

| Event Details   |                      |   |  |
|---|----------------------|---|--|
| Event No:SPMCIL/Security Paper Mill Narmadapuram/Purchase/30/22-23/ET/430[Different type of Knives] |                      |   | Event Status   |
| Trade:Goods   |                      |   | Event Activated  |
| Description of Event:Different type of Knives   |                      |   | Activities   |
| Mode:E-Tender_HTML  | Type Of Tender: Open | Bid Submission: Eventwise                         | Public Opening: YES  |
| Tender Fee:Not Applicable   |                      | Document Upload:YES Coverwise Document Upload:YES | Published on: 29-03-2023 11:51:18.87<br>Activated on:29-03-2023 11:54:14.94<br>Tender Extended on: -<br>Tender Opened on: -<br>Price Opened on: -<br>Event Cancelled on: - |

| Online Pre Bid Meeting | Bidding Period                              | Tender Opening Period                       | Price Bid Opening Date |
|------------------------|---|---|------------------------|
| Not Applicable         | 29.03.2023-06:00<br>PMTo28.04.2023-03:00 PM | 28.04.2023-03:01<br>PMTo28.04.2024-03:01 PM | -                      |

| List Of Tender Document |   |               |
|-------------------------|---|---------------|
| SL. No.                 | Document Details  | Document Type |
| 1                       | 22-23-ET-430[Different type of Knives]-<br>170858-NIT-1224113-<br>FairNIT6000018157.pdf | NIT           |

| Vendor Document Upload Checklist For Technical COVER |  |
|--|--|
| SL. No.  | Document Details   |
| 1  | Kindly submit the documents mentioned in section VII and section VIII of the tender document and Annexure I part I of TECHNOCOMMERCIAL BID |

**Vendor Document Upload Checklist For Price COVER**

| SL. No. | Document Details  |
|---------|---|
| 1       | Kindly quote the price in e tender column and Upload the filled price schedule as per section XI of the tender document |

**Tender Committee Members**

| Name                    | Designation     | Office                           | Department | Email                        | Mobile No. | Encryption public key expiry date |
|-------------------------|-----------------|----------------------------------|------------|------------------------------|------------|-----------------------------------|
| NEERAJ KUMAR            | DM PURCHASE     | Security Paper Mill Narmadapuram | Purchase   | neeraj.kumar@spmcil.com      | 9425041926 | 2023-07-09 00:00:00.0             |
| PUSHPLATA KULHARE       | MANAGER FINANCE | Security Paper Mill Narmadapuram | Finance    | pushplata.kulhare@spmcil.com | 9893226539 | 2023-07-09 00:00:00.0             |
| DHANRAJ KUMAR PRAJAPATI | MANAGER         | Security Paper Mill Narmadapuram | Technical  | dhanraj.prajapati@spmcil.com | 9630560043 | 2023-08-31 00:00:00.0             |

**Common Terms**

| TECHNO COMMERCIAL BID |   |            |
|-----------------------|---|------------|
| Sl.No                 | Terms   | Component  |
| 1                     | Kindly submit the documents mentioned in section VI and annexure-I of the tender documents. | Agree Only |

**Lot Details**

| Lot Name 1              | Category    | Lot Description        | Quantity/UOM | Currency | Ceiling Price | Estimated Price |
|-------------------------|-------------|------------------------|--------------|----------|---------------|-----------------|
| Diffrent type of Knives | Consumables | Fying Knife CMZZ012022 | 20.0NO       | INR      | -             | -               |

**Lot No: 1 Specific Terms**

**Lot No: 1 Price Parameters/ Formula**

| Variable Name | Name of Parameters  | Sub Total (Example: a+b) | Type of Component | Places of decimal | Lumpsum |
|---------------|---|--------------------------|-------------------|-------------------|---------|
| a             | Basic Price per unit upto F.O.R. SPM, Narmadapuram duly unloading | -                        | Numeric Text Only | 2                 | No      |
| b             | Total GST amount  | -                        | Numeric Text Only | 2                 | No      |
| c             | Other Taxes/Charges (if any) Please specify                       | -                        | Numeric Text Only | 2                 | No      |

Price formula: a+b+c (Up to 2 Decimal Place)

**Lot Details**

| Lot Name 2              | Category    | Lot Description         | Quantity/UOM | Currency | Ceiling Price | Estimated Price |
|-------------------------|-------------|-------------------------|--------------|----------|---------------|-----------------|
| Diffrent type of Knives | Consumables | Static Knife CMZZ012023 | 22.0NO       | INR      | -             | -               |

**Lot No: 2 Specific Terms**

**Lot No: 2 Price Parameters/ Formula**

| Variable Name | Name of Parameters  | Sub Total (Example: a+b) | Type of Component | Places of decimal | Lumpsum |
|---------------|---|--------------------------|-------------------|-------------------|---------|
| a             | Basic Price per unit upto F.O.R. SPM, Narmadapuram duly unloading | -                        | Numeric Text Only | 2                 | No      |

|  |   |   |                   |   |    |
|--|---|---|-------------------|---|----|
| b  | Total GST amount                            | - | Numeric Text Only | 2 | No |
| c  | Other Taxes/Charges (if any) Please specify | - | Numeric Text Only | 2 | No |
| Price formula: a+b+c (Up to 2 Decimal Place) |   |   |                   |   |    |

| Lot Details             |             |                                     |              |          |               |                 |
|-------------------------|-------------|-------------------------------------|--------------|----------|---------------|-----------------|
| Lot Name 3              | Category    | Lot Description                     | Quantity/UOM | Currency | Ceiling Price | Estimated Price |
| Diffrent type of Knives | Consumables | Mulcher Knife 2 Teeth<br>CMZZ012024 | 16.0NO       | INR      | -             | -               |

**Lot No: 3 Specific Terms**

| Lot No: 3 Price Parameters/ Formula          |   |                          |                   |                   |         |
|--|---|--------------------------|-------------------|-------------------|---------|
| Variable Name                                | Name of Parameters  | Sub Total (Example: a+b) | Type of Component | Places of decimal | Lumpsum |
| a  | Basic Price per unit upto F.O.R. SPM, Narmadapuram duly unloading | -                        | Numeric Text Only | 2                 | No      |
| b  | Total GST amount  | -                        | Numeric Text Only | 2                 | No      |
| c  | Other Taxes/Charges (if any) Please specify                       | -                        | Numeric Text Only | 2                 | No      |
| Price formula: a+b+c (Up to 2 Decimal Place) |   |                          |                   |                   |         |

| Lot Details |          |                 |              |          |               |                 |
|-------------|----------|-----------------|--------------|----------|---------------|-----------------|
| Lot Name 4  | Category | Lot Description | Quantity/UOM | Currency | Ceiling Price | Estimated Price |

|                         |             |                                     |        |     |   |   |
|-------------------------|-------------|-------------------------------------|--------|-----|---|---|
| Diffrent type of Knives | Consumables | Mulcher Knife 3 Teeth<br>CMZZ012025 | 16.0NO | INR | - | - |
|-------------------------|-------------|-------------------------------------|--------|-----|---|---|

**Lot No: 4 Specific Terms**

| Lot No: 4 Price Parameters/ Formula |   |                          |                   |                   |         |
|-------------------------------------|---|--------------------------|-------------------|-------------------|---------|
| Variable Name                       | Name of Parameters  | Sub Total (Example: a+b) | Type of Component | Places of decimal | Lumpsum |
| a                                   | Basic Price per unit upto F.O.R. SPM, Narmadapuram duly unloading | -                        | Numeric Text Only | 2                 | No      |
| b                                   | Total GST amount  | -                        | Numeric Text Only | 2                 | No      |
| c                                   | Other Taxes/Charges (if any) Please specify                       | -                        | Numeric Text Only | 2                 | No      |

Price formula: a+b+c (Up to 2 Decimal Place)



**SECURITY PAPER MILL,  
NARMADAPURAM- 461005 (M.P), INDIA**

(A Unit of Security Printing and Minting Corporation of India Limited)

(Wholly owned by Government of India)

(Miniratna Category-I CPSE & ISO 9001:2015, 14001:2015, 45001:2018, 50001:2018 & IEC17025:2017 Certified)

Website: <http://spmarmadapuram.spmcil.com>

E-Mail: [gm.spm@spmCIL.com](mailto:gm.spm@spmCIL.com)

CIN: U22213DL2006GOI144763,

Ph.No:91-7574-255259,

GSTIN: 23AAJCS6111J3ZE

Fax No: 07574-255170

| PR Number | PR Date    | Indenter    | Department |
|-----------|------------|-------------|------------|
| 10030055  | 02.03.2023 | F.END -PM-5 | PM-5 F.END |

***Security Classification: NON-SECURITY***

**E-TENDER DOCUMENT PROCUREMENT OF DIFFERENT TYPES OF KNIVES**

**E-Tender Number: 6000018157/PM-5/F/END/**

**Dt. 23.03.2023**

**This Tender Document Contains 43 Pages.**

**Tender Documents is issued to:**

To,

**Details of Contact person in SPMCIL regarding this tender:**

**Name, Designation : BALBIR S PRAJAPATI (Manager Material)**

**Address: SPMN (Security Paper Mill, Narmadapuram)**

**Phone No : 07574-286848**

**Email: BALBIRS PRAJAPATI (BalbirS.Prajapati@spmCIL.com)**

## Section1: Notice Inviting Tender (NIT)

6000018157 /FINISHINGEND

23.03.2023

(SPMCIL's Tender SI No.)

(Date)

1. Sealed tenders are invited from eligible and qualified tenderers for supply of following goods & services:

| Sch d. No.   | Brief Description of Goods/services | Quantity (with unit) | Earnest Money (In Rupee)              | Remarks |
|--|-------------------------------------|----------------------|---------------------------------------|---------|
| 1  | Fying Knife<br>CMZZ012022           | 20.000 nos           | 24000.00INR                           |         |
| 2  | Static Knife<br>CMZZ012023          | 22.000 nos           |                                       |         |
| 3  | Mulcher Knife 2 Teeth<br>CMZZ012024 | 16.000 nos           |                                       |         |
| 4  | Mulcher Knife 3 Teeth<br>CMZZ012025 | 16.000 nos           |                                       |         |
| Type of Tender (Two Bid/ PQB/ EOI/ RC/ Development/ Indigenization/ Disposal of Scrap/ Security Item etc.) |                                     |                      | TWO-BID<br>National Competetive Bid   |         |
| Dates of sale of tender documents:   |                                     |                      | From to during office hours.          |         |
| Place of sale of tender documents  |                                     |                      | MSTC PORTAL                           |         |
| Closing date and time for receipt of tenders   |                                     |                      | AS PER MSTC PORTAL                    |         |
| Place of receipt of tenders  |                                     |                      | MSTC PORTAL                           |         |
| Time and date of opening of tenders  |                                     |                      | AS PER MSTC PORTAL                    |         |
| Place of opening of tenders  |                                     |                      | MSTC PORTAL                           |         |
| Nominated Person/ Designation to Receive Bulky Tenders (Clause 21.21.1 of GIT)                             |                                     |                      | BALBIR SINGH PRAJAPATI<br>Manager(TO) |         |

2. Eligibility to participate as per Government of India's Public Procurement (Preference to Make in India) Order 2017 (as amended/ revised) and Ministry of Finance, Department of Expenditure, Public Procurement Division's Orders (Public Procurement 1, 2 and 3) F.No.6/18/2019-PPD dated 23rd/ 24th July 2020 (or any further amendments thereof) regarding eligibility of bidders from neighboring countries shall apply to this tender.

3. Please note that SPMCIL reserves its right to grant Purchase preferences in accordance with Government of India's Public Procurement (Preference to Make in India) Order 2017 (as amended/ revised) and Public Procurement Policy for Micro and Small Enterprises (MSEs) Amendment Order, 2018 (as amended/ revised).

4. Interested tenderers may obtain further information about this requirement from the above office selling the documents. They may also visit our website mentioned below for further details.

5. Tenderer may also download the tender documents from the web site mentioned above and submit its tender by utilizing the downloaded document; the bidder must not make any changes to the contents of the documents, except for filling the required information. A certificate to this effect must be submitted by the bidder in the Tender Form (Section X).

6. Tenderers shall ensure that their tenders, duly sealed and signed, complete in all respects as per instructions contained in the Tender Documents, are to be submitted on MSTC Govt. e-procurement portal and the website is [www.mstcecommerce.com.eproc./](http://www.mstcecommerce.com.eproc/)
7. In the event of any of the above-mentioned dates being declared as a holiday/ closed day for the purchase organization, the tenders will be sold/ received/ opened on the next working day at the appointed time.
8. The tender documents are not transferable.
9. The bidder, their affiliates, or subsidiaries # including subcontractors or suppliers for any part of the contract # should not stand declared ineligible/ blacklisted/ banned/ debarred by any Government Agency anywhere in the world, for participating in its tenders, under that country#s laws or official regulations. A declaration to this effect shall be submitted by the bidder in the Tender Form (Section X).
10. Undersigned confirms that the required goods mentioned above are not available on GeM as per #GeM - Availability Report and Past Transaction Summary# (GeM - AR&PTS). This unique ID is GEM/GARPTS/16022023/RNLEH5T51GJ6
11. In case of order material in your favour for Rs.2,50,000/- or above, the supplier shall furnish the performance security amount/ Security Deposit(S.D) (3% of the ordered value) before supply of material after issue of NAC/Purchase order by SPM, Narmadapuram in favour of The Security Paper Mill payable at Narmadapuram and valid up to 14 months from the late date of delivery or FAT. The performance security will be return back without any interest to successful tenderer after the completion of all contractual obligations.
12. Procurement Preference for MSE
- (i) From time to time, the Government of India (GoI) lays down procurement policies to help inclusive national economic growth by providing long-term support to small and medium enterprises and disadvantaged sections of society and to address environmental concerns. The Procurement Preference Policy for Micro and Small Enterprises has been notified by GoI in exercise of the powers conferred in Section 11 of the Micro, Small and Medium Enterprises Development (MSMED) Act, 2006.
- (ii) Micro and Small Enterprises (MSE) must, along with their offer, provide proof of their being registered as MSE indicating the terminal validity date of their registration)for the item tendered, with any agency mentioned in the notification of the Ministry of Micro, Small and Medium Enterprises (MSME),indicated below:
- (a) District Industries Centres.  
(d) Khadi and Village Industries Commission.  
(e) Khadi and Village Industries Board.  
(f) Coir Board.  
(g) National Small Industries Corporation.  
(h) Directorate of Handicraft and Handloom; and  
(i) Any other body specified by the Ministry of MSME.
- (iii) For ease of registration of Micro and Small Enterprises (MSEs), Ministry of MSME has started Udyog Aadhar Memorandum which is an online registration system (free of cost) w.e.f. 18th September 2015 and all Micro & Small Enterprises (MSEs) who are having Udyog Aadhar Memorandum should also be provided all the benefits available for MSEs under the Public Procurement Policy for Micro and Small Enterprises (MSEs), Order 2012.
- (iv) The MSEs are provided tender documents free of cost and are exempted from payment of earnest money, Subject to furnishing of relevant valid certificate for claiming exemption.
- (v) As per MSME Act, 2006 and Government of India#s stimulus package announced on 13/02/2020 MSME payments have to be released within 45 days by Government and PSUs. As per the MSME Act, delays may attract punitive interest. Under Public Procurement Policy for MSEs, a minimum 25 per cent share out of the total





Tender Number:6000018157

procurement by Central Government Ministries/ Departments/ Public Sector Undertakings are to be made from MSEs. To meet this target, PSUs are required to conduct special Vendor Development Programmes/ Buyer-Seller Meets for SCs/ STs entrepreneurs.

(vi) If a MSE bidder quotes a price within the band of the lowest (L1) +15 per cent in a situation where the L1 price is quoted by someone other than an MSE, the MSE bidders are eligible for being awarded 25 per cent of the total tendered value if they agree to match the L1 price. In case of more than one such eligible MSE, the 25 per cent quantity is to be distributed proportionately among these bidders. Within this, a purchase preference of 4 per cent is reserved for MSEs owned by Scheduled Caste (SC)/ Scheduled Tribe (ST) entrepreneurs and 3 per cent is reserved for procurement from MSEs owned by women (if they participate in the tender process and match the L1 price). Provided that, in event of failure of such SC/ ST or Women MSE to participate in tender process or meet tender requirements and L1 price, 4 per cent sub-target shall be met from other MSE. MSEs would be treated as owned by SC/ ST or women entrepreneurs:

(a) In case of proprietary MSE, proprietor(s) shall be SC /ST or women.

(b) In case of partnership MSE, the SC/ ST or women partners shall be holding at least 51% shares in the unit (c) In case of Private Limited Companies, at least 51% share shall be held by SC/ ST or women promoters.

In the opinion of Ministry of MSME, in case of tender item is non-split-able or non-dividable, etc. MSE quoting price within price band L1+15% may be awarded for full/ complete supply of total tendered value to MSE, considering spirit of policy for enhancing the Govt. procurement from MSE. This Policy is meant for procurement of only goods produced and services rendered by MSEs and not for any trading activities by them. An MSE Unit will not get any purchase preference over another MSE Unit.

Encl:

1. Check list (Annexure-I)
2. Declaration (Annexure-II)
3. Declaration (Annexure-III)
4. Declaration (Annexure-IV)
6. Vender Registration form
7. Drawings

Yours faithfully,

(Balbir S Prajapati)  
Manager (Material)  
For Chief General Manager  
E-mail: Balbirs.prajapati@spmciil.com  
PHONE :- (07574) 286848 & 286587

CORRESPONDING ADDRESS

-----  
THE CHIEF GENERAL MANAGER  
SECURITY PAPER MILL  
NARMADAPURAM-461005 (M.P.)  
Website: <http://spmarmadapuram.spmciil.com>



Tender Number:6000018157

FAX :- (07574)-255170

SIGNATURE OF BIDDER WITH NAME,  
DESIGNATION & SEAL

.....

.....  
(Name Designation, Address telephone number etc  
of the officer signing the document)

For and on behalf of

.....



Tender Number:6000018157

## **Section II: General Instructions to Tenderers (GIT)**

### **Part 1: General Instructions Applicable to all type of Tenderers**

Part I: General Instructions Applicable to all Types of Tenders

Kindly refer <https://spmciil.com/uploaddocument/GIT/new.pdf> for further details (GIT contains 61 pages)

-----  
SIGNATURE OF BIDDER WITH NAME,  
DESIGNATION & SEAL



Tender Number:6000018157

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## **Section II: General Instructions to Tenderers (GIT)**

### **Part II: Additional General Instructions Applicable to Specific type of Tenderers**

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Kindly refer <https://spmCIL.com/uploaddo>

### Section III: Specific Instructions to Tenderers (SIT)

The following Special Instructions to Tenderers will apply for this purchase. These special instructions will modify/ substitute/ supplement the corresponding General Instructions to Tenderers (GIT) incorporated in Section II. The corresponding GIT clause numbers have also been indicated in the text below:

In case of any conflict between the provision in the GIT and that in the SIT, the provision contained in the SIT shall prevail.

(Clauses of GIT listed below include a possibility for variation in their provisions through SIT. There could be other clauses in SIT as deemed fit.)

| Sr No | GIT Clause No. | Topic  | SIT Provision   |
|-------|----------------|--|---|
| 01    | 3              | Eligible Tenderers   | Applicable  |
| 02    | 3.4            | Eligible Goods and Services (Origin of Goods)                          | Applicable  |
| 03    | 6.1            | The tender documents includes:   | Applicable  |
| 04    | 8              | Pre-bid Conference   | Not Applicable  |
| 05    | 9              | Time Limit for receiving request for clarification of Tender Documents | A Tenderer requiring any clarification or elucidation on any issue of the tender documents may take up the same with SPM in writing or by fax/e-mail/telex. SPM will respond in writing to such request provided the same is received than fourteen days (unless otherwise specified in the SIT) prior to the prescribed date of submission of tender. Copies of the query and clarification shall be sent to all prospective bidders who have received the bidding document. |
| 06    | 10.1           | The Technical bid to be submitted by Tenderer shall contain the        | following documents, duly filled in, as required:<br>Applicable   |
| 07    | 11.2           | Tender Currency  | Supplier is requested to quote price within 2 Decimal place. Quotation with price quote beyond 2 decimal place is ignored.  |
| 08    | 12.1           | Tender Prices  | Applicable  |
| 09    | 12.2,33,36.1   | Schedule wise evaluation   | Applicable  |
| 10    | 12.6           | GST details  | Applicable  |
| 11    | 14             | PVC Clause & Formula   | Not Applicable  |
| 12    | 14.4 to 14.7   | Exchange Rate Variation (ERV)  | Not applicable  |
| 13    | 16.2 a) to c)  | Documents Establishing Tenderer#s Eligibility and Qualifications       | Not applicable  |
| 14    | 18.4, 18.5     | Earnest Money Deposit (EMD)  | Applicable  |
| 15    | 19             | Tender Validity  | 120 days from opening date of quotation.  |
| 16    | 20.4           | Number of Copies of Tenders to be submitted                            | One copy in original  |
| 17    | 20.8           | Two Bid System   | Applicable  |
| 18    | 20.9           | E-Procurement  | Applicable  |
| 19    | 34. and 35.1   | Comparison on CIF Destination Basis                                    | Not applicable  |
| 20    | 35.2 to 35.6   | Additional Factors for Evaluation of Offers                            | Not applicable  |

| Sr No | GIT Clause No.    | Topic  | SIT Provision  |
|-------|-------------------|--|--|
|       |                   | and Preferential schemes   |  |
| 21    | 43                | Parallel Contracts   | Not Applicable   |
| 22    | 44.1              | Serious Misdemeanors   | Applicable   |
| 23    | 44.3              | Integrity Pact   | Not applicable   |
| 24    | 45.1              | Notification of Award  | Applicable   |
| 25    | 50                | Applicability of additional GIT for rate Contracts                     | Not applicable   |
| 26    | 51                | Applicability of additional GIT for PQB Tenders                        | Not applicable   |
| 27    | 52                | Applicability of additional GIT for Tenders involving Samples          | Not applicable   |
| 28    | 53                | Applicability of additional GIT for EOI Tenders                        | Not applicable   |
| 29    | 54                | Applicability of additional GIT for Tenders for Disposal of Scrap      | Not applicable   |
| 30    | 55                | Applicability of additional GIT for Development/Indigenization Tenders | Not applicable   |
| 31    | Special Condition | GST Returns  | Supplier Should file the GST returns for outward supplies in time. SPM reserves the right to withhold the payment of GST till production of evidence of filling of Returns.  |
| 32    | Special Condition | TCS u/s 206C (1H) read with TDS u/s 194Q                               | SPM (as Buyer) is liable to deduct TDS u/s 194Q @ applicable rate on goods purchases (if applicable). In case of deduction of TDS under section 194Q; the supplier (Vendor) need not to charge TCS u/s 206C (1H) on invoicing on or after 01.07.2021 |
| 33    | Special Condition | Sec. 206AB of IT Act   | Vendor has to submit declaration in specified format for the compliance of section 206AB of Income tax Act, 1961. In case of non-submission of declaration; TDS will be deducted at higher rates (as applicable) as per section 206AB.               |



Tender Number:6000018157

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## **Section IV: General Conditions of Contract (GCC)**

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Part I: General Conditions of Contract a

## Section V: Special Conditions of Contract (SCC)

The following Special Conditions of Contract (SCC) will apply for this purchase. The corresponding clauses of General Conditions of Contract (GCC) relating to the SCC stipulations have also been incorporated below. These Special Conditions will modify/ substitute/ supplement the corresponding (GCC) clauses.

Whenever there is any conflict between the provision in the GCC and that in the SCC, the provision contained in the SCC shall prevail.

(Clauses of GCC listed below include a possibility for variation in their provisions through SCC. There could be other clauses in SCC as deemed fit)

| SI.No | GCC Clause No. | Topic  | SCC Provision  |
|-------|----------------|--|--|
| 01    | 1.2            | Abbreviations:   | Applicable   |
| 02    | 6.1, 6.3 & 6.5 | Performance Bond/ Security   | Applicable   |
| 03    | 8.2            | Packing and Marking  | Applicable   |
| 04    | 9              | Inspection and Quality Control                                     | Not applicable   |
| 05    | 11.2           | Transportation of Domestic Goods                                   | Applicable   |
| 06    | 12.            | Insurance  | Applicable   |
| 07    | 14.1           | Incidental Services  | Applicable   |
| 08    | 15             | Distribution of Dispatch Documents for clearance/ Receipt of Goods | Not applicable   |
| 09    | 16.1           | Warrantee Clause   | The supplier warrants that the goods supplied under the contract is new, unused and incorporate all recent improvements in design and materials unless prescribed otherwise by SPM in the contract. The supplier further warrants that the goods supplied undercontract shall have no defect arising from design, material or workmanship or from any act or omission of the supplier, that may develop under normal use of the supplied goods.                |
| 10    | 16.2           | Warrantee Clause   | Warrantee shall remain valid for 01 (One) Year after the goods have been delivered to the final destination and accepted by SPM in terms of the contract or for fifteen months from the date of despatch from the supplier's premises for domestic goods or for eighteen months after the date of shipment from the port of loading in the source country for imported goods offered from abroad, whichever is earlier, unless specified otherwise in the SCC. |
| 11    | 16.4           | Warrantee Clause   | Upon receipt of such notice, the supplier shall, with all reasonable speed (or within the period, if specified in the SCC), repair or replace the defective goods or parts thereof, free of cost, at the ultimate destination. The supplier shall take over thereplaced parts/ goods after providing their replacements and no claim, whatsoever shall lie on SPMCIL for such replaced parts/ goods thereafter.  |
| 12    | 16.6           | Warrantee Clause   | If the supplier, having been notified, fails to  |



| Sl.No | GCC Clause No. | Topic  | SCC Provision  |
|-------|----------------|--|--|
|       |                |  | rectify/replace the defects within a reasonable period, SPM may proceed to take such remedial action as deemed fit by SPM, at the risk and expense of the supplier and without prejudice to other contractual rights and remedies, which SPM may have against the supplier.  |
| 13    | 19.3           | Option Clause  | The Chief General Manager Security Paper Mill Narmadapuram may reserve the right to increase the ordered quantity by 25% at any time, till final delivery date of the contract, by giving reasonable notice even though the quantity ordered initially has been supplied in full before the last date of Delivery Period.  |
| 14    | 20.1           | Price Adjustment Clause  | Not Applicable   |
| 15    | 21.            | Taxes and Duties   | Applicable   |
| 16    | 22.            | Terms and Mode of payments                                     | As per Section VI, point no. (8)   |
| 17    | 24.1           | Quantum of LD  | If the contractor fails to deliver the goods and/or services or any installment thereof within the Delivery Period, SPM shall, without prejudice to other rights and remedies available to SPM, Narmadapuram under the contract, deduct from the contractor price, as Liquidated damages, a sum equivalent to the rate of 0.5 % of the delivered price of the delayed goods and/or services along with applicable GST of 18% on the LD amount, for each week of delay or part thereof until actual delivery or.... |
| 18    | 24.1           | Quantum of LD  | ..... performance, subject to a maximum deduction of the 10% ( plus GST on the LD amount) of the delayed goods or services#  |
| 19    | 25.1           | Bank Guarantee and Insurance for Material Loaned to Contractor | Not applicable   |
| 20    | 33.1           | Resolution of Disputes   | If dispute or difference of any kind shall arise between SPM and the supplier in connection with or relating the contract, the parties shall make every effort to resolve the same amicably by mutual consultations. If the parties fail to resolve their dispute or difference by such mutual consultation within 21 days of its occurrence, then, unless otherwise provided in the SCC, either SPM or the supplier may seek recourse to settlement of disputes through arbitration act 33.2.                     |

## Section VI: List of Requirements

| Schedule No. | Breif Description of goods and services (Related Specifications etc.are in Section-VII) | Accounting Unit | Quantity | Amount of Earnest Money | Remark |
|--------------|---|-----------------|----------|-------------------------|--------|
| 1            | CMZZ012022 Fying Knife  | nos             | 20.000   | 24000.00INR             |        |
| 2            | CMZZ012023 Static Knife   | nos             | 22.000   |                         |        |
| 3            | CMZZ012024 Mulcher Knife<br>2 Teeth   | nos             | 16.000   |                         |        |
| 4            | CMZZ012025 Mulcher Knife<br>3 Teeth   | nos             | 16.000   |                         |        |

SUBMISSION OF TENDER: The bid is to be submitted in two parts are as follows:

(1) Bid: TWO BID (In Two Parts)

PART-A: TECHNO-COMMERCIAL BID:

(1) Consisting of all technical specification as per section VII of this Tender document & commercial conditions. It should not have any price /price elements of the item being offered.

(2) Tender Fee: NIL

(3) EARNEST MONEY DEPOSIT (EMD): The earnest money deposit (No interest bearing) for a total value of i.e.Rs.24,000/- shall be furnished in one of the following forms.

- Account Payee Demand Draft
- Fixed Deposit Receipt
- Banker's cheque.

The demand draft, fixed deposit receipt, or banker's cheque shall be drawn on any scheduled commercial bank in Regd. Office:-16th Floor, Jawahar Vyapar Bhawan, Janpath, New Delhi-110001

Sec06.1 Tender Number:6000018157 India, in favour of "SECURITY PAPER MILL, NARMADAPURAM" payable at "NARMADAPURAM". The earnest money shall be valid for a period of forty five days beyond the validity period of the tender.

Note-1 Bidder has to upload scanned copy/proof of the EMD along with the bid and has to ensure deliver of hard copy to the buyer within 05 days of Bid End Date/Bid Opening Date. The Earnest Money Deposit of un-successful bidders will be returned.

Note 2 Earnest Money Deposit (EMD) is exempted for firms having MSME/NSIC/DIC registration for the tendered stores. A copy of valid MSME/NSIC/DIC is to be submitted along with bid.

(4). Infrastructure of the bidder along with list of equipment, machine tools available etc. are to be submitted along with offer, for scrutiny of technical capability for MSME and local supplier. SPM may verify if required as per procedure.

(i) Firm should have Casting/ Forging/ CNC Machine/ VMC Machine/ Hardness Testing machine, M.O.C. Testing

(5) One format of blank Price bid to be furnished without price/ price elements to know whether the firm furnished clearly all charges as required in our Price Schedule shown at Section : XI of this document.

(6) Validity: 120 days from the date of opening of the tender, offer valid for a shorter period shall be treated as unresponsive & rejected.



- (7) FOR : SPM, Narmadapuram door delivery duly unloading.
- (8) Delivery Period : within 120 days from the date of issue of NAC or purchase order whichever is earlier.
- (9) Payment Terms : 100% payment will be made after receipt of material at SPM destination and suitability given by user department and on production of all required documents by supplier through NEFT/RTGS only.
- (10) Taxes: If any - Please strictly incorporate in our NIT Section - XI.
- (11) Warranty: As per Section V
- (12) No Deviation Certificate: Bidder should confirm in their quotation, "We acceptance of all terms and condition with technical specification of tender document without any deviation".
- (13) All Sections & pages of the tender documents strictly should be signed, name and sealed by bidder firm.
- (14) Firm has to submit manufacturer authorization form as per following :-  
(a) If the bidder firm is manufacturer then firm has to submit the valid registration certificate.  
(b) If the bidder firm is not the manufacturer then firm has to submit the valid manufacturers authorization certificate of the item supplied as per the standard form duly filled by OEM as per annexure XIV of this tender document. Manufacturer Authorization Certificate should be signed by a person competent and having the power of attorney to legally bind the manufacturer.
- (15) Submit the declaration duly seal and signed by Competent Authority on your letter head as per Ministry of finance Dept. of Expenditure, Public Procurement Division OM No. F.No. 6/18/2019-PPD dated 23.07.2020 as follow (Refer GIT Cluase no. 3.5).

"I have read the clause regarding restrictions on procurement from a bidder of a country which shares a land border with India: I certify that M/s.....(firm's name) is not from such a country or, if from such a country, has been registered with the Competent Authority. I hereby certify that M/s .....(firm's name) fulfills at requirements in this regard and is eligible to be considered."

**PART # B: PRICE BID:**

The bidders shall quote the price and other elements of price as per the format given as Section # XI of this tender documents. Insertion, post script, addition and alteration shall not be made, if any, will not be considered for calculating the price.

**NOTE: #BIDDER TO FURNISH STIPULATED DOCUMENTS ALONG WITH TENDER IN SUPPORT OF FULFILLMENT OF TENDER CRITERIA. FURTHER CORRESPONDENCE IN THIS REGARD WILL NOT BE ENTERTAINED FOR ANY REASON. NON-SUBMISSION OR INCOMPLETE SUBMISSION OF DOCUMENTS MAY LEAD TO REJECTION OF OFFER.#**

-----  
SIGNATURE OF BIDDER WITH NAME,  
DESIGNATION & SEAL



Tender Number:6000018157

---

## Section VII: Technical Specifications

---

-As per attached drawing of Flying Knife and of material:  
SIGNATURE SIGNATURE OF BIDDER WITH NAME,  
D2 Steel

Composition:  
C 1.5- 1.75  
Mn 0.15-.45  
Si 0.10- .40  
Cr 11.0 - 12.0  
Mo 0.5 -.80  
V 0.10-.90

As per attached drawing of Flying Knife and of material:

D2 Steel

Composition:  
C 1.5- 1.75  
Mn 0.15-.45  
Si 0.10- .40  
Cr 11.0 - 12.0  
Mo 0.5 -.80  
V 0.10-.90

As per attached drawing of Mulcher Knife 2 Teeth and of material:

ALLOY STEEL 353

Composition:  
C .75-1.25  
Mn 0.50-1  
Mo 0.08-0.15  
Ni 1.00-1.50  
Si 0.35

As per attached drawing of Mulcher Knife 3 Teeth and material:

ALLOY STEEL 353

Composition:  
C .75-1.25  
Mn 0.50-1  
Mo 0.08-0.15  
Ni 1.00-1.50  
Si 0.35



Tender Number:6000018157

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## **Section VIII: Quality Control Requirements**

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Firm Should Provide Following data-

- (1) MOC Certificate
- (2) Drawings



Tender Number:6000018157

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## **Section IX: Qualification/Eligibility Criteria**

---

NOT APPLICABLE



**Section X: Tender Form**

Date.....

To,

.....  
.....  
.....

(Complete address of SPMCIL)

Ref: Your Tender document No..... dated .....

We, the undersigned have examined the above-mentioned tender enquiry document, including amendment No....., dated..... (If any), the receipt of which is hereby confirmed. We now offer to supply and deliver..... (description of goods and services) in conformity with your above referred document for the sum shown in the price schedule(s), attached herewith and made part of this tender.

If our tender is accepted, we undertake to supply the goods and perform the services as mentioned above, in accordance with the delivery schedule specified in the List of Requirements.

We further confirm that, if our tender is accepted, we shall provide you with a performance security of required amount in an acceptable form in terms of GCC clause 6, read with modification, if any, in Section V – “Special Conditions of Contract”, for due performance of the contract.

We agree to keep our tender valid for acceptance for a period upto....., as required in the GIT clause19, read with modification, if any in Section-III - “Special Instructions to Tenderers” or for subsequently extended period, if any, agreed to by us. We also accordingly confirm to abide by this tender upto the aforesaid period and this tender may be accepted any time before the expiry of the aforesaid period. We further confirm that, until a formal contract is executed, this tender read with your written acceptance thereof within the aforesaid period shall constitute a binding contract between us.

We confirm that in case of downloaded Tender Document, we have not changed/ edited its contents. We realise that in case any such change is noticed at any stage including after the award of contract, we would be liable to action under clause 44 of the GIT.

We further understand that you are not bound to accept the lowest or any tender you may receive against your above-referred tender enquiry.





We also solemnly declare as under:

**1. MSMEs Status:**

Having read and understood the Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 (as amended and revised till date), and solemnly declare the following:

- (a) Company/Partnership Firm/Proprietary Concern/Society/Trust /NGO/Others (Please Specify):
- (b) Micro/ Small / Medium Enterprise/ SSI/ Govt. Dep't. / PSU/ Others:
- (c) Name of MSME Registering Body (NSIC/ DIC/ KVIC/KVIB etc.):
- (d) MSME Registration no. (with copy of registration):.....
- (e) Udyog Aadhar Memorandum no.....
- (f) Whether Proprietor/ Partner belongs to SC/ ST or Women category (Please specify names and percentage of shares held by SC/ST Partners): .....

**2. Make in India Status:**

Having read and understood the Public Procurement (Preference to Make in India PPP\_MII) Order, 2017 (as amended and revised till date) and related notifications from the relevant Nodal Ministry/ Department, and solemnly declare the following:

- (a) Self-Certification for category of supplier:
  - Class-I Local Supplier/
  - Class-II Local Supplier/
  - Non-Local Supplier.
- (b) We also declare that
  - There is no country whose bidders have been notified as ineligible on reciprocal basis under this order for offered product, or
  - We do not belong to any Country whose bidders are notified as ineligible on reciprocal basis under this order

**3. Restrictions on procurement from bidders from a country or countries, or a class of countries under Rule 144 (xi) of the General Financial Rules 2017**

Having read and understood the Order (Public Procurement No. 1) issued vide F.No.6/18/2019-PPD dated 23<sup>rd</sup> July 2020 (and its amendments if any) by Department of Expenditure, Ministry of Finance under the above provision and solemnly declare the following:

- We do not belong to any Country whose bidders are notified as ineligible under this order

**4. Debarment Status:** Please state whether business dealings with you currently stand suspended/ banned by any Ministry/ Depts. of Government of India or by any State Govt:

- Yes (with period of Ban)
- No, We, solemnly declare that neither we nor any of our affiliates or subsidiaries – including



subcontractors or suppliers for any part of the contract—do not stand declared ineligible/blacklisted/banned/debarred by any Government Agency anywhere in the world, for participating in its tenders, under that country's laws or official regulations.

**5. Penalties for false or misleading declarations:** I/we hereby confirm that the particulars given above are correct and complete and also undertake to advise any future changes to the above details. We understood that any wrong or misleading self-declaration by us would be violation of code of Ethics and would attract penalties as mentioned in this tender document, including debarment.

.....  
.....

(Signature with date)

.....  
.....

Name and designation

Duly authorized to sign tender for and on behalf of

.....  
.....

## Section XI: Price Schedule

OFFER FORM for Tender No Date of opening.....Time..... Hours.....

We..... hereby certify that we are established firm of manufacturers / authorised agents of M/s...with factories at ..... which are fitted with modern equipment and where the production methods, quality control and testing of all materials and parts manufactured or used by us are open to inspection by the representative of .....(Name of Purchaser)..... We hereby offer to supply the following items at the prices indicated below:

GST No. : \_\_\_\_\_

| SN | Price Break Up  | Item No. 10 | Item No. 20  | Item No. 30              | Item No. 40              |
|----|---|-------------|--------------|--------------------------|--------------------------|
|    | <b>HSN Code</b>   | Fying Knife | Static Knife | Mulcher Knife<br>2 Teeth | Mulcher<br>Knife 3 teeth |
| 1  | Basic Price per unit upto F.O.R. SPM, Narmadapuram duly unloading (In INR)      |             |              |                          |                          |
| 2  | Total Quantity  | 20          | 22           | 16                       | 16                       |
| 3  | Unit  | Nos         | Nos          | Nos                      | Nos                      |
| 4  | Total Price (In INR) (1x2)  |             |              |                          |                          |
| 5  | GST @ 18% on 4 (In INR)   |             |              |                          |                          |
| 6  | Other Taxes/Charges (if any) Please specify (In INR)                            |             |              |                          |                          |
| 7  | Grand Total Price upto F.O.R. SPM, Narmadapuram duly unloading (In INR) (4+5+6) |             |              |                          |                          |

**SNOTE:**

The method of evaluation of L1 criteria for awarding the contract shall be on consolidated of total offered price basis at SPM Narmadapuram.

**Scope of Supply: (Cost break-up of the quoted cost, showing inter-alia costs of all the concomitant Installation/ Commissioning/ Training/ Technical Support/ incidental services/software/ accessories, considered necessary to make the proposal self-contained and complete must be indicated here.)**

**2 Taxation Details:**

- a PAN Number
- b Type of GST Registration (Registered, Unregistered, Composition, SEZ, RCM etc.)
- c GSTIN number
- d Registered Address as per GST registration and Place of Delivery for GST Purpose
- e Contact Names, Nos. & email IDs for GST matters (Please mention primary and secondary contacts)

It is hereby certified that we have understood the General and Special Instructions to Tenderers (GIT and SIT), and also the General and Special Conditions of Contract (GCC and SCC) attached to the tender and have thoroughly examined specifications/ Quality Control Requirements and other stipulations in Section VII & VIII – Technical Specifications and Quality Control Requirements; and are thoroughly aware of the nature of stores required and our offer is to supply stores strictly in accordance with the requirements and according to the terms of the tender. We agree to abide solely by the General and Special Conditions of Contract and other conditions of the tender in accordance with the tender documents if the contract is awarded to us.

We hereby offer to supply the stores detailed above or such portion thereof, as you may specify in the acceptance of tender at the price quoted and agree to hold this offer open for acceptance for a period of \_\_\_\_ days from the date of opening of tender (i.e., upto \_\_\_\_), We shall be bound by the communication of acceptance despatched.

- 5 Earnests Money/Bid Guarantee for an amount equal to \_\_\_\_\_ is enclosed in form of \_\_\_\_\_ (form and reference number, date) as per the Tender Documents.

**Dated**

**Signature and seal of Manufacturer/Bidder**

**Note:**

- i. The Bidder may prepare their own offer forms as per this proforma.
- ii. No change in the proforma is permissible.
- iii. No erasures or alternations in the text of the offer are permitted. Any correction made in the offer shall be initialled by the bidder.
- iv. Figures in Columns 5 to 7 (both inclusive) and in Break-up of price in column 6, should be in both figures and words.
- v. This Section should not bring in any new Technical Parameter that has not been mentioned in the Technical Bid.

## **Section XII Vendor Details**

The tenderer should furnish specific details mentioned below. In case a question/issue does not apply to a tenderer, the same should be answered with the remark "not applicable".

Wherever necessary and applicable, the tenderer shall enclose certified copy as documentary proof/evidence to substantiate the corresponding statement.

In case a tenderer furnishes a wrong or misleading answer against any of the under mentioned question/ issues, its tender will be liable to be ignored.

### **1. Vendor/ Contractor particulars:**

(a) Name of the Company: .....

(b) Corporate Identity No. (CIN): .....

(c) Registration if any with SPMCIL: .....

(d) Complete Postal Address: .....

(e) Pin code/ ZIP code: .....

(f) Telephone nos. (with country/area codes):.....

(g) Fax No.: (with country/area codes): .....

(h) Cell phone Nos.: (with country/area codes): .....

(i) Contact persons /Designation: .....

(j) Email IDs: .....

### **2. Taxation Details:**

(a) PAN Number: .....

(b) Type of GST Registration (Registered, Unregistered, Composition, SEZ, RCM etc.):  
.....

(c) GSTIN number: .....

(d) Registered Address as per GST registration and Place of Delivery for GST Purpose:

(e) Contact Names, Nos. & email IDs for GST matters (Please mention primary and secondary contacts):



**Tender Number: 6000018157**

- We solemnly declare that our GST rating on the GST portal / Govt. official website is NOT negative / blacklisted during the last three financial years.

.....

(Signature with date)

.....

.....

(Full name, designation & address of the person duly authorized sign on behalf of the tenderer)

For and on behalf of

.....

.....

(Name, address, and stamp of the tendering firm)



**Section XIV: Manufacturer's Authorization Form**

To

.....

.....

*(Name and address of SPMCIL)*

Dear Sirs,

Ref. Your Tender document No ....., dated .....

We,.....who are proven and reputable manufacturers of ..... *(name and description of the goods offered in the tender)* having factories at ....., hereby authorize Messrs. .... *(name and address of the agent)* to submit a tender, process the same further and enter into a contract with you against your requirement as contained in the above referred tender enquiry documents for the above goods manufactured by us.

We further confirm that no supplier or firm or individual other than Messrs..... *(name and address of the above agent)* is authorized to submit a tender, process the same further and enter into a contract with you against your requirement as contained in the above referred tender enquiry documents for the above goods manufactured by us.

We also hereby extend our full warranty, as applicable as per clause 16 of the General Conditions of Contract read with modification, if any, in the Special Conditions of Contract for the goods and services offered for supply by the above firm against this tender document.

Yours faithfully,

.....

.....

*[Signature with date, name, and designation]*

for and on behalf of Messrs.....

*Name & address of the manufacturers*

*Note: This letter of authorization should be on the letter head of the manufacturing firm and should be signed by a person competent and having the power of attorney to legally bind the manufacturer.*



**Section XV: Bank Guarantee Form for Performance Security**

**PROFORMA OF BANK GUARANTEE FOR CONTRACT PERFORMANCE  
GUARANTEE BOND**

***(ON BANK'S LETTERHEAD WITH ADHESIVE STAMP)***

Ref .....

Date.....

Bank Guarantee No.....

To,

***(Insert Name & Address of the Purchaser)***

Dear Sir,

1. Against contract vide Notification for Award of the Tender No..... dated ..... covering supply of ..... (herein after called the 'contract') entered into between the (insert name of Purchaser) (herein after called as the Purchaser) and M/s ..... (herein after called the 'Contractor'), this is to certify that, at the request of the Contractor, we ..... (name of the bank), are holding in trust in favour of the Purchaser, the amount of ..... (write the sum here in words), to indemnify and keep indemnified the Purchaser, against any loss or damage that may be caused to, or suffered by the Purchaser, by reason of any breach by the Contractor of any of the terms and conditions of the said contract and/or in the performance thereof. We agree that the decision of the Purchaser, whether any breach of any of the terms and conditions of the said contract and/or in the performance thereof has been committed by the Contractor; and the amount of loss or damage that has been caused or suffered by the Purchaser, shall be final and binding on us, and the amount of the said loss or damage shall be paid by us,
2. We ..... (name of the bank), further agree that, the guarantee herein contained, shall remain in full force and effect, for sixty days after the complete conclusion of the contractual obligations to the complete satisfaction of both the BIDDER and the BUYER, including warranty period whichever is later, i.e. till....., (hereinafter called the 'said date') and that if any claim accrues or arises against us.....(name of the bank), by virtue of this guarantee before the said date, the same shall be enforceable against us..... (name of the bank), notwithstanding the fact that the same is enforced within six months after the said date, provided that notice of any such claim has been given to us ....., ... (name of the bank), by the Purchaser, before the said date. Payment under this bond of guarantee shall be made promptly, upon our receipt of notice to that effect, from the Purchaser.
3. It is fully understood that this guarantee is effective from the date of the said contract and that we..... (name of the bank), undertake not to revoke this guarantee during its currency, without the consent in writing of the Purchaser.



4. We undertake to pay to the Purchaser, any money so demanded, notwithstanding any dispute or disputes raised by the Contractor, in any suit or proceeding pending before any Court or Tribunal, relating thereto, our liability under this present, being absolute and unequivocal. The payments so made by us under this bond, shall be a valid discharge of our liability for payment thereunder, and the Contractor shall have no claim against us, for making such payments.
  
5. We..... (name of the bank), further agree that the Purchaser shall have the fullest liberty, without affecting in any manner our obligations hereunder, to vary any of the terms and conditions of the said contract, or to extend time of performance by the Contractor, from time to time, or to postpone for any time or form, time to time, any of the powers exercisable by the Purchaser, against the said Contractor and to for bear or enforce any of the terms and conditions relating to the said contracts and we .....  
**(name of the bank)**, shall not be released from our liability under ..... **(name of the bank)**, shall not be released from our liability under this guarantee, by reason of any such variation or extension being granted to the said Contractor, or for any forbearance and/or omission on the part of the Purchaser, or any indulgence by the Purchaser towards the said Contractor, or by any other matter or thing whatsoever, which under the law relating to sureties, would, but for this provision, have the effect of so releasing us from our liability under this guarantee.
  
6. This guarantee will not be discharged due to the change in the constitution of the Bank or the Contractor.

Date:

Place:

Signature.....

**(Printed Name)**.....

**(Designation)**.....

Witnesses

**(Bank's Common Seal)**





**Section XVI: Contract Form**

(Address of SPMCIL's office issuing the contract)

Contract No..... dated.....

This is in continuation to this office' Notification of Award No ..... dated .....

1. Name & address of the Supplier .....
2. SPMCIL's Tender document No ..... dated .....and subsequent Amendment No ....., dated.....(If any), issued by SPMCIL.
3. Supplier's Tender No..... dated..... and subsequent communication(s) No.....dated ..... (If any), exchanged between the supplier and SPMCIL in connection with this tender.
4. In addition to this Contract Form, the following documents etc, which are included in the documents mentioned under paragraphs 2 and 3 above, shall also be deemed to form and be read and construed as part of this contract:
  - (i) General Conditions of Contract;
  - (ii) Special Conditions of Contract;
  - (iii) List of Requirements;
  - (iv) Technical Specifications;
  - (v) Quality Control Requirements;
  - (vi) Tender Form furnished by the supplier;
  - (vii) Price Schedule(s) furnished by the supplier in its tender;
  - (viii) Manufacturers' Authorization Form (if applicable for this tender);
  - (ix) SPMCIL's Notification of Award

Note: The words and expressions used in this contract shall have the same meanings as are respectively assigned to them in the conditions of contract referred to above. Further, the definitions and abbreviations incorporated under Section – V - 'General Conditions of Contract' of SPMCIL's Tender document shall also apply to this contract.

5. Some terms, conditions, stipulations etc. out of the above-referred documents are reproduced below for ready reference:
  - (i) Brief particulars of the goods and services which shall be supplied/ provided by the supplier are as under:

| Schedule No. | Brief description of goods/ services | Accounting unit | Quantity to be supplied | Unit Price (in Rs.) | Total price |
|--------------|--------------------------------------|-----------------|-------------------------|---------------------|-------------|
|              |                                      |                 |                         |                     |             |
|              |                                      |                 |                         |                     |             |



**Tender Number: 6000018157**

Any other additional services (if applicable) and cost there of: .....  
Total value (in figure) \_\_\_\_\_ (In words) \_\_\_\_\_

- (ii) Delivery schedule
- (iii) Details of Performance Security
- (iv) Quality Control
  - (a) Mode(s), stage(s), and place(s) of conducting inspections and tests.
  - (b) Designation and address of SPMCIL's inspecting officer
- (v) Destination and dispatch instructions
- (vi) Consignee, including port consignee, if any
- (vii) Warranty clause
- (viii) Payment terms
- (ix) Paying authority

(Signature, name, and address of SPMCIL's authorized official)

For and on behalf of .....

Received and accepted this contract .....

(Signature, name, and address of the supplier's executive duly authorized to sign on behalf of the supplier)

For and on behalf of .....

(Name and address of the supplier)

.....

(Seal of the supplier)

Date:

Place:



**Section XVII: Letter of Authority for attending a Pre-bid Conference/ Bid Opening**

**(Refer to clause 24.2 of GIT)**

The General Manager

Unit Address

Subject: Authorization for attending bid opening on \_\_\_\_\_ (date) in the Tender of \_\_\_\_\_.

Following persons are hereby authorized to attend the bid opening for the tender mentioned above on behalf of ..... (Bidder) in order of preference given below.

| <b>Order of Preference</b>  | <b>Name</b> | <b>Specimen Signatures</b> |
|---|-------------|----------------------------|
| I.  |             |                            |
| II.   |             |                            |
| Alternate Representative  |             |                            |
| Signatures of bidder or<br>Officer authorized to sign the bid Documents on behalf of the bidder |             |                            |

**NOTE**

1. Maximum of two representatives will be permitted to attend pre-bid conference/ bid opening. In cases where it is restricted to one, first named representative will be allowed to attend. Alternate representative will be permitted when regular representatives are not able to attend.
2. In case of pre-bid conference, self-attested copy of proof of purchase of Bid documents, in the name of the bidder must be enclosed with this authorization, without which entry would be refused. Bid documents would be available for sale at the site also.
3. Permission for entry to the hall where even is held may be refused in case authorization as prescribed above is not produced.



**Section XVIII: Proforma of Bills for Payments**

**(Refer Clause 22.6 of GCC)**

Name and Address of the Firm .....

Bill No ..... Dated .....

Purchase order ..... No ..... Dated .....

Name and address of the consignee

| S. No | Authority for purchase | Description of Stores | Number or quantity | Rate Rs. P. | Price per Rs. P. | Amount |
|-------|------------------------|-----------------------|--------------------|-------------|------------------|--------|
|       |                        |                       |                    |             |                  |        |
| Total |                        |                       |                    |             |                  |        |

1. GST/ CGST/ SGST/ UTGST/ IGST Amount
2. Freight (if applicable)
3. Excise Duty (if applicable)
4. Packing and Forwarding charges (if applicable)
5. Others (Please specify)
6. PVC Amount (with calculation sheet enclosed)
7. (-) deduction/Discount
8. Net amount payable (in words Rs.)
9. TCS (u/s 206C (1 H) of IT Act in not applicable, as SPM will deduct TDS U/s 194Q.

Dispatch detail RR No. other proof of dispatch .....

Dated ..... (enclosed)

Inspection Certificate No ..... dated ..... (enclosed)

Place and Date

Received Rs .....

Rupees) .....

We solemnly certify that:

- a. Goods and Services Tax (GST) charged on this Bill is not more than what is payable under the provision of the relevant Act or the Rules made there under.
- b. Goods on which GST has been charged have not been exempted under the GST Act or the rules made there under and the charges on account of GST on these goods are correct under the provisions of that Act or the Rules made there under.
- c. We are registered with above indicated GSTIN as dealer in the State where in their Billing address is located for the purpose of GST.
- d. This bill form / invoice is not a replacement for the GST invoice. The proper GST invoice as per requirements of GST rules has been sent to the Purchaser as and when deliveries are made to the consignee.
- e. That the payment being claimed is strictly in terms of the contract and all the obligations on the part of the supplier for claiming that payment has been fulfilled as required under the contract.

Revenue stamp

Signature and of Stamp Supplier



**Tender Number: 6000018157**

**Section XIX: NEFT Mandate**

**(Refer clause 22.2 of GCC)**

From: M/s. ....

Date: .....

To:

(Insert Name and Address of Purchaser's Paying Authority as per NIT Clause 1)

Sub: NEFT payments

We refer to RBI's NEFT scheme. Our mandate SPMCIL for making payments to us through the above scheme to our under noted account.

**NATIONAL ELECTRONIC FUNDS TRANSFER MANDATE FORM**

|     |                                |  |
|-----|--------------------------------|--|
| 1.  | Name of City                   |  |
| 2.  | Bank Code No.                  |  |
| 3.  | Branch Code No.                |  |
| 4.  | Bank's Name                    |  |
| 5.  | Branch Address                 |  |
| 6.  | Branch Telephone / Fax No.     |  |
| 7.  | Supplier's Account No.         |  |
| 8.  | Type of Account                |  |
| 9.  | IFSC code for NEFT             |  |
| 10. | IFSC code for RTGS             |  |
| 11. | Supplier's name as per Account |  |
| 12. | MICR Code No.                  |  |

In Lieu of Bank Certificate to be obtained as under, please attach a bank cancelled cheque or photocopy of a cheque or front page of your bank passbook issued by your bank for verification of the above particulars.



**Tender Number: 6000018157**

I hereby declare that the particulars given above are correct and complete. If the transaction is delayed or not effected at all for reasons of incomplete or incorrect information, I would not hold the user institution responsible. I have read the option intimation letter and agree to discharge responsibility expected of me as a participant under the scheme.

Date

Signature of the Customer

Certified that the above particulars are correct as per our record.

Stamp and  
Signature of authorized  
Official of the bank

**ANNEXURE – I**

**TWO BID, SINGLE STAGE (TWO PACKET) TENDER**

**BIDDER'S CHECK LIST BEFORE TENDER SUBMISSION**

**Part I: - TECHNO-COMMERCIAL BID (Refer as per Section VI-List of Requirement, PART-A)**

| S.No. | Tender Submission Check Points   | Check before submission<br>Tick ( <input checked="" type="checkbox"/> ) |
|-------|--|---|
| 1     | Tender Fee -NIL  | Not applicable  |
| 2     | Earnest Money Deposited as per section VI  | applicable  |
| 3     | Tender Document duly Seal & Signed   |   |
| 4     | F.O.R. /Place of work:- SPM Narmadapuram duly unloaded                               |   |
| 5     | Blank Price Bid as per Section XI (Without Price)                                    |   |
| 6     | Tender Validity <b>120 days</b> as per the tender                                    |   |
| 7     | Technical specification/ Scope of work as per Section VII                            |   |
| 8     | Payment Terms as per Section V   |   |
| 9     | Submit Manufacturer's Authorization form (if applicable)                             |   |
| 10    | Accept the Warranty clause as per Section –V   |   |
| 11    | Fill Tender Form- Section X Duly seal & sign (without mentioning price)              |   |
| 12    | Acceptance of Delivery period, Delivery terms, validity of tender. As per Section VI |   |
| 13    | Submit declaration as per Annexure I , II, III & IV                                  |   |
| 14    | Certificate of local content as per public procurement (Preference to Make in India) |   |

**Part II: - PRICE BID**

| S.No. | Tender Submission Check Points   | Check before submission<br>Tick ( <input checked="" type="checkbox"/> ) |
|-------|--|---|
| 1     | Price Bid as per Section XI (Price including all taxes & other charges ) |   |

.....  
(Bidder's Seal & Sign)

**Note:**

1. Copy of this completed checklist to be necessarily enclosed alongwith bid.
2. "Bidder to furnish stipulated documents along with tender in support of fulfillment of tender criteria. Further correspondence in this regard will not be entertained for any reason. Non-submission or incomplete submission of documents may lead to rejection of offer."





Tender Number: 6000018157

**ANNEXURE – II**

**(To be submitted on the letter head)**

**DECLARATION**

We do hereby declare that,

1. We have not been blacklisted /debarred by BNPMIPL /BRBNMPL /SPMCIL or any Govt. Departments for participation in tenders. The information provided above is correct and true to the best of my knowledge and belief.
2. We do hereby declare that we have read and understood all terms and conditions of tender document including GIT, SIT, GCC, SCC, Technical Specification, Quality Control Criteria and confirm to abide to those conditions without any counter conditions.
3. "We are accepting all the terms and conditions of the tender document without any deviation and withdraw all deviations if any"

Signature.....

Name.....

Designation.....

Date.....

Stamp of the Organization.....



**(To be submitted on the letter head)**

**DECLARATION**

"I have read the clause regarding restrictions on procurement from a bidder of a country which shares a land border with India. I certify that M/s.....**(firm's name)** is not from such a country or, if from such a country, has been registered with the Competent Authority. I hereby certify that M/s ..... **(firm's name)** fulfills at requirements in this regard and is eligible to be considered." (where applicable, evidence of valid registration by the competent Authority shall be attached)"

I, the undersigned, declare that the item.....originate in.....(Name of the country).

Signature.....

Name.....

Designation.....

Date.....

Stamp of the Organization.....



Tender Number: 6000018157

**ANNEXURE –IV**

**(To be submitted on the letter head)**

**Declaration for Section 206AB of TDS under Income Tax Act, 1961**

Vendor Code: \_\_\_\_\_

M/s \_\_\_\_\_

PAN \_\_\_\_\_

GSTIN \_\_\_\_\_

I/We (Legal Name and Complete Address) \_\_\_\_\_ PAN: (PAN No.) \_\_\_\_\_, TAN: (TAN No.) \_\_\_\_\_, referring to the provisions of 206AB of the IT Act, 1961, hereby declare the following:-

| Financial Year | Aggregate TDS & TCS credit in our name was Rs. 50,000 or more ("Yes/No") | Income Tax Return ("ITR") Filed ("Yes/No") | E-filing Acknowledgement Number (15 digit – number) (Attach copy of acknowledgements) | Date of Filing of Return of income u/s 139/1 (DD/MM/YYYY) | Linked PAN with Aadhaar number or will link it before 30 June 2021 (or any further date as may be notified by CBDT ("Yes/No")) |
|----------------|--|--|---|---|--|
| <b>2020-21</b> |  |  |   |   |  |
| <b>2021-22</b> |  |  |   |   |  |

We do hereby declare that to the best of my/our knowledge and belief what is stated above is correct, complete and is truly stated. In case there is a tax liability, interest or penal consequences which are levied on SPM on account of the false representation/declaration, I/we undertake to fully indemnify SPM for the same.

FOR \_\_\_\_\_

Authorized Signatory

Date:

*Note: In case the vendor failed to comply with the above provisions, TDS shall be deducted at the higher of the following rates, namely:-*

- (i) at twice the rate specified in the relevant provision of the Act; or*
- (ii) at twice the rate or rates in force; or*
- (iii) at the rate of five per cent (5%).*

## **Vendor Registration Procedure for Common Portal(V3) e-Procurement**

### **System Requirements:**

1. OS Windows 10 and above, browser Internet Explorer 10 and above
2. Digital Signature **Class 3** and above (both signing and encrypting)

### **STEPS:**

1. Please visit <https://www.mstcecommerce.com>
2. Scroll onto **e-Procurement** tab and click on “**Common Portal**”
3. In the **Vendor Login**, please click on “**Register**”
4. Please fill all the details and follow the onscreen form to get registered.
5. Click on Submit button.
6. After the successful registration, an automated confirmation e-mail is sent to the provided email address.

Post Submission Login using your Digital Signature **Class 3**(both signing and encryption)

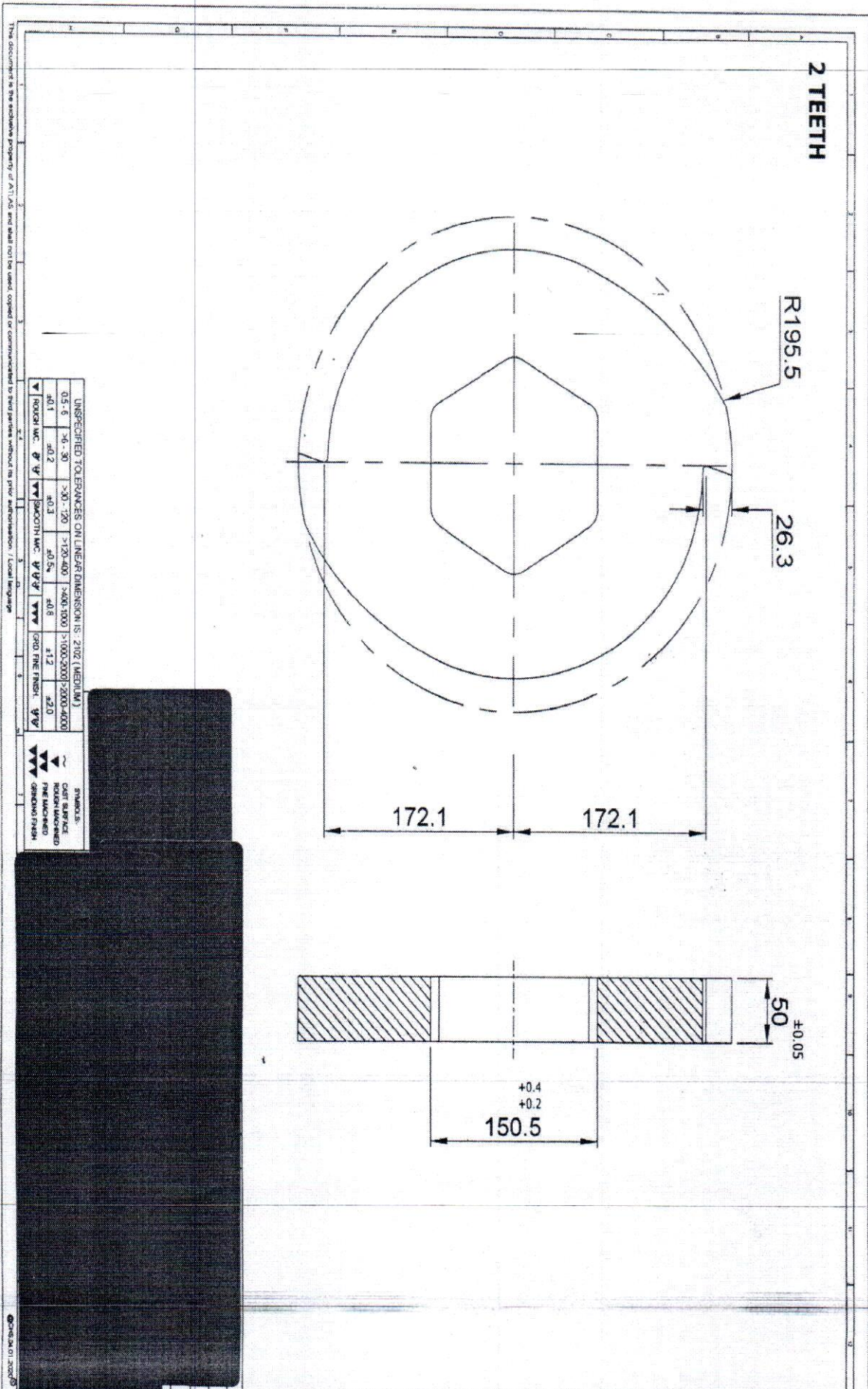
### **For System Settings:**

MSTC Help Desk Ph. 033 23400020, 23400021, 23400022

For System Settings Video Tutorial open link: [bit.ly/v3mstcvid](https://bit.ly/v3mstcvid)

01

Mulcher Knife 2-Teeth



UNSPECIFIED TOLERANCES ON LINEAR DIMENSION IS: 20G (MEDIUM)

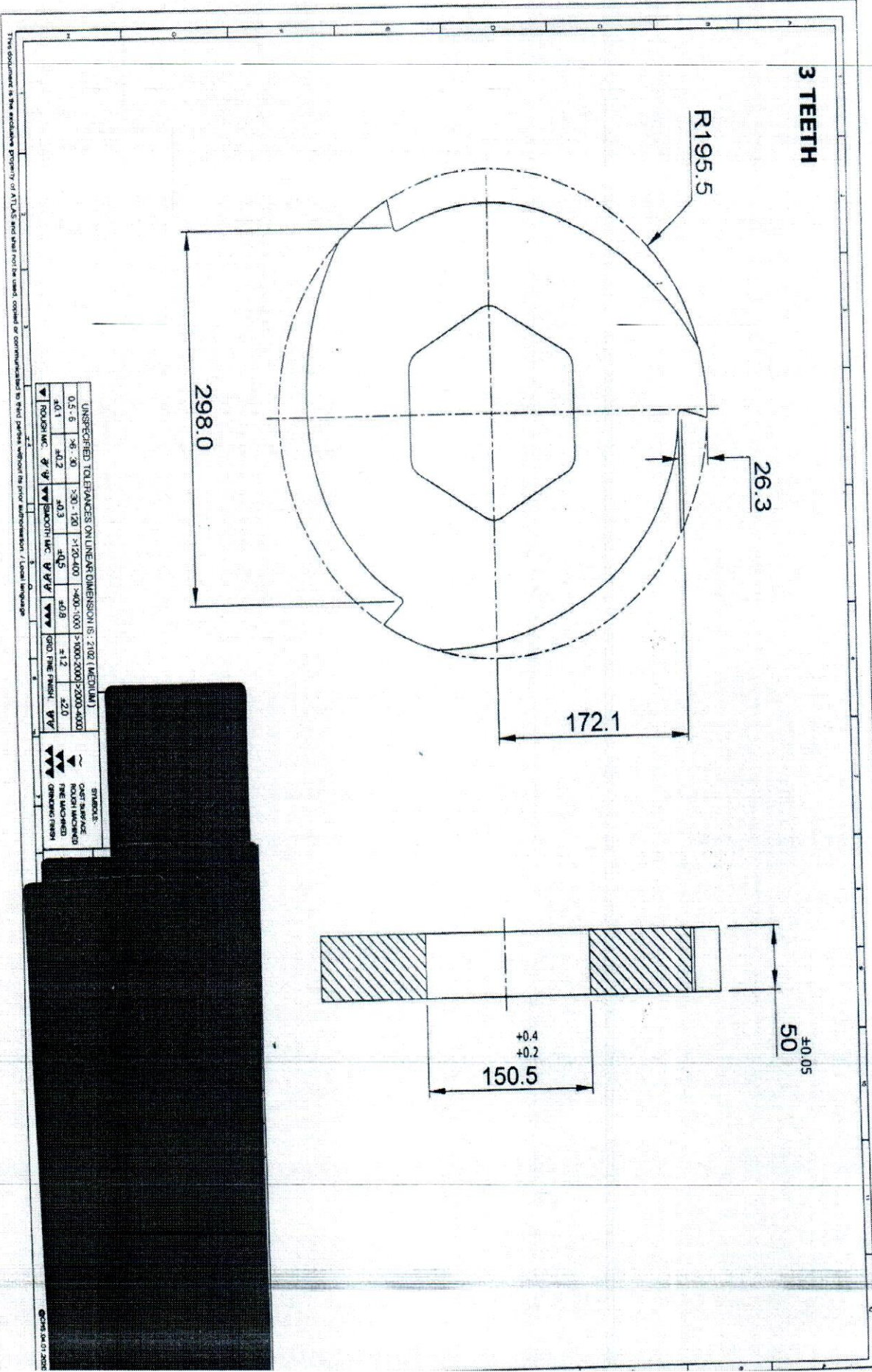
|             |      |      |      |      |      |      |      |
|-------------|------|------|------|------|------|------|------|
| 0.5 - 6     | +0.1 | +0.2 | +0.3 | +0.5 | +0.8 | +1.2 | +2.0 |
| 6 - 30      | +0.1 | +0.2 | +0.3 | +0.5 | +0.8 | +1.2 | +2.0 |
| 30 - 120    | +0.1 | +0.2 | +0.3 | +0.5 | +0.8 | +1.2 | +2.0 |
| 120 - 400   | +0.1 | +0.2 | +0.3 | +0.5 | +0.8 | +1.2 | +2.0 |
| 400 - 1000  | +0.1 | +0.2 | +0.3 | +0.5 | +0.8 | +1.2 | +2.0 |
| 1000 - 2000 | +0.1 | +0.2 | +0.3 | +0.5 | +0.8 | +1.2 | +2.0 |
| 2000 - 4000 | +0.1 | +0.2 | +0.3 | +0.5 | +0.8 | +1.2 | +2.0 |

STANDARD FINISHES

|     |                 |
|-----|-----------------|
| ▽▽▽ | GRINDING FINISH |
| ▽▽  | FINE MACHINED   |
| ▽   | ROUGH MACHINED  |
| ▽   | GRINDING FINISH |

①

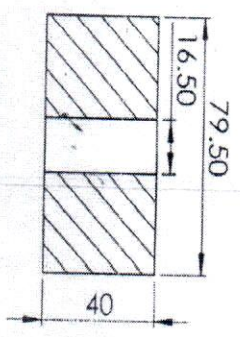
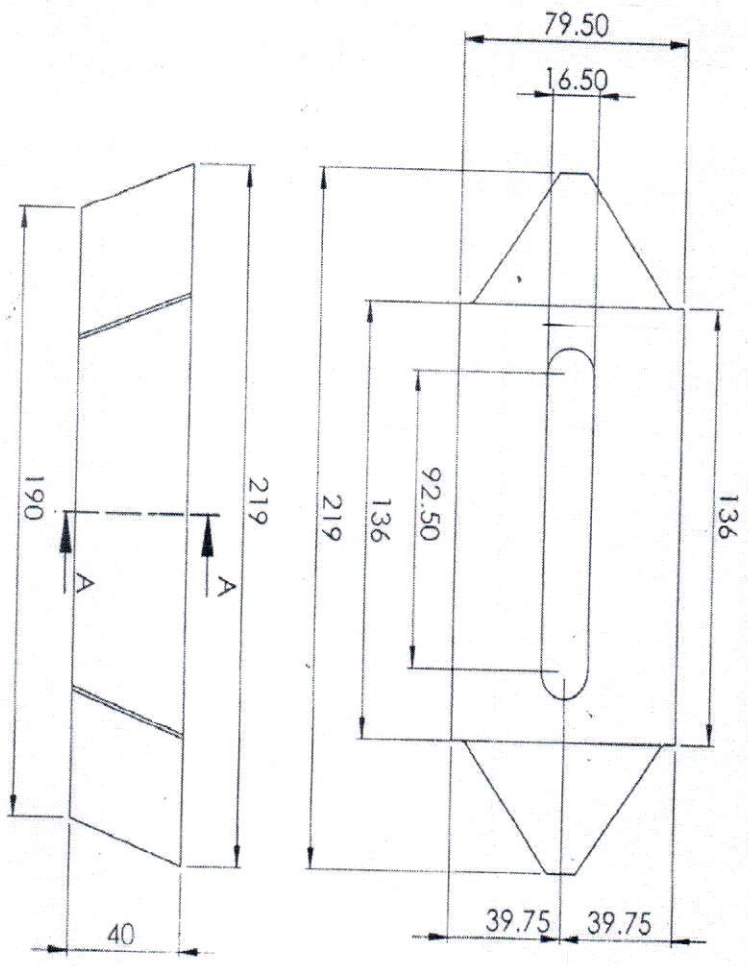
Mulcha knife 3-Teeth



8

Note:-  
1 All dimensions are in mm  
The Information Contained in this drawing is to be used in part or as a whole without the permission of the design authority.

MOC :- TOOL STEEL



|                      |           |                        |            |
|----------------------|-----------|------------------------|------------|
| DRAWN BY             | APRD. BY  | Paper Shredding System | REV No. 00 |
| CHECKED BY           | MATERIAL. |                        |            |
| DO NOT SCALE DRAWING |           |                        |            |

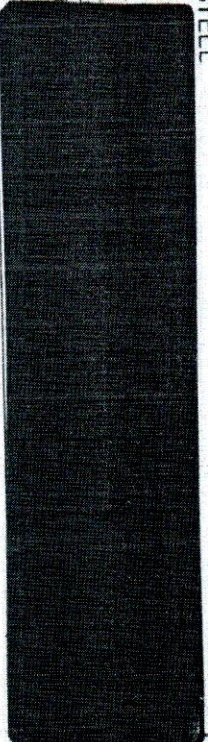
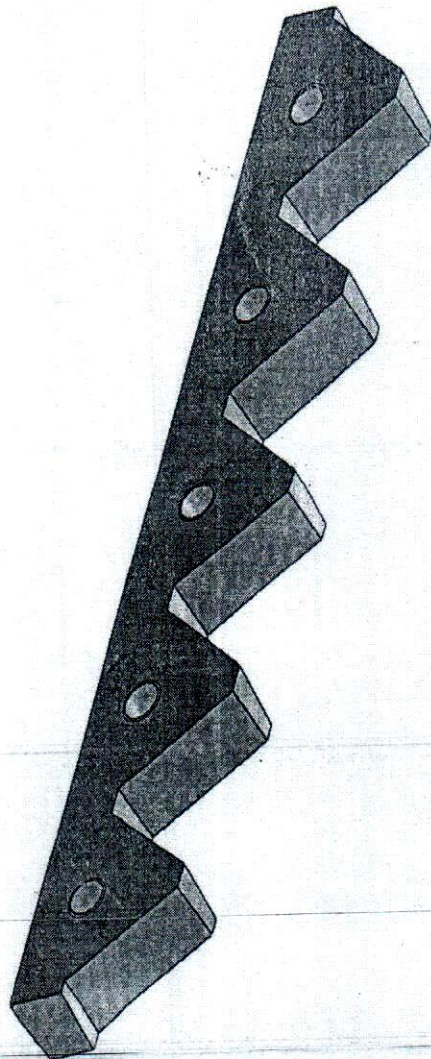
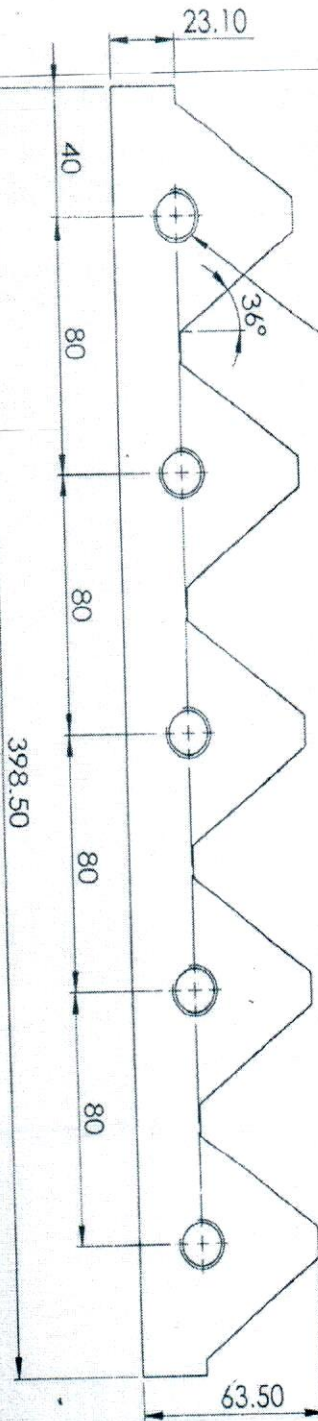
SHEET NO-01

7

Flying Knife

MOC :- TOOL STEEL

Note:-  
1. All dimensions are in mm.  
The Information Contained in this  
in part or as a whole without the



|                            |    |
|----------------------------|----|
| DRAWN BY                   |    |
| CHECKED BY                 |    |
| APD. BY                    |    |
| MATERIAL                   |    |
| DO NOT SCALE DRAWING       |    |
| Paper Strengthening System |    |
| REV No.                    | 00 |

SHEET NO:01