renovation of Ventilation Plant & Cooling Tower	1.000 AU	50,000.00 INR	

Type Of Tender (Two Bid/ PQB/ EOI/ RC/ Development/ Indigenization/ Disposal of Scrap/ Security Item etc.)	TWO-BID NATIONAL COMPETITIVE BID
Dates of Sale of Tender documents	As per MSTC E-Procurement Portal
Place of sale of tender documents	As per MSTC E-Procurement Portal
Closing date and time for receipt of tenders	As per e-procurement on MSTC.
Place of receipt of tenders	On MSTC E-procurement Portal
Time and date of opening of tenders	As per e-procurement on MSTC.
Place of opening of tenders	ADM OFFICE SECURITY PAPER MILL NARMADAPURAM
Nominated Person/ Designation to Receive Bulky Tenders (Clause 21.21.1 of GIT)	VIKAS KUMAR, MANAGER(MATERIAL)

- 2 Eligibility to participate as per Government of India's Public Procurement (Preference to Make in India) Order 2017 (as amended/ revised) and Ministry of Finance, Department of Expenditure, Public Procurement Division's Orders (Public Procurement 1, 2 and 3) F.No.6/18/2019-PPD dated 23rd/ 24th July 2020 (or any further amendments thereof) regarding eligibility of bidders from neighboring countries shall apply to this tender.
- 3 Interested tenderers may obtain further information about this requirement from <https://www.mstcecommerce.com/eproc/>.
- 4 Tenderer may also download the tender documents from the web site <https://spmarmadapuram.spmcil.com/> or <https://www.mstcecommerce.com/eproc/> and submit its tender by utilizing MSTC E-procurement Portal.
- 5 Tenderer may also download the tender documents from the web site mentioned above and submit its tender by utilizing the downloaded document; the bidder must not make any changes to the contents of the documents, except for filling the required information. A certificate to this effect must be submitted by the bidder in the Tender Form (Section X).
- 6 Tenderers shall ensure that their tenders, duly sealed and signed, complete in all respects as per instructions contained in the Tender Documents, are to be submitted on MSTC Govt. e-procurement portal and the website is <https://www.mstcecommerce.com/eproc/>.



- 7 In the event of any of the above-mentioned dates being declared as a holiday/ closed day for the purchase organization, the tenders will be sold/ received/ opened on the next working day at the appointed time.
- 8 The tender documents are not transferable.
- 9 The bidder, their affiliates, or subsidiaries – including subcontractors or suppliers for any part of the contract – should not stand declared ineligible/ blacklisted/ banned/ debarred by any Government Agency anywhere in the world, for participating in its tenders, under that country's laws or official regulations. A declaration to this effect shall be submitted by the bidder in the Tender Form (Section X).
- 10 EMD amount mentioned in Section VI – List of Requirements shall be furnished in any one of the following forms:
  - a) Account Payee Demand Draft
  - b) Fixed Deposit Receipt
  - c) Banker's cheque

In acceptable form, otherwise the tender will not be accepted in any case. The demand draft, fixed deposit receipt or banker's cheque shall be drawn on any scheduled commercial bank in India, in favour of account and place of payment specified in the para 1 above. In case of FDR, the same must be printed by bank alongwith first beneficiary name i.e. Security Paper Mill (handwritten anywhere on FDR will not be accepted) Payable at Narmadapuram, in single copy and the same shall be submitted to SPM. In case of bank guarantee, the same is to be provided from/confirmed by any scheduled commercial bank in India as per the format specified under section XIII in these documents.

***Bidder has to upload scanned copy / proof of the DD along with bid and has to ensure delivery of hardcopy to the Buyer within 5 days of Bid End date / Bid Opening date.***

11 Enclosed: BIDDER'S CHECK LIST BEFORE TENDER SUBMISSION

1. Price Schedule (Annexure-I)
2. Check list (Annexure-II)
3. Declaration (Annexure-III)
4. Declaration (Annexure-IV)
5. Declaration (Annexure-V)

Yours faithfully,

(Vikas Kumar)  
Manager(Material)  
For Chief General Manager  
E-mail : [kumar.vikas@spmCIL.com](mailto:kumar.vikas@spmCIL.com)  
PHONE :- (07574) 286848 & 286588



**CORRESPONDING ADDRESS**

THE CHIEF GENERAL MANAGER  
SECURITY PAPER MILL  
NARMADAPURAM-461005(M.P.)

SIGNATURE OF BIDDER WITH NAME ,  
DESIGNATION & SEAL

.....

.....

*[Name, designation, address, tel. No etc. of the officer signing the document]*

For and on behalf of

.....





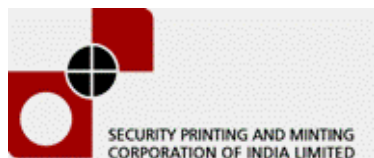
**Section II: General Instructions to Tenderer (GIT)**  
**Part I: General Instructions Applicable to all Types of Tenders**

Kindly refer <https://spmCIL.com/uploaddocument/GIT/new.pdf> for further details (GIT contains 61 pages)



**Section II: General Instructions to Tenderer (GIT)**  
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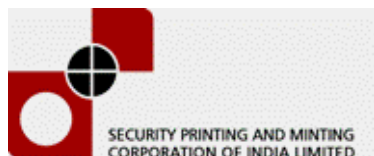
### **Section III: Special Instructions to Tenderers (SIT)**

The following Special Instructions to Tenderers will apply for this purchase. These special instructions will modify/ substitute/ supplement the corresponding General Instructions to Tenderers (GIT) incorporated in Section II. The corresponding GIT clause numbers have also been indicated in the text below:

In case of any conflict between the provision in the GIT and that in the SIT, the provision contained in the SIT shall prevail.

(Clauses of GIT listed below include a possibility for variation in their provisions through SIT. There could be other clauses in SIT as deemed fit.)

<b>Sl. No.</b>	<b>GIT Clause No.</b>	<b>Topic</b>	<b>SIT Provision</b>
1	3.	Eligible Tenderers	Applicable
2	3.4	Eligible Goods and Services (Origin of Goods)	Applicable
3	6.1	The tender documents includes:	Applicable
4	8	Pre-bid Conference	Not Applicable
5	9	Time Limit for receiving request for clarification of Tender Documents	A Tenderer requiring any clarification or elucidation on any issue of the tender documents may take up the same with SPMN in writing or by fax/e-mail/telex. SPMN will respond in writing to such request provided the same is received before 14 days prior to the prescribed date of submission of tender.
6	10.1	The Technical bid to be submitted by Tenderer shall contain the following documents, duly filled in, as required:	Applicable
7	11.2	Tender Currency	Supplier is requested to quote price in INR within 2 Decimal place. Quotation with price quote beyond 2 decimal place is ignored.
8	12.1	Tender Prices	Applicable
9	12.2,33,3 6.1	Schedule wise evaluation	Not Applicable
10	12.6	GST details	Applicable
11	14	PVC Clause & Formula	Not Applicable
12	14.4 to 14.7	Exchange Rate Variation (ERV)	Not Applicable
13	16.1 a) to c)	Documents Establishing Tenderer's Eligibility and Qualifications	Not Applicable



14	18.4, 18.5	Earnest Money Deposit (EMD)	@ 2% i.e. Rs. 50,000
15	19	Tender Validity	120 DAYS FROM THE DATE OF OPENING OF BID
16	20.4	Number of Copies of Tenders to be submitted	One copy in original
17	20.8	Two Bid System	Applicable.
18	20.9	E-Procurement	Applicable
19	34. and 35.1	Comparison on CIF Destination Basis	Not Applicable
20	35.2 to 35.6	Additional Factors for Evaluation of Offers and Preferential schemes	Not Applicable
21	43	Parallel Contracts	Not Applicable
22	44.1	Serious Misdemeanors	Applicable
23	44.3	Integrity Pact	Not Applicable
24	45.1	Notification of Award	Applicable
25	50.	Applicability of additional GIT for rate Contracts	Not Applicable
26	51.	Applicability of additional GIT for PQB Tenders	Not Applicable
27	52.	Applicability of additional GIT for Tenders involving Samples	Not Applicable
28	53.	Applicability of additional GIT for EOI Tenders	Not Applicable
29	54.	Applicability of additional GIT for Tenders for Disposal of Scrap	Not Applicable
30	55.	Applicability of additional GIT for Development/Indigenization Tenders	Not Applicable
31	Special Condition	GST Returns	Supplier Should file the GST returns in time. SPM reserves the right to withhold the payment of GST till production of evidence of filling of Returns.
32	Special Condition	TCS u/s 206C (1H) read with TDS u/s 194Q:	SPM (as Buyer) is liable to deduct TDS u/s 194Q @ applicable rate on goods purchases (if applicable). In case of deduction of TDS under section 194Q; the Supplier (Vendor) need not to charge TCS u/s 206C (1H) on invoicing on or after 01.07.2021.
33	Special Condition	Sec. 206AB of IT Act:	Vendor has to submit declaration in specified format for the compliance of Section 206AB of Income Tax Act, 1961. In case of non-submission of declaration; TDS will be deducted at higher rates (as applicable) as per section 206AB.



**Section IV: General Conditions of Contract (GCC)**  
**Part I: General Conditions of Contract applicable to all types of Tenders**

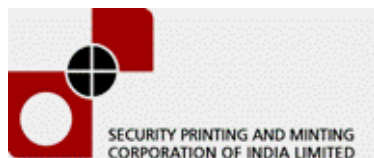
Kindly refer <https://spmCIL.com/uploaddocument/GCC/new.pdf> for further details (GIT contains 36 pages).



**Section IV: General Conditions of Contract (GCC)**

**Part II: Additional General Conditions of Contract applicable to all types of Tenders**

Kindly refer <https://spmCIL.com/uploaddocument/GCC/new.pdf> for further details (GIT contains 36 pages)



### **Section V: Special Conditions of Contract (SCC)**

The following Special Conditions of Contract (SCC) will apply for this purchase. The corresponding clauses of General Conditions of Contract (GCC) relating to the SCC stipulations have also been incorporated below. These Special Conditions will modify/ substitute/ supplement the corresponding (GCC) clauses.

Whenever there is any conflict between the provision in the GCC and that in the SCC, the provision contained in the SCC shall prevail.

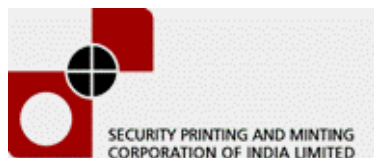
(Clauses of GCC listed below include a possibility for variation in their provisions through SCC. There could be other clauses in SCC as deemed fit)

<b>S. No.</b>	<b>GCC Clause No.</b>	<b>Topic</b>	<b>SCC Provision</b>
1	1.2	Abbreviations:	APPLICABLE
2	6.1, 6.3 & 6.5	Performance Bond/ Security	REFER SECTION-VI, CLAUSE NO.5 OF THE TENDER ENQUIRY)
3	8.2	Packing and Marking	NOT APPLICABLE
4	9	Inspection and Quality Control	NOT APPLICABLE
5	11.2	Transportation of Domestic Goods	APPLICABLE
6	12.	Insurance	APPLICABLE
7	15	Distribution of Dispatch Documents for clearance/ Receipt of Goods	APPLICABLE
8	16.2, 16.4	Warrantee Clause	REFER SECTION-VI, CLAUSE NO.6 OF THE TENDER ENQUIRY)
9	19.3	Option Clause	The Chief General Manager, Security Paper Mill, Narmadapuram may reserve the right to increase the ordered quantity by 25% at any time, till final delivery date of the contract, by giving reasonable notice even though the quantity ordered initially has been supplied in full before the last date of Delivery Period.
10	20.1	Price Adjustment Clause	NOT APPLICABLE
11	21.	Taxes and Duties	APPLICABLE
12	22.	Terms and Mode of payments	REFER SECTION-VI, CLAUSE NO.4 OF THE TENDER ENQUIRY)
13	24.1	Quantum of LD	If the contractor fails to deliver the goods and/or services or any installment thereof within the Delivery Period, SPM Narmadapuram shall, without prejudice to other rights and remedies available to SPM, Narmadapuram under the contract, deduct from the contractor price, as Liquidated damages, a sum equivalent to the rate of 0.5 % of the delivered price of the delayed goods and/or services along with applicable GST of



			18% on the LD amount, for each week of delay or part thereof until actual delivery or performance, subject to a maximum deduction of the 10% (plus GST on the LD amount) of the delayed goods or services.
14	25.1	Bank Guarantee and Insurance for Material Loaned to Contractor	Not Applicable
15	33.1	Resolution of Disputes	APPLICABLE
16	36.3.2,	Disposal/ Sale of Scrap by Tender	Not Applicable





### Section VI: List of Requirements

Schedule No.	Brief description of goods and services (Related specifications etc. are in Section-VII)	HSN Code	Accounting unit	Quantity	Amount of Earnest Money (INR)	Place of Delivery for GST purpose
1	Renovation of Ventilation Plant and Cooling Tower		AU	1.000	50,000.00 INR	

Technical bid and financial bid are to be submitted on the MSTC E-Procurement Portal. It may be noted that the price is not to be quoted either in technical bid (Technical Cover). It shall only be quoted in price bid (Price Cover). Non-adherence to this shall be making tender liable for rejection.

Tenders shall be submitted in parts as below:-

SUBMISSION OF TENDER : The bid is to be submitted in two parts are as follows :

I. PART-A: TECHNO-COMMERCIAL BID: KINDLY SUBMIT FOLLOWING DOCUMENTS WITH TECHNO-COMMERCIAL BID:

(1) Earnest Money Deposit : Applicable (Rs. 50,000/-) and Bidder has to upload scanned copy / proof of the DD along with bid and has to ensure delivery of hardcopy to the Buyer within 5 days of Bid End date / Bid Opening date.

**NOTE : As per MSME office Memorandum No. F.No.1(3)/2018-MP, Part-III dated 25.03.2022. Subjected " Revised FAQs in respect of Public Procurement Policy for MSEs Order, 2012 reg.FAQ Question No.18 the works contracts are excluded from the purview of Public Procurement policy of MSME order 2012."**

(2) The tenderer shall submit the acceptance of detailed scope of work as per Section VII of this tender document.

(3) Containing un-priced tender consisting commercial package including all terms and conditions. No price details to be given in this tender (as per Section-X).

(4) Blank price bid duly sealed and signed without mentioning any price element.

(5) Please confirm the validity, place of work, delivery terms, contract period, payment terms and warranty as per the other terms and condition (point no.1 to 4 & 6) of Section VI of tender document.

(6) Submit the following declaration on your letter head with seal and sign as per the Annexure - III of this tender :

a. We have not been blacklisted / debarred by BNPMIPL/BRBNMPL/SPMCIL or any Govt. Departments for participation in tenders. The information provided above is correct and true to the best of my knowledge and belief.

b. We do hereby declare that we have read and understood all terms and conditions of tender document including GIT, SIT, GCC, SCC, Technical Specification, Quality Control Criteria and confirm to abide to those conditions without any counter conditions.

c. "We are accepting all the terms and conditions of the tender document without any deviation and withdraw all deviations if any"



(7) All Section & pages (front and back) of the tender documents strictly should be signed, name and sealed by bidder firm.

(8) Containing un-priced tender consisting of complete Qualification/ Eligibility of the tenderer as per the format specified under Section-IX in this document.

(9) Submit the declaration duly seal and signed by Competent Authority on your letter head as per annexure-IV as below:

"I have read the clause regarding restrictions on procurement from a bidder of a country which shares a land border with India: I certify that M/s.....(firm's name) is not from such a country or, if from such a country, has been registered with the Competent Authority. I hereby certify that M/s .....(firm's name) fulfills at requirements in this regard and is eligible to be considered."

I, the undersigned, declare that the item.....originate in.....(Name of the country).

(10) Submit the declaration duly seal and signed by Competent Authority on your letter head as per annexure-V.

## II. PART – B: PRICE BID:

The bidders shall quote the price and other elements of price as per the format given as Section – XI of this tender documents. Insertion, post script, addition and alteration shall not be made, if any, will not be considered for calculating the price.

Note:

1. Un- Workable rates shall be liable for rejection.

2. "BIDDER TO FURNISH STIPULATED DOCUMENTS ALONG WITH TENDER IN SUPPORT OF FULFILLMENT OF TENDER CRITERIA. FURTHER CORRESPONDENCE IN THIS REGARD WILL NOT BE ENTERTAINED FOR ANY REASON. NON-SUBMISSION OR INCOMPLETE SUBMISSION OF DOCUMENTS MAY LEAD TO REJECTION OF OFFER

3. Non submission of any of the above document may lead to rejection of bid.

### OTHER IMPORTANT TERMS AND CONDITIONS:

(1). Validity: 120 days from the date of opening of the tender, offer valid for a shorter period shall be treated as unresponsive & rejected.

(2). Place of work: Security Paper Mill, Narmadapuram.

(3). Required completion period of work :- 06 months after issue of NAC / PO.

### (4) TERMS AND MODE OF PAYMENT:

a. 100% payment shall be made as based on actual measurement of completed work/items after completion, suitability and on production of all required documents.

b. The payment will be made by SPM through RTGS / NEFT to the contractor after submission of their bill duly certified by CIVIL DEPARTMENT.

c. Applicable taxes may please mention on Price schedule/ Invoice of document along with HSN/ SAC code.



d. Registration certificate of GSTIN issued from the concerned authority may please be attached along with tender document.

e. If income tax is payable then the bill payment will be made after the deduction of such taxes. The TDS certificate will be provided to the Contractor accordingly. The contractor will provide PAN in bills.

f. Any TDS or surcharge applicable to the contractor then as per rule the deduction from the bill will be made along with surcharge. The copy of the same will be provided accordingly.

**(5) PERFORMANCE SECURITY**

(5.1) Within twenty-one days after the issue of notification of award by SPMN, the supplier shall furnish performance security of the value equal to 10% of the value of the contract to SPMN, valid up to sixty days after the date of completion of all contractual obligations by the supplier, including the warranty obligations.

(5.2) The performance security shall be denominated in Indian Rupees or in the currency of the contract and shall be in one of the following forms:

(a) Account payee Demand Draft or Fixed Deposit Receipt drawn on any commercial bank in India, in favour of Security Paper Mill, Narmadapuram as indicate in the clause 3 of NIT.

(b) Bank Guarantee issued by a commercial bank in India, in the prescribed form as provided in Section XV of this document.

(5.3) In the event of any loss due to supplier's failure to fulfill its obligations in terms of the contract, the amount of the performance security shall be payable to SPM to compensate SPM for the same.

(5.4) In the event of any amendment issued to the contract, the supplier shall, within twenty-one days of issue of the amendment, furnish the corresponding amendment to the Performance Security (as necessary), rendering the same valid in all respects in terms of the contract as amended.

**(6) WARRANTY:**

i. The supplier warrants that the goods supplied under the contract is new, unused and incorporate all recent improvements in design and materials unless prescribed otherwise by SPM in the contract. The supplier further warrants that the goods supplied under the contract shall have no defect arising from design, materials (except when the design adopted and / or the material used are as per SPM's specifications) or workmanship or from any act or omission of the supplier, that may develop under normal use of the supplied goods under the conditions prevailing in India.

ii. This warranty shall remain valid for twelve months after the goods or any portion thereof as the case may be, have been delivered to the final destination and installed and commissioned at the final destination and accepted by SPM in terms of the contract or for eighteen months from the date of dispatch from the supplier's premises whichever is later.

iii. In case of any claim arising out of this warranty, SPM shall promptly notify the same in writing to the supplier.

iv. Upon receipt of such notice, the supplier shall, with all reasonable speed and time, repair or replace the defective goods or parts thereof, free of cost, at the ultimate destination. The supplier shall take over the replaced parts/ goods after providing their replacements and no claim, whatsoever shall lie on SPM for such replaced parts/ goods thereafter.



v. In the event of any rectification of a defect or replacement of any defective goods during the warranty period, the warranty for the rectified/ replaced goods shall be extended to a further period of twelve months from the date such rectified / replaced goods starts functioning to the satisfaction of SPM.

vi. If the supplier, having been notified, fails to rectify/ replace the defect(s) within a delivery period, SPM may proceed to take such remedial action(s) as deemed fit by SPM, at the risk and expense of the supplier and without prejudice to other contractual rights and remedies, which SPM may have against the supplier.

(7) Procurement Preference for MSE

**NOTE : As per MSME office Memorandum No. F.No.1(3)/2018-MP, Part-III dated 25.03.2022. Subjected “ Revised FAQs in respect of Public Procurement Policy for MSEs Order, 2012 reg.FAQ Question No.18 the works contracts are excluded from the purview of Public Procurement policy of MSME order 2012.”**

(8) SCHEDULE WISE EVALUATION

The Evaluation of L1 bidder shall be based on the consolidated Grand total offered by the bidder as per section - XI of this tender document

(9) Any dispute, arising out of the supply order/ contract will be subject to the exclusive jurisdiction of the competent court at Hoshangabad.

(10) Authorized representatives of the tenderers, who have submitted tenders on time may attend the tender opening, provided they bring with them letters of authority through firm.

(11) All Sections & pages of the tender documents strictly should be signed, name and sealed by bidder firm.

Note:

(12) OTHER TERMS AND CONDITIONS

The Contractor must fulfill all the provisions/conditions required under the following Acts;

1. The Contract Labour (Regulation & Abolition) Act, 1970.
2. The Minimum Wages Act,1948
3. The Payment of Wages Act,1936
4. The Employee Provident Fund & Misc. Provisions Act,1936
5. The Employee Estate Insurance Act,1948.
6. The Industrial Dispute Act,1947
7. The Employees Compensation Act,1923
8. The Payment of Bonus Act.
9. Other Misc. as & when Applicable

(13) Safety Conditions:

13.1 The manpower supplied by the contractor will work under their supervisor and will obey all the instructions given by supervisors.

13.2 All contractor must appoint their supervisor to look after the day to day activity of their labour at site.

13.3 Any injury/accident occurred at work place shall immediately be reported to the safety department of SPM/respective section .



13.4 The charges of such medical treatment will be borne by the contractor in addition to the various provisions under the ESI Act.

13.5 Safety helmet, belt and other safety appliances as per the requirement at the working places shall have to be provided by the contractor.

13.6 The firm shall have to ensure the safety of their employee during the course of employment.

NOTE: "BIDDER TO FURNISH STIPULATED DOCUMENTS ALONG WITH TENDER IN SUPPORT OF FULFILLMENT OF TENDER CRITERIA. FURTHER CORRESPONDENCE IN THIS REGARD WILL NOT BE ENTERTAINED FOR ANY REASON. NON-SUBMISSION OR INCOMPLETE SUBMISSION OF DOCUMENTS MAY LEAD TO REJECTION OF OFFER."

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SIGNATURE OF BIDDER WITH  
NAME, DESIGNATION & SEAL



## **Section VII: Technical Specifications**

The Renovation work shall be carried out as per Scope and specifications given below

### A) Bill of quantities

1. Providing and laying in position cement concrete of specified grade including the cost of centering and shuttering - All work up to plinth level :

1:4:8 (1 Cement : 4 coarse sand (zone-III) derived from natural sources : 8 graded stone aggregate 40 mm nominal size derived from natural sources)

Qty.:- 10 Cum

2. Providing and laying in position specified grade of reinforced cement concrete, excluding the cost of centering, shuttering, finishing and reinforcement - All work

1:1.5:3 (1 cement : 1.5 coarse sand (zone-III) derived from natural sources : 3 graded stone aggregate 20 mm nominal size derived from natural sources)

Qty.:- 8.9 Cum

3. Centering and shuttering including strutting, propping etc. and removal of form for all RCC work.

Qty.:- 89 Sqm

4. Steel reinforcement for R.C.C. work including straightening, cutting, bending, placing in position and binding all complete upto plinth level and above plinth level

Thermo-Mechanically Treated bars of grade Fe-500D or more.

Qty.:- 890 KG

5. Brick work with modular fly ash bricks conforming to IS:12894, class designation 50 average compressive strength in foundations and super structure plinth level up to floor V level in :

Cement mortar 1:6 (1 Cement: 6 coarse sand)

Qty.:- 9 Cum

6. 52 mm thick cement concrete flooring with concrete hardener topping, under layer 40 mm thick cement concrete 1:2:4 (1 cement : 2 coarse sand : 4 graded stone aggregate 20 mm nominal size) and top layer 12 mm thick cement hardener consisting of mix 1:2 (1 cement hardener mix : 2 graded stone aggregate 6 mm nominal size) by volume, hardening compound mixed @ 2 litre per 50 kg of cement or as per manufacturer's specifications. This includes cost of cement slurry, but excluding the cost of nosing of steps etc. complete.

Qty.:- 310 Sqm

7. Providing and fixing glass strips in joints of terrazo/cement concrete floors.

40 mm wide and 4 mm thick

Qty.:- 560 Mtr

8. Providing and fixing on wall face unplasticised Rigid PVC rain water pipes conforming to IS : 13592 Type A, including jointing with seal ring conforming to IS : 5382, leaving 10 mm gap for thermal expansion,

(i) Single socketed pipes.

110 mm diameter

Qty.:- 54 Mtr

9. Providing and fixing on wall face unplasticised - PVC moulded fittings/ accessories for unplasticised Rigid PVC rain water pipes conforming to IS : 13592 Type A, including jointing with seal ring conforming to IS : 5382, leaving 10 mm gap for thermal expansion.

(i) Coupler



110 mm diameter  
Qty.:- 6 EA

(ii) Bend 87.5 degree  
110 mm diameter  
Qty.:- 12 EA

(iii) Shoe (plain)  
110 mm diameter  
Qty.:- 12 EA

10. Providing and fixing unplasticised -PVC pipe clips of approved design to unplasticised - PVC rain water pipes by means of 50x50x50 mm hard wood plugs, screwed with M.S. screws of required length, including cutting brick work and fixing in cement mortar 1:4 (1 cement : 4 coarse sand) and making good the wall etc. complete  
Qty.:- 24 EA

11. 12 mm cement plaster of mix :  
1:6 (1 cement: 6 fine sand)  
Qty.:- 850 Sqm

12. 15 mm cement plaster on the rough side of single or half brick wall of mix :  
1:6 (1 cement: 6 fine sand)  
Qty.:- 1050 Sqm

13. 6 mm cement plaster of mix :  
1:3 (1 cement : 3 fine sand)  
Qty.:- 600 Sqm

14. Distemping with 1st quality acrylic distemper (ready mixed) having VOC content less than 50 grms / litre, of approved manufacturer, of required shade and colour complete, as per manufacturer's specification.  
Two or more coats on new work  
Qty.:- 2015 Sqm

15. Finishing walls with Acrylic Smooth exterior paint of required shade  
New work (Two or more coat applied @ 1.67 ltr/10 sqm over and including priming coat of exterior primer applied @ 2.20 kg/10 sqm)  
Qty.:- 836 Sqm

16. Removing white or colour wash by scrapping and sand papering and preparing the surface smooth including necessary repairs to scratches etc. complete  
Qty.:- 786 Sqm

17. Dismantling old plaster or skirting raking out joints and cleaning the surface for plaster including disposal of rubbish to the dumping ground all lead as directed by Engineer in Charge.  
Qty.:- 2400 Sqm

18. Dismantling old floor and cleaning the surface for flooring including compaction of floor and disposal of rubbish to the dumping ground all lead as directed by Engineer in Charge.  
Qty.:- 310 Sqm

19. Painting with synthetic enamel paint of approved brand and manufacture of required colour to give an even shade :



One or more coats on old work  
Qty.:- 100 Sqm

20. Water proofing treatment in horizontal and vertical surface with water based polyurethane coating (PU) with ecofriendly properties. Preparation of the surface by using suitable means like grinding, treating the cracks by making V grooves and filling the groove by bituminous compound of approved makes, providing and applying primer coat of water based PU after diluting with 50% of water @ 0.30 Kg/Sqm or as per manufacturers specifications, providing and applying first coat of PU coating material @ 0.80 Kg/Sqm or as per manufacturers specification by brush/roller. providing and laying fiber mesh of 45 GSM then providing and applying second coat of PU coating material @ 0.70-.080 kg/SPM or as per manufacturers specification, suitable interval between first and second coat should be kept as per manufacturers specification. Final layer developed after final coat should not be less than 1.5mm. the operation shall be carried out after scraping and properly cleaning the surface to remove loose particles with brushes complete in all respect as per direction of EIC. ( The product performance shall carry guarantee for ten years against any leakage has to be insured by contractor 10% of amount will be withheld against this item)

Qty.:- 600 Sqm

B) Time :- 06 (Six) month from placing of NAC/PO

C) T&P: - Shall be arranged by contractor.

D) Quantity of work: SPM authority reserve the full rights to increase or decrease the quantities of item, at the time of award tender and any time during execution of contract period or extended period of contract as per its actual requirement. SPM reserve the rights "that it is not necessary that all the items will be executed in the said period of contract and therefore the contractor has no right to claim for any works/item of works for the execution in the time period of contract or extended period of the contract."

E) The Firm shall maintain complete official records like material brought at site register, cement register, site order book, test register, hindrance register etc.. SPM have rights to see these records time to time and firm shall submit all records as mentioned in this point to SPM after completion of the work.

F) Specification: - The work shall be carried out as per CPWD specification 2019 Vol.-I & II with up to date correction slips.

-----  
SIGNATURE OF BIDDER WITH  
NAME, DESIGNATION & SEAL





### **Section VIII: Quality Control Requirements**

- Execution of work shall have to done as per CPWD-DSR.
- All material shall have to comply IS Code.
- Experienced personnel to be deployed for necessary work.
- Quality inspection report shall be submitted through NIT/IIT institution by the firm after successful completion of work.



## **Section IX: Qualification/ Eligibility Criteria**

### **Experience & Past Performance :**

The bidder should have experience of having successfully completed similar works during last 7 years ending on 31.03.2023.

- a. Three similar completed works each costing not less than the amount equal to Rs. 9,99,980/- or
- b. Two similar completed works each costing not less than the amount equal to Rs. 12,49,975/- or
- c. One similar completed work costing not less than the amount equal to Rs. 19,99,960/-

### **Capability - Equipment & manufacturing Facilities:**

The bidder should be enlisted in either Central Public Works Department (CPWD) or Military Engineering Services (MES) or any other Government / PSU / Autonomous bodies.

### **Financial Standing :**

The average annual financial turnover of the bidder during the last three years, ending on 31.03.2023, should be at least Rs. 9,99,980/- (or equivalent in foreign currency at exchange rate prevalent on 31.03.2023 as per the annual report (audited balance sheet and profit & loss account) of the relevant period, duly authenticated by a Chartered Accountant/ Cost Accountant in India or equivalent in relevant countries.

The bidder should not have suffered any financial loss for more than one year during the last three years, ending on 31.03.2023.

- i) The net worth of the Bidder should not be negative on 31.03.2023 and also
- ii) should not have eroded by more than 30% in the last three years, ending on 31.03.2023.

### **NOTE :**

1. All experience, past performance and capacity/capability related data should be certified by the Authorized Signatory of the Bidder firm. The credentials regarding experience and past performance to the extent required as per the above eligibility criteria as submitted by the bidder may be verified by the parties for whom work has been done.
2. All financial standing data should be certified by Chartered Accountants (CA) in India and certified Public Accountant/ Chartered Accountants of other countries.
3. As per MSME office Memorandum No. F.No.1(3)/2018-MP, Part-III dated 25.03.2022. Subjected "Revised FAQs in respect of Public Procurement Policy for MSEs Order, 2012 reg. FAQ Question No.18 the works contracts are excluded from the purview of Public Procurement policy of MSME order 2012.
4. Bidder shall submit the supporting document in support of above.

-----  
SIGNATURE OF BIDDER WITH  
NAME, DESIGNATION & SEAL



**Section X: Tender Form**

Date.....

To,

.....  
.....  
.....

(Complete address of SPMCIL)

Ref: Your Tender document No: **6000018497/CIVIL/23-24/1099, Dated: 04.12.2023**

We, the undersigned have examined the above-mentioned tender enquiry document, including amendment No....., dated..... (If any), the receipt of which is hereby confirmed. We now offer to supply and deliver..... (description of goods and services) in conformity with your above referred document for the sum shown in the price schedule(s), attached herewith and made part of this tender.

If our tender is accepted, we undertake to supply the goods and perform the services as mentioned above, in accordance with the delivery schedule specified in the List of Requirements.

We further confirm that, if our tender is accepted, we shall provide you with a performance security of required amount in an acceptable form in terms of GCC clause 6, read with modification, if any, in Section V – “Special Conditions of Contract”, for due performance of the contract.

We agree to keep our tender valid for acceptance for a period upto....., as required in the GIT clause19, read with modification, if any in Section-III - “Special Instructions to Tenderers” or for subsequently extended period, if any, agreed to by us. We also accordingly confirm to abide by this tender upto the aforesaid period and this tender may be accepted any time before the expiry of the aforesaid period. We further confirm that, until a formal contract is executed, this tender read with your written acceptance thereof within the aforesaid period shall constitute a binding contract between us.

We confirm that in case of downloaded Tender Document, we have not changed/ edited its contents. We realise that in case any such change is noticed at any stage including after the award of contract, we would be liable to action under clause 44 of the GIT.

We further understand that you are not bound to accept the lowest or any tender you may receive against your above-referred tender enquiry.

We also solemnly declare as under:



**1. Make in India Status:**

Having read and understood the Public Procurement (Preference to Make in India PPP\_MII) Order, 2017 (as amended and revised till date) and related notifications from the relevant Nodal Ministry/ Department, and solemnly declare the following:

- (a) Self-Certification for category of supplier:
  - Class-I Local Supplier/
  - Class-II Local Supplier/
  - Non-Local Supplier.
- (b) We also declare that
  - There is no country whose bidders have been notified as ineligible on reciprocal basis under this order for offered product, or
  - We do not belong to any Country whose bidders are notified as ineligible on reciprocal basis under this order

**2. Restrictions on procurement from bidders from a country or countries, or a class of countries under Rule 144 (xi) of the General Financial Rules 2017**

Having read and understood the Order (Public Procurement No. 1) issued vide F.No.6/18/2019-PPD dated 23<sup>rd</sup> July 2020 (and its amendments if any) by Department of Expenditure, Ministry of Finance under the above provision and solemnly declare the following:

- We do not belong to any Country whose bidders are notified as ineligible under this order

**3. Debarment Status:** Please state whether business dealings with you currently stand suspended/ banned by any Ministry/ Depts. of Government of India or by any State Govt:

- Yes (with period of Ban)
- No, We, solemnly declare that neither we nor any of our affiliates or subsidiaries – including subcontractors or suppliers for any part of the contract–do not stand declared ineligible/blacklisted/banned/debarred by any Government Agency anywhere in the world, for participating in its tenders, under that country’s laws or official regulations.

**4. Penalties for false or misleading declarations:** I/we hereby confirm that the particulars given above are correct and complete and also undertake to advise any future changes to the above details. We understood that any wrong or misleading self-declaration by us would be violation of code of Ethics and would attract penalties as mentioned in this tender document, including debarment.

.....  
.....

(Signature with date)

.....



.....

Name and designation

Duly authorized to sign tender for and on behalf of

.....

.....



## **Section XI: Price Schedule**

(As per Annexure-I)

**OFFER FORM** for Tender No.....Date \_\_\_\_\_ of  
opening.....Time..... Hours.....

We..... hereby certify that we are established firm of  
manufacturers / authorized agents of M/s...with factories at  
.....which are fitted with modern equipment and where the  
production methods, quality control and testing of all materials and parts manufactured or used by us are open to  
inspection by the representative of .....(Name of Purchaser)..... We hereby offer to supply the following items at  
the prices indicated below:

### **Price Schedule as per Annexure-1**

1. **Scope of Work** : Renovation of Ventilation Plant and Cooling Tower as per Section-VII.

#### **2. Taxation Details:**

- a. PAN number
- b. Type of GST Registration (Registered, Unregistered, Composition, SEZ, RCM etc.)
- c. GSTIN number
- d. Registered Address as per GST registration and Place of Delivery for GST Purpose
- e. Contact Names, Nos. & email IDs for GST matters (Please mention primary and secondary contacts)

3. It is hereby certified that we have understood the General and Special Instructions to Tenderers (GIT and SIT), and also the General and Special Conditions of Contract (GCC and SCC) attached to the tender and have thoroughly examined specifications/ Quality Control Requirements and other stipulations in Section VII & VIII – Technical Specifications and Quality Control Requirements; and are thoroughly aware of the nature of stores required and our offer is to supply stores strictly in accordance with the requirements and according to the terms of the tender. We agree to abide solely by the General and Special Conditions of Contract and other conditions of the tender in accordance with the tender documents if the contract is awarded to us..

4. We hereby offer to supply the stores detailed above or such portion thereof, as you may specify in the acceptance of tender at the price quoted and agree to hold this offer open for acceptance for a period of \_\_\_\_\_ days from the date of opening of tender (i.e., upto \_\_\_\_\_), We shall be bound by the communication of acceptance despatched.

5. Earnests Money/Bid Guarantee for an amount equal to \_\_\_\_\_ is enclosed in form of \_\_\_\_\_ (form and reference number, date) as per the Tender Documents.

6. The method of evaluation of L1 criteria for awarding the contract shall be decided taking into consideration the total landed price up to SPM Narmadapuram.

7. **TCS (u/s 206C (1 H) of IT Act is not applicable, as SPM will deduct TDS u/s 194Q.**



Dated .....

Signature and seal of *Manufacturer/Bidder*

Note:

- (i) The Bidder may prepare their own offer forms as per this proforma.
- (ii) No change in the proforma is permissible.
- (iii) No erasures or alternations in the text of the offer are permitted. Any correction made in the offer shall be initialled by the bidder.
- (iv) Figures in Columns 5 to 7 (both inclusive) and in Break-up of price in column 6, should be in both figures and words.
- (v) This Section should not bring in any new Technical Parameter that has not been mentioned in the Technical Bid.

-----  
SIGNATURE OF BIDDER WITH  
NAME, DESIGNATION & SEAL



**Section XII Vendor Details**

The tenderer should furnish specific details mentioned below. In case a question/issue does not apply to a tenderer, the same should be answered with the remark “not applicable”.

Wherever necessary and applicable, the tenderer shall enclose certified copy as documentary proof/ evidence to substantiate the corresponding statement.

In case a tenderer furnishes a wrong or misleading answer against any of the under mentioned question/ issues, its tender will be liable to be ignored.

**1. Vendor/ Contractor particulars:**

- (a) Name of the Company: .....
- (b) Corporate Identity No. (CIN): .....
- (c) Registration if any with SPMCIL: .....
- (d) Complete Postal Address: .....
- (e) Pin code/ ZIP code: .....
- (f) Telephone nos. (with country/area codes):.....
- (g) Fax No.: (with country/area codes): .....
- (h) Cell phone Nos.: (with country/area codes): .....
- (i) Contact persons /Designation: .....
- (j) Email IDs: .....

**2. Taxation Details:**

- (a) PAN Number: .....
- (b) Type of GST Registration (Registered, Unregistered, Composition, SEZ, RCM etc.):  
.....
- (c) GSTIN number: .....
- (d) Registered Address as per GST registration and Place of Delivery for GST Purpose:
- (e) Contact Names, Nos. & email IDs for GST matters (Please mention primary and secondary contacts):





- We solemnly declare that our GST rating on the GST portal / Govt. official website is NOT negative / blacklisted during the last three financial years.

.....

(Signature with date)

.....

.....

(Full name, designation & address of the person duly authorized sign on behalf of the tenderer)

For and on behalf of

.....

.....

(Name, address, and stamp of the tendering firm)



**Section XIV: Manufacturer's Authorization Form**

To

.....  
.....

*(Name and address of SPMCIL)*

Dear Sirs,

Ref. Your Tender document No ....., dated .....

We,.....who are proven and reputable manufacturers of ..... *(name and description of the goods offered in the tender)* having factories at ....., hereby authorize Messrs. .... *(name and address of the agent)* to submit a tender, process the same further and enter into a contract with you against your requirement as contained in the above referred tender enquiry documents for the above goods manufactured by us.

We further confirm that no supplier or firm or individual other than Messrs..... *(name and address of the above agent)* is authorized to submit a tender, process the same further and enter into a contract with you against your requirement as contained in the above referred tender enquiry documents for the above goods manufactured by us.

We also hereby extend our full warranty, as applicable as per clause 16 of the General Conditions of Contract read with modification, if any, in the Special Conditions of Contract for the goods and services offered for supply by the above firm against this tender document.

Yours faithfully,

.....  
.....

*[Signature with date, name, and designation]*

for and on behalf of Messrs.....

*Name & address of the manufacturers*

*Note: This letter of authorization should be on the letter head of the manufacturing firm and should be signed by a person competent and having the power of attorney to legally bind the manufacturer.*



**Section XV: Bank Guarantee Form for Performance Security**

**PROFORMA OF BANK GUARANTEE FOR CONTRACT PERFORMANCE GUARANTEE BOND**

***(ON BANK'S LETTERHEAD WITH ADHESIVE STAMP)***

Ref .....

Date.....

Bank Guarantee No.....

To,

***(Insert Name & Address of the Purchaser)***

Dear Sir,

1. Against contract vide Notification for Award of the Tender No..... dated ..... covering supply of ..... (herein after called the 'contract') entered into between the (insert name of Purchaser) (herein after called as the Purchaser) and M/s ..... (herein after called the 'Contractor'), this is to certify that, at the request of the Contractor, we ..... (name of the bank), are holding in trust in favour of the Purchaser, the amount of ..... (write the sum here in words), to indemnify and keep indemnified the Purchaser, against any loss or damage that may be caused to, or suffered by the Purchaser, by reason of any breach by the Contractor of any of the terms and conditions of the said contract and/or in the performance thereof. We agree that the decision of the Purchaser, whether any breach of any of the terms and conditions of the said contract and/or in the performance thereof has been committed by the Contractor; and the amount of loss or damage that has been caused or suffered by the Purchaser, shall be final and binding on us, and the amount of the said loss or damage shall be paid by us,
2. We ..... (name of the bank), further agree that, the guarantee herein contained, shall remain in full force and effect, for sixty days after the complete conclusion of the contractual obligations to the complete satisfaction of both the BIDDER and the BUYER, including warranty period whichever is later, i.e. till....., (hereinafter called the 'said date') and that if any claim accrues or arises against us.....(name of the bank), by virtue of this guarantee before the said date, the same shall be enforceable against us..... (name of the bank), notwithstanding the fact that the same is enforced within six months after the said date, provided that notice of any such claim has been given to us ....., ... (name of the bank), by the Purchaser, before the said date. Payment under this bond of guarantee shall be made promptly, upon our receipt of notice to that effect, from the Purchaser.
3. It is fully understood that this guarantee is effective from the date of the said contract and that we..... (name of the bank), undertake not to revoke this guarantee during its currency, without the consent in writing of the Purchaser.



4. We undertake to pay to the Purchaser, any money so demanded, notwithstanding any dispute or disputes raised by the Contractor, in any suit or proceeding pending before any Court or Tribunal, relating thereto, our liability under this present, being absolute and unequivocal. The payments so made by us under this bond, shall be a valid discharge of our liability for payment thereunder, and the Contractor shall have no claim against us, for making such payments.
  
5. We..... (name of the bank), further agree that the Purchaser shall have the fullest liberty, without affecting in any manner our obligations hereunder, to vary any of the terms and conditions of the said contract, or to extend time of performance by the Contractor, from time to time, or to postpone for any time or form, time to time, any of the powers exercisable by the Purchaser, against the said Contractor and to for bear or enforce any of the terms and conditions relating to the said contracts and we .....  
**(name of the bank)**, shall not be released from our liability under ..... **(name of the bank)**, shall not be released from our liability under this guarantee, by reason of any such variation or extension being granted to the said Contractor, or for any forbearance and/or omission on the part of the Purchaser, or any indulgence by the Purchaser towards the said Contractor, or by any other matter or thing whatsoever, which under the law relating to sureties, would, but for this provision, have the effect of so releasing us from our liability under this guarantee.
  
6. This guarantee will not be discharged due to the change in the constitution of the Bank or the Contractor.

Date:

Place:

Signature.....

**(Printed Name)**.....

**(Designation)**.....

Witnesses

**(Bank's Common Seal)**



**Section XVI: Contract Form**

(Address of SPMCIL's office issuing the contract)

Contract No..... dated.....

This is in continuation to this office' Notification of Award No ..... dated .....

1. Name & address of the Supplier .....
2. SPMCIL's Tender document No ..... dated .....and subsequent Amendment No ....., dated.....(If any), issued by SPMCIL.
3. Supplier's Tender No..... dated..... and subsequent communication(s) No.....dated ..... (If any), exchanged between the supplier and SPMCIL in connection with this tender.
4. In addition to this Contract Form, the following documents etc, which are included in the documents mentioned under paragraphs 2 and 3 above, shall also be deemed to form and be read and construed as part of this contract:
  - (i) General Conditions of Contract;
  - (ii) Special Conditions of Contract;
  - (iii) List of Requirements;
  - (iv) Technical Specifications;
  - (v) Quality Control Requirements;
  - (vi) Tender Form furnished by the supplier;
  - (vii) Price Schedule(s) furnished by the supplier in its tender;
  - (viii) Manufacturers' Authorization Form (if applicable for this tender);
  - (ix) SPMCIL's Notification of Award

Note: The words and expressions used in this contract shall have the same meanings as are respectively assigned to them in the conditions of contract referred to above. Further, the definitions and abbreviations incorporated under Section – V - 'General Conditions of Contract' of SPMCIL's Tender document shall also apply to this contract.

5. Some terms, conditions, stipulations etc. out of the above-referred documents are reproduced below for ready reference:
  - (i) Brief particulars of the goods and services which shall be supplied/ provided by the supplier are as under:

Schedule No.	Brief description of goods/ services	Accounting unit	Quantity to be supplied	Unit Price (in Rs.)	Total price



Any other additional services (if applicable) and cost there of: .....

Total value (in figure) \_\_\_\_\_ (In words) \_\_\_\_\_

- (ii) Delivery schedule
- (iii) Details of Performance Security
- (iv) Quality Control
  - (a) Mode(s), stage(s), and place(s) of conducting inspections and tests.
  - (b) Designation and address of SPMCIL's inspecting officer
- (v) Destination and dispatch instructions
- (vi) Consignee, including port consignee, if any
- (vii) Warranty clause
- (viii) Payment terms
- (ix) Paying authority

(Signature, name, and address of SPMCIL's authorized official)

For and on behalf of .....

Received and accepted this contract .....

(Signature, name, and address of the supplier's executive duly authorized to sign on behalf of the supplier)

For and on behalf of .....

(Name and address of the supplier)

.....

(Seal of the supplier)

Date:

Place:



**Section XVII: Letter of Authority for attending / Bid Opening  
(Refer to clause 24.2 of GIT)**

The General Manager

Unit Address

Subject: Authorization for attending bid opening on \_\_\_\_\_ (date) in the Tender of \_\_\_\_\_.

Following persons are hereby authorized to attend the bid opening for the tender mentioned above on behalf of ..... (Bidder) in order of preference given below.

<b>Order of Preference</b>	<b>Name</b>	<b>Specimen Signatures</b>
I.		
II.		
Alternate Representative		
Signatures of bidder or  Officer authorized to sign the bid Documents on behalf of the bidder		

**NOTE**

1. Maximum of two representatives will be permitted to attend pre-bid conference/ bid opening. In cases where it is restricted to one, first named representative will be allowed to attend. Alternate representative will be permitted when regular representatives are not able to attend.
2. In case of pre-bid conference, self-attested copy of proof of purchase of Bid documents, in the name of the bidder must be enclosed with this authorization, without which entry would be refused. Bid documents would be available for sale at the site also.
3. Permission for entry to the hall where even is held may be refused in case authorization as prescribed above is not produced.



**Section XVIII: Proforma of Bills for Payments  
(Refer Clause 22.6 of GCC)**

Name and Address of the Firm .....

Bill No ..... Dated .....

Purchase order ..... No ..... Dated .....

Name and address of the consignee

S. No	Authority for purchase	Description of Stores	Number or quantity	Rate Rs. P.	Price per Rs. P.	Amount
Total						

1. GST/ CGST/ SGST/ UTGST/ IGST Amount
2. Freight (if applicable)
3. Excise Duty (if applicable)
4. Packing and Forwarding charges (if applicable)
5. Others (Please specify)
6. PVC Amount (with calculation sheet enclosed)
7. (-) deduction/Discount
8. Net amount payable (in words Rs.)

Dispatch detail RR No. other proof of dispatch .....

Dated ..... (enclosed)

Inspection Certificate No ..... dated ..... (enclosed)

Place and Date

Received Rs .....

Rupees) .....





We solemnly certify that:

- a. Goods and Services Tax (GST) charged on this Bill is not more than what is payable under the provision of the relevant Act or the Rules made there under.
- b. Goods on which GST has been charged have not been exempted under the GST Act or the rules made there under and the charges on account of GST on these goods are correct under the provisions of that Act or the Rules made there under.
- c. We are registered with above indicated GSTIN as dealer in the State where in their Billing address is located for the purpose of GST.
- d. This bill form / invoice is not a replacement for the GST invoice. The proper GST invoice as per requirements of GST rules has been sent to the Purchaser as and when deliveries are made to the consignee.
- e. That the payment being claimed is strictly in terms of the contract and all the obligations on the part of the supplier for claiming that payment has been fulfilled as required under the contract.

Revenue stamp

Signature and of Stamp Supplier



**Section XIX: NEFT Mandate  
(Refer clause 22.2 of GCC)**

From: M/s. ....

Date: .....

To:

(Insert Name and Address of Purchaser's Paying Authority as per NIT Clause 1)

Sub: NEFT payments

We refer to RBI's NEFT scheme. Our mandate SPMCIL for making payments to us through the above scheme to our under noted account.

**NATIONAL ELECTRONIC FUNDS TRANSFER MANDATE FORM**

1.	Name of City	
2.	Bank Code No.	
3.	Branch Code No.	
4.	Bank's Name	
5.	Branch Address	
6.	Branch Telephone / Fax No.	
7.	Supplier's Account No.	
8.	Type of Account	
9.	IFSC code for NEFT	
10.	IFSC code for RTGS	
11.	Supplier's name as per Account	
12.	MICR Code No.	
<p>In Lieu of Bank Certificate to be obtained as under, please attach a bank cancelled cheque or photocopy of a cheque or front page of your bank passbook issued by your bank for verification of the above particulars.</p>		

I hereby declare that the particulars given above are correct and complete. If the transaction is delayed or not effected at all for reasons of incomplete or incorrect information, I would not hold the user institution responsible. I have read the option intimation letter and agree to discharge responsibility expected of me as a participant under the scheme.



Date

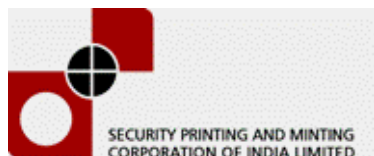
Signature of the Customer

Certified that the above particulars are correct as per our record.

Stamp and

Signature of authorized

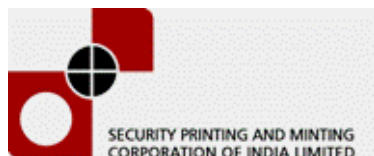
Official of the bank

**ANNEXURE-I****TENDER NO. 6000018497/CIVIL/23-24/1099, Dated: 04.12.2023**

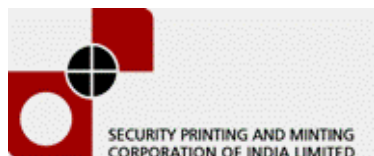
The Price bid should clearly indicate the break-up of the price as under:-

**GSTIN No. of your Firm :**

S N	Description	HSN/S AC	Qty	Unit	Rate	Amount
	Renovation of Ventilation Plant and Cooling Tower					
1	Providing and laying in position cement concrete of specified grade including the cost of centering and shuttering - All work up to plinth level : 1:4:8 (1 Cement : 4 coarse sand (zone-III) derived from natural sources : 8 graded stone aggregate 40 mm nominal size derived from natural sources)		10.00	M3		
2	Providing and laying in position specified grade of reinforced cement concrete, excluding the cost of centering, shuttering, finishing and reinforcement - All work 1:1.5:3 (1 cement : 1.5 coarse sand (zone-III) derived from natural sources : 3 graded stone aggregate 20 mm nominal size derived from natural sources)		8.90	M3		
3	Centering and shuttering including strutting, propping etc. and removal of form for all RCC work.		89.00	M2		
4	Steel reinforcement for R.C.C. work including straightening, cutting, bending, placing in position and binding all complete upto plinth level and above plinth level Thermo-Mechanically Treated bars of grade Fe-500D or more.		890.00	KG		
5	Brick work with modular fly ash bricks conforming to IS:12894, class designation 50 average compressive strength in foundations and super structure plinth level up to floor V level in : Cement mortar 1:6 (1 Cement: 6 coarse sand)		9.00	M3		
6	52 mm thick cement concrete flooring with concrete hardener topping, under layer 40 mm thick cement concrete 1:2:4 (1 cement : 2 coarse sand : 4 graded stone aggregate 20 mm nominal size) and top layer 12 mm thick cement hardener consisting of mix 1:2 (1 cement hardener mix : 2 graded stone aggregate 6 mm nominal size) by volume, hardening compound mixed @ 2 litre per 50 kg of cement or as per manufacturer's specifications. This includes cost of cement slurry, but excluding the cost of nosing of steps etc. complete.		310.00	M2		



S N	Description	HSN/S AC	Qty	Unit	Rate	Amount
7	Providing and fixing glass strips in joints of terrazo/cement concrete floors. 40 mm wide and 4 mm thick		560.00	M		
8	Providing and fixing on wall face unplasticised Rigid PVC rain water pipes conforming to IS : 13592 Type A, including jointing with seal ring conforming to IS : 5382, leaving 10 mm gap for thermal expansion, (i) Single socketed pipes. 110 mm diameter		54.00	M		
9	Providing and fixing on wall face unplasticised - PVC moulded fittings/ accessories for unplasticised Rigid PVC rain water pipes conforming to IS : 13592 Type A, including jointing with seal ring conforming to IS : 5382, leaving 10 mm gap for thermal expansion. (i) Coupler 110 mm diameter		6.00	EA		
	(ii) Bend 87.5 degree 110 mm diameter		12.00	EA		
	(iii) Shoe (plain) 110 mm diameter		12.00	EA		
10	Providing and fixing unplasticised -PVC pipe clips of approved design to unplasticised - PVC rain water pipes by means of 50x50x50 mm hard wood plugs, screwed with M.S. screws of required length, including cutting brick work and fixing in cement mortar 1:4 (1 cement : 4 coarse sand) and making good the wall etc. complete		24.00	EA		
11	12 mm cement plaster of mix : 1:6 (1 cement: 6 fine sand)		850.00	M2		
12	15 mm cement plaster on the rough side of single or half brick wall of mix : 1:6 (1 cement: 6 fine sand)		1050.00	M2		
13	6 mm cement plaster of mix : 1:3 (1 cement : 3 fine sand)		600.00	M2		
14	Distemping with 1st quality acrylic distemper (ready mixed) having VOC content less than 50 grms / litre, of approved manufacturer, of required shade and colour complete, as per manufacturer's specification. Two or more coats on new work		2015.00	M2		
15	Finishing walls with Acrylic Smooth exterior paint of required shade New work (Two or more coat applied @ 1.67 ltr/10 sqm over and including priming coat of exterior primer applied @ 2.20 kg/10 sqm)		836.00	M2		



S N	Description	HSN/ AC	Qty	Unit	Rate	Amount
16	Removing white or colour wash by scrapping and sand papering and preparing the surface smooth including necessary repairs to scratches etc. complete		786.00	M2		
17	Dismantling old plaster or skirting raking out joints and cleaning the surface for plaster including disposal of rubbish to the dumping ground all lead as directed by Engineer in Charge.		2400.00	M2		
18	Dismantling old floor and cleaning the surface for flooring including compaction of floor and disposal of rubbish to the dumping ground all lead as directed by Engineer in Charge.		310.00	M2		
19	Painting with synthetic enamel paint of approved brand and manufacture of required colour to give an even shade :One or more coats on old work		100.00	M2		
20	Water proofing treatment in horizontal and vertical surface with water based polyurethane coating (PU) with ecofriendly properties. Preparation of the surface by using suitable means like grinding, treating the cracks by making V grooves and filling the groove by bituminouse compound of approved makes, providing and applying primer coat of water based PU after diluting with 50% of water @ 0.30 Kg/Sqm or as per manufacturers specifications, providing and applying first coat of PU coating material @ 0.80 Kg/Sqm or as per manufacturers specification by brush/roller. providing and laying fiber mesh of 45 GSM then providing and applying second coat of PU coating material @ 0.70-.080 kg/SPM or as per manufacturers specification, suitable interval between first and second coat should be kept as per manufacturers specification. Final layer developed after final coat should not be less than 1.5mm. the operation shall be carried out after scraping and properly cleaning the surface to remove loose particles with brushes complete in all respect as per direction of EIC. ( The product performance shall carry guarantee for ten years against any leakage has to be insured by contractor 10% of amount will be withheld against this item)		600.00	M2		
21	Any other charges (if any)					



<b>S N</b>	<b>Description</b>	<b>HSN/S AC</b>	<b>Qty</b>	<b>Unit</b>	<b>Rate</b>	<b>Amount</b>
22	Total (1 to 21)					
23	Total GST amount (mention GST % also on 22)					
24	<b>Total Price (F.O.R, SPM, NARMADAPURAM) (in figures only) (22+23)</b>					
25	<b>Total Price (F.O.R, SPM, NARMADAPURAM) (in Words only) (22+23)</b>					

Note :-The method of evaluation of L1 criteria for awarding the contract shall be decided taking into consideration the total landed price up to SPM Narmadapuram.

Signature.....

Name.....

Designation.....

Date.....

Stamp of the Organization.....

**ANNEXURE - II****TWO BID, SINGLE STAGE ( TWO PACKET) TENDER  
BIDDER'S CHECK LIST BEFORE TENDER SUBMISSION****Part I: - TECHNO-COMMERCIAL BID**

S.No.	Tender Submission Check Points	Check before submission Tick ( <input checked="" type="checkbox"/> )
1	Earnest Money Deposit	Applicable
2	Technical Specification –Section VII as per tender	
3	Fill Tender Form – Section X duly seal & sign ( Without mentioning price)	
4	Blank Price Bid as per Section XI (Without Price but mention the taxes & other charges )	
5	Accept validity, place of work, delivery terms, contract period, payment terms and warranty as per tender document	
6	Submit Declaration as per Annexure-III of the tender document	
7	Submit Declaration as per Annexure-IV of the tender document	
8	Submit Declaration as per Annexure-V of the tender document	
9	Submit the documents as per Qualification / Eligibility criteria – Section IX	
10	Submit tender document with seal and sign	

NOTE : "BIDDER TO FURNISH STIPULATED DOCUMENTS ALONG WITH TENDER IN SUPPORT OF FULFILLMENT OF TENDER CRITERIA. FURTHER CORRESPONDENCE IN THIS REGARD WILL NOT BE ENTERTAINED FOR ANY REASON. NON-SUBMISSION OR INCOMPLETE SUBMISSION OF DOCUMENTS MAY LEAD TO REJECTION OF OFFER

**Part II: - PRICE BID**

S.No.	Tender Submission Check Points	Check before submission Tick ( <input checked="" type="checkbox"/> )
1	Price Bid as per Section XI (Price including all taxes & other charges )	

.....  
(Bidder's Seal & Sign)  
Seal & Sign)





**ANNEXURE – III**

**Tender No. 6000018497/CIVIL/23-24/1099, Dated: 04.12.2023**  
**(To be submitted on the letter head)**

**DECLARATION**

We do hereby declare that,

1. We have not been blacklisted /debarred by BNPMIPL /BRBNMPL /SPMCIL or any Govt. Departments for participation in tenders. The information provided above is correct and true to the best of my knowledge and belief.
2. We do hereby declare that we have read and understood all terms and conditions of tender document including GIT, SIT, GCC, SCC, Technical Specification, Quality Control Criteria and confirm to abide to those conditions without any counter conditions.
3. "We are accepting all the terms and conditions of the tender document without any deviation and withdraw all deviations if any".
4. "We Declare that If we withdraw or modify our bids during period of validity of tender etc. than we will be suspended for the period of 03 years from the date of opening of tender."

Signature.....

Name.....

Designation.....

Date.....

Stamp of the Organization.....



**ANNEXURE-IV**

**Tender No. 6000018497/CIVIL/23-24/1099, Dated: 04.12.2023**  
**(To be submitted on the letter head)**

**DECLARATION**

"I have read the clause regarding restrictions on procurement from a bidder of a country which shares a land border with India. I certify that M/s.....  
**(firm's name)** is not from such a country or, if from such a country, has been registered with the Competent Authority. I hereby certify that M/s .....  
**(firm's name)** fulfils at requirements in this regard and is eligible to be considered."  
(where applicable, evidence of valid registration by the competent Authority shall be attached)

I, the undersigned, declare that the item.....originate in.....(Name of the country).

Signature.....

Name.....

Designation.....

Date.....

Stamp of the

Organization.....

**Annexure-V**

**Declaration for Section 206AB of TDS under income tax Act, 1961**  
*(to be submitted on Letter Head)*

Vendor Code: \_\_\_\_\_

M/s \_\_\_\_\_

PAN \_\_\_\_\_ GSTIN \_\_\_\_\_

I/We \_\_\_\_\_ &lt;Legal Name and complete address &gt; ,

PAN: \_\_\_\_\_, TAN: \_\_\_\_\_, referring to the

provisions of 206AB of the IT Act, 1961, hereby declare the following:-

Financial Year	Aggregate TDS & TCS credit in our name was Rs. 50,000 or more ("Yes / No")	Income Tax Return ("ITR") Filed ("Yes/No")	E-filing Acknowledgment Number (15 digit - numeric)  (Attach copy of acknowledgments)	Date of Filing of Return of Income u/s 139(1) (DD/MM/YYYY)	Linked PAN with Aadhaar number or will link it before 30 Jun 2022 (or any further date as may be notified by CBDT ("Yes / No"))
2021-22					
2022-23					

We do hereby declare that to the best of my /our knowledge and belief what is stated above is correct, complete and is truly stated. In case there is a tax liability, interest or penal consequences which are levied on SPM on account of the false representation/ declaration, I/we undertake to fully indemnify SPM for the same.

FOR \_\_\_\_\_

Authorized Signatory

Date:

*Note: In case the vendor failed to comply with the above provisions, TDS shall be deducted at the higher of the following rates, namely: -*

- (i) at twice the rate specified in the relevant provision of the Act; or
- (ii) at twice the rate or rates in force; or
- (iii) at the rate of five per cent (5%).