

प्रतिभूति कागज कारखाना, नर्मदापुरम-461005 (म.प्र.)

(भारत प्रतिभूति मुद्रण तथा मुद्रा निर्माण निगम लिमिटेड की इकाई)

भारत सरकार के पूर्ण स्वामित्वाधीन

(मिनीरल श्रेणी-1 सीपीएसई एवं आई.एस.ओ 9001:2015, 14001:2015, 45001:2018, 50001:2018 एवं आई.ई.सी.17025:2017 प्रमाणित

SECURITY PAPER MILL, NARMADAPURAM - 461005 (MP)

(A Unit of Security Printing & Minting Corporation of India Limited)

Wholly owned by Government of India

Miniratna Category-I CPSE & ISO 9001:2015, 14001:2015, 45001:2018, 50001:2018 & IEC17025:2017 Certified

CIN:U22213DL2006GOI144763, GSTIN: 23AAJCS6111J3ZE



Tel. No.: 07574-255259, Fax No.07574-255170, E-mail: gm.spm@spmcl.com, Website: <http://spmarmadapuram.spmcil.com>

Notice Inviting Tender

Tender no. – 6000017895/FND-PM5/PLYWOODBBOX/1356

Dated: 31.12.2022

E-tenders are invited from eligible bidders for “**Procurement of Collapsible Plywood Boxes on Rate Contract**”. All the details regarding tenders are available at our SPM website <https://www.spmarmadapuram.spmcil.com> and MSTC website <https://www.mstcecommerce.com/eproc/>. In future corrigendum/extension etc., if any, shall be published only on website <https://www.spmarmadapuram.spmcil.com> and <https://www.mstcecommerce.com/eproc/>.

Further event details available on MSTC website (<https://www.mstcecommerce.com/eproc/>) is as below:

Buyer	Category
SECURITY PRINTING & MINTING CORPORATION OF INDIA LTD.	Collapsible Plywood Boxes

Event Number	Description Event	Bidding Period
SPMCIL/Security Paper Mill Narmadapuram/Purchase/14/22- 23/ET/339[ARC FOR PLYWOOD BOXES]	Collapsible Plywood Boxes	31-12-2022 12:00:00 to 31.01.2023 15:00:00

SD/-
Manager (Material) & CPSO
SPM, Narmadapuram

Vendor Registration Procedure for Common Portal(V3) e-Procurement

System Requirements:

3. OS Windows 10 and above, browser Internet Explorer 10 and above
4. Digital Signature **Class 3** and above (both signing and encrypting)

STEPS:

7. Please visit <https://www.mstcecommerce.com>
8. Scroll onto **e-Procurement** and click on **"Common Portal"**
9. In the **Vendor Login**, please click on **"Register"**
10. Please fill all the details and follow the onscreen form to get registered.
11. Click on Submit button.
12. After the successful registration, an automated confirmation e-mail is sent to the provided email address.

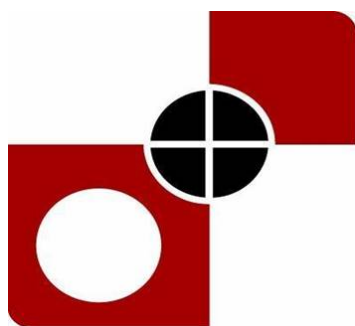
Post Submission Login using your Digital Signature **Class 3** (both signing and encryption)

For System Settings:

MSTC Help Desk Ph. 033 23400020, 23400021, 23400022

For System Settings Video Tutorial open link: **bit.ly/v3mstcvid**

SECURITY PAPER MILL: NARMADAPURAM (MP)
(A unit of Security Printing & Minting Corporation of India Ltd.)
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**TENDER DOCUMENT FOR: ANNUAL RATE CONTRACT FOR
COLLAPSIBLE PLYWOOD BOXES
(TYPE A & TYPE C)**



Tender Number: 6000017895

Not Transferable

Security Classification: **Non-Security Item**

TENDER DOCUMENT FOR: ANNUAL RATE CONTRACT FOR COLLAPSIBLE PLYWOOD BOXES.

Tender No. 6000017895/FND-PM5/PLYWOODBBOX/1356

Dated: 31.12.2022

This Tender Document Contains 57 Pages.

Firm Name :

M/s

Address

Details of Contact person in SPM regarding this tender:

Name, Designation	:	Shri Sanjay Kumar Gavaskar Manager (Material)/CPSO
Address	:	Security Paper Mill Narmadapuram M.P. - 461005
Phone	:	07574- 286848, 286776, 286847, 286842
Fax	:	07574-255170
Email	:	cgm.spm@spmcl.com/ sanjay.gavaskar@spmcl.com

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NOTICE INVITING TENDER (NIT)

Tender No. 6000017895/FND-PM5/PLYWOODBBOX/1356

Dated: 31.12.2022

1. Sealed and signed tenders are invited from eligible and qualified tenderers for supply of following goods:

Schedule No.	Brief description of work and Services	Quantity (With Unit)	Amount of Earnest Money
01	Collapsible Plywood Box 790(L)x720(W)x970(H) (mm) PKBX000499 As per Technical Specification (Section-VII)	9442 SETS	NIL
02	Collapsible Plywood Box (Width815MMxLength675MMxHeight970MM) PKBX000630 As per Technical Specification (Section-VII)	1434 SETS	NIL

Type Of Tender	Single Stage (Three Packet) , RATE CONTRACT
Security Classification	Non-Security Item
Place of sale of tender	MSTC E-PROCUREMENT PORTAL https://www.mstcecommerce.com/eproc/
Closing date and time for receipt of tenders	As per E-PROCUREMENT PORTAL
Place of receipt of tenders	MSTC E-PROCUREMENT PORTAL https://www.mstcecommerce.com/eproc/
Time and date of opening of tenders	As per E-PROCUREMENT PORTAL
Place of opening of tenders	MSTC E-PROCUREMENT PORTAL
Nominated Person/Designation to receive Bulky Tenders	SANJAY KUMAR GAVASKAR, MANAGER (MATERIAL) /CPSO

2. Interested tenderers may obtain further information about this requirement from the Purchase Section, Security Paper Mill, Narmadapuram. They may also visit SPM, Narmadapuram website (<http://spmarmadapuram.spmcil.com>) for further details.
3. Eligibility to participate as per Government of India's Public Procurement (Preference to Make in India) Order 2017 (as amended/ revised) and Ministry of Finance, Department of Expenditure, Public Procurement Division's Orders (Public Procurement 1, 2 and 3) F.No.6/18/2019-PPD dated 23rd/ 24th July 2020 (or any further amendments thereof) regarding eligibility of bidders from neighboring countries shall apply to this tender.
4. Please note that SPMCIL reserves its right to grant Purchase preferences in accordance with Government of India's Public Procurement (Preference to Make in India) Order 2017 (as amended/ revised) and Public Procurement Policy for Micro and Small Enterprises (MSEs) Amendment Order, 2018 (as amended/ revised).
5. Interested tenderers may obtain further information about this requirement from the above office selling the documents. They may also visit our website mentioned above for further details.
6. Tenderer may also download the tender documents from the web site mentioned above and submit its tender by utilizing the downloaded document; the bidder must not make any changes to the contents of the documents, except for filling the required information. A certificate to this effect must be submitted by the bidder in the Tender Form (Section X).
7. Tenderers shall ensure that their tenders, duly sealed and signed, complete in all respects as per instructions contained in the Tender Documents, are to be submitted on MSTC Govt. e-procurement portal and the website is <https://www.mstcecommerce.com/eproc/>
8. In the event of any of the above-mentioned dates being declared as a holiday/ closed day for the purchase organization, the tenders will be sold/ received/ opened on the next working day at the appointed time.
9. The tender documents are not transferable.
10. The bidder, their affiliates, or subsidiaries – including subcontractors or suppliers for any part of the contract – should not stand declared ineligible/ blacklisted/ banned/ debarred by any Government Agency anywhere in the world, for participating in its tenders, under that country's laws or official regulations. A declaration to this effect shall be submitted by the bidder in the Tender Form (Section X).
11. EMD amount mentioned in Section VI – List of Requirements shall be furnished in one of the following forms: a) Account Payee Demand Draft or b) Fixed Deposit Receipt or c) Banker's cheque, otherwise the



Tender Number:6000017895

tender will not be accepted in any case. The demand draft, fixed deposit receipt or banker's cheque shall be drawn on any scheduled commercial bank in India, in favour of "Security Paper Mill, Narmadapuram".

12. Bidder has to upload scanned copy/proof of the EMD along with bid and has to ensure delivery of hardcopy to SPM, Narmadapuram within 5 days of tender End date/ Tender Opening date.

Enclosed::-

1. Annexure – I (Bidder's Check list before tender submission)
2. Declaration (Annexure-II)
3. Declaration (Annexure-III)
4. Drawing

13. Tenderer may also download the tender documents from the web site <http://spmNarmadapuram.spmcil.com> , <http://eprocure.gov.in> and www.mstcecommerce.com.eproc/.

14. Tenderer shall ensure that their tenders, duly sealed and signed, complete in all respects as per instructions.

Name, Designation: Sanjay Gavaskar, Manager (Material)/CPSO

Address: SPMN (PM5, SPM Narmadapuram)

Phone, Fax, email: 07574-286776

Email: sanjay.gavaskar@spmCIL.com

.....

.....

[Name, designation, address, tel. No etc. of the officer signing the document]

For and on behalf of

.....

GENERAL INSTRUCTIONS TO TENDERERS (GIT)

Kindly refer <https://spmcil.com/uploaddocument/GIT/new.pdf> for further details.

(GIT TOTAL 61 pages)

Security Paper Mill

Section III: Special Instructions to Tenderers (SIT)

The following Special Instructions to Tenderers will apply for this purchase. These special instructions will modify/ substitute/ supplement the corresponding General Instructions to Tenderers (GIT) incorporated in Section II. The corresponding GIT clause numbers have also been indicated in the text below:

In case of any conflict between the provision in the GIT and that in the SIT, the provision contained in the SIT shall prevail.

(Clauses of GIT listed below include a possibility for variation in their provisions through SIT. There could be other clauses in SIT as deemed fit.)

Sl. No.	GIT Clause No.	Topic	SIT Provision
1	3.	Eligible Tenderers	Applicable
2	3.4	Eligible Goods and Services (Origin of Goods)	Applicable
3	6.1	The tender documents includes :	Applicable
4	8	Pre-bid Conference	Not Applicable
5	9	Time Limit for receiving request for clarification of Tender Documents	A Tenderer requiring any clarification or elucidation on any issue of the tender documents may take up the same with SPMN in writing or by fax/e-mail/telex. SPMN will respond in writing to such request provided the same is received before 14 days prior to the prescribed date of submission of tender.
6	10.1	The Technical bid to be submitted by Tenderer shall contain the following documents, duly filled in, as required:	Applicable
7	11.2	Tender Currency	Supplier is requested to quote price in INR within 2 Decimal places. Quotation with price quoted beyond 2 decimal place is ignored.
8	12.1	Tender Prices	Applicable
9	12.2,33,36.1	Schedule wise evaluation	Applicable
10	12.6	GST details	Applicable
11	14	PVC Clause & Formula	Not Applicable
12	14.4 to 14.7	Exchange Rate Variation (ERV)	Not Applicable
13	16.1 a) to c)	Documents Establishing Tenderer's Eligibility and Qualifications	Applicable
14	18.4, 18.5	Earnest Money Deposit (EMD)	Not Applicable.
15	19	Tender Validity	180 DAYS FROM THE DATE OF OPENING OF QUOTATION.
16	20.4	Number of Copies of Tenders to be submitted	SINGLE COPY TENDER DOCUMENT WITH SEAL AND SIGN.

17	20.8	Two Bid System	Single Stage (Three packet system) refer Section-VI Para 2 of tender.
18	20.9	E-Procurement	Tenderers shall ensure that their tenders, duly sealed and signed, complete in all respects as per instructions contained in the Tender Documents and are to be submitted on MSTC Govt. e-procurement portal and the website is https://www.mstcecommerce.com/eproc/
20	34. and 35.1	Comparison on CIF Destination Basis	Not Applicable
21	35.2 to 35.6	Additional Factors for Evaluation of Offers and Preferential schemes	Applicable
22	43	Parallel Contracts	Applicable
23	44.1	Serious Misdemeanors	Applicable
24	44.3	Integrity Pact	Not Applicable
25	45.1	Notification of Award	Applicable
26	50.	Applicability of additional GIT for rate Contracts	Applicable
27	51.	Applicability of additional GIT for PQB Tenders	Applicable
28	52.	Applicability of additional GIT for Tenders involving Samples	Not Applicable
29	53.	Applicability of additional GIT for EOI Tenders	Not Applicable
30	54.	Applicability of additional GIT for Tenders for Disposal of Scrap	Not Applicable
31	55.	Applicability of additional GIT for Development/Indigenization Tenders	Not Applicable
32	Special Condition	Sec. 206AB of IT Act:	Vendor has to submit declaration in specified format for the compliance of Section 206AB of Income Tax Act, 1961. In case of non-submission of declaration; TDS will be deducted at higher rates (as applicable) as per section 206AB.
33	Special Condition	GST Return :	Supplier Should file the GST returns for outward supplies in time. SPM reserves the right to withhold the payment of filling of Returns.

Section IV: General Conditions of Contract (GCC)

Part I: General Conditions of Contract applicable to all types of Tenders.

Part II: Additional General Conditions of Contract applicable to all types of Tenders

Kindly refer <https://spmcl.com/uploaddocument/GCC/new.pdf> for further details (GIT contains 36 pages).

Section V: Special Conditions of Contract (SCC)

The following Special Conditions of Contract (SCC) will apply for this purchase. The corresponding clauses of General Conditions of Contract (GCC) relating to the SCC stipulations have also been incorporated below. These Special Conditions will modify/ substitute/ supplement the corresponding (GCC) clauses.

Whenever there is any conflict between the provision in the GCC and that in the SCC, the provision contained in the SCC shall prevail.

(Clauses of GCC listed below include a possibility for variation in their provisions through SCC. There could be other clauses in SCC as deemed fit)

Sl.No	GCC Clause No.	Topic	SCC Provision
01	8.2	Packing and Marking	The quality of packing, the manner of marking within & outside the packages and provision of accompanying documentation shall strictly comply with requirements as provided in Technical Specifications and Quality Control Requirements under Section VII and VIII and in SCC under Section V. In case the packing requirements are amended due to issue of any amendment to the contract, the same shall also be taken care of by the supplier accordingly.
02	11.2	Transportation of Domestic Goods	By Road. Transport the contracted material/supplies only through Registered Common Carriers.
03	12.2	Insurance	The supplier shall make arrangements for insuring the goods against loss or damage incidental to manufacture or acquisition, transportation, storage and deliver as per clause no. 12.3, 12.4, 12.5
04	14.1	Incidental Services	Applicable.
05	15	Distribution of Dispatch Documents for clearance/ Receipt of Goods	Applicable.
06	16.1	Warranty Clause (Applicable)	The supplier warrants that the goods supplied under the contract is new, unused and incorporate all recent improvements in design and materials unless prescribed otherwise by SPM in the contract. The supplier further warrants that the goods supplied under contract shall have no defect arising from design, material or workmanship or from any act or omission of the supplier that may develop under normal use of the supplied goods.

Sl.No	GCC Clause No.	Topic	SCC Provision
07	16.2	Warranty Clause (Applicable)	Warranty shall remain valid for 01(One) Year after the goods have been delivered to the final destination and accepted by SPM in terms of the contract.
08	16.3,16.4	Warranty Clause (Applicable)	If claim arising out of this warranty, supplier shall repair or replace the defective goods or parts thereof, free of cost, at the ultimate destination. The supplier shall take over the replaced parts/goods after providing their replacement and no claim, whatsoever shall lie on SPM for such replaced parts/goods thereafter.
09	16.6	Warranty Clause (Applicable)	If the supplier, having been notified, fails to rectify/replace the defects within a reasonable period, SPM may proceed to take such remedial action as deemed fit by SPM, at the risk and expense of the supplier and without prejudice to other contractual rights and remedies, which SPM may have against the supplier.
10	19.3	Option Clause	The Chief General Manager Security Paper Mill Narmadapuram may reserve the right to increase the ordered quantity by 25% at any time, till final delivery date of the contract, by giving reasonable notice even though the quantity ordered initially has been supplied in full before the last date of Delivery Period.
11	21.2	Taxes and Duties	Applicable (Henceforth, every supplier has to indicate the break-up of Tax (GST Tax etc.) in price schedule/bills. In case Tax is not applicable on supplier, they must enclose relevant Tax Exemption certificate. It is must for availing input tax rebate.
12	22, 22.1, 22.2, 22.4, 22.3, 22.6	Terms and Mode of payments	(A) 100% Payment on receipt and suitability goods by the user and on production of all required documents by the supplier by RTGS/NEFT ONLY. (B) Payments to supplier are made through RTGS/NEFT. Please give details of your bank Account No., IFSC Code, Bank Name, Branch code, Location of Bank etc. and GSTIN No., HSN Code of Materials, Billing address, Shipping address, Place of Supply, GST% & Amount in your bill for the same, without which your payment will not be release. (C) Bill/Invoice should be in triplicate.

13	24.1	Quantum of LD	If the contractor fails to deliver the goods and/or services or any installment thereof within the Delivery Period, SPM Narmadapuram shall, without prejudice to other rights and remedies available to SPM, Narmadapuram under the contract, deduct from the contractor price, as Liquidated damages, a sum equivalent to the rate of 0.5 % of the delivered price of the delayed goods and/or services for each week of delay or part thereof until actual delivery or performance, subject to a maximum deduction of the 10% of the delayed goods or services.
14	25.1	Bank Guarantee and Insurance for Material Loaned to Contractor	Bear by Supplier.
15	33.1	Resolution of Disputes	If dispute or difference of any kind shall arise between SPMN and the supplier in connection with or relating the contract, the parties shall make every effort to resolve the same amicably by mutual consultations. If the parties fail to resolve their dispute or difference by such mutual consultation within 21 days of its occurrence, then, unless otherwise provided in the SCC, either SPMN or the supplier may seek recourse to settlement of disputes through arbitration act 33.2.

1. Performance Security

1.1 In case of order material/Services in your favour for Rs. 2,50,000/- or above, the supplier shall furnish the performance security amount/ Security Deposit (S.D) (3 % of the ordered value) within 21 days after issue of Notification of Award of Contract (NAC) by SPM, Narmadapuram in favour of Consignee/Recipient. The performance security will be return back without any interest to successful tenderer after the completion of all contractual obligations.

1.2 The performance security shall be denominated in Indian Rupees or in the currency of the contract and shall be in one of the following forms:

- Account payee Demand Draft or Fixed Deposit Receipt drawn on any commercial bank in India, in favour of Consignee/Recipient as per NAC issued by Security Paper Mill, Narmadapuram.
- Bank Guarantee issued by a commercial bank in India, in the prescribed form as provided in Section XV of this document.

1.3 In the event of any loss due to supplier's failure to fulfill its obligations in terms of the contract, the amount of the performance security shall be payable to the SPM to compensate SPM for the same.

- 1.4 In the event of any amendment issued to the contract, the supplier shall, within twenty-one days of issue of the amendment, furnish the corresponding amendment to the Performance Security (as necessary), rendering the same valid in all respects in terms of the contract as amended.

Security Paper Mill

Section VI: List of Requirements

Schedule No.	Breif Description of goods and services (Related Specifications etc. are in Section-VII)	Accounting Unit	Quantity	Amount of Earnest Money	Remark
1	Collapsible Plywood Box 790(L)x720(W)x970(H) (mm) PKBX000499 As per Technical Specification (Section-VII)	SETS	9442.00	NIL	
2	Collapsible Plywood Box (Width 815MMxLength 675MMxHeight 970MM) PKBX000630 As per Technical Specification (Section-VII)	SETS	1434.00	NIL	

Note:-

- Quantities mentioned above are illustrative/indicative and intimated periodically to contractor and exact call-off of quantity would be by way of periodical supply orders in line with the rate contract.

(1) PROCUREMENT PREFERENCE FOR MSE

- From time to time, the Government of India (GoI) lays down procurement policies to help inclusive national economic growth by providing long-term support to small and medium enterprises and disadvantaged sections of society and to address environmental concerns. The Procurement Preference Policy for Micro and Small Enterprises has been notified by GoI in exercise of the powers conferred in Section 11 of the Micro, Small and Medium Enterprises Development (MSMED) Act, 2006.
- Micro and Small Enterprises (MSE) must, along with their offer, provide proof of their being registered as MSE (indicating the terminal validity date of their registration) for the item tendered, with any agency mentioned in the notification of the Ministry of Micro, Small and Medium Enterprises (MSME), indicated below:
 - District Industries Centers.
 - Khadi and Village Industries Commission.
 - Khadi and Village Industries Board.
 - Coir Board.
 - National Small Industries Corporation.
 - Directorate of Handicraft and Handloom; and
 - Any other body specified by the Ministry of MSME.
- For ease of registration of Micro and Small Enterprises (MSEs), Ministry of MSME has started Udyog Aadhar Memorandum which is an online registration system (free of cost) w.e.f. 18th September 2015 and all Micro & Small Enterprises (MSEs) who are having Udyog Aadhar Memorandum should also be provided all the benefits available for MSEs under the Public Procurement Policy for Micro and Small Enterprises (MSEs), Order 2012.
- The MSEs are provided tender documents free of cost and are exempted from payment of earnest money, Subject to furnishing of relevant valid certificate for claiming exemption.

- (v) As per MSME Act, 2006 and Government of India's stimulus package announced on 13/02/2020 MSME payments have to be released within 45 days by Government and PSUs. As per the MSME Act, delays may attract punitive interest.
- (vi) Under Public Procurement Policy for MSEs, a minimum 25 percent share out of the total procurement by Central Government Ministries/ Departments/ Public Sector Undertakings are to be made from MSEs. To meet this target, PSUs are required to conduct special Vendor Development Programmes/ Buyer-Seller Meets for SCs/STs entrepreneurs.
- (vii) If a MSE bidder quotes a price within the band of the lowest (L1) +15 per cent in a situation where the L1 price is quoted by someone other than an MSE, the MSE bidders are eligible for being awarded 25 percent of the total tendered value if they agree to match the L1 price. In case of more than one such eligible MSE, the 25 percent quantity is to be distributed proportionately among these bidders. Within this, a purchase preference of 4 per cent is reserved for MSEs owned by Scheduled Caste (SC)/ Scheduled Tribe (ST) entrepreneurs and 3 per cent is reserved for procurement from MSEs owned by women (if they participate in the tender process and match the L1 price). Provided that, in event of failure of such SC/ ST or Women MSE to participate in tender process or meet tender requirements and L1 price, 4 percent sub-target shall be met from other MSE. MSEs would be treated as owned by SC/ ST or women entrepreneurs:
- (a) In case of proprietary MSE, proprietor(s) shall be SC/ST or women
- (b) In case of partnership MSE, the SC/ST or women partners shall be holding at least 51% shares in the unit
- (c) In case of Private Limited Companies, at least 51% share shall be held by SC/ST or women promoters.

In the opinion of Ministry of MSME, in case of tender item is non-split-able or non-dividable, etc. MSE quoting price within price band L1+15% may be awarded for full/ complete supply of total tendered value to MSE, considering spirit of policy for enhancing the Govt. procurement from MSE.

This Policy is meant for procurement of only goods produced and services rendered by MSEs and not for any trading activities by them. An MSE Unit will not get any purchase preference over another MSE Unit.

(2) DETAILS

- 2.1 Required Completion Schedule:** One (1) year from the date of issue of Notification of Award of contract or Purchase Order whichever is earlier.
- 2.2 Period of Contract:** - The contract shall be awarded for a period of One Year from the date of commencement of Contract at the same rates, terms & conditions of the tender, which means **"The Rate Contract shall be for a period of 1 year as per the same rates, terms & conditions of the tender"**.
- 2.3 Required Terms of Delivery:** F.O.R, SPM Narmadapuram.
- 2.4** The Chief General Manager, Security Paper Mill, Narmadapuram, reserve the right to short- close & terminate the order at any time giving one month notice.
- 2.5 EARNEST MONEY DEPOSIT (EMD): Not Applicable**

(3) SUBMISSION OF TENDERS:-

3.1 Pre-Qualification bid, Techno-commercial bid and Price bid are to be submitted separately through MSTC e-Procurement portal <https://www.mstcecommerce.com/eproc/> on or before the due date of the submission of the tender. Further, it may be noted that the price is not to be quoted either in the pre-qualification or in Techno-commercial bid. It shall only be quoted in price bid. Non-adherence to this shall be making tender liable for rejection.

3.2 Tenders shall be submitted in parts as below:-

PART - I - PRE-QUALIFICATION BID

1. Submit the document as per qualification/eligibility criteria as per section-IX
Containing un-priced tender consisting of complete Qualification/Eligibility of the tenderer as per the format specified under Section IX in this document.
2. One copy of tender duly seal and signed shall be submitted on MSTC PQB cover. It should not have any price aspects.
3. Power of Attorney/authorization with the seal of the company of person signing the tender documents.
4. Manufacturing Certificate /Manufacturer's Authorization Certificate:
 - a. If the bidder firm is manufacturer then firm has to submit the valid Manufacturing registration certificate.
 - b. If the bidder firm is not the manufacturer then firm has to submit the valid manufacturer authorization certificate/valid dealership certificate as per Section-XIV.
5. The Tenderer shall fill Tender Form Section X duly seal & sign (Without mentioning price).
6. The tenderer has to submit a declaration on your letter head duly sealed and signed stating that "We undertake to withdraw all deviations if any in the Tender and unconditionally accept all the terms and conditions with technical specification of the tender document without any deviations ", otherwise offer may liable for rejection.
7. Firm shall submit the declaration on letter head duly seal & signed by competent authority stating,
 - I. We have not been blacklisted/debarred by BNPMIPL/BRBNMPL/SPMCIL or any Govt. Departments for participation in tenders. The information provided above is correct and true to the best of my knowledge and belief.
 - II. We do hereby declare that we have read and understood all terms and conditions of tender document including GIT, SIT, GCC, SCC, Technical Specification, Quality Control Criteria and confirm to abide to those conditions without any counter conditions.
 - III. We are accepting all the terms and conditions of the tender document without any deviation and withdraw all deviations if any." (As per annexure-II)
8. Submit the declaration duly seal and signed by Competent Authority on your letter head as per section-IX: Qualification/Eligibility criteria point no. VI (as per annexure-III) as Follows:-

"I have read the clause regarding restrictions on procurement from a bidder of a country which shares a land border with India: I certify that M/s.....(firm's name) is not from such a country or, if from such a country, has been registered with the Competent Authority. I hereby certify that M/s (firm's name) fulfills at requirements in this regard and is eligible to be considered."

// Note: No price details to be given in pre-qualification Bid otherwise offer shall be rejected.\\

PART - II - TECHNO-COMMERCIAL BID

Confirm the following terms and conditions and documents are to be submitted with in this TECHNO-COMMERCIAL BID:-

1. Required Terms of Delivery: F.O.R, SPM, Narmadapuram with duly unloading.
2. Preferred Mode of Transportation: By Road. Transport the contracted material / supplies only through Registered Common Carriers.
3. Required Delivery Schedule: 1 Year (365 days) from the date of issue of NAC/PO whichever is earlier.

Note:-

A. Required Delivery Schedule/Part Supplies:

Material shall be provided as and when required within 30 days on receipt of the requirement through E-mail/letter from SPMN user/purchase department.

B. Essential Conditions:

- ARC of Collapsible Plywood Box is 1 year from date of issue of NAC/PO whichever is earlier. In this period SPMN will inform the successful firm required quantity & type of Plywood Box and firm should provide the material within 30 days from the date of receipt of intimation via Email/letter.
- Packing of material during transportation should be as per Section VII of this tender document.
- A maximum of 1800 SETS of Collapsible Plywood Boxes can be demanded by SPMN during any particular month by successful bidders.
- After award of NAC/PO, SPMN will intimate the successful bidders the quantity and type of boxes required and delivery should be done as per above mentioned schedule. Subsequently monthly supply orders shall be intimated to successful bidders as per unit rate mentioned in contract.
- SPMN reserve the right to terminate contract with one month notice without any financial obligation on SPMN.

4. Validity: The tenders shall remain valid for acceptance for a period of 180 days from the opening date of quotations. Any tender valid for a shorter period shall be treated as unresponsive & rejected.

5. Payment Terms: As per Section-V : Sr. No.12

“100% Payment on receipt and acceptance of goods by the Purchaser and on production of all required documents by the supplier by RTGS/NEFT ONLY and Bill/Invoice should be in triplicate.”

6. Warranty: As per Section-V : Sr. No. 6,7,8,9

Warranty shall remain valid for 01(One) Year after the goods have been delivered to the final destination and accepted by SPMN in terms of the contract.

7. Option clause: The General Manager Security Paper Mill Narmadapuram may reserve the right to increase the ordered quantity by 25% at any time, till final delivery date of the contract, by giving reasonable notice even though the quantity ordered initially has been supplied in full before the last date of Delivery Period.

8. The Tenderer shall submit detailed technical offer as per Section-VII of this tender document. Tenderer can also submit supporting documents/leaflet/catalogue etc.

9. The Tenderer shall submit one format of blank Price bid to be furnished without price to know whether the firm furnished clearly all charges as required in our Price Schedule shown at Section-XI of this tender document.

10. The bidder firm has to provide GSTIN No., 08 digits HSN Codes of the tender Item and other details as per Sec.-XI point no.11.

//Note: No price details to be given in this Part of the Tender otherwise offer shall be rejected.\\

PART III - PRICE BID:

- i. The tenderers shall quote their prices strictly as per the e-procurement portal.
- ii. The tenderers shall upload the filled price schedule (Section XI) of the tender Document.

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NOTE: "BIDDER TO FURNISH STIPULATED DOCUMENTS ALONG WITH TENDER IN SUPPORT OF FULFILLMENT OF TENDER CRITERIA. FURTHER CORRESPONDENCE IN THIS REGARD WILL NOT BE ENTERTAINED FOR ANY REASON. NON-SUBMISSION OR INCOMPLETE SUBMISSION OF DOCUMENTS MAY LEAD TO REJECTION OF OFFER".

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Other Terms & Conditions:

i. PARALLEL CONTRACTS:

a. The Chief General Manager, Security Paper Mill, Narmadapuram reserves the right to conclude parallel contracts, with more than one bidder for this tender.

b. The bidders should quote for at least 25% of the tendered quantity in this tender. Offers that are received for less than 25% shall be considered as unresponsive and shall be rejected and the accepted firms shall be ranked as L1, L2, L3, etc. in the ascending order as per the rate quoted in the Price Bid.

c. The parallel contracts shall be executed in the following sequence. In case, no parallel contracts could be executed under c (i), the same shall be evaluated under c (ii). Further, in case no parallel contracts could be executed under c (ii), the same shall be executed under c (iii).

i. Criteria for splitting in two contracts in the ratio 70:30:

Parallel contracts in the ratio 70:30 shall be executed in the following cases:

- In case the L1 bidder has quoted for at least 70% of the tendered quantity and L2 bidder has quoted for at least 30% of the tendered quantity, the lowest rate accepted will be counter offered to L2 firm. On non-acceptance of the counter offer by L2 firm, similar counter offer shall be given to L3, L4 and so on provided the firms has quoted for at least 30% of the tendered quantity. No counter offer shall be given to the succeeding ranked firm if the preceding ranked firm has not quoted for at least 30% of the tendered quantity and no parallel contracts in the ratio 70:30 shall be executed in such cases.

- Only on acceptance of counter offer by the other firm, L1 bidder shall be awarded 70% of the total tendered quantity and rest 30% of the total tendered quantity shall be awarded to the other firm. No parallel contracts in the ratio 70:30 shall be executed if the counter offer for 30% of the total tendered quantity is not accepted by the firms.

Further, no parallel contracts in the ratio 70:30 shall be executed in the following cases:

- The L1 bidder has not quoted for at least 70% of the tendered quantity.
- The L1 bidder has quoted for at least 70% of the tendered quantity but L2 bidder has not quoted for at least 30% of the tendered quantity.

ii. In case parallel contracts could not be executed by above criteria, following procedure shall be followed for execution of the contracts:

The L1 bidder shall be awarded its quoted quantity. In case the total tendered quantity is not meet by the L1 bidder, the lowest rate accepted will be counter offered to L2, L3, L4 and so on as per the ranking. On acceptance of the counter offers, the firms shall be awarded their respective quoted quantities or the balance quantity whichever is lower till the total tendered quantity is exhausted.

- ii. If required SPM may visit the factory during PQB stage, to ascertain the bidder manufacturing capability & quality control methodology.

Firm should submit the following:-

- a. Infrastructure details
- b. Machinery list
- c. Organization structure

- iii. Firm should submit the following information regarding the capacity and performance:-

- a. Name of the machine utilized to supply the quoted product.
- b. The number of machines being utilized for the production and the capacity of each machine.
- c. Total Annual Capacity of the manufacturer.
- d. Supply orders in hand and proportionate capacity to supply quoted amount.

- iv. As per Government of India instruction e-Way Bill is mandatory with effect from 01.02.2018 for all inter-State and intra-State movement of goods. Therefore the bidders shall generate the e-Way Bill before booked the material through common portal of Government and attach e-Way Bill with invoice.

Required GST details of Security Paper Mill, Narmadapuram is as follows:-

Trade Name: SECURITY PAPER MILL

City, State : Narmadapuram, Madhya Pradesh

State Code : 23

Pincode : 461005

GSTIN No. : 23AAJCS6111J3ZE

PAN NO. : AAJCS6111J14.

- v. BIDDER TO FURNISH STIPULATED DOCUMENTS ALONG WITH TENDER IN SUPPORT OF FULFILLMENT OF TENDER CRITERIA. FURTHER CORRESPONDENCE IN THIS REGARD WILL NOT BE ENTERTAINED FOR ANY REASON. NON-SUBMISSION OR INCOMPLETE SUBMISSION OF DOCUMENTS MAY LEAD TO REJECTION OF OFFER.

SIGNATURE OF BIDDER WITH NAME,
DESIGNATION & SEAL

(4) EVALUATION CRITERIA FOR L1 BIDDER

The pre-qualification bids are to be opened in the first instance, at the prescribed time and date. These bids shall be scrutinized and evaluated by the competent committee/ authority with reference to the parameters prescribed in the eligibility criteria. Thereafter, in the second stage, the technical bids of only pre-qualified bidders (as decided in the first stage) shall be opened at a later date and time for further scrutiny and further evaluation. These bids shall be scrutinized and evaluated by the competent committee/ authority with reference to the parameters prescribed in the tender document. Subsequently, in the third stage the financial bids of only the technically acceptable offers (as decided in the second stage shall be opened for further scrutiny and evaluation. Intimation regarding to opening of technical and financial bids shall be given to acceptable Tenderers to enable them to attend the technical and financial bid opening, if they so desire. The method of evaluation of L1 bidder for awarding the Contract shall be decided on total offered price mentioned in individual schedule wise as per Section-XI (Price schedule) of this tender document.

(5) COMPARISON ON F.O.R. SPM NARMADAPURAM BASIS:

The Comparison of the responsive tenderers shall be on schedule basis as per Price Schedule in Section-XI of this Tender Document. The tenders received and accepted will be evaluated to ascertain the best and lowest evaluated tender in the interest of the purchaser for the complete scope of supply as per our requirement.

(6) IMPORTANT NOTE: General instructions to tenderer (GIT) and General Conditions of contract (GCC) shall also form a part of this tender document. For details regarding GIT and GCC please refer links as below:-

<http://spmarmadapuram.spmcil.com/spmcil/uploaddocument/GIT.pdf>

<http://spmarmadapuram.spmcil.com/spmcil/uploaddocument/GCC.pdf>

NOTE: THE FOLLOWING SECTION'S ARE NOT APPLICABLE FOR THIS TENDER.

SECTION- XIII BANK GUARANTEE FORM FOR EARNEST MONEY DEPOSIT

(Section – VII)

TECHNICAL SPECIFICATIONS

Schedule-I

Collapsible Plywood boxes for capacity of 15 Reams

INTERNAL DIMENSION OF COLLAPSIBLE BOXES FOR CAPACITY OF 15 REAMS: 790 mm (Length) X 720 mm (Width) X 970 mm (Height)

Plywood box should consist of three section bottom pallet, top cover (lid) and collapsible siding. Plywood boxes should be machine made. Siding should be reinforced with GI strips in all corners including top lid & bottom pallet. GI strips should be pressed uniformly with help of hydraulic press without any manual hammering & without riveting. Siding should be collapsible from all 4 sides.

All measurements of collapsible plywood boxes should be as per attached drawing (Schedule 1).

PLYWOOD SPECIFICATION:

1) Species of wood:

- Birch
- Eucalyptus
- Acacia
- Styrax
- Ormosia

2) Type of Glue:

- E1 grade (emission<1.5mg/L)
- Glue bonding strength- ≥ 0.70 Mpa
- Glue shear strength > 110 kgf

3) Grade of Plywood

- Plywood with face and back
- 8mm thickness plywood is composed of 7plies.
- The thick ness of surface/back veneer should not be less than 0.35mm.
- Wood species of symmetrical layers should be the same.
- Long grain (Grain direction falls in 8#direction) in face/back veneer is preferred.
- No. of joints per core layer: 3 nos.
- Core gaps: Minor gaps.
- Face veneer should be without joints, patches, cracks and pin holes.
- Should be free from discoloration, algae, fungi, blue stain, mold, surface & edges of the plywood shall be smooth etc.

Material Description Range Properties Remark:

1. Thickness: 8 mm (+/- 0.3); Grade: "BB" Moisture Resistant; Face veneer should be without joints, patches and pin holes.

2. Moisture content: 6 - 14 %
3. Glue Bonding Strength: ≥ 0.70 MPa
4. Bending Stiffness: 10 (+/-2) N/m²
5. Min Breaking Force (Avg.): 200 (+/- 20) N
6. Formaldehyde Emissions (E1): <1.5 mg/L

PALLET SPECIFICATION:

Specification of wood:

- Seasoned Wood / Rubber Wood with plane surface for base pallets.
- Moisture content: $< 20\%$
- Base Plank thickness: 20 mm (± 2 mm)
- Base Block: 89 X 89 x 89 mm (± 1 mm); Material-Seasoned/Rubber Wood 89 X 89 x 89 mm (± 1 mm) (maximum 90mm)
- Load carrying capacity: - 1Ton
- Plywood boxes to be stored in 1 + 1 manner.
- Nailing: Angular/Spiral counter sunk nails should be used for nailing and should be done with pneumatic nailing machine.
- Entry of forklift into pallet for lifting the box will be from 720MM side

GI STRIP SPECIFICATION:

- Steel Used for Reinforcing Corner for Top/ Bottom is 0.8 mm thick, 45 \pm 5 mm Width Galvanized Steel which is ROHS Compliant.
- Steel Used for Reinforcing Corners for Siding is 0.5 mm thick, 55 \pm 5 mm width Galvanized Steel which is ROHS Compliant.

Note: The material should be ROHS compliance in accordance with ROHS directives 011/65/EU & its subsequent amendments directives.

PLYWOOD BOXES TO BE MARKED WITH FOLLOWING SYMBOLS:

Each Plywood boxes should to be marked following

- Month & Year of Manufacturing
- Arrow marking for opening
- Symbol representing that: The material should not be stored outside
- Recycling Symbol
- Company Logo & Name (To be provided to successful bidder)
- Manufacturer Company name also to be put on boxes
- Bottom /Top Cover/Siding to be marked Type A for easy distinguish of different type of boxes.
- Boxes collapsible siding to be marked with ">" to understand in which direction of box shall be pack or collapse.

TESTS APPLICABLE: Please find as below at your manufacturing unit

For Full Box:

- Inclined impact test
- Vibration test
- Stack load test
- Compression test

The firm shall produce documentary evidence for the brought out items used in manufacturing of boxes and submit it the certified test reports of them from recognized laboratory at the time of inspection and submit it along with dispatch of material.

OVERALL TOLERANCE OF PLYWOOD BOXES ALONG WITH BASE PALLET:

The following tolerances on the nominal sizes:

Dimension	Tolerance
Length	± 4 mm
Width	± 4 mm
Thickness	± 0.3 mm

Squareness: Pallet must be rectangular/square when diagonals measures

TRANSPORTATION:

Plywood boxes to be transported in covered vehicles. Bottom /Siding/Top shall be packed in wooden crate. All material to be packed section wise & then load in the vehicle as detailed below:

Wooden Pallet Packing Instruction:

- a) Stack – 20 numbers (maximum), suitable wooden bit/piece of desired thickness may be placed between the pallets to maintain gap and avoid touching of metal strips
- b) Strapped and Type labelling.

Side Cover Packing Instruction:

- a) In collapsible condition stack – 50 numbers (maximum) packed within wooden cage with leg height of 100mm for handling by pallet truck, edge protection.
- b) Four sided strapping, stretch wrapped, type labelling.

Top Lid packing Instruction:

- a) Stack – 50 Nos. (Maximum) over wooden pallet.
- b) Strapped, stretch wrapped.
- c) Gap between 2 top lids kept upside down, type labelling. A suitable wooden bit/piece of desired thickness may be placed between the lower and upper surface of the top lids to maintain gap and avoid touching of metal strip.

Schedule-II

INTERNAL DIMENSION OF COLLAPSIBLE BOXES FOR CAPACITY OF 15 REAMS: 815mm (Width) x 675mm (Length) x 970mm (Height)

Plywood box should consist of three section bottom pallet, top cover (lid) and collapsible siding. Plywood boxes should be machine made. Siding should be reinforced with GI strips in all corners including top lid & bottom pallet. GI strips should be pressed uniformly with help of hydraulic press without any manual hammering & without riveting. Siding should be collapsible from all 4 sides.

All measurements of collapsible plywood box should be as per attached drawing.

SPECIFICATIONS:

1) Species of wood:

- Birch
- Eucalyptus
- Acacia
- Styrax
- Ormosia

2) Type of Glue:

- E1 grade (emission <1.5m g/L).
- Glue bonding strength ≥ 0.70 Mpa
- Glue shear strength > 110 kgf

3) Grade of Plywood

- Plywood with face and back
- 8mm thickness plywood is composed of 7plies.
- The thickness of surface/back veneer should not be less than 0.35mm.
- Wood species of symmetrical layers should be the same.
- Long grain (Grain direction falls in 8#direction) in face/back veneer is preferred.
- No. of joints per core layer: 3 nos.
- Core gaps: minor gaps.
- Face veneer should be without joints, patches, cracks and pin holes.
- Should be free from discoloration, algae, fungi, blue stain, mold also surface & edges of the plywood shall be smooth etc.

Siding Specifications:

1. Thickness: 8mm (+/- 0.3); Grade: "BB" Moisture Resistant; Face veneer should be without joints, patches and pin holes.
2. Moisture content: 6 - 14 %
3. Glue Bonding Strength : ≥ 0.70 MPa
4. Bending Stiffness: 10 (+/-2) N/m²
5. Min Breaking Force (Avg.): 200 (+/- 20) N
6. Formaldehyde Emission (E1): < 1.5 mg/L

PALLET SPECIFICATION:

Specification of wood:

- Seasoned wood / Rubber Wood with plane surface for base pallets.
- Moisture content less than 20%
- Base Plank thickness: 20 mm (± 2 mm)
- Base Block: 89 X 89 x 89 mm (± 1 mm); Material- seasoned/rubber wood 89 X 89 x 89 mm (± 1 mm) (maximum 90mm)
- Load carrying capacity: 1 Ton.
- Plywood boxes to be stored in 1 + 1 manner.
- Nailing: Angular/Spiral counter sunk nails should be used for nailing and should be done with pneumatic nailing machine.
- Entry of forklift into pallet for lifting the box will be from 815 mm side

GI STRIP SPECIFICATION:

- Steel Used for Reinforcing Corner for Top/ Bottom is 0.8 mm thick, 45 \pm 5 mm Width Galvanized Steel which is ROHS Compliant.
- Steel Used for Reinforcing Corners for Siding is 0.5 mm thick, 55 \pm 5 mm width Galvanized Steel which is ROHS Compliant.

Note: The material should be ROHS compliance in accordance with ROHS directives 011/65/EU & its subsequent amendments directives (if any).

PLYWOOD BOXES TO BE MARKED WITH FOLLOWING SYMBOLS:

Each Plywood boxes should to be marked following

- Month & Year of Manufacturing
- Arrow marking for opening.
- Symbol representing: The material should not be stored outside.
- Recycling Symbol.
- Company Logo & Name (To be provided to successful bidder)
- Manufacturer company name also to be put on boxes.
- Bottom /Top Cover/Siding to be marked Type C for easy distinguish of different type of boxes. • Boxes collapsible siding to be marked with ">" to understand in which direction of box shall be pack or collapse.

TEST APPLICABLE: Please find as below at your manufacturing unit:-

For Full Box:

- Inclined impact test
- Vibration test
- Stack load test
- Compression test

The firm shall produce documentary evidence for the brought out items used in manufacturing of boxes and submit the certified test reports of them from recognized laboratory at the time of pre-dispatch inspection and submit along with dispatch of material.

OVERALL TOLERANCE OF PLYWOOD BOXES ALONG WITH BASE PALLET:

The following tolerances on the nominal sizes:

Dimension	Tolerance
Length:	± 4 mm;
Width:	± 4 mm;
Thickness:	± 0.3 mm;
Square-ness:	Pallet must be rectangular/square when diagonals measures.

TRANSPORTATION:

Plywood boxes to be transported in covered vehicles. Bottom /Siding/Top shall be packed in wooden crate. All material to be packed section wise & then load in the vehicle as detailed below:

Wooden Pallet Packing Instruction:

a) Stack – 20 numbers (maximum), suitable wooden bit/piece of desired thickness may be placed between the pallets to maintain gap and avoid touching of metal strips b) Strapped and Type labelling.

Side Cover Packing Instruction:

a) In collapsible condition stack – 50 numbers (maximum) packed within wooden cage with leg height of 100mm for handling by pallet truck, edge protection. b) Four sided strapping, stretch wrapped, type labelling.

Top Lid packing Instruction:

a) Stack – 50 Nos. (Maximum) over wooden pallet.
b) Strapped, stretch wrapped.
c) Gap between 2 top lids kept upside down, type labelling. A suitable wooden bit/piece of desired thickness may be placed between the lower and upper surface of the top lids to maintain gap and avoid touching of metal strip.

"Any bidder from a country which shares a land border with India will be eligible to bid in the tender only if the bidder is registered with the Competent Authority. (The Registered Committee constituted by the Department for Promotion of Industry and Internal Trade)"

I) Bidder means any person or firm or company, including any member of a consortium or joint venture (that is an association of several persons, or firms, or companies), every artificial judicial person not falling in any of the descriptions of bidders stated hereinbefore, including any agency branch or office controlled by such person participating in a procurement process.

II) "Bidder from a country which shares a land border with India" for the purpose of this order means:-

a) An entity incorporated, established or registered in such a country; or

- b) A subsidiary controlled through entities incorporated, established or registered in such a country, or
- c) An entity substantially controlled through entities incorporated, established or registered in such a country, or
- d) An entity whose beneficial owner is situated in such a country; or
- e) An India (or other) agent of such an entity; or
- f) A natural person who is a citizen of such a country; or
- g) A consortium or joint venture where any member of the consortium or joint venture falls under any of the above.

III) The beneficial owner for the purpose of (ii) above will be as under :-

1) In case of a company or limited liability partnership, the beneficial owner is the natural person(s), who, whether acting alone or together, or through one or more judicial person, has a controlling ownership interest or who exercise control through other means.

Further Explanation:

a) "Continuing ownership interest" means ownership of or entitlement to more than twenty five percent of shares or capital or profits of the company.

b) "Control" shall include the right to appoint majority of the director or to control the management or policy decision including by virtue of their shareholding or management rights or shareholder agreements or voting agreements.

2) In case of partnership firm, the beneficial owner is the natural person(s) who, whether acting alone or together, or through one or more judicial person, has ownership of entitlement to more than fifteen percent of capital or profits of the partnership.

3) In case of an unincorporated association or body of individuals, the beneficial owner is the natural person(s), who, whether acting alone or together, or through one or more judicial person, has ownership of or entitlement to more than fifteen percent of the property or capital or profits of such association or body of individuals.

4) Where no natural person is identified under (1) or (2) or (3) above, the beneficial owner is the relevant natural person who holds the position of senior managing official.

5) In case of a trust, the identification of beneficial owners(s) shall include identification of the author of the trust, the trustee, the beneficiaries with fifteen percent or more interest in the trust and any other natural person exercising ultimate effective control over the trust through a chain of control or ownership.

- IV) An agent is a person employed to do any act for any another, or to represent another in dealings with third person.
- V) The successful bidder shall not be allowed to sub-contract works to any contractor from a country which shares a land border with India unless such contractor is registered with the Competent Authority.
- VI) Bidder shall submit the following declaration duly seal & signed of Competent Authority (as attached Annexure III of this tender):

"I have read the clause regarding restrictions on procurement from a bidder of a country which shares a land border with India. I certify that M/s.....(firm's name) is not from such a country or, if from such a country, has been registered with the Competent Authority. I hereby certify that M/s (firm's name) fulfills at requirements in this regard and is eligible to be considered."

I, the undersigned, declare that the item.....originate in.....(Name of the country).

(Section-VIII)

QUALITY CONTROL REQUIREMENTS

-----// As per Section -VII of the tender. //-----

(1) Inspection: - Pre-dispatch inspection shall be carried out before the execution of supply, if required.

Firm shall inform in advance, in writing, to SPM's for inspection within the contractual delivery period. SPM may nominate representative for inspection and / or test the supply to confirm their conformity to the tender specifications and other quality control details incorporated in the contract.

(2) Final acceptance of the material shall be carried out at testing in SPMH laboratory.

SIGNATURE OF BIDDER WITH NAME,
DESIGNATION & SEAL

QUALIFICATION/ELIGIBILITY CRITERIA FOR TYPE A

(i) Experience & Past Performance:-

Bidder Firm should have manufactured and supplied at least 3777.00 SET of similar Collapsible Plywood Boxes in any one year during the last five (5) years, ending 31st March 2022.

Note: "Start-ups and Micro and Small Enterprises" are exempted from "Experience and Past Performance Criteria".

(ii) Capability Equipment & Manufacturing Facilities:-

Bidder Firm must have an annual capacity to manufacture and supply at least 3777.00 SET of similar Collapsible Plywood Boxes.

(iii) Financial Standing:-

(A) The average annual turn-over of the Bidder during the last three (3) years, ending 31st March 2022, should be more than Rs. 87,98,433.28

Note: "Start-ups and Micro and Small Enterprises" are exempted from "Financial Standing".

(B) The Bidder firm should not have suffered any financial loss for more than one (1) year during the last three (3) years, ending 31st March 2022.

(C) The net worth of the Bidder firm should not be negative on 31st March 2022 and also should not have eroded by more than 30% in the last three (3) years, ending 31st March 2022.

Note:

- A. All experience, past performance and capacity/capability related data should be certified by the authorized signatory of the Bidder firm.
- B. The credentials regarding experience and past performance to the extent required as per the above eligibility criteria as would be submitted by the Bidder should be verified from the parties for whom work has been done.
- C. All financial standing data should be certified by certified accountants' e.g. Chartered Accountants (CA) in India and Certified Public Accountant/ Chartered Accountant of other countries.

MOST IMPORTANT NOTE:

BIDDER TO FURNISH STIPULATED DOCUMENTS IN SUPPORT OF FULFILLMENT OF QUALIFYING CRITERIA. NON-SUBMISSION OR INCOMPLETE SUBMISSION OF DOCUMENTS MAY LEAD TO REJECTION OF OFFER.

QUALIFICATION/ELIGIBILITY CRITERIA FOR TYPE C

(i) Experience & Past Performance:-

Bidder Firm should have manufactured and supplied at least 574.00 SET of similar Collapsible Plywood Boxes in any one year during the last five (5) years, ending 31st March 2022.

Note: “Start-ups and Micro and Small Enterprises” are exempted from “Experience and Past Performance Criteria”.

(ii) Capability Equipment & Manufacturing Facilities:-

Bidder Firm must have an annual capacity to manufacture and supply at least 574.00 SET of similar Collapsible Plywood Boxes.

(iii) Financial Standing:-

(A) The average annual turn-over of the Bidder during the last three (3) years, ending 31st March 2022, should be more than Rs. 13,38,185.85

Note: “Start-ups and Micro and Small Enterprises” are exempted from “Financial Standing”.

(B) The Bidder firm should not have suffered any financial loss for more than one (1) year during the last three (3) years, ending 31st March 2022.

(C) The net worth of the Bidder firm should not be negative on 31st March 2022 and also should not have eroded by more than 30% in the last three (3) years, ending 31st March 2022.

Note:

- A. All experience, past performance and capacity/capability related data should be certified by the authorized signatory of the Bidder firm.
- B. The credentials regarding experience and past performance to the extent required as per the above eligibility criteria as would be submitted by the Bidder should be verified from the parties for whom work has been done.
- C. All financial standing data should be certified by certified accountants’ e.g. Chartered Accountants (CA) in India and Certified Public Accountant/ Chartered Accountant of other countries.

MOST IMPORTANT NOTE:

BIDDER TO FURNISH STIPULATED DOCUMENTS IN SUPPORT OF FULFILLMENT OF QUALIFYING CRITERIA. NON-SUBMISSION OR INCOMPLETE SUBMISSION OF DOCUMENTS MAY LEAD TO REJECTION OF OFFER.

QUALIFICATION/ELIGIBILITY CRITERIA FOR TYPE A & C

(i) Experience & Past Performance:-

Bidder Firm should have manufactured and supplied at least 4351.00 SET of similar Collapsible Plywood Boxes in any one year during the last five (5) years, ending 31st March 2022.

Note: “Start-ups and Micro and Small Enterprises” are exempted from “Experience and Past Performance Criteria”.

(ii) Capability Equipment & Manufacturing Facilities:-

Bidder Firm must have an annual capacity to manufacture and supply at least 4351.00 SET of similar Collapsible Plywood Boxes.

(iii) Financial Standing:-

(A) The average annual turn-over of the Bidder during the last three (3) years, ending 31st March 2022, should be more than Rs. 1,01,36,619.13

Note: “Start-ups and Micro and Small Enterprises” are exempted from “Financial Standing”.

(B) The Bidder firm should not have suffered any financial loss for more than one (1) year during the last three (3) years, ending 31st March 2022.

(C) The net worth of the Bidder firm should not be negative on 31st March 2022 and also should not have eroded by more than 30% in the last three (3) years, ending 31st March 2022.

Note:

- A. All experience, past performance and capacity/capability related data should be certified by the authorized signatory of the Bidder firm.
- B. The credentials regarding experience and past performance to the extent required as per the above eligibility criteria as would be submitted by the Bidder should be verified from the parties for whom work has been done.
- C. All financial standing data should be certified by certified accountants’ e.g. Chartered Accountants (CA) in India and Certified Public Accountant/ Chartered Accountant of other countries.

MOST IMPORTANT NOTE:

BIDDER TO FURNISH STIPULATED DOCUMENTS IN SUPPORT OF FULFILLMENT OF QUALIFYING CRITERIA. NON-SUBMISSION OR INCOMPLETE SUBMISSION OF DOCUMENTS MAY LEAD TO REJECTION OF OFFER.



Tender Number:- 6000017895

(Section-X)

TENDER FORM

Date.....

To

.....
.....
.....

(Complete address of SPM)

Ref: Your Tender document no.dated

We, the undersigned have examined the above mentioned tender enquiry document, including amendment No. **as per price bid**, dated ----- (if any), the receipt of which is hereby confirmed. We now offer to supply and deliver (Description of goods and services) in conformity with your above referred document for the sum of (total tender amount in figures and words), as shown in the price schedule(s), attached herewith and made part of this tender.

If our tender is accepted, we undertake to supply the goods and perform the services as mentioned above, in accordance with the delivery schedule specified in the List of Requirements.

We further confirm that, if our tender is accepted, we shall provide you with a performance security of required amount in an acceptable form in terms of GCC clause 6, read with modification, if any, in Section V – “Special Conditions of Contract”, for due performance of the contract.

We agree to keep our tender valid for acceptance for a period up to **180 days**, as required in the GIT clause 19, read with modification, if any in Section-III – “Special Instructions to Tenderers” or for subsequently extended period, if any, agreed to by us. We also accordingly confirm to abide by this tender up to the aforesaid period and this tender may be accepted any time before the expiry of the aforesaid period. We further confirm that, until a formal contract is executed, this tender read with your written acceptance thereof within the aforesaid period shall constitute a binding contract between us.

We further understand that you are not bound to accept the lowest or any tender you may receive against your above-referred tender enquiry Dated this day of

.....

.....
(Signature with date)

.....
(Name and designation)

Duly authorized to sign tender for and on behalf of

.....

.....

PRICE SCHEDULE FOR TYPE A BOX

Name of Bidder:

Offer No. & Date:

Plant: Security Paper Mill, Hoshangabad Enquiry Ref.:

Item No.01: Collapsible Plywood Box 790x720x970(mm) - Qty. 9442.00Set.

The Price bid should clearly indicate the break-up of the price as under:-

S.No.	Price Break Up	Item no.01
AMOUNT (In Rs.)		
08Digit HSN Codes of the Item		
1.	Basic price Per Unit up to F.O.R. SPM, Hoshangabad,duly unloaded.	
2.	Quantity	9442.00SET
3.	Total Price (1x2)	
4.	GST in percentage (%) only.	
5.	Other Taxes/Charges(if any) Please Specify	
6.	Grand Total (3+4+5)	
	(In figures only) Rupees.	

NOTE:

1. Conditional price & Variable Price in Tender are liable to be rejected.
2. Bidder should mention separately regarding Duties/Taxes otherwise tax exemption Certificate may be enclosed.
3. Quote your rates in your quotation as per the given above price schedule format only and accept our condition i.e. F.O.R., VALIDITY, DELIVERY PERIOD, PAYMENT TERMS AND ALL OTHER TERMS AND CONDITION INCLUDING G.C.C. & G.I.T. OF TENDER without any deviation otherwise your offer will be rejected.

4. The method of evaluation of L1 criteria for awarding the contract shall be on item wise offer by the bidder and be decided taking into consideration of total offered price.

5. Mode of Payment: Payment will be made through RTGS/ NEFT (Please provide the details

as required)S.No. Details

1. Name of supplier
2. Account No.
3. Account Type
4. Name of the Bank
5. Branch
6. City
7. Branch Code
8. MICR Code
9. IFSC Code
10. GSTIN No.
11. 08 digit HSN Code
12. Shipping Address
13. Place of Supply
14. Billing Address
15. GST%

=====

"BIDDER TO FURNISH STIPULATED DOCUMENTS ALONG WITH TENDER IN SUPPORT OF FULFILLMENT OF TENDER CRITERIA. FURTHER CORRESPONDENCE IN THIS REGARD WILL NOT BE ENTERTAINED FOR ANY REASON. NON-SUBMISSION OR INCOMPLETE SUBMISSION OF DOCUMENTS MAY LEAD TO REJECTION OF OFFER."

SIGNATURE OF BIDDER
(WITH NAME, DESIGNATION AND SEAL)

PRICE SCHEDULE FOR TYPE C BOX

Name of Bidder:

Offer No. & Date:

Plant: Security Paper Mill, Narmadapuram Enquiry Ref.:

Item No.02: Collapsible Plywood Box Width815mmxLength615mmxHeight970mm - Qty. 1434.00Set.

The Price bid should clearly indicate the break-up of the price as under:-

S.No. Price Break Up

Item no.01

AMOUNT (In Rs.)

08Digit HSN Codes of the Item

1. Basic price Per Unit up
to F.O.R. SPM,
Hoshangabad,duly
unloaded.

2. Quantity

1434. 00SET

3. Total Price (1x2)

4. GST in percentage (%) only.

5. Other
Taxes/Charges(if
any) Please
Specify

6. Grand Total (3+4+5)
(in figures only) Rupees.

NOTE:

1. Conditional price & Variable Price in Tender are liable to be rejected.
2. Bidder should mention separately regarding Duties/Taxes otherwise tax exemption Certificate may be enclosed.
3. Quote your rates in your quotation as per the given above price schedule format only and accept our condition i.e. F.O.R., VALIDITY, DELIVERY PERIOD, PAYMENT TERMS AND ALL OTHER TERMS AND CONDITION INCLUDING G.C.C. & G.I.T. OF TENDER without any deviation otherwise your offer will be rejected.

4. The method of evaluation of L1 criteria for awarding the contract shall be on item wise offer by the bidder and be decided taking into consideration of total offered price.

5. Mode of Payment: Payment will be made through RTGS/ NEFT (Please provide the details as required) S.No. Details

1. Name of supplier
2. Account No.
3. Account Type
4. Name of the Bank
5. Branch
6. City
7. Branch Code
8. MICR Code
9. IFSC Code
10. GSTIN No.
11. 08 digit HSN Code
12. Shipping Address
13. Place of Supply
14. Billing Address
15. GST%

=====
"BIDDER TO FURNISH STIPULATED DOCUMENTS ALONG WITH TENDER IN SUPPORT OF FULFILLMENT OF TENDER CRITERIA. FURTHER CORRESPONDENCE IN THIS REGARD WILL NOT BE ENTERTAINED FOR ANY REASON. NON-SUBMISSION OR INCOMPLETE SUBMISSION OF DOCUMENTS MAY LEAD TO REJECTION OF OFFER."

SIGNATURE OF BIDDER
(WITH NAME, DESIGNATION AND SEAL)

(Section-XII)

SECTION XII: Vendor Details

The tenderer should furnish specific details mentioned below. In case a question/ issue does not apply to a tenderer, the same should be answered with the remark "not applicable".

Wherever necessary and applicable, the tenderer shall enclose certified copy as documentary proof/ evidence to substantiate the corresponding statement.

In case a tenderer furnishes a wrong or misleading answer against any of the under mentioned question/ issues, its tender will be liable to be ignored.

1. Vendor/ Contractor particulars:

- (a) Name of the Company:.....
- (b) Corporate Identity No. (CIN):
- (c) Registration if any with SPMCIL:
- (d) Complete Postal Address:
- (e) Pin code/ ZIP code:
- (f) Telephone nos. (with country/area codes):
- (g) Fax No.: (with country/area codes):
- (h) Cell phone Nos.: (with country/area codes):
- (i) Contact persons /Designation:
- (j) Email IDs:

2. Taxation Details:

- (a) PAN number:
- (b) Type of GST Registration (Registered, Unregistered, Composition, SEZ, RCM etc.):
- (c) GSTIN number:
- (d) Registered Address as per GST registration and Place of Delivery for GST Purpose:
- (e) Contact Names, Nos. & email IDs for GST matters (Please mention primary and secondary contacts):
.....

We solemnly declare that our GST rating on the GST portal / Govt. official website is NOT negative / blacklisted during the last three financial years.

.....

(Signature with date)

.....

.....

(Full name, designation & address of the person duly authorized sign on behalf of the tenderer)

For and on behalf of

.....

.....

(Name, address, and stamp of the tendering firm)

- We solemnly declare that our GST rating on the GST portal / Govt. official website is NOT negative / blacklisted during the last three financial years.

.....

(Signature with date)

.....

(Full name, designation & address of the person duly authorized sign on behalf of the tenderer)

For and on behalf of

.....

(Name, address, and stamp of the tendering firm)

BANK GUARANTEE FORM FOR EMD

Not applicable

Security Paper Mill

MANUFACTURER'S AUTHORIZATION FORM

To,
Security Paper Mill, Narmadapuram
A Unit of Security Printing & Minting
Corporation of India Limited
(Wholly Owned by Govt. of India)
Narmadapuram

Dear Sirs,

Ref.: Your Tender document No..... dated.....

We.....who are proven and reputable manufacturers of
..... (name and description of the goods offered in the tender) having factories at
..... here by authorize M/s.....
(name and address of the agent) to submit a tender, process the same further and enter into a
contract with you against your requirement as contained in the above referred tender enquiry
documents for the above goods manufactured by us.

We further confirm that no supplier or firm or individual other than M/s.....(name and
address of the above agent) is authorized to submit a tender, process the same further and enter
into a contract with you against your requirement as contained in the above referred tender
enquiry documents for the above goods manufactured by us.

We also hereby extend our full warranty, as applicable as per clause 16 of the General Conditions
of Contract read with modification, if any, in the Special Conditions of Contract for the goods and
services offered for supply by the above firm against this tender document.

Yours faithfully,

.....

.....

[Signature with date, name and designation]

Note: This letter of authorization should be on the letter head of the manufacturing firm and
should be signed by a person competent and having the power of attorney to legally bind the
manufacturer.

BANK GUARANTEE FORM FOR PERFORMANCE SECURITY

**PROFORMA OF BANK GUARANTEE FOR CONTRACT PERFORMANCE
GUARANTEE BOND
(ON BANK'S LETTERHEAD WITH ADHESIVE STAMP)**

Ref

Date

Bank Guarantee No To,

(Insert Name & Address of the Purchaser)

Dear Sir,

1. Against contract vide Notification for Award of the Tender No dated covering supply of..... (hereinafter called the 'contract') entered into between the (insert name of Purchaser) (herein after called as the Purchaser) and M/s. (here in after called the 'Contractor'), this is to certify that, at the request of the Contractor, we (name of the bank), are holding in trust in favour of the Purchaser, the amount of (write the sum here in words), to indemnify and keep indemnified the Purchaser, against any loss or damage that may be caused to, or suffered by the Purchaser, by reason of any breach by the Contractor of any of the terms and conditions of the said contract and/or in the performance thereof. We agree that the decision of the Purchaser, whether any breach of any of the terms and conditions of the said contract and/or in the performance thereof has been committed by the Contractor; and the amount of loss or damage that has been caused or suffered by the Purchaser, shall be final and binding on us, and the amount of the said loss or damage shall be paid by us, forthwith on demand and without demur to the Purchaser.

1. We (name of the bank), further agree that, the guarantee herein contained, shall remain in full force and effect, for sixty days after the complete conclusion of the contractual obligations to the complete satisfaction of both the BIDDER and the BUYER, including warranty period whichever is later, i.e. till (hereinafter called the 'said date') and that if any claim accrues or arises against us (name of the bank), by virtue of this guarantee before the said date, the same shall be enforceable against us (name of the bank), notwithstanding the fact that the same is enforced within six months after the said date, provided that notice of any such claim has been given to us ..,..... (name of the bank), by the Purchaser, before the said date. Payment under this bond of guarantee shall be made promptly, upon our receipt of notice to that effect, from the Purchaser.

2. It is fully understood that this guarantee is effective from the date of the said contract and that we (name of the bank), undertake not to revoke this guarantee during its currency, without the consent in writing of the Purchaser.

3. We undertake to pay to the Purchaser, any money so demanded, notwithstanding any dispute or disputes raised by the Contractor, in any suit or proceeding pending before any Court or Tribunal, relating thereto, our liability under this present, being absolute and unequivocal. The payments so made by us under this bond, shall be a valid discharge of our liability for payment thereunder, and the Contractor shall have no claim against us, for making such payments.

4. We..... (name of the bank), further agree that the Purchaser shall have the fullest liberty, without affecting in any manner our obligations hereunder, to vary any of the terms and conditions of the said contract, or to extend time of performance by the Contractor, from time to time, or to postpone for any time or form, time to time, any of the powers exercisable by the Purchaser, against the said Contractor and to for bear or enforce any of the terms and conditions relating to the said contracts and we..... (name of the bank), shall not be released from our liability under this guarantee, by reason of any such variation or extension being granted to the said Contractor, or for any forbearance and/or omission on the part of the Purchaser, or any indulgence by the Purchaser towards the said Contractor, or by any other matter or thing whatsoever, which under the law relating to sureties, would, but for this provision, have the effect of so releasing us from our liability under this guarantee.

5. This guarantee will not be discharged due to the change in the constitution of the Bank or the Contractor.

Date

Place

Signature

(Printed Name)

(Designation)

Witness

(Bank's Common Seal)

(Section-XVI)

CONTRACT FORM

(Address of SPM's office issuing the contract)

Contract No..... dated.....

This is in continuation to this office' Notification of Award No.....dated

1. Name & address of the Supplier:
2. SPM's Tender document No..... dated..... and subsequent Amendment No....., dated..... (If any), issued by SPM
3. Supplier's Tender No..... dated..... and subsequent communication(s) No..... dated (If any), exchanged between the supplier and SPM in connection with this tender.
4. In addition to this Contract Form, the following documents etc, which are included in the documents mentioned under paragraphs 2 and 3 above, shall also be deemed to form and be read and construed as part of this contract:
 - i) General Conditions of Contract;
 - ii) Special Conditions of Contract;
 - iii) List of Requirements;
 - iv) Technical Specifications;
 - v) Quality Control Requirements;
 - vi) Tender Form furnished by the supplier;
 - vii) Price Schedule(s) furnished by the supplier in its tender;
 - viii) Manufacturers' Authorization Form (if applicable for this tender);
 - ix) SPM's Notification of Award

Note : The words and expressions used in this contract shall have the same meanings as are respectively assigned to them in the conditions of contract referred to above. Further, the definitions and abbreviations incorporated under Section –V - 'General Conditions of Contract' of SPM's Tender document shall also apply to this contract.

5. Some terms, conditions, stipulations etc. out of the above-referred documents are reproduced below for ready reference:
 - i) Brief particulars of the goods and services which shall be supplied/ provided by the supplier are as under:

Schedule No.	Brief description of goods/ services	Accounting unit	Quantity to be supplied	Unit Price (in `)	Total price

Any other additional services (if applicable) and cost thereof:

Total value (in figure) _____ (In words) _____

(ii) Delivery schedule

(iii) Details of Performance Security

(iv) Quality Control

(a) Mode(s), stage(s) and place(s) of conducting inspections and tests.

(b) Designation and address of SPM's inspecting officer

(v) Destination and dispatch instructions

(vi) Consignee, including port consignee, if any

(vii) Warranty clause

(viii) Payment terms

(ix) Paying authority

.....

(Signature, name and address of SPM's authorized official)

For and on behalf of.....

Received and accepted this contract

.....

(Signature, name and address of the supplier's executive duly authorized to sign on behalf of the supplier)

For and on behalf of

(Name and address of the supplier)

.....

(Seal of the supplier)

Date:

Place:

(Section-XVII)

LETTER OF AUTHORITY FOR ATTENDING A BID OPENING

(Refer to clause 24.2 of GIT)

The Chief General Manager
Security Paper Mill
Narmadapuram
M.P. – 461 005

Subject: Authorization for attending bid opening on _____ (date) in the Tender of _____.

Following persons are hereby authorized to attend the bid opening for the tender mentioned above on behalf of _____ (Bidder) in order of preference given below.

Order of Preference	Name	Specimen Signatures
I.		
II.		
Alternate Representative		

Note:

1. Maximum of two representatives will be permitted to attend bid opening. In cases where it is restricted to one, first preference will be allowed. Alternate representative will be permitted when regular representatives are not able to attend.
2. Permission for entry to the hall where bids are opened may be refused in case authorization as prescribed above is not produced.

Signatures of bidder
or
Officer authorized to sign the bid
Documents on behalf of the bidder.

Annexure 8: Bid Opening Attendance Sheet and Report

(Refer Para 8.9.2)

Attendance Sheet								
Sr No	Bidder Name	Bidder's Authority Ref & Date	Represented by					
			Name	Contact No	Sign	Name	Contact No	Sign

Bid Opening Report								
Tender Seq.	Bidder Name	Bidder Address	Is EMD compliant (Y/ N)	Submission Other Pre-requisite Documents	Rate Quoted	Taxes and Duties	Special Conditions	Remarks
Signature Name and Designation of The Members								
						Date:		
						(Name & Designation)		

PROFORMA OF BILLS FOR PAYMENTS

(Refer Clause 22.6 of GCC)

Name and Address of the Firm.....

Bill No.....Dated.....

Purchase order No..... Dated.....

Name and address of the

consignee.....

S.No.	Authority for Purchase	Description of Stores	Number or qty.	Rate Rs. P.	Price per Rs.P.	Amount
1.	GST/Sales Tax Amount					
2.	Freight (if applicable)					
3.	Other (Please specify)					
4.	PVC Amount (with calculation sheet enclosed)					
5.	(-) deduction/Discount					
6.	Net amount payable (Rupees in Words)					
7.	GSTIN No.					
8.	HSN/SAC Code					
9.	Shipping Address					
10.	Place of supply					
11.	Billing Address					

Despatch detail:

RR No. /other proof of despatch..... Dated..... (enclosed)

Inspection Certificate No..... Dated..... (enclosed)

Modvat Certificate No..... (enclosed)

Excise Duty Gate pass..... (enclosed)

Received `..... (Rupees in Words).....

I hereby certify that the payment being claimed is strictly in terms of the contract and all the obligations on the part of the supplier for claiming that payment has been fulfilled as required under the contract.

Revenue stamp

Signature and of Stamp Supplier

Section XIX: NEFT Mandate

(Refer clause 22.2 of GCC)

From: M/s.

Date:

To:

(Insert Name and Address of Purchaser's Paying Authority as per NIT Clause 1)

Sub: NEFT payments

We refer to RBI's NEFT scheme. Our mandate SPMCIL for making payments to us through the above scheme to our under noted account.

NATIONAL ELECTRONIC FUNDS TRANSFER MANDATE FORM

1. Name of City
2. Bank Code No.
3. Branch Code No.
4. Bank's Name
5. Branch Address
6. Branch Telephone / Fax No.
7. Supplier's Account No.
8. Type of Account
9. IFSC code for NEFT
10. IFSC code for RTGS
11. Supplier's name as per Account
12. MICR Code No.



Tender Number:- 6000017895

In Lieu of Bank Certificate to be obtained as under, please attach a bank cancelled cheque or photocopy of a cheque or front page of your bank passbook issued by your bank for verification of the above particulars.

I hereby declare that the particulars given above are correct and complete. If the transaction is delayed or not effected at all for reasons of incomplete or incorrect information, I would not hold the user institution responsible. I have read the option intimation letter and agree to discharge responsibility expected of me as a participant under the scheme.

Date

Signature of the Customer

Certified that the above particulars are correct as per our record.

Stamp and
Signature of authorized
official of the bank

THREE BID, SINGLE STAGE (THREE PACKETS) TENDER

BIDDER'S CHECK LIST BEFORE TENDER SUBMISSION

Part I : - PRE-QUALIFICATION BID

S. No.	Tender Submission Check Points	Check before submission Tick (✓)
1	Tender Fee - NIL	
2	Earnest Money Deposited – Nil	
3	For MSME – Submit valid MSME certificate	
4	Tender document one copy without mentioning any price (Seal & sign)	
5	Submit the documents as per Qualification / Eligibility criteria – Section IX 1 . Copy of Purchase orders as per eligibility criteria last five financial years for point no. 1 & 2. 2 . Financial statements for last three years (Balance sheet and Profit & Loss statement) certified by CA.	
6	Power of Attorney/authorization with the seal of the company of person signing the tender documents.	
7	Manufacturing/Manufacturer's Authorization Certificate (a) If the bidder firm is manufacturer then firm has to submit the valid Manufacturing registration certificate. (b) If the bidder firm is not the manufacturer then firm has to submit the valid manufacturer authorization certificate/valid dealership certificate as per Section-XIV.	
8	Fill Tender Form – Section X duly seal & sign (Without mentioning price)	
9	No Deviation Certificate	
10	Submit Declarations as per Annexure-II & III.	

Part II : - TECHNO-COMMERCIAL BID

S.No.	Tender Submission Check Points	Check before submission Tick (✓)
1	Terms of Delivery: F.O.R, SPM Hoshangabad with duly unloading.	
2	Delivery Schedule: Within days from the Date of Issue of NAC/Purchase Order. (whichever issued first)	
3	Tender Validity:- 180 Days	
4	Payment Terms: As per Section-V Sr. No. 12	
5	Warranty: As per Section-V: Sr. No. 6,7,8,9	
6	Option Clause	
7	Technical Specification –Section VII as per tender.	
8	Blank Price Bid as per Section XI (Without mentioning Price)	
9	Provide GSTIN No., 08 digits HSN Codes and other details as per Sec.-XI Serial. No. 11.	
10	Fill Tender Form – Section X duly seal & sign (Without mentioning Price)	

Part III : - PRICE BID

S.No.	Tender Submission Check Points	Check before submission Tick (✓)
1.	Price Bid as per Section XI (Price including all taxes & other charges)	
2.	Price Bid through MSTC (Price including all taxes & other charges)	

(Bidder's Seal & Sign)

ANNEXURE-II

Tender No. 6000017895/FND-PM5/PLYWOODBBOX/1356

Dated: 31.12.2022

(To be submitted on the letter head)

DECLARATION

We do hereby declare that,

1. We have not been blacklisted/debarred by BNPMIPL/BRBNMPL/SPMCIL or any Govt. Departments for participation in tenders as on the date of tender opening. The information provided above is correct and true to the best of my knowledge and belief.
2. We do hereby declare that we have read and understood all terms and conditions of tender document including GIT, SIT, GCC, SCC, Technical Specification, Quality Control Criteria and confirm to abide to those conditions without any counter conditions.
3. "We are accepting all the terms and conditions of the tender document without any deviation and withdraw all deviations if any"

Signature.....

Name.....

Designation.....

Date.....

Stamp of the Organization.....

ANNEXURE-III

Tender No. 6000017895/FND-PM5/PLYWOODBBOX/1356

Dated: 31.12.2022

(To be submitted on the letter head)

DECLARATION

"I have read the clause regarding restrictions on procurement from a bidder of a country which shares a land border with India. I certify that M/s..... **(Firm's name)** is not from such a country or, if from such a country, has been registered with the Competent Authority. I hereby certify that M/s..... **(Firm's name)** fulfills all requirements in this regard and is eligible to be considered." (where applicable, evidence of valid registration by the competent Authority shall be attached)"

I, the undersigned, declare that the item
originate in

..... (Name of the country) .

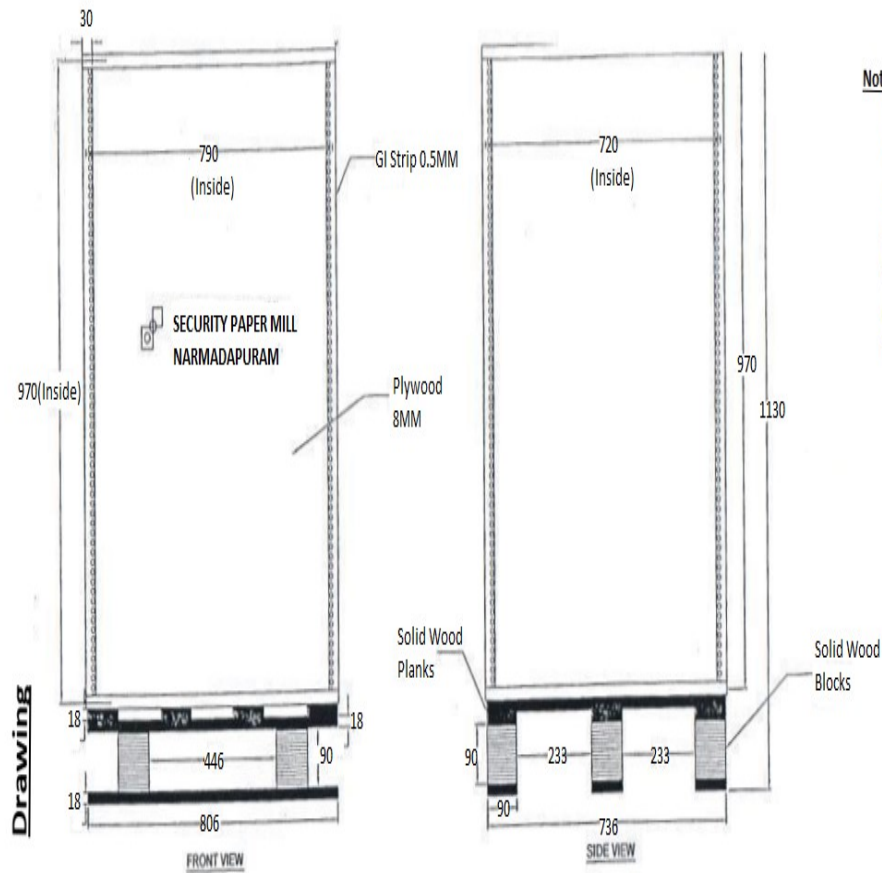
Signature.....

Name.....

Designation.....

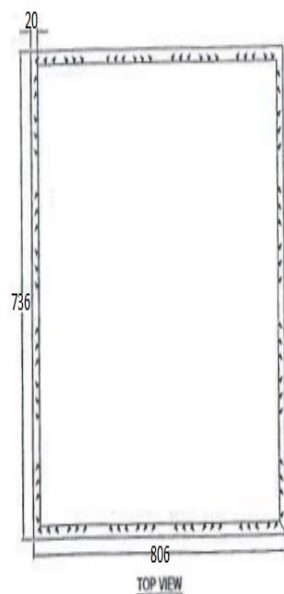
Date.....

Stamp of the Organization.....

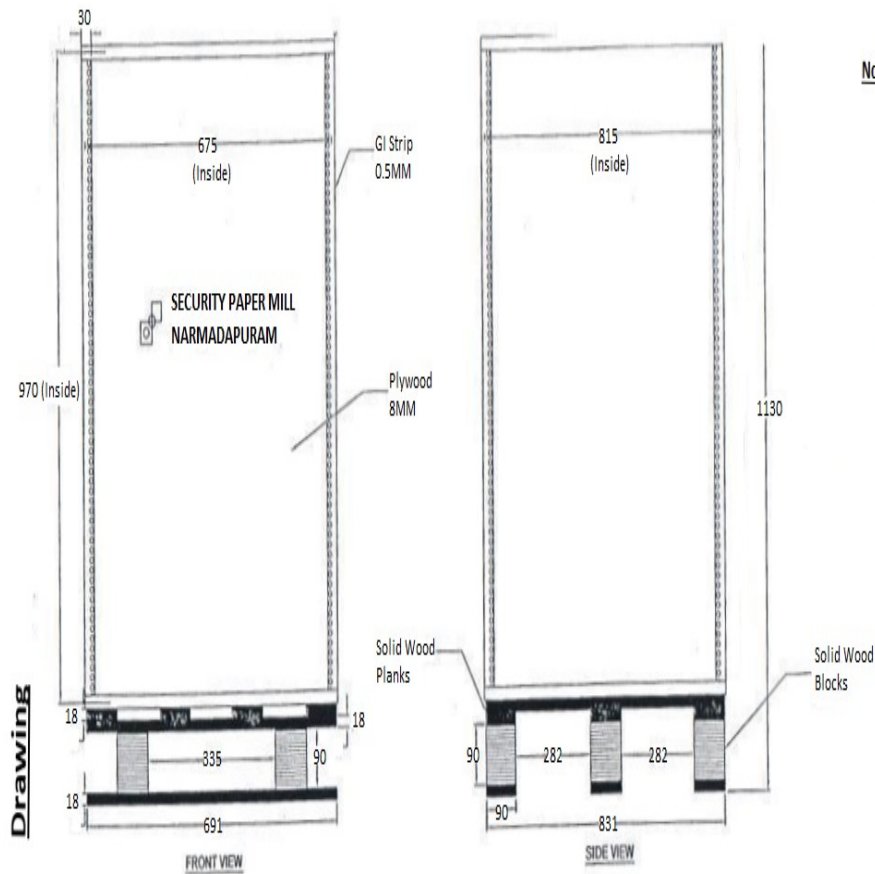


Notes:

1. All dimensions in MM
2. Material – Plywood, Wood & Galvanized Steel
3. Internal Dimension of the box – 790MM(L) X 720MM(W) X 970MM(H)
4. Use nails of appropriate length for fastening of base block and planks.
5. Use seasoned wood with plain surface for base pallet.
6. Plywood Specification – As per annexure
7. Metal Edges – Galvanized steel with self-protruded fasteners.



SECURITY PAPER MILL NARMADAPURAM	SCALE: NTS
	SHEET: 1:1
CLIENT: SPM	DATE: 20.06.2018
ITEM DESCRIPTION: Collapsible Plywood Box (Type A)	APPROVAL:
Drawing for Schedule 1 Item	



Notes:

1. All dimensions in MM
2. Material – Plywood, Wood & Galvanized Steel
3. Internal Dimension of the box – 815MM(W) X 675MM(L) X 970MM(H)
4. Use nails of appropriate length for fastening of base block and planks.
5. Use seasoned wood with plain surface for base pallet.
6. Plywood Specification – As per annexure
7. Metal Edges – Galvanized steel with self-protruded fasteners.

SECURITY PAPER MILL NARMADAPURAM	SCALE: NTS
	SHEET: 1:1
CLIENT: SPM	DATE:
ITEM DESCRIPTION: Collapsible Plywood Box (Type C)	APPROVAL:
Drawing for Schedule 2 Item	