

Bid Document

Bid Details	
Bid End Date/Time	01-02-2023 18:00:00
Bid Opening Date/Time	01-02-2023 18:30:00
Bid Offer Validity (From End Date)	165 (Days)
Ministry/State Name	Ministry Of Finance
Department Name	Department Of Economic Affairs
Organisation Name	Security Printing And Minting Corporation Of India Limited (spmcl)
Office Name	Janpath
Item Category	Custom Bid for Services - QRT HIRING
Contract Period	1 Year(s)
MSE Exemption for Years of Experience and Turnover	No
Startup Exemption for Years of Experience and Turnover	No
Document required from seller	Certificate (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
Bid to RA enabled	No
Type of Bid	Two Packet Bid
Time allowed for Technical Clarifications during technical evaluation	2 Days
Estimated Bid Value	700000
Evaluation Method	Total value wise evaluation

EMD Detail

Advisory Bank	Indusind bank
EMD Amount	14000

ePBG Detail

Advisory Bank	Indusind bank
ePBG Percentage(%)	3.00
Duration of ePBG required (Months).	14

(a). EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy.

(b). EMD & Performance security should be in favour of Beneficiary, wherever it is applicable.

Beneficiary:

security paper mill
SECURITY PAPER MILL,NARMADAPURAM
(Security Paper Mill)

Splitting

Bid splitting not applied.

MSE Purchase Preference

MSE Purchase Preference	Yes
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1. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference for services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered service. If L-1 is not an MSE and MSE Service Provider (s) has/have quoted price within L-1+ 15% of margin of purchase preference /price band defined in relevant policy, then 100% order quantity will be awarded to such MSE bidder subject to acceptance of L1 bid price.

2. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

Additional Qualification/Data Required

Service Level Agreement (SLA):[1671797208.pdf](#)

Payment Terms:[1671797217.pdf](#)

GEM Availability Report (GAR):[1671797130.pdf](#)

Scope of Work:[1671797203.pdf](#)

Custom Bid For Services - QRT HIRING (1)

Technical Specifications

Specification	Values
Core	
Description /Nomenclature of Service Proposed for procurement using custom bid functionality	QRT HIRING
Regulatory/ Statutory Compliance of Service	YES

Specification	Values
Compliance of Service to SOW, STC, SLA etc	YES
Addon(s)	

Additional Specification Documents

Consignees/Reporting Officer

S.No.	Consignee/Reporting Officer	Address	The quantity of procurement "1" indicates Project based or Lumpsum based hiring.	Additional Requirement
1	Vikas Kumar	461005, Security Paper Mill, Narmadapuram, Madhya Pradesh	1	N/A

Buyer Added Bid Specific Terms and Conditions

1. Generic

OPTION CLAUSE: The Purchaser reserves the right to increase or decrease the quantity to be ordered up to 25 percent of bid quantity at the time of placement of contract. The purchaser also reserves the right to increase the ordered quantity by up to 25% of the contracted quantity during the currency of the contract at the contracted rates. Bidders are bound to accept the orders accordingly.

2. Forms of EMD and PBG

Bidders can also submit the EMD with Account Payee Demand Draft in favour of SECURITY PAPER MILL payable at NARMADAPURAM.
Bidder has to upload scanned copy / proof of the DD along with bid and has to ensure delivery of hardcopy to the Buyer within 5 days of Bid End date / Bid Opening date.

3. Forms of EMD and PBG

Bidders can also submit the EMD with Fixed Deposit Receipt made out or pledged in the name of A/C (Name of the Buyer). The bank should certify on it that the deposit can be withdrawn only on the demand or with the sanction of the pledgee. For release of EMD, the FDR will be released in the favour of the bidder by the Buyer after making endorsement on the back of the FDR duly signed and stamped along with covering letter. Bidder has to upload scanned copy/ proof of the FDR along with bid and has to ensure delivery of hardcopy to the Buyer within 5 days of Bid End date/ Bid Opening date

4. Forms of EMD and PBG

Successful Bidder can submit the Performance Security in the form of Account Payee Demand Draft also (besides PBG which is allowed as per GeM GTC). DD should be made in favour of SECURITY PAPER MILL payable at NARMADAPURAM. After award of contract, Successful Bidder can upload scanned copy of the DD in place of PBG and has to ensure delivery of hard copy to the original DD to the Buyer within 15 days

of award of contract.

5. Forms of EMD and PBG

Successful Bidder can submit the Performance Security in the form of Fixed Deposit Receipt also (besides PBG which is allowed as per GeM GTC). FDR should be made out or pledged in the name of SECURITY PAPER MILL A/C (Name of the Seller). The bank should certify on it that the deposit can be withdrawn only on the demand or with the sanction of the pledgee. For release of Security Deposit, the FDR will be released in favour of bidder by the Buyer after making endorsement on the back of the FDR duly signed and stamped along with covering letter. Successful Bidder has to upload scanned copy of the FDR document in place of PBG and has to ensure delivery of hard copy of Original FDR to the Buyer within 15 days of award of contract.

6. Buyer Added Bid Specific ATC

Buyer Added text based ATC clauses

'Supplier/Vendor should file GST returns in time. SPM reserves the right to withhold the payment of GST till production of evidence of filling of GST returns.'

Disclaimer

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. Any clause(s) incorporated by the Buyer regarding following shall be treated as null and void and would not be considered as part of bid:-

1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
4. Creating BoQ bid for single item.
5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
7. Floating / creation of work contracts as Custom Bids in Services.
8. Seeking sample with bid or approval of samples during bid evaluation process.
9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
11. Creating bid for items from irrelevant categories.
12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
13. Reference of conditions published on any external site or reference to external documents/clauses.
14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

This Bid is governed by the General Terms and Conditions, conditons stipulated in Bid and Service Level Agreement specific to this Service as provided in the Marketplace. However in case if any condition specified in General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---Thank You---

Technical Specifications / Requirement:

Hiring of vehicle (LMV) without driver for annual contract basis for one year.

A.) Specifications:

1. Vehicle type : Light Motor Vehicle (LMV)
2. Fuel Type : Petrol / Diesel
3. Front Cargo : Cabin type
4. Back Cargo : Open type.
5. Some modifications/alteration shall be required like installation of gun post on the cabin, side benches at back open cargo (for sitting purpose), "QRT" logo should be pasted on both side.
6. Make : Mahindra Bolero Jeep or equivalent LMV.
7. Monthly running charges : Fixed upto 3000 Kms including all maintenance activities of vehicle including fuel, petrol/diesel, engine oil, maintenance cost, etc. shall be in the scope of supplier.
2. Period of contract : one year

Note: - Extra charges shall be paid by SPM per Km basis above 3000 kms.

B.) Destination: Premises of Security Paper Mill, Narmadapuram

C.) Important Conditions:

1. Vehicle shall be provided without driver for one year (365 days x 24 hrs including Holidays)
2. All the maintenance & repairing activities of the vehicle including fuel-petrol/Diesel, engine oil, etc. shall be in the scope of contractor/supplier only.
3. All the registration for fitness, taxes Insurance, pollution free, fulfilling RTO norms, etc. standards for the vehicle shall be in the scope of supplier/contractor
4. All the documents shall be required to submit at SPM for verification at the time of placing the Notification of award of Contract- vehicle registration book issued by RTO, fitness certificate, PUC certificate, Comprehensive insurance, etc.
5. No police case/FIR against the vehicle and no pending court case against the vehicle.
6. TDS and other Taxes shall be deducted as per statutory compliance.
7. Average running kms per month: 3000 Kms
8. Vehicle can be handed over to contractor for two times in a month for maintenance. The maintenance charges will not be paid by SPM. During this period alternative arrangement shall be made by the contractor.
9. In case of breakdown of the vehicle while on duty, a relief vehicle should be sent by the contractor immediately so that there is no dislocation in the service or inconvenience to commuters.
10. Periodical maintenance / Servicing / Checks shall be carried out by the contractor for up keeping of the vehicle.
11. The above Vehicles should not be more than 02 years old from the date of tender opening and fit for service.

12. Submit the copy of following documents within 10 days after issue of this Purchase order date.

- a) Vehicle Registration book issued by R.T.O.
- b) Documents of upto date Road Tax.
- c) Comprehensive Insurance.
- d) Fitness Certificate.
- e) P.U.C. Certificate.

Note: All the above documents mention in point no. (z) are to be submitted after issue of NAC/Service Order.