



**SECURITY PAPER MILL,  
NARMADAPURAM- 461005 (M.P), INDIA**

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PR Number	PR Date	Indenter	Department
17004582	08.09.2023	PM5/FE	PM5/FE

**Security Classification: NON-SECURITY**

**TENDER DOCUMENT for Procurement of Inline Double Head Disc Type Counting Machine  
Integrated with PASABAN Cross Cutter.**

Tender Number: 6000018478/PAC/FE/880  
This Tender Document Contains 34 Pages.

Dt. 29.09.2023

Tender Documents is issued to:

To,

M/s PASABAN  
Auzo-txikia, 17  
Apdo.53 / 20400  
Tolosa - Spain

Email:- [info@pasaban.com](mailto:info@pasaban.com)

Details of Contact person in SPMCIL regarding this tender:

*Gm/29/09/23*

Name, Designation : Balbir Singh Prajapati (Manager Material)

Address: Security Paper Mill, Narmadapuram

Phone No : 07574-286848/286587/286776

Email: Balbir Singh Prajapati ([balbirs.prajapati@spmCIL.com](mailto:balbirs.prajapati@spmCIL.com))



Tender Number:6000018478

## Section1: Notice Inviting Tender (NIT)

6000018478 /PM5/FE/PAC

29.09.2023

(SPMCIL's Tender SI No.)

(Date)

1. Sealed tenders are invited from eligible and qualified tenderers for supply of following goods & services:

Sch d. No.	Brief Description of Goods/services	Quantity (with unit)	Earnest Money (In Rupee)	Remarks
1	Inline Counting Machine (ICM)	1.000 EA	00.00INR	
2	ICM - Installation & Commissioning	1.000 AU		
1	ICM-Installation & Commissioning	1.000AU		
Type of Tender (Two Bid/ PQB/ EOI/ RC/ Development/ Indigenization/ Disposal of Scrap/ Security Item etc.)			ONE-BID PROPRIETARY ARTICLE CERTIFICATE	
Dates of sale of tender documents:			From 29.09.2023 to 31.10.2023 during office hours.	
Place of sale of tender documents			SPM, NARMADAPURAM	
Closing date and time for receipt of tenders			31.10.2023 11:00:00	
Place of receipt of tenders			SPM, NARMADAPURAM	
Time and date of opening of tenders			31.10.2023 15:00:00	
Place of opening of tenders			Admin office, Security Paper Mill, Narmadapuram	
Nominated Person/ Designation to Receive Bulky Tenders (Clause 21.21.1 of GIT)			BALBIR SINGH PRAJAPATI Manager(TO)	

Sub: Regarding acceptance of Terms and Conditions for "procurement of Inline Double Head Disc Type Counting Machine Integrated with PASABAN Cross Cutter".

Security Paper Mill, Narmadapuram MP invites the quotation/Proforma Invoice for the "procurement of Inline Double Head Disc Type Counting Machine Integrated with PASABAN Cross Cutter". You are therefore, requested to send the quotation cum proforma invoice for the same on or before closing date & time for receipt of tender by Fax & Email, and sent original copy by speed post. The quotation cum proforma invoice may be sent in the favour of the "The Chief General Manager, Security Paper Mill, Narmadapuram MP" immediately containing the following:

Please submit on or before 3:00 pm on date of tender opening, your quotation for following goods, in accordance with the Terms and Conditions printed in this tender enquiry, in a sealed cover, marked on top with # Enquiry No; Date of Tender opening.

Your's Faithfully

(Balbir singh Prajapati)  
Manager(Material)  
FOR CHIEF GENERAL MANAGER  
CORRESPONDING ADDRESS

-----  
THE GENERAL MANAGER  
SECURITY PAPER MILL  
NARMADAPURAM-461005 (M.P.)  
Website: <http://spmarmadapuram.spmcil.com>  
PHONE:- 07574-286848/286776



TERMS AND CONDITIONS:

1. The quotation must be in the form furnished by procuring entity and should be in ink free from corrections/erasures. In case there is any unavoidable correction it should be properly attested, otherwise the quotation will not be considered.
2. Quotation will be opened on due date at 3.00 p.m. at the indicated venue in presence of tenderer or their representatives who may wish to be present.
3. The Purchaser reserves the right to accept the offer by individual items and reject any or all tenders without assigning any reason thereof and does not bind itself to accept lowest quotations.
4. Participation in this tender is by invitation only. Unsolicited offers are liable to be ignored. However, vendors who desire to participate in such tenders in future may bring it to the notice of Procuring Entity and apply for registration as per procedure. Note: To get registered as approved supplier with procuring entity, please download supplier approval form from <http://spmnamadapuram.spmcil.com> and submit.
5. Manufacturer's name and country of origin of materials offered must be clearly specified. Please quote whether your organisation is large scale industry or small-scale industry. If you have NSIC/SSI/MSI Certificate, please attach it to the quotation. Mention your registration details.
6. Complete details and ISI specification if any must accompany the quotation. Make/ Brand of the item shall be stated wherever applicable. If you have got any counter offer as suitable to the material required by us, the same may be shown separately.
7. Samples must be submitted where specified along with the quotations. Samples must be carefully packed, sealed and labelled clearly with enquiry number, subject and sender's name for easy identification. Rejected samples will be returned at your cost if insisted.
8. All drawings sketches and samples if any sent along with this enquiry must be returned along with quotations duly signed.
9. All supplies are subject to inspection and approval before acceptance. Manufacturer/ Supplier Warranty Certificates and Manufacturer/ Government Approved Lab Test Certificate shall be furnished along with the supply, wherever applicable.
10. The Purchaser reserves the right to modify the quantity specified in this enquiry.
11. The prices quoted should be same till the supplies are completed. Please quote the rates in words and figures. Rates quoted should be free delivery at destination including all charges otherwise the quotation is likely to be rejected. Price quoted for free delivery at destination will be given preference. If there is no indication regarding the FOR, in the quotation, then it will be considered as F.O.R. Destinations. Price quoted should be net and valid for a minimum period of three months from the date of opening of the quotation. (Not applicable)
12. Payment of GST is primarily the responsibility of the seller and will not be paid unless the percentage value is clearly mentioned in the quotations. If no indication regarding GST is recorded in the quotation, the GST will be considered as included. (Not Applicable)
13. Delivery Period required for supplying the material should be invariably specified in the quotation.
14. Liquidity Damages : In case your quotation is accepted, and order is placed on you, the supply against the order should be made within the period stipulated in the order. Purchaser reserves the right to recover any Loss sustained due to delayed delivery by way of penalty. Failure to supply the material within the stipulated period shall entitle the Purchaser for imposition of Penalty without assigning any reasons @ 1/2% of the total value of the item covered in order as Penalty each week subject to a maximum of 10% unless extension is obtained in writing from



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the office on valid ground before expiry of delivery period. Penalty + 18% GST will be deducted.

15. If the deliveries are not maintained and due to that account the Purchaser is forced to buy the material at your Risk and Cost from elsewhere, the loss or damage that may be sustained there by will be recovered from the defaulting supplier.

16. Dispute Clause: Any dispute relating to the enquiry shall be subject to the jurisdiction of the court at New Delhi only.

17. Our normal payment terms as per section vi, point no. 7.

18. Technical Specifications: submit Technical Specifications duly seal & signed.

19. SPM (as Buyer) is liable to deduct TDS u/s 195 of IT act @ applicable rate on goods purchases (if applicable).

20. Undersigned confirms that the required goods mentioned above are not available on GeM as per #GeM - Availability Report and Past Transaction Summary# (GeM - AR&PTS). This unique ID is GEM/GARPTS/02092023/8MNYQLCFFTU3 Dated:02.09.2023

NOTE : KINDLY ACCEPT OUR TERMS & CONDITIONS OF THE NIT WITH SEAL AND SIGNED AND SEND BY RETURN MAIL/SPEED POST AT PRESCRIBED DATE AND TIME.

I/ We engage to supply the service(s)/material(s) to your office and comply the following:

1. Tender Schedule and Technical Specification indicated.
2. Item/ Tender specific conditions for this tender.
3. Terms and Conditions printed overleaf.
4. I/ we confirm that set off for the GST etc. paid on the inputs have been taken into consideration in the above quoted price and further agree to pass on such additional duties as sets offs as may become available in future under GST etc.
5. This offer is valid for 90 days from the date of opening of tender.

Signature & seal

Name of Authorised

Place & Date:

Signatory:

Address:

Tel. No/ Fax. No /

Mobile No

Email ID:

.....

.....  
(Name Designation, Address telephone number etc  
of the officer signing the document)

For and on behalf of

.....



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## **Section II: General Instructions to Tenderers (GIT)**

### **Part 1: General Instructions Applicable to all type of Tenderers**

Part I: General Instructions Applicable to all Types of Tenders

Kindly refer <https://spmciil.com/uploaddocument/GIT/new.pdf> for further details (GIT contains 61 pages)

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SIGNATURE OF BIDDER WITH NAME,  
DESIGNATION & SEAL



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## **Section II: General Instructions to Tenderers (GIT)**

### **Part II: Additional General Instructions Applicable to Specific type of Tenderers**

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Kindly refer <https://spmciil.com/uploaddocument/GIT/new.pdf> for further details (GIT contains 61 pages)

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SIGNATURE OF BIDDER WITH NAME,  
DESIGNATION & SEAL

### Section III: Specific Instructions to Tenderers (SIT)

The following Special Instructions to Tenderers will apply for this purchase. These special instructions will modify/ substitute/ supplement the corresponding General Instructions to Tenderers (GIT) incorporated in Section II. The corresponding GIT clause numbers have also been indicated in the text below:

In case of any conflict between the provision in the GIT and that in the SIT, the provision contained in the SIT shall prevail.

(Clauses of GIT listed below include a possibility for variation in their provisions through SIT. There could be other clauses in SIT as deemed fit.)

Sr No	GIT Clause No.	Topic	SIT Provision
01	3	Eligible Tenderers	Applicable
02	3.4	Eligible Goods and Services (Origin of Goods)	Applicable
03	6.1	The tender documents includes:	Applicable
04	8	Pre-bid Conference	Not applicable
05	9	Time Limit for receiving request for clarification of Tender Documents	A Tenderer requiring any clarification or elucidation on any issue of the tender documents may take up the same with SPM in writing or by fax/e-mail/telex. SPM will respond in writing to such request provided the same is received than fourteen days (unless otherwise specified in the SIT) prior to the prescribed date of submission of tender. Copies of the query and clarification shall be sent to all prospective bidders who have received the bidding document.
06	10.1	The Technical bid to be submitted by Tenderer shall contain the	following documents, duly filled in, as required: Applicable
07	11.2	Tender Currency	Indian Rupees or Euro where Prices are quoted in any other way shall be treated as unresponsive and rejected. Supplier is requested to quote price within 2 Decimal place. Quotation with price quote beyond 2 decimal place is ignored.
08	12.1	Tender Prices	Applicable
09	12.2,33,36.1	Schedule wise evaluation	Not Applicable
10	12.6	GST details	Not Applicable
11	14	PVC Clause & Formula	Not Applicable
12	14.4 to 14.7	Exchange Rate Variation (ERV)	Not applicable
13	16.2 a) to c)	Documents Establishing Tenderer's Eligibility and Qualifications	Not applicable
14	18.4, 18.5	Earnest Money Deposit (EMD)	Not applicable
15	19	Tender Validity	90 days from opening date of quotation.
16	20.4	Number of Copies of Tenders to be submitted	One copy in original
17	20.8	Two Bid System	Not Applicable
18	20.9	E-Procurement	Not applicable

Sr No	GIT Clause No.	Topic	SIT Provision
19	34. and 35.1	Comparison on CIF Destination Basis	In case of imports, the tenderer will be required to quote on FOB as well as CIF basis. The bidders must quote the CIF Price as per the price schedule. The offer without CIF Price will be summarily rejected.
20	35.2 to 35.6	Additional Factors for Evaluation of Offers and Preferential schemes	Not applicable
21	43	Parallel Contracts	Not applicable
22	44.1	Serious Misdemeanors	Applicable
23	44.3	Integrity Pact	Applicable
24	45.1	Notification of Award	Applicable
25	50	Applicability of additional GIT for rate Contracts	Not applicable
26	51	Applicability of additional GIT for PQB Tenders	Not applicable
27	52	Applicability of additional GIT for Tenders involving Samples	Not applicable
28	53	Applicability of additional GIT for EOI Tenders	Not applicable
29	54	Applicability of additional GIT for Tenders for Disposal of Scrap	Not applicable
30	55	Applicability of additional GIT for Development/Indigenization Tenders	Not applicable
31	28.1,28.2,28.3	Discrepancy in Prices	Applicable
32	Special Condition	GST Returns	Not Applicable
33	Special Condition	TDS u/s 195	TDS will be deducted U/s 195 of IT Act @ applicable rate on purchase of goods



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## **Section IV: General Conditions of Contract (GCC)**

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Part I: General Conditions of Contract applicable to all types of Tenders

Kindly refer <https://spmciil.com/uploaddocument/GCC/new.pdf> for further details (GIT contains 36 pages).

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SIGNATURE OF BIDDER WITH NAME,  
DESIGNATION & SEAL

## Section V: Special Conditions of Contract (SCC)

The following Special Conditions of Contract (SCC) will apply for this purchase. The corresponding clauses of General Conditions of Contract (GCC) relating to the SCC stipulations have also been incorporated below. These Special Conditions will modify/ substitute/ supplement the corresponding (GCC) clauses.

Whenever there is any conflict between the provision in the GCC and that in the SCC, the provision contained in the SCC shall prevail.

(Clauses of GCC listed below include a possibility for variation in their provisions through SCC. There could be other clauses in SCC as deemed fit)

SI.No	GCC Clause No.	Topic	SCC Provision
01	1.2	Abbreviations:	Applicable
02	6.1, 6.3 & 6.5	Performance Bond/ Security	Not Applicable
03	8.2	Packing and Marking	The quality of packing, the manner of marking within & outside the packages and provision of accompanying documentation shall strictly comply with the requirement as provided in technical Specifications and Quality Control requirements under sections VI and VII and in SCC under section V. In case the packing requirements are amended due to issue of any amendment to the contract, the same shall also be taken care of by the supplier accordingly.
04	9	Inspection and Quality Control	Applicable
05	11.2	Transportation of Domestic Goods	Applicable
06	12.	Insurance	Applicable
07	14.1	Incidental Services	Applicable
08	15	Distribution of Dispatch Documents for clearance/ Receipt of Goods	Applicable
09	16.1	Warrantee Clause	The supplier warrants that the goods supplied under the contract is new, unused and incorporate all recent improvements in design and materials unless prescribed otherwise by SPM in the contract. The supplier further warrants that the goods supplied under contract shall have no defect arising from design, material or workmanship or from any act or omission of the supplier, that may develop under normal use of the supplied goods.
10	16.2	Warrantee Clause	Warranty shall remain valid for twelve months after the goods have been installed and commissioned at the final destination and accepted by SPM, Narmadapuram after FAT of the machine.
11	16.4	Warrantee Clause	Applicable

Sl.No	GCC Clause No.	Topic	SCC Provision
12	16.6	Warrantee Clause	If the supplier, having been notified, fails to rectify/replace the defects within a reasonable period, SPM may proceed to take such remedial action as deemed fit by SPM, at the risk and expense of the supplier and without prejudice to other contractualrights and remedies, which SPM may have against the supplier.
13	19.3	Option Clause	Not applicable
14	20.1	Price Adjustment Clause	Not Applicable
15	21.	Taxes and Duties	Applicable
16	22.	Terms and Mode of payments	As per section vi, point no. 7
17	24.1	Quantum of LD	If the contractor fails to deliver the goods and/or services or any installment thereof within the Delivery Period, SPM shall, without prejudice to other rights and remedies available to SPM, Narmadapuram under the contract, deduct from the contractor price, as Liquidated damages, a sum equivalent to the rate of 0.5 % of the delivered price of the delayed goods and/or services along with applicable GST of 18% on the LD amount, for each week of delay or part thereof until actual delivery .....
18	24.1	Quantum of LD	..... performance, subject to a maximum deduction of the 10% of the delayed goods or services#
19	25.1	Bank Guarantee and Insurance for Material Loaned to Contractor	Not applicable
20	33.1	Resolution of Disputes	If dispute or difference of any kind shall arise between SPM and the supplier in connection with or relating the contract, the parties shall make every effort to resolve the same amicably by mutual consultations. If the parties fail to resolve theirdispute or difference by such mutual consulation withing 21 days of its occurrence, then,unless otherwise provided in the SCC, either SPMH or the supplier may seek recourse to settlement of disputes through arbitration act 33.2.

## Section VI: List of Requirements

Schedule No.	Breif Description of goods and services (Related Specifications etc. are in Section-VII)	Accounting Unit	Quantity	Amount of Earnest Money	Remark
1	Inline Counting Machine (ICM)	EA	1.000	00.00INR	
2	ICM - Installation & Commissioning	AU	1.000		

SUBMISSION OF TENDER: The bid is to be submitted in one part are as follows:

(1) Bid: ONE BID (In One Parts)

Required BID Documents and Accept conditions:

(1) Consisting of all technical specification as per section VII of this Tender document & commercial conditions.

(2) Tender Fee: NIL

(3) Delivery Terms: CIF Mumbai.

(4) Submission of Undertaking: Kindly submit undertaking as per Annexure III.

(5) Validity: 90 days from the date of opening of the tender.

(6) Delivery Schedule :

(a) The Inline Double Head Disc Type Counting Machine Integrated with PASABAN Cross Cutter must be ready for dispatch including Pre-dispatch inspection within 10 months from the date of opening of Confirm Letter of Credit.

(b) The Inline Double Head Disc Type Counting Machine Integrated with PASABAN Cross Cutter must be dispatch within 2 weeks from the date of completion of Pre-dispatch inspection. If the delivery of any minor part is delayed, but commissioning of the machine is not affected and is completed in due time, the date shall be considered as delivered in due time.

(C) The Inline Double Head Disc Type Counting Machine Integrated with PASABAN Cross Cutter should be installed, commissioned and tested within 6 months at SPM Narmadapuram from the date of confirmation sent to Pasaban for receipt of machine at SPM, Narmadapuram .

(7) Payment Terms : Firm should accept our following standard payment terms-

Payment shall be made through a LC to be opened for 100% value of the contract. The payment shall be made as below

(A) 90% Payment of machine cost (as per the price Schedule section XI of this tender document) will be made through LC, after dispatch of material and subject to production of documents are listed below:

- i. Complete set of clean Bills of Lading/Air way Bill which must show that the goods have been actually shipped on board.
- ii. Singed invoices in four copies stipulating specification of the item indicating cost and quantity.
- iii. Certificate of Country of origin issued by chamber of commerce.
- iv. 04 copies of packing list stipulating individual weight and dimensional details of each packing case.
- v. Inspection certificate If Inspection has been waived then quality test certificate.



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vi. Two sets of non-negotiable dispatch documents to be sent by courier services to the purchaser immediately after dispatch.

vii. Catalogue, Technical write up/literature for custom purpose.

(b) Balance 10% payment of machine cost (as per of the price schedule section XI of this tender document) and 100% payment of the cost of installation and commissioning shall be made through L.C. on successful installation, Commissioning and issue of acceptance certificate by the purchaser after FAT.

(8) Taxes: If any - Please strictly incorporate in our NIT Section - XI.

(9) Warranty: Warranty shall remain valid for twelve months after the goods have been installed and commissioned at the final destination and accepted by SPM, Narmadapuram after FAT of the machine.

(10) Firm has to submit manufacturer authorization form as per following:-

(a) If the bidder firm is manufacturer then firm has to submit the valid registration certificate.

(b) If the bidder firm is not the manufacturer then firm has to submit the valid manufacturers authorization certificate of the item supplied as per the standard form duly filled by OEM as per annexure XIV of this tender document.

Manufacturer Authorization Certificate should be signed by a person competent and having the power of attorney to legally bind the manufacturer.

(11) No Deviation Certificate: Bidder should confirm in their quotation, "We acceptance of all terms and condition with technical specification of tender document without any deviation".

(12) All Sections & pages of the tender documents strictly should be signed, name and sealed by bidder firm.

(13) PRICE Schedule:

The bidders shall quote the price and other elements of price as per the format given as Section # XI of this tender document. Insertion, post script, addition and alteration shall not be made, if any, will not be considered for calculating the price.

NOTE: #BIDDER TO FURNISH STIPULATED DOCUMENTS ALONG WITH TENDER IN SUPPORT OF FULFILLMENT OF TENDER CRITERIA. FURTHER CORRESPONDENCE IN THIS REGARD WILL NOT BE ENTERTAINED FOR ANY REASON. NON-SUBMISSION OR INCOMPLETE SUBMISSION OF DOCUMENTS MAY LEAD TO REJECTION OF OFFER.#

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SIGNATURE OF BIDDER WITH NAME,  
DESIGNATION & SEAL

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## Section VII: Technical Specifications

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Inline Counting Machine Integrated with PASABAN Cross Cutter:

1)CAPACITY & RUNNING CYCLE OF THE UNIT:

#The proposed Inline Double Head Disc Type Counting machine cycle time: 500 sheets/ 45 Sec.

2)Overall, the automatic cycle is as follow:

#The ream comes from PASABAN Cross Cutter-delivery section with bottom cardboard (The cardboard can be of variable quality, thickness, GSM, colour and sizes).

#The reams enter into the Inline Double Head Disc Type Counting Machine through existing conveyor.

#Ream is lifted by an automatic device to create a gap allowing a smooth operation of the gripper in order to feed the ream to the counting station.

#The ream is driven against the counting stops by the movable, micro perforated airflow table and at the same time aligned crosswise.

#Inline Counting Machine proceeds with the corner counting.

#If count result is 500 Sheets, a Stamp "500" is to be put on side of the ream then movable, micro-perforated airflow table drives the ream towards the out feed position and following the gripper pushes and discharges the ream to the opposite direction with respect to the in feed direction.

#After the counting process (irrespective of counting result) all the reams will be delivered to shuttle i.e. moving trolley/table.

#The ream is on the shuttle conveyor i.e. moving trolley/table.

a) If sheet counting is right i.e. 500 Sheets, the ream continues to packaging line.

b) If ream counting is not 500 Sheets, the ream should be sent to Table No. 3 Fanning Table/Inspection Table.

#The ream having 500 sheets arrives to conveyor prior of printer conveyor, the ream is stopped to apply the top cardboard and is send to packaging line.

#The ream without 500 sheets on the ream is sent to Table No. 3 Fanning Table/Inspection Table without top cardboard. The existing shuttle i.e. moving trolley/table transports the ream to Table No. 3 Fanning Table/Inspection Table.

3)TECHNICAL SPECIFICATIONS

#Automatic transport of reams inside and out of the double head disc type inline counting machine.

#Double head disc type counting for sheet counting on the corners.

#Complete suitable frame with additional fences and covers.

#Inline integration with the PASABAN cross-cutter.

#Counting technology: Counting disc, from top to bottom

#Counting heads: Two counting head corner

#Counting machine cycle time for 500 sheets: 45sec.

#Touch screen control display.

#Visual machine status indicators.

#Stamp after counting result is "500" sheets. Stamping ON/OFF control should be password protected.

#Transport into module of double head counting machine.

#Sheet sizes:

#Min Sheet Length- 430 mm

#Max Sheet Length- 850 mm

#Min sheet width- 600 mm

#Max sheet width- 850 mm

#Paper quality- unprinted CWBN bank note paper 90 GSM (+/-5).

#Electrical connection: 3 phase

#Cardboard applicator: Top card board applicator

#Card board storage min. 500 sheets (The cardboard can be of variable quality, thickness, GSM, colour and sizes).

#Provision to provide spare-one set of disc (two pieces) of counting machine is in the scope of supplier

#Spare: Spare parts mentioned in Critical Spare Part List in the budgetary provided by M/s Pasaban (attached)

dated: 29.03.2023 shall be provided during the Supply of Machinery parts.

#Provision of stopping the ream just before the Inline Counting Machine (i.e. ICM) (when ICM is under maintenance). The ream shall be unloaded one by one till maintenance of ICM is over. After maintenance of ICM is completed, these reams will be loaded again on the same conveyor and passed through counting machine.

#Provision of generating log of the reams counted by Inline Counting Machine.

#Two days Training (Operation and Maintenance) to SPM Employees at SPM Narmadapuram.

#Remote Desktop facility should be available in Inline Counting Machine, for future assistance from Supplier (for example online support during AMC or during Warranty Period).

#### 4)PRE DISPATCH INSPECTION:

#SPM may depute representatives at the work site of M/s Pasaban, for pre dispatch inspection of Inline Counting Machine.

#### 5)DOCUMENTATION:

#Supplier must provide hard copy and soft copy of all the relevant maintenance documents.

#### 6)WARRANTY FROM SUPPLIER:

#As Inline counting machine is an up gradation of existing PASABAN Cross Cutter and also it will be integrated with existing Cross Cutter, M/s PASABAN must provide full support after installation and commissioning of Inline counting machine for smooth running of PASABAN Cross Cutter (including Inline Counting Machine & Packaging Line) inline to warranty clause of PM 2.0

#### 7)FINAL ACCEPTANCE TEST OF INLINE COUNTING MACHINE AT SPM :

#A final acceptance test of inline counting machine would be done at SPM Narmadapuram after completion of supply, installation & commissioning.

#The inline counting machine in line with PASABAN cross cutter should have the capacity to count at least 250 nos. of CWBN paper reams (1 Ream contains 500 Sheets) & same will be delivered to the cardboard applicator i.e. the paper production of one shift which will be demonstrated for a period of 2 working days (8 hours/ day).

#Furthermore, the production test run is to be extended until the above mentioned conditions for a successful test run are fulfilled. If it is not possible to run at least half the test run time uninterruptedly due to any circumstance (interruption in power supply/utilities, breakdown of parts of machine etc.), a new test run should be arranged within 1 day after announcing the end of 1st unsuccessful test run.

#If the production have not been achieved because of reasons attributable to the supplier, the supplier is allowed and has duty to undertake the necessary rectifications and modify the delivered parts, where there is required.

#In case of non-fulfillment the production test run, next test run to be done within 2 weeks after the preceding production test run.

#### 8)SPARES:

#Supplier must provide the list of all the consumable and non-consumable spares required for operation and maintenance for at least one year.

#To provide spare-one set of disc (two pieces) of counting machine is in the scope of supplier

#Spare: Spare parts mentioned in Critical Spare Part List in the budgetary provided by M/s Pasaban (attached) dated: 29.03.2023 shall be provided during the Supply of Machinery parts.

#Software backup will be provided by the Supplier.

#### 9)Payment Terms & Conditions:

#90% Payment shall be done through LC, after submission of dispatch documents.

#Rest 10% after installation and commissioning.



#### 10)DELIVERY SCHEDULE:

- #Within 10 months after issue of LC to the firm, machine parts should be dispatched by M/s PASABAN to India.
- #After arrival of machine parts at SPM premises, an intimation would be sent to M/s PASABAN by SPM
- #After this intimation, M/s Pasaban representative should complete installation & commissioning of Inline Counting Machine within 06 months.

#### INSTALLATION & COMMISSIONING

This upgrade will be done in 4 weeks:-

1. Machine (Installation): 2 weeks.

#The first three days machine will be stopped.

#During next days, Machine will be running but the reams will be stopped before delivery three (3) i.e. doubtful delivery. During Installation SPM will remove the reams manually.

2.Production (commissioning): 2 weeks

3.PASABAN will send 3 technicians.

#Mechanical technician: 4 weeks.

#Programmer technician: 3 weeks.

#Electrician technician: 1 week.

4.SPM will provide minimum two numbers of technicians from each department to assist PASABAN technicians.

5.During the installation and commissioning, as per availability of Cross Cutter & Ream Packaging Line, Machine could be run for normal production activities.

6.To complete the project in wholesome, minimum 10 days Cross Cutter Production will be stopped completely.



**Section X: Tender Form**

Date.....

To,

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.....  
.....

(Complete address of SPMCIL)

Ref: Your Tender document No..... dated .....

We, the undersigned have examined the above-mentioned tender enquiry document, including amendment No....., dated..... (If any), the receipt of which is hereby confirmed. We now offer to supply and deliver..... (description of goods and services) in conformity with your above referred document for the sum shown in the price schedule(s), attached herewith and made part of this tender.

If our tender is accepted, we undertake to supply the goods and perform the services as mentioned above, in accordance with the delivery schedule specified in the List of Requirements.

We further confirm that, if our tender is accepted, we shall provide you with a performance security of required amount in an acceptable form in terms of GCC clause 6, read with modification, if any, in Section V – “Special Conditions of Contract”, for due performance of the contract.

We agree to keep our tender valid for acceptance for a period upto....., as required in the GIT clause19, read with modification, if any in Section-III - “Special Instructions to Tenderers” or for subsequently extended period, if any, agreed to by us. We also accordingly confirm to abide by this tender upto the aforesaid period and this tender may be accepted any time before the expiry of the aforesaid period. We further confirm that, until a formal contract is executed, this tender read with your written acceptance thereof within the aforesaid period shall constitute a binding contract between us.

We confirm that in case of downloaded Tender Document, we have not changed/ edited its contents. We realise that in case any such change is noticed at any stage including after the award of contract, we would be liable to action under clause 44 of the GIT.

We further understand that you are not bound to accept the lowest or any tender you may receive against your above-referred tender enquiry.

We also solemnly declare as under:

**1. MSMEs Status:**

Having read and understood the Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 (as amended and revised till date), and solemnly declare the following:

- (a) Company/Partnership Firm/Proprietary Concern/Society/Trust /NGO/Others (Please Specify):
- (b) Micro/ Small / Medium Enterprise/ SSI/ Govt. Dep't. / PSU/ Others:
- (c) Name of MSME Registering Body (NSIC/ DIC/ KVIC/KVIB etc.):
- (d) MSME Registration no. (with copy of registration):.....
- (e) Udyog Aadhar Memorandum no.....
- (f) Whether Proprietor/ Partner belongs to SC/ ST or Women category (Please specify names and percentage of shares held by SC/ST Partners): .....

**2. Make in India Status:**

Having read and understood the Public Procurement (Preference to Make in India PPP\_MII) Order, 2017 (as amended and revised till date) and related notifications from the relevant Nodal Ministry/ Department, and solemnly declare the following:

- (a) Self-Certification for category of supplier:
  - Class-I Local Supplier/
  - Class-II Local Supplier/
  - Non-Local Supplier.
- (b) We also declare that
  - There is no country whose bidders have been notified as ineligible on reciprocal basis under this order for offered product, or
  - We do not belong to any Country whose bidders are notified as ineligible on reciprocal basis under this order

**3. Restrictions on procurement from bidders from a country or countries, or a class of countries under Rule 144 (xi) of the General Financial Rules 2017**

Having read and understood the Order (Public Procurement No. 1) issued vide F.No.6/18/2019-PPD dated 23<sup>rd</sup> July 2020 (and its amendments if any) by Department of Expenditure, Ministry of Finance under the above provision and solemnly declare the following:

- We do not belong to any Country whose bidders are notified as ineligible under this order

**4. Debarment Status:** Please state whether business dealings with you currently stand suspended/ banned by any Ministry/ Depts. of Government of India or by any State Govt:

- Yes (with period of Ban)
- No, We, solemnly declare that neither we nor any of our affiliates or subsidiaries – including



**Tender Number: 6000018478**

subcontractors or suppliers for any part of the contract—do not stand declared ineligible/blacklisted/banned/debarred by any Government Agency anywhere in the world, for participating in its tenders, under that country's laws or official regulations.

**5. Penalties for false or misleading declarations:** I/we hereby confirm that the particulars given above are correct and complete and also undertake to advise any future changes to the above details. We understood that any wrong or misleading self-declaration by us would be violation of code of Ethics and would attract penalties as mentioned in this tender document, including debarment.

.....  
.....

(Signature with date)

.....  
.....

Name and designation

Duly authorized to sign tender for and on behalf of

.....  
.....



## Section XI: Price Schedule

Tender No. 6000018478

OFFER FORM for Tender No ..... Date of opening.....  
 .....Time.....Hours ..... We..... hereby certify that we are established firm of manufacturers /  
 authorised agents of M/s.....with factories at..... which are fitted with modern equipment and where the  
 production methods, quality control and testing of all materials and parts manufactured or used by us are open to inspection by  
 the representative of.....(Name of Purchaser). We hereby offer to supply the following items at the prices indicated  
 below:

The Price bid should clearly indicate the break-up of the price as under:-

SN	Material Description	Schd. No. 10 (2027000144) (cost of Machine.)	Schd. No.20(service line) installation & commissioning
	GSTIN No.		
	SAC Code /HSN Code		
1	Basic Price per unit upto CIF Mumbai, (as per Section VII)		
2	Quantity	1	1
	Unit	EA	AU
3	Other taxes/charges (if any) Please specify		
4	TOTAL (1 X 2)+3 (in figures only)		
5	Grand Total		
6	Grand total (In words only)		

### NOTE:

The method of evaluation of L1 bidder for awarding the Contract shall be on consolidated offered total price as per Section – XI (Price schedule) of this tender document.

1. Scope of Supply: (Cost break-up of the quoted cost, showing inter-alia costs of all the concomitant Installation/ Commissioning/ Training/ Technical Support/ incidental services/ software/ accessories, considered necessary to make the proposal self-contained and complete must be indicated here.)

### 2. Taxation Details:

a) PAN number.....

b) Type of GST Registration (Registered, Unregistered, Composition, SEZ, RCM etc.)

c) GSTIN number.....

d) Registered Address as per GST registration and Place of Delivery for GST Purpose

e) Contact Names, Nos. & email IDs for GST matters (Please mention primary and secondary contacts)

.....

3. It is hereby certified that we have understood the General and Special Instructions to Tenderers (GIT and SIT), and also the General and Special Conditions of Contract (GCC and SCC) attached to the tender and have thoroughly examined specifications/ Quality Control Requirements and other stipulations in Section VII & VIII– Technical Specifications and Quality Control Requirements; and are thoroughly aware of the nature of stores required and our offer is to supply stores strictly in accordance with the requirements and according to the terms of the tender. We agree to abide solely by the General and Special Conditions of Contract and other conditions of the tender in accordance with the tender documents if the contract is awarded to us.

4. We hereby offer to supply the stores detailed above or such portion thereof, as you may specify in the acceptance of tender at the price quoted and agree to hold this offer open for acceptance for a period of ---- days from the date of opening of tender (i.e., upto -----), We shall be bound by the communication of acceptance dispatched within the prescribe time.

5. Earnests Money/Bid Guarantee for an amount equal to ..... is enclosed in form of -----(form and reference number, date) as per the Tender Documents.

Dated.....

Signature and seal of Manufacturer/Bidder

Note: (i) The Bidder may prepare their own offer forms as per this proforma.(ii) No change in the proforma is permissible.(iii) No erasures or alternations in the text of the offer are permitted. Any correction made in the offer shall be initialed by the bidder.(iv) This Section should not bring in any new Technical Parameter that has not been mentioned in the Technical Bid.

**NOTE : 'BIDDER TO FURNISH STIPULATED DOCUMENTS ALONG WITH TENDER IN SUPPORT OF FULFILLMENT OF TENDER CRITERIA. FURTHER CORRESPONDENCE IN THIS REGARD WILL NOT BE ENTERTAINED FOR ANY REASON. NON-SUBMISSION OR INCOMPLETE SUBMISSION OF DOCUMENTS MAY LEAD TO REJECTION OF OFFER.**

---

**SIGNATURE OF BIDDER  
(WITH NAME, DESIGNATION AND SEAL)**

## **Section XII Vendor Details**

The tenderer should furnish specific details mentioned below. In case a question/issue does not apply to a tenderer, the same should be answered with the remark "not applicable".

Wherever necessary and applicable, the tenderer shall enclose certified copy as documentary proof/evidence to substantiate the corresponding statement.

In case a tenderer furnishes a wrong or misleading answer against any of the under mentioned question/ issues, its tender will be liable to be ignored.

### **1. Vendor/ Contractor particulars:**

(a) Name of the Company: .....

(b) Corporate Identity No. (CIN): .....

(c) Registration if any with SPMCIL: .....

(d) Complete Postal Address: .....

(e) Pin code/ ZIP code: .....

(f) Telephone nos. (with country/area codes):.....

(g) Fax No.: (with country/area codes): .....

(h) Cell phone Nos.: (with country/area codes): .....

(i) Contact persons /Designation: .....

(j) Email IDs: .....

### **2. Taxation Details:**

(a) PAN Number: .....

(b) Type of GST Registration (Registered, Unregistered, Composition, SEZ, RCM etc.):  
.....

(c) GSTIN number: .....

(d) Registered Address as per GST registration and Place of Delivery for GST Purpose:

(e) Contact Names, Nos. & email IDs for GST matters (Please mention primary and secondary contacts):



**Tender Number: 6000018478**

- We solemnly declare that our GST rating on the GST portal / Govt. official website is NOT negative / blacklisted during the last three financial years.

.....

(Signature with date)

.....

.....

(Full name, designation & address of the person duly authorized sign on behalf of the tenderer)

For and on behalf of

.....

.....

(Name, address, and stamp of the tendering firm)



**Section XIV: Manufacturer's Authorization Form**

To

.....  
.....

*(Name and address of SPMCIL)*

Dear Sirs,

Ref. Your Tender document No ....., dated .....

We,.....who are proven and reputable manufacturers of ..... *(name and description of the goods offered in the tender)* having factories at ....., hereby authorize Messrs. .... *(name and address of the agent)* to submit a tender, process the same further and enter into a contract with you against your requirement as contained in the above referred tender enquiry documents for the above goods manufactured by us.

We further confirm that no supplier or firm or individual other than Messrs..... *(name and address of the above agent)* is authorized to submit a tender, process the same further and enter into a contract with you against your requirement as contained in the above referred tender enquiry documents for the above goods manufactured by us.

We also hereby extend our full warranty, as applicable as per clause 16 of the General Conditions of Contract read with modification, if any, in the Special Conditions of Contract for the goods and services offered for supply by the above firm against this tender document.

Yours faithfully,

.....  
.....

*[Signature with date, name, and designation]*

for and on behalf of Messrs.....

*Name & address of the manufacturers*

*Note: This letter of authorization should be on the letter head of the manufacturing firm and should be signed by a person competent and having the power of attorney to legally bind the manufacturer.*



**Section XVI: Contract Form**

(Address of SPMCIL's office issuing the contract)

Contract No..... dated.....

This is in continuation to this office' Notification of Award No ..... dated .....

1. Name & address of the Supplier .....
2. SPMCIL's Tender document No ..... dated .....and subsequent Amendment No ....., dated.....(If any), issued by SPMCIL.
3. Supplier's Tender No..... dated..... and subsequent communication(s) No.....dated ..... (If any), exchanged between the supplier and SPMCIL in connection with this tender.
4. In addition to this Contract Form, the following documents etc, which are included in the documents mentioned under paragraphs 2 and 3 above, shall also be deemed to form and be read and construed as part of this contract:
  - (i) General Conditions of Contract;
  - (ii) Special Conditions of Contract;
  - (iii) List of Requirements;
  - (iv) Technical Specifications;
  - (v) Quality Control Requirements;
  - (vi) Tender Form furnished by the supplier;
  - (vii) Price Schedule(s) furnished by the supplier in its tender;
  - (viii) Manufacturers' Authorization Form (if applicable for this tender);
  - (ix) SPMCIL's Notification of Award

Note: The words and expressions used in this contract shall have the same meanings as are respectively assigned to them in the conditions of contract referred to above. Further, the definitions and abbreviations incorporated under Section – V - 'General Conditions of Contract' of SPMCIL's Tender document shall also apply to this contract.

5. Some terms, conditions, stipulations etc. out of the above-referred documents are reproduced below for ready reference:
  - (i) Brief particulars of the goods and services which shall be supplied/ provided by the supplier are as under:

Schedule No.	Brief description of goods/ services	Accounting unit	Quantity to be supplied	Unit Price (in Rs.)	Total price



Any other additional services (if applicable) and cost there of: .....  
Total value (in figure) \_\_\_\_\_ (In words) \_\_\_\_\_

- (ii) Delivery schedule
- (iii) Details of Performance Security
- (iv) Quality Control
  - (a) Mode(s), stage(s), and place(s) of conducting inspections and tests.
  - (b) Designation and address of SPMCIL's inspecting officer
- (v) Destination and dispatch instructions
- (vi) Consignee, including port consignee, if any
- (vii) Warranty clause
- (viii) Payment terms
- (ix) Paying authority

(Signature, name, and address of SPMCIL's authorized official)

For and on behalf of .....

Received and accepted this contract .....

(Signature, name, and address of the supplier's executive duly authorized to sign on behalf of the supplier)

For and on behalf of .....

(Name and address of the supplier)

.....

(Seal of the supplier)

Date:

Place:



**Tender Number: 6000018478**

**Section XVIII: Proforma of Bills for Payments**

**(Refer Clause 22.6 of GCC)**

Name and Address of the Firm .....

Bill No ..... Dated .....

Purchase order ..... No ..... Dated .....

Name and address of the consignee

S. No	Authority for purchase	Description of Stores	Number or quantity	Rate Rs. P.	Price per Rs. P.	Amount
Total						

1. GST/ CGST/ SGST/ UTGST/ IGST Amount
2. Freight (if applicable)
3. Excise Duty (if applicable)
4. Packing and Forwarding charges (if applicable)
5. Others (Please specify)
6. PVC Amount (with calculation sheet enclosed)
7. (-) deduction/Discount
8. Net amount payable (in words Rs.)
9. TCS (u/s 206C (1 H) of IT Act in not applicable, as SPM will deduct TDS U/s 194Q.

Dispatch detail RR No. other proof of dispatch .....

Dated ..... (enclosed)

Inspection Certificate No ..... dated ..... (enclosed)

Place and Date

Received Rs .....

Rupees) .....



**Tender Number: 6000018478**

We solemnly certify that:

- a. Goods and Services Tax (GST) charged on this Bill is not more than what is payable under the provision of the relevant Act or the Rules made there under.
- b. Goods on which GST has been charged have not been exempted under the GST Act or the rules made there under and the charges on account of GST on these goods are correct under the provisions of that Act or the Rules made there under.
- c. We are registered with above indicated GSTIN as dealer in the State where in their Billing address is located for the purpose of GST.
- d. This bill form / invoice is not a replacement for the GST invoice. The proper GST invoice as per requirements of GST rules has been sent to the Purchaser as and when deliveries are made to the consignee.
- e. That the payment being claimed is strictly in terms of the contract and all the obligations on the part of the supplier for claiming that payment has been fulfilled as required under the contract.

Revenue stamp

Signature and of Stamp Supplier



**Tender Number: 6000018478**

**Section XIX: NEFT Mandate**

**(Refer clause 22.2 of GCC)**

From: M/s. ....

Date: .....

To:

(Insert Name and Address of Purchaser's Paying Authority as per NIT Clause 1)

Sub: NEFT payments

We refer to RBI's NEFT scheme. Our mandate SPMCIL for making payments to us through the above scheme to our under noted account.

**NATIONAL ELECTRONIC FUNDS TRANSFER MANDATE FORM**

1.	Name of City	
2.	Bank Code No.	
3.	Branch Code No.	
4.	Bank's Name	
5.	Branch Address	
6.	Branch Telephone / Fax No.	
7.	Supplier's Account No.	
8.	Type of Account	
9.	IFSC code for NEFT	
10.	IFSC code for RTGS	
11.	Supplier's name as per Account	
12.	MICR Code No.	

In Lieu of Bank Certificate to be obtained as under, please attach a bank cancelled cheque or photocopy of a cheque or front page of your bank passbook issued by your bank for verification of the above particulars.



**Tender Number: 6000018478**

I hereby declare that the particulars given above are correct and complete. If the transaction is delayed or not effected at all for reasons of incomplete or incorrect information, I would not hold the user institution responsible. I have read the option intimation letter and agree to discharge responsibility expected of me as a participant under the scheme.

Date

Signature of the Customer

Certified that the above particulars are correct as per our record.

Stamp and  
Signature of authorized  
Official of the bank



**Tender Number 6000018478**

**ANNEXURE – I**

**(To be submitted on the letter head)**

**DECLARATION**

We do hereby declare that,

1. We have not been blacklisted /debarred by BNPMIPL /BRBNMPL /SPMCIL or any Govt. Departments for participation in tenders. The information provided above is correct and true to the best of my knowledge and belief.
2. We do hereby declare that we have read and understood all terms and conditions of tender document including GIT, SIT, GCC, SCC, Technical Specification, Quality Control Criteria and confirm to abide to those conditions without any counter conditions.
3. "We are accepting all the terms and conditions of the tender document without any deviation and withdraw all deviations if any"

Signature.....

Name.....

Designation.....

Date.....

Stamp of the Organization.....



**Tender Number: 6000018478**  
**ANNEXURE – II**

**(To be submitted on the letter head)**

**DECLARATION**

"I have read the clause regarding restrictions on procurement from a bidder of a country which shares a land border with India. I certify that M/s.....**(firm's name)** is not from such a country or, if from such a country, has been registered with the Competent Authority. I hereby certify that M/s ..... **(firm's name)** fulfills at requirements in this regard and is eligible to be considered." (where applicable, evidence of valid registration by the competent Authority shall be attached)"

I, the undersigned, declare that the item.....originate in.....(Name of the country).

Signature.....

Name.....

Designation.....

Date.....

Stamp of the Organization.....



**Tender Number: 6000018478**

**ANNEXURE – III**

**(To be submitted on the letter head)**

**We here by confirm that the rates quoted by us are the same and not higher than those quoted/delivered to other government, public sector, or private organization.**

Signature.....

Name.....

Designation.....

Date.....

Stamp of the Organization.....

## Annexure IV (List of Spare Parts)

70.44661	Protective motor switch	1,000 Stk
70.51780	Frequency converter	1,000 Stk
70.40242	Power Supply	1,000 Stk
70.07366	Main contactor	1,000 Stk
61.10774	Pressure switch / PE-Converter	1,000 Stk
61.74334	Proximity Switch	1,000 Stk
70.04126	Proximity switch inductive	1,000 Stk
61.93170	Servomotor	1,000 Stk
61.93106	Servomotor	1,000 Stk
61.22901	Motor controller	1,000 Stk
61.51392	Proximity switch	1,000 Stk
70.13664	inductive proximity sensor	1,000 Stk
70.27044	Incremental encoder	1,000 Stk
70.04238	Reflective photoelectric sensor	1,000 Stk
70.81283	Reflector	1,000 Stk
70.51777	Light barrier	1,000 Stk
70.73021	Digital combined module	1,000 Stk
70.73016	Analogue Output Assembly	1,000 Stk
70.73040	Digital output module	1,000 Stk
60.15300	Nylon rope	4,000 m
60.33538	Carbon slide set for VT 4.25	1,000 Satz
60.00103	PVC Spiral hose	7,000 m
60.02010	Vacuum tube red	4,000 m
60.00090	spring	4,000 Stk
11.0101062	Thrust Piece	4,000 Stk
60.00300	Toothed belt	2,000 Stk
10.84500	Rope pulley assembly for spare parts packages	2,000 Stk
60.06000	Bearing Upper Motorplate	1,000 Stk
60.06002	Bearing Lower Motorplate	1,000 Stk
60.06092	Bearing (belt tensioner)	2,000 Stk
60.06003	Bearing for Transfer block	1,000 Stk
60.30515	Air filter element (round)	2,000 Stk